

2012
Proposed
Budget

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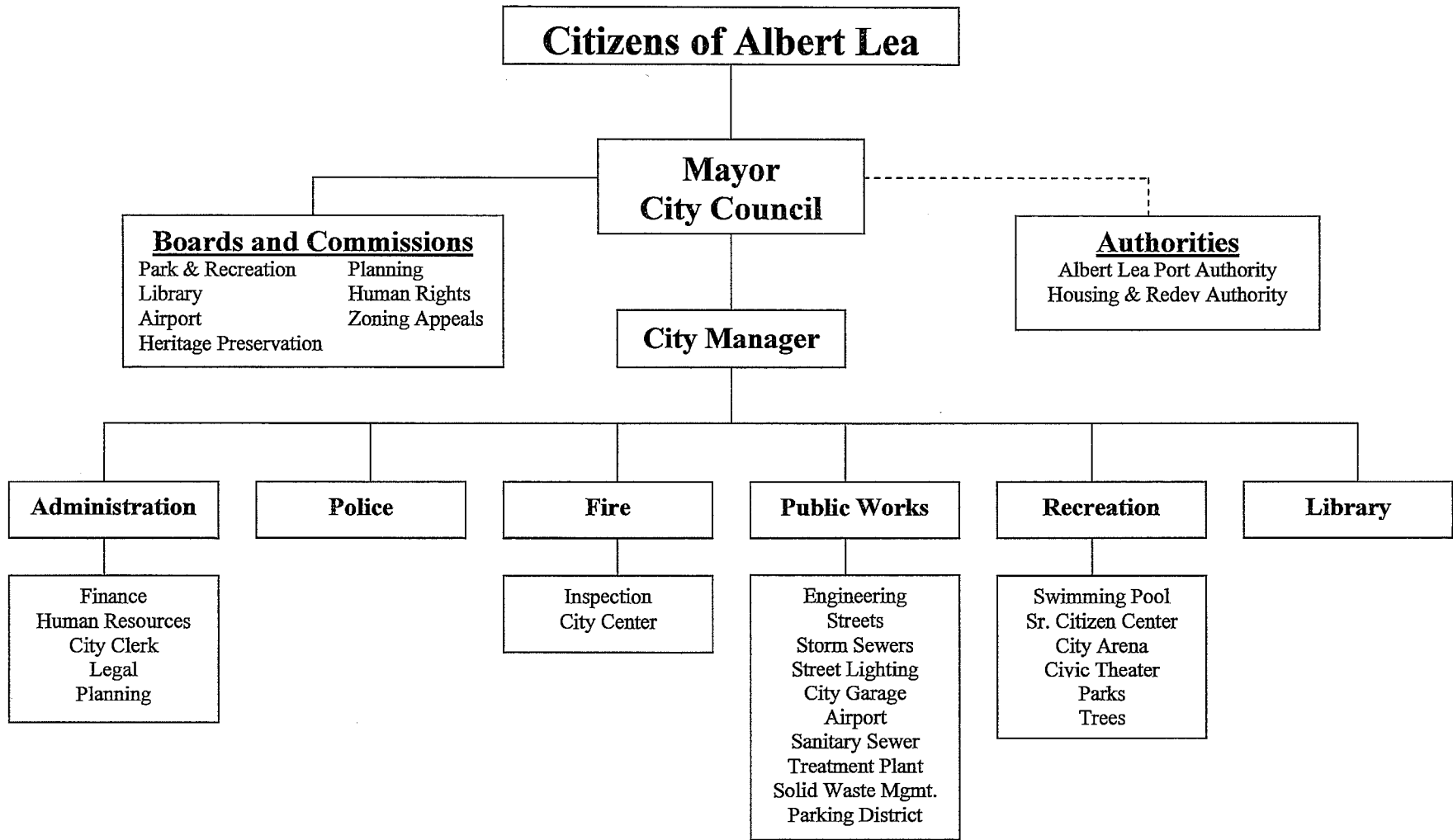
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Organization Chart

City of Albert Lea, Minnesota



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**SCHEDULE OF ANNUAL DISBURSEMENTS
ALL FUNDS
BONDS OUTSTANDING AS OF
JANUARY 1, 2012**

BUDGET YEAR	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL PAYMENT
2012	1,330,000	418,044	1,748,044
2013	1,525,000	375,410	1,900,410
2014	1,455,000	332,549	1,787,549
2015	1,400,000	286,651	1,686,651
2016	1,445,000	239,776	1,684,776
2017	1,345,000	190,950	1,535,950
2018	1,210,000	145,513	1,355,513
2019	1,015,000	104,352	1,119,352
2020	695,000	71,852	766,852
2021	640,000	46,779	686,779
2022	315,000	26,261	341,261
2023	185,000	16,155	
2024	100,000	10,850	
2025	105,000	7,350	
2026	105,000	3,675	108,675
TOTAL	12,870,000	2,276,166	14,721,811

Includes the Revolving Fund, Improvement Fund, and Water Fund

**SCHEDULE OF ANNUAL DISBURSEMENTS
REVOLVING FUND
BONDS OUTSTANDING AS OF
JANUARY 1, 2012**

BUDGET YEAR	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL PAYMENT	5% MARGIN	TOTAL LEVY
2012	945,000	244,702	1,189,702	55,220	524,718
2013	1,140,000	216,939	1,356,939	65,207	518,212
2014	1,060,000	189,162	1,249,162	60,163	511,265
2015	1,000,000	158,780	1,158,780	57,939	518,976
2016	1,005,000	128,405	1,133,405	56,670	508,271
2017	900,000	97,096	997,096	49,855	497,673
2018	755,000	69,643	824,643	41,232	366,418
2019	550,000	47,138	597,138	29,857	143,649
2020	225,000	33,806	258,806	12,940	141,820
2021	225,000	27,219	252,219	12,611	145,016
2022	230,000	20,431	250,431	12,522	100,825
2023	95,000	14,175	109,175	5,459	102,900
2024	100,000	10,850	110,850	5,543	104,800
2025	105,000	7,350	112,350	5,618	101,275
2026	105,000	3,675	108,675	5,434	0
TOTAL	8,440,000	1,269,370	9,709,370	476,268	4,285,818

<u>ORIGINAL ISSUE</u>	<u>OUTSTANDING 1/1/12</u>	
\$1,265,000	\$175,000	Permanent Improvement Revolving Fund Bonds Series 2004 - 2.50% to 4.00% Maturity 2/1/14
\$2,400,000	\$1,690,000	Permanent Improvement Revolving Fund Bonds Series 2007 - 3.85% to 4.20% Maturity 2/1/18 (Callable after 2/1/16)
\$2,840,000	\$2,525,000	Permanent Improvement Revolving Fund Bonds Series 2009 - 2.00% to 3.25% Maturity 2/1/19 (Callable after 2/1/17)
\$3,260,000	\$3,080,000	Permanent Improvement Revolving Fund Bonds Series 2010 - 2.00% to 3.50% Maturity 2/1/26 (Callable after 2/1/20)
\$970,000	\$970,000	Permanent Improvement Revolving Fund Bonds Series 2011- .70% to 2.75% Maturity 2/1/22 (Callable after 2/1/20)

**SCHEDULE OF ANNUAL DISBURSEMENTS
IMPROVEMENT FUND
BONDS OUTSTANDING AS OF
JANUARY 1, 2012**

BUDGET YEAR	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL PAYMENT	5% MARGIN	TOTAL LEVY
2012	245,000	89,712	334,712	16,736	82,475
2013	245,000	80,831	325,831	16,292	83,550
2014	245,000	71,949	316,949	15,847	84,625
2015	245,000	63,068	308,068	15,403	84,000
2016	275,000	53,643	328,643	16,432	85,450
2017	275,000	43,674	318,674	15,934	86,925
2018	275,000	33,671	308,671	15,434	93,600
2019	280,000	23,472	303,472	15,174	89,400
2020	275,000	13,136	288,136	14,407	93,850
2021	210,000	3,990	213,990	10,700	
TOTAL	2,570,000	477,146	3,047,146	152,357	783,875

<u>ORIGINAL ISSUE</u>	<u>OUTSTANDING 1/1/12</u>
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\$3,715,000

\$2,570,000

Improvement Fund Bonds, Series 2005A
3.50% to 3.80% Maturity 2/1/21
Payable from assessments and levy
(Callable after 2/1/14)

2012 BUDGET SUMMARY

	<u>General Fund</u>	<u>Water Fund</u>	<u>Sewage Disposal Fund</u>	<u>Solid Waste Fund</u>	<u>Parking Fund</u>	<u>Debt Service</u>	<u>Total</u>
Expenditures							
Personal Services	\$9,543,124	\$539,885	\$1,035,517	\$37,100	\$10,650		\$11,166,276
Supplies	666,235	267,450	254,300	9,450	8,000		1,205,435
Other Services/Charges	3,394,594	676,939	2,691,455	114,665	34,670	\$558,618	7,470,941
Capital Outlay	224,530						224,530
Total Expenditures	<u>\$13,828,483</u>	<u>\$1,484,274</u>	<u>\$3,981,272</u>	<u>\$161,215</u>	<u>\$53,320</u>	<u>\$558,618</u>	<u>\$20,067,182</u>
Revenues							
Tax Levy	\$4,724,400					\$607,193	\$5,331,593
Reserve for Tax Loss						(48,575)	(48,575)
Current Taxes	4,724,400					558,618	5,283,018
Revenue Other than Taxes	9,104,083	1,792,000	3,672,000	145,000	53,000		14,766,083
Total Revenues	<u>\$13,828,483</u>	<u>\$1,792,000</u>	<u>\$3,672,000</u>	<u>\$145,000</u>	<u>\$53,000</u>	<u>\$558,618</u>	<u>\$20,049,101</u>
Unreserved Fund Balance and Retained Earnings							
1/1/06	\$8,924,577	6,087,966	34,710,390	97,796	748,292		\$41,644,444
1/1/07	\$7,354,168	6,342,829	35,062,742	130,815	745,514		\$42,281,900
1/1/08	\$8,009,771	6,631,581	35,491,020	126,582	735,472		\$42,984,655
1/1/09	\$5,538,118	7,069,984	35,734,607	152,708	728,858		\$43,686,157
1/1/10	\$6,525,453	7,352,011	35,967,376	137,739	734,043		\$44,191,169
1/1/11	\$7,160,920	7,892,122	36,177,933	90,739	725,983		\$44,886,777

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	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
TAX CAPACITY					
Real Estate	9,609,215	10,247,248	10,714,121	10,673,362	10,237,047
Personal Property	283,292	278,326	293,772	331,583	367,579
Total Tax Capacity	9,892,507	10,525,574	11,007,893	11,004,945	10,604,626
TAX CAPACITY RATES					
City of Albert Lea					
General Fund	39.984	41.000	42.048	42.059	44.037
Armory Bonds Debt Service	0.194	0.000	0.000	0.000	0.000
PIR Bonds Debt Service		1.384	1.328	3.224	4.377
Cap Imp Bonds Debt Service	0.910	0.760	0.803	0.776	0.749
Total City of Albert Lea	41.088	43.144	44.179	46.059	49.163
Watershed District	1.590	1.483	1.436	1.383	1.368
County of Freeborn	57.330	57.366	58.857	56.992	57.512
School District 241	23.915	25.478	25.633	24.709	25.848
Total Tax Capacity Rates	123.923	127.471	130.105	129.143	133.891
CITY TAXES LEVIED	4,009,150	4,475,700	4,754,550	4,960,275	5,227,050
CITY TAXES LEVIED (NET)	3,550,207	4,005,905	4,294,703	4,482,434	
CITY TAXES COLLECTED	3,392,667	3,823,481	4,079,163	4,286,615	In Process
PERCENT COLLECTED	95.56%	95.45%	94.98%	95.63%	

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General Fund

ENTERPRISE FUNDS REIMBURSEMENT TO THE GENERAL FUND

CALCULATION OF SHARE OF GENERAL OVERHEAD

		<u>WATER</u>		<u>SEWAGE DISPOSAL</u>		<u>SOLID WASTE MGMT</u>		<u>PARKING</u>
Administration Dept Salaries/Wages	20%	\$140,150	20%	140,150	1%	\$9,600	1%	\$3,800
Engineering Dept Salaries/Wages	13%	44,450	13%	44,450	3%	9,750	1%	2,850
City Council Budget	9%	16,220	9%	16,220	3%	4,630	1%	2,320
City Garage Budget	29%	28,040	29%	28,040				
City Center Budget	12%	22,780	12%	22,780				
Total Share of General Overhead		\$251,640		\$251,640		\$23,980		\$8,970

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CALCULATION OF TRANSFER IN LIEU OF TAXES

		<u>WATER</u>		<u>SEWAGE DISPOSAL</u>		<u>SOLID WASTE MGMT</u>		<u>PARKING</u>
Land, Structure and Equipment Value (2009 Inventory)		\$5,406,491		\$4,097,547		\$120,204		\$873,097
Value set by City Council (not to Exceed)								500,000
City Investment in Water Transmission, WTP and Sewer Collection Systems (25%)		2,159,713		12,714,666				
Subtotal		7,566,204		16,812,213		120,204		500,000
Tax Capacity (2%)		151,324		336,244		2,404		10,000
2010 Tax Rate		0.46059		0.46059		0.46059		0.46059
Total Transfer in Lieu of Taxes		\$69,700		\$154,870		\$1,110		\$4,610

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REVENUES FOR GENERAL FUND
 SUMMARY BUDGET WORKSHEET

	BUDGETED 2009	ACTUAL 2009	BUDGETED 2010	ACTUAL 2010	BUDGETED 2011	ACTUAL THRU 6/30/11	RECOMMENDED BUDGET 2012	COUNCIL ALLOWANCE 2012
310-TAXES								
311-GENERAL PROPERTY TAXES								
311.10-CURRENT TAXES	4,520,000	3,877,164	4,520,000	3,943,383	4,670,000		4,724,400	
311.20-DELINQUENT TAXES		166,587		129,178				
312-OTHER PROPERTY TAXES								
314-SELECTIVE SALES AND USE TAXES								
314.40-LODGING TAX	170,000	161,215	160,000	190,937	160,000	63,697	120,000	
316-GROSS EARNINGS BUSINESS TAXES								
316.10-FRANCHISE FEES	1,600,000	1,418,891	1,500,000	1,412,236	1,500,000	826,032	1,400,000	
TOTAL TAXES	6,290,000	5,623,857	6,180,000	5,675,734	6,330,000	889,729	6,244,400	
320-LICENSES AND PERMITS								
321-BUSINESS								
321.10-ALCOHOLIC BEVERAGES	38,000	46,808	40,000	40,767	45,000	950	45,000	
321.20-HEALTH		1,375		1,279		329		
321.30-POLICE AND PROTECTIVE	4,000	8,840	8,000	6,325	7,000	1,250	7,000	
321.60-PROFESSIONAL & OCCUPATION	8,300	3,560	6,000	3,550	3,600	100	3,600	
321.70-AMUSEMENT	1,500	2,684	2,560	1,450	2,400	550	2,000	
321.80-CIGARETTE	3,300	4,050	3,700	4,050	4,000	150	4,000	
321.90-OTHER BUSINESS LICENSES			500	1,862	500	500	1,500	
322-NON-BUSINESS								
322.10-BUILDING PERMITS	150,000	139,910	150,000	181,161	150,000	57,558	150,000	
322.60-BOAT DOCK LICENSES	18,750	18,555	18,750	26,495	26,000	26,603	26,000	
322.70-DOG AND CAT LICENSES	1,300	2,144	10,000	9,295	1,500	729	1,500	
322.80-STREET OPENING PERMITS	20,000	19,490	20,000	17,380	20,000	3,990	20,000	
322.90-OTHER NON-BUSINESS PERMIT	3,000	7,810	15,000	73,994	15,000	1,118	10,000	
TOTAL LICENSES AND PERMITS	248,150	255,226	274,510	367,608	275,000	93,827	270,600	
330-INTERGOVERNMENTAL REVENUE								
334-STATE GRANTS								
334.20-STATE-POLICE ACTIVITIES	10,000	10,307	10,000	10,038	10,000		10,000	
334.30-STATE-AIRPORT MAINTENANCE	36,900	36,932	36,900	36,932	36,900		36,900	
335-STATE SHARED REVENUE								
335.10-STATE-LOCAL GOVERNMENT AI	5,434,256	5,095,041	4,428,893	4,724,618	5,322,347		4,724,618	
335.32-STATE-MV BASED HOMESTEAD		441,107		111,863				
335.41-STATE-POLICE AID	180,000	187,908	187,000	185,314	187,000		187,000	
335.42-STATE-FIRE AID	62,000	54,865	55,000	57,559	55,000		55,000	
335.43-STATE-PERA RATE INCREASE	22,335	22,335	22,335	22,335	22,335		22,335	
335.50-STATE-MUNICIPAL HIGHWAY A	180,000	183,201	182,000	193,654	190,000		200,000	
335.60-STATE-HIGHWAY MAINTENANCE	24,000	25,039	25,285	25,286	25,000	6,322	25,000	
335.90-STATE-OTHER REVENUES	1,000	11,900	1,000	75,317	1,000		1,000	
338-COUNTY SHARED REVENUE								
338.10-COUNTY-LIBRARY AID	262,000	262,000	262,000	261,996	262,000		262,000	
338.20-COUNTY-REIMBURSEMENT FOR	144,000	134,181	144,000	169,004	150,000	49,885	150,000	
338.60-COUNTY-HIGHWAY MAINTENANC	5,130	5,130	5,130	5,130	5,130	5,130	5,130	
338.90-COUNTY-OTHER REVENUES	30,000	53,755	30,000	34,880	30,000	22,237	30,000	
339-SCHOOL DISTRICT SHARED REVENUE								
339.10-DISTRICT #241 SRO REIMB	22,000	36,236	32,000	30,727	32,000		32,000	
TOTAL INTERGOVERNMENTAL REVENUE	6,413,621	6,559,937	5,421,543	5,944,653	6,328,712	83,574	5,740,983	
340-CHARGES FOR SERVICE								
341-GENERAL GOVERNMENT								
341.10-ACCOUNTING SERVICES	19,000	18,100	8,200	7,600	8,200	3,000	7,200	

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REVENUES FOR GENERAL FUND
 SUMMARY BUDGET WORKSHEET

	BUDGETED 2009	ACTUAL 2009	BUDGETED 2010	ACTUAL 2010	BUDGETED 2011	ACTUAL THRU 6/30/11	RECOMMENDED BUDGET 2012	COUNCIL ALLOWANCE 2012
341.30-ZONING & SUBDIVISION FEES	5,000	2,880	5,000	2,240	5,000	900	2,500	
341.60-SPECIAL ASSESSMENT SEARCH	6,000	5,276	6,000	4,246	5,000	1,440	4,200	
342-PUBLIC SAFETY								
342.50-POLICE REPORTS & PHOTOCOP	1,200	2,012	1,200	2,455	2,000	528	2,000	
342.60-INSPECTION SEMINAR FEES	4,800	5,350	3,600	5,545	5,000	6,400	5,000	
345-								
347-CULTURE/RECREATION								
347.11-CONCESSIONS AT CITY POOL	1,500	1,600	1,500	1,629	1,500	25	1,600	
347.21-SWIMMING FEES-PUBLIC	42,000	32,593	35,000	41,159	41,000	10,415	40,000	
347.22-SWIMMING FEES-COUPONS	20,000	12,597	15,000	13,561	13,000	10,060	13,000	
347.23-SWIMMING FEES-LESSONS	10,000	10,262	10,000	9,920	10,000	7,710	10,000	
347.30-RECREATION FEES	32,000	32,041	32,000	28,467	32,000	17,711	32,000	
347.31-JUNIOR HIGH SPORTS PROGRA	50,000	46,358	50,000	32,519	40,000	16,886	32,000	
347.40-MARION ROSS PERF ARTS CTR	27,000	12,844	20,000	11,000	14,000	5,428	11,000	
347.60-LIBRARY USER FEES	200	240		280		240		
347.80-SENIOR CITIZENS CTR USER	16,000			50				
347.81-ARENA USER FEES	42,000	22,877	42,000	28,823	25,000	15,881	25,000	
347.82-ARENA CONTRACT USER FEES	255,000	235,491	230,000	219,502	195,000	94,484	190,000	
349-OTHER SERVICES								
349.30-MISCELLANEOUS	33,329	25,275	30,683	13,981		29,436	30,000	
349.40-ENGINEERING JOB REIMBURSE	80,000	125,527	80,000	192,876	80,000	21,567	80,000	
349.90-SALES TAX ADMIN FEE	5,800	6,352	6,000		6,000		6,000	
TOTAL CHARGES FOR SERVICE	650,829	597,675	576,183	615,853	482,700	242,111	491,500	
350-FINES AND FORFEITS								
351-FINES								
351.10-COURT FINES	90,000	83,707	95,000	77,672	90,000	51,837	95,000	
351.20-LIBRARY FINES	20,000	18,565	19,000	17,189	18,000	7,359	15,000	
TOTAL FINES AND FORFEITS	110,000	102,272	114,000	94,861	108,000	59,196	110,000	
360-MISCELLANEOUS								
361-INTEREST EARNINGS								
361.10-INTEREST ON INVESTMENTS	160,000	40,061	120,000	25,610	40,000	1,217	25,000	
362-RENTS AND RESERVATIONS								
362.10-RENTS AND RESERVATIONS	30,000	19,125	30,000	16,310	20,000	16,389	30,000	
362.20-AIRPORT HANGER RENT	30,000	30,100	28,200	23,720	28,000	2,510	28,000	
362.30-CITY HALL SPACE RENT		85		58				
362.40-LIBRARY SPACE CHARGES	99,000	70,170	102,400	74,467	98,000	16,964	98,000	
364-SALE OF FIXED ASSETS								
364.10-SALE OF FIXED ASSETS				3,684		20,704		
365-CONTRIBUTION/PUBLIC ENTERPRISE								
365.10-IN LIEU OF TAXES	192,400	192,400	206,980	206,980	215,840		220,000	
365.20-SHARE OF GENERAL OVERHEAD	474,100	474,100	511,260	511,260	536,230		560,000	
365.30-CONTRIBUTIONS-PRIVATE SOU	52,000	50,006	22,000	8,601	22,000	992	10,000	
TOTAL MISCELLANEOUS	1,037,500	876,047	1,020,840	870,690	960,070	56,792	971,000	
TOTAL REVENUE	14,750,100	14,015,014	13,587,076	13,569,399	14,484,482	1,425,229	13,828,483	

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APPROPRIATIONS FOR GENERAL FUND
 SUMMARY BUDGET WORKSHEET

	BUDGETED 2009	ACTUAL 2009	BUDGETED 2010	ACTUAL 2010	BUDGETED 2011	ACTUAL THRU 6/30/11	RECOMMENDED BUDGET 2012	COUNCIL ALLOWANCE 2012
410-GENERAL GOVERNMENT								
411.10-CITY COUNCIL	245,275	212,498	202,740	206,899	204,140	75,270	175,600	
414.10-ELECTIONS	335	74	25,550	24,004	40	6,834	25,165	
415.10-CITY ADMINISTRATION	1,157,045	1,075,081	1,070,997	1,154,542	1,104,145	464,594	1,175,065	
419.40-CITY CENTER	245,450	175,424	227,325	165,484	201,725	46,140	183,215	
TOTAL GENERAL GOVERNMENT	1,648,105	1,463,077	1,526,612	1,550,929	1,510,050	592,838	1,559,045	
420-PUBLIC SAFETY								
421.10-POLICE DEPARTMENT	3,866,685	3,751,932	3,713,436	3,784,579	3,858,736	1,965,753	3,907,356	
422.10-FIRE DEPARTMENT	1,575,015	1,587,354	1,441,899	1,488,269	1,499,940	749,958	1,541,437	
424.10-INSPECTION DIVISION	253,665	244,456	248,252	251,056	258,745	119,084	277,265	
TOTAL PUBLIC SAFETY	5,695,365	5,583,742	5,403,587	5,523,904	5,617,421	2,834,795	5,726,058	
430-PUBLIC WORKS								
431.10-ENGINEERING DEPARTMENT	484,485	418,298	484,840	495,516	518,425	214,934	524,573	
431.20-STREET DEPARTMENT	487,840	423,572	404,935	426,517	423,640	187,575	411,980	
431.21-STREET MAINTENANCE	675,140	419,216	600,180	429,077	571,905	178,395	544,685	
431.25-SNOW AND ICE REMOVAL	373,190	313,703	343,795	370,601	345,010	175,872	352,410	
431.50-STORM SEWERS	294,105	249,912	287,850	260,470	291,111	76,168	287,459	
431.60-STREET LIGHTING	260,915	242,344	241,500	281,035	283,415	111,650	283,415	
431.70-CITY GARAGE	149,515	116,759	127,675	112,190	122,725	43,463	95,985	
435.10-Airport	100,690	85,224	98,745	101,778	102,865	38,348	102,865	
TOTAL PUBLIC WORKS	2,825,880	2,269,028	2,589,520	2,477,184	2,659,096	1,026,405	2,603,372	
450-CULTURE/RECREATION								
451.10-RECREATION DEPARTMENT	449,710	380,960	424,180	404,184	438,995	197,548	444,665	
451.24-SWIMMING	192,325	158,398	181,750	171,050	243,660	95,664	181,460	
451.41-SENIOR CITIZENS CENTER	141,790	77,991	94,485	75,982	81,830	37,760	81,930	
451.42-CITY ARENA	558,135	1,051,140	503,870	651,880	555,285	192,796	472,140	
451.43-CIVIC THEATRE	71,205	66,190	28,800	40,144	30,155	12,837	28,655	
452.10-PARK DEPARTMENT	1,041,820	910,537	942,500	999,703	990,135	379,011	1,130,820	
452.40-TREES	118,335	92,870	96,450	104,785	116,795	34,464	115,135	
455.10-LIBRARY	917,480	898,082	868,007	861,174	886,220	341,531	851,497	
TOTAL CULTURE/RECREATION	3,490,800	3,636,168	3,140,042	3,308,902	3,343,075	1,291,611	3,306,302	
460-CONSERVATION & DEVELOPMENT								
461.10-LAKE IMPROVEMENT	40,475	10,450		45-				
463.10-COMMUNITY DEVELOPMENT ADM	222,175	215,714	191,515	147,816	206,950	76,861	122,260	
465.20-ECONOMIC DEVELOPMENT	26,000	25,121	26,000	17,328	27,000	26,248	28,000	
TOTAL CONSERVATION & DEVELOPMENT	288,650	251,285	217,515	165,099	233,950	103,109	150,260	
470-DEBT SERVICE								
471.10-NOTE PAYMENTS	48,000	7,342	17,500	15,972	8,500	4,242	8,500	
472.10-INTEREST PAYMENTS	3,300	230	300	82				
TOTAL DEBT SERVICE	51,300	7,572	17,800	16,054	8,500	4,242	8,500	
490-MISCELLANEOUS								
491.10-JUDGEMENTS AND LOSSES	50,000	24,714	50,000	10,632	50,000	3,362	20,000	
492.10-INTERFUND TRANSFERS OUT	255,000	255,000	230,000	480,000	230,000		200,000	
494.10-UNEMPLOYMENT COMPENSATION	10,000	13,332	12,000	23,161	20,000	11,040	23,000	
495.10-CONTINGENCIES	220,000		185,000		220,000		18,946	
495.20-CAPITAL PROJECTS	50,000	35,403	50,000	45,801	50,000	13,075	47,000	

DATE 9/27/11
 TIME 14:02:20

APPROPRIATIONS FOR GENERAL FUND
 SUMMARY BUDGET WORKSHEET

	<u>BUDGETED</u> <u>2009</u>	<u>ACTUAL</u> <u>2009</u>	<u>BUDGETED</u> <u>2010</u>	<u>ACTUAL</u> <u>2010</u>	<u>BUDGETED</u> <u>2011</u>	<u>ACTUAL THRU</u> <u>6/30/11</u>	<u>RECOMMENDED</u> <u>BUDGET</u> <u>2012</u>	<u>COUNCIL</u> <u>ALLOWANCE</u> <u>2012</u>
495.50-CONVENTION & VISITORS BUR	<u>165,000</u>	<u>153,873</u>	<u>165,000</u>	<u>153,308</u>	<u>165,000</u>	<u>78,000</u>	<u>166,000</u>	
TOTAL MISCELLANEOUS	<u>750,000</u>	<u>482,322</u>	<u>692,000</u>	<u>712,902</u>	<u>735,000</u>	<u>105,477</u>	<u>474,946</u>	
TOTAL APPROPRIATIONS	<u>14,750,100</u>	<u>13,693,194</u>	<u>13,587,076</u>	<u>13,754,974</u>	<u>14,107,092</u>	<u>5,958,477</u>	<u>13,828,483</u>	

411.10 - CITY COUNCIL

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
100-Salaries								
101 Salaries	60,000	60,000	60,000	57,649	60,000	24,000	60,000	
107 PERA Costs	1,200	1,800	1,800	1,688	1,800	646	1,800	
108 FICA Costs	4,590	2,217	4,590	2,361	4,590	1,035	4,590	
109 Workers Compensation Insurance	100	96	100	112	130	8	130	
TOTAL Salaries	65,890	64,113	66,490	61,810	66,520	25,673	66,520	
200-Office								
201 Office	50	304	50	16	50		50	
202 Operating	50	51	50	256	50	100	50	
205 Small Tools & Minor Equipment	350		50		50		50	
TOTAL Office	450	355	150	272	150	100	150	
300-Professional Services								
301 Professional Services	31,300	28,919	29,000	60,699	30,250	7,596	30,000	
302 Communications	460	987	460	2,561	2,540	1,135	2,540	
304 Advertising	35,000	8,971	27,890	11,881	24,290	5,562	11,000	
305 Printing & Binding	200	539	150	591	150	530	150	
306 Insurance	15,290	14,148	15,150	12,917	15,080	1,595	15,080	
309 Rentals	730	238	500	255	360	90	360	
311 Training/Travel	1,700	2,565	1,800	434	2,250	2,739	2,250	
312 Miscellaneous	94,255	91,663	61,150	55,479	62,550	30,250	47,550	
TOTAL Professional Services	178,935	148,030	136,100	144,817	137,470	49,497	108,930	
400-Buildings								
TOTAL CITY COUNCIL	245,275	212,498	202,740	206,899	204,140	75,270	175,600	

CITY COUNCIL

Position Control Register			
<u>Title</u>	<u>2011</u>	<u>2012</u>	<u>Class Total</u>
Mayor	1	1	\$12,000
Councilors	6	6	48,000
Total City Council	7	7	\$60,000

Items of Significance	
301 - Professional Services	
Audit Fees	\$29,000
Other	1,000
	<u>\$30,000</u>
304 - Advertising	
Legal notices- Tribune	\$5,000
Marketing materials	1,000
Seasonal banners	1,000
Promotional items	1,000
Visitor Guide	575
Chamber Directory	1,105
Other	2,320
	<u>\$12,000</u>
306 - Insurance	
Insurance rep fee	\$12,000
Volunteer workers comp coverage	2,175
Property & liability	905
	<u>\$15,080</u>
312 - Miscellaneous	
League of Minnesota Cities annual dues	\$13,500
National League of Cities annual dues	1,500
CGMC annual dues	28,000
MCMA dues	2,000
Other	2,550
	<u>\$47,550</u>

414.10 - ELECTIONS

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
100-Wages								
102 Wages			19,685	18,007		5,695	18,600	
107 PERA Costs				95		62		
108 FICA Costs				92		59		
109 Workers Compensation Insurance			80	149		55		
TOTAL Wages			19,765	18,343		5,871	18,600	
200-Office								
201 Office	100		100			6	30	
202 Operating				103		9		
TOTAL Office	100		100	103		15	30	
300-Professional Services								
302 Communications		38	175	51		42	125	
303 Transportation			150	21			300	
304 Advertising			400	280		184	120	
305 Printing & Binding			3,300	3,473		462	3,300	
306 Insurance	235	36	160	128	40		40	
308 Repair & Maintenance							200	
309 Rentals			1,500	1,500			2,000	
311 Training/Travel				53		234	350	
312 Miscellaneous				52		26	100	
TOTAL Professional Services	235	74	5,685	5,558	40	948	6,535	
400-Machinery & Equipment								
TOTAL ELECTIONS	335	74	25,550	24,004	40	6,834	25,165	

ELECTIONS

<u>Position Control Register</u>				<u>Items of Significance</u>	
<u>Title</u>	<u>2011</u>	<u>2012</u>	<u>Base Rate</u>	<u>Class Total</u>	(None)
Election Chairman	8	8	\$10.00 /hr	\$2,560	
Election Asst. Chairman	8	8	9.00 /hr	2,304	
Election Registration Judges	60	60	7.25 /hr	13,736	
Total Elections	76	76		\$18,600	

415.10 - CITY ADMINISTRATION

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
100-Salaries								
101 Salaries	391,305	343,024	393,290	315,697	398,310	92,478	325,420	
102 Wages	360,025	260,676	278,485	298,406	285,510	147,701	347,460	
103 Overtime	400	370	400	412	400	1,119	400	
105 Hospitalization Insurance	114,420	117,628	117,670	123,601	126,490	43,480	133,575	
107 PERA Costs	50,740	46,451	47,050	46,807	49,610	18,189	48,810	
108 FICA Costs	57,620	50,110	51,420	53,791	52,340	19,573	51,520	
109 Workers Compensation Insurance	4,010	4,248	3,640	4,569	4,170	1,690	4,070	
110 Vacation		47,023		53,478		15,716		
111 Sick Leave		31,352		42,348		10,643		
112 Holiday Pay		28,856		26,145		9,516		
TOTAL Salaries	978,520	929,738	891,955	965,254	916,830	360,105	911,255	
200-Office								
201 Office	3,900	3,237	3,900	3,505	3,900	1,188	4,025	
202 Operating	20,400	15,532	16,250	17,122	15,850	7,033	12,850	
205 Small Tools & Minor Equipment		112		98				
TOTAL Office	24,300	18,881	20,150	20,725	19,750	8,221	16,875	
300-Professional Services								
301 Professional Services	26,840	23,993	31,130	64,734	40,520	70,972	126,520	
302 Communications	24,580	20,315	24,580	19,519	23,440	5,320	23,440	
303 Transportation	12,630	10,420	12,630	7,670	12,630	2,024	12,630	
304 Advertising	3,900	1,628	3,350	3,511	3,850	45	4,550	
305 Printing & Binding	21,970	13,110	19,020	13,027	18,470	4,025	14,000	
306 Insurance	4,195	2,509	3,725	2,772	3,890		3,890	
308 Repair & Maintenance		690		1,829		1,405	430	
309 Rentals	27,550	34,326	31,925	33,887	34,825	7,282	35,475	
311 Training/Travel	16,905	6,127	11,700	5,280	13,600	1,211	10,000	
312 Miscellaneous	15,655	12,782	20,832	15,772	16,340	3,984	16,000	
TOTAL Professional Services	154,225	125,900	158,892	168,001	167,565	96,268	246,935	
400-Machinery & Equipment								
404 Machinery & Equipment		562		562				
TOTAL Machinery & Equipment		562		562				
TOTAL CITY ADMINISTRATION	1,157,045	1,075,081	1,070,997	1,154,542	1,104,145	464,594	1,175,065	

CITY ADMINISTRATION

Position Control Register			
<u>Title</u>	<u>2011</u>	<u>2012</u>	<u>Class Total</u>
City Manager	1	1	\$105,170
Finance Director	1	0	
Human Resources Director	1	1	71,969
City Clerk	1	1	59,215
City Attorney	1	1	89,067
IT Analyst	0		
Administrative Asst - CM	0	1	50,376
Accounting Technicians	3.80	3.80	176,941
Marketing/PI Officer	1	1	48,966
Administrative Asst - Legal/HR	1	1	46,880
Accts Rec Clerk	0.65	0.65	24,298
Total City Administration	11.45	11.45	\$672,882

Items of Significance	
202 - Operating Supplies	
Legal subscriptions/publications	\$8,900
Other	3,950
	<u>\$12,850</u>
301 - Professional Services	
IT Contract	\$20,000
Computer programming (AS400)	4,000
Safe Assurance	5,000
Drug testing	3,250
Pre-employment physicals/background checks	960
Consultants	5,000
Other	3,310
	<u>\$41,520</u>
305 - Printing and Binding	
City Newsletter	\$5,030
Annual Budget	1,700
License Applications/Certificates	600
City Managers Report	400
Annual Financial Report	1,100
Other	5,170
	<u>\$14,000</u>
312 - Miscellaneous	
Health/Wellness committee expenses	\$2,500
Membership dues	3,450
Safety Committee expenses	2,500
Human Rights Committee expenses	1,100
Service awards	2,500
Other	5,700
	<u>\$17,750</u>

419.40 - CITY CENTER

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
100-Wages								
102 Wages	54,070	35,285	67,455	62,479	62,400	323	62,400	
103 Overtime	2,000			845				
105 Hospitalization Insurance	16,025	14,366						
106 Uniform Allowance	250	185	100					
107 PERA Costs	3,540	2,555		118		23		
108 FICA Costs	4,290	2,704	390	121		22		
109 Workers Compensation Insurance	2,280	1,650	210	15-		18-		
110 Vacation		2,173		582				
111 Sick Leave		813		55				
112 Holiday Pay		1,584		145				
TOTAL Wages	82,455	61,315	68,155	64,330	62,400	350	62,400	
200-Operating								
202 Operating	10,250	9,664	9,535	9,791	10,335	3,565	10,335	
203 Building Repair & Maintenance	3,000	998	3,000	1,404	3,000	108	3,000	
205 Small Tools & Minor Equipment	300		100	211	100	14	100	
TOTAL Operating	13,550	10,662	12,635	11,406	13,435	3,687	13,435	
300-Professional Services								
301 Professional Services	3,835	1,323	3,335	5,794	995	1,109-	2,395	
302 Communications	370	60	360	105		836	1,260	
303 Transportation	50		50	20				
306 Insurance	8,105	4,047	6,135	8,090	10,155		10,155	
307 Public Utilities	104,500	64,118	106,000	59,737	86,000	22,538	70,000	
308 Repairs & Maintenance	25,450	27,118	28,000	10,125	28,650	19,748	22,600	
309 Rentals	235	238	255	255	90	90	90	
312 Miscellaneous		400		200			200	
TOTAL Professional Services	142,545	97,304	144,135	84,326	125,890	42,103	106,700	
400-Buildings								
402 Buildings		1,119		3,744				
404 Machinery & Equipment	6,900	5,024	2,400	1,678			680	
TOTAL Buildings	6,900	6,143	2,400	5,422			680	
TOTAL CITY CENTER	245,450	175,424	227,325	165,484	201,725	46,140	183,215	

CITY CENTER

<u>Position Control Register</u>			
<u>Title</u>	<u>2011</u>	<u>2012</u>	<u>Class Total</u>
Building Maintenance/Custodial	0		\$0
Custodial (P.T. 50%)	<u>0.00</u>		0
 Total City Center Operation	0	0	
(Wages provided by Fire Department)			

<u>Items of Significance</u>	
308 - Repairs and Maintenance	
Maintenance agreement-heating/air system	\$8,000
Maintenance agreement-elevator/svce calls	6,500
Other	<u>8,100</u>
	\$22,600
 404 - Machinery & Equipment	
Automatic dimmers	680
	<u>\$680</u>

421.10 - POLICE DEPARTMENT

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
100-Salaries								
101 Salaries	355,340	263,845	350,315	241,311	357,085	148,373	377,950	
102 Wages	1,926,375	1,510,788	1,846,250	1,543,907	1,876,445	703,537	1,875,390	
103 Overtime	120,000	114,124	125,000	105,424	125,000	43,382	125,000	
105 Hospitalization Insurance	494,405	469,108	465,340	487,875	561,350	254,009	569,125	
106 Uniform Allowance	25,200	26,142	24,400	15,635	24,400	27,196	24,400	
107 PERA Costs	300,360	275,112	286,720	280,363	302,500	131,464	303,170	
108 FICA Costs	65,310	56,415	63,590	57,519	65,680	27,027	67,970	
109 Workers Compensation Insurance	67,100	63,593	64,790	56,933	64,320	25,253	64,200	
110 Vacation Leave		144,831		148,714		67,159		
111 Sick Leave		79,351		79,664		29,999		
112 Holiday Pay	9,100	96,747	9,220	104,606	9,555	46,906	10,150	
TOTAL Salaries	3,363,190	3,100,056	3,235,625	3,121,951	3,386,335	1,504,305	3,417,355	
200-Office								
201 Office	6,730	2,469	6,730	4,394	6,730	808	6,730	
202 Operating	30,850	18,284	30,850	18,275	30,850	12,390	30,850	
203 Building Repairs & Maintenance	3,740		250		250		250	
204 Motor Vehicle Repair & Maint	200	7	200	112	200		200	
205 Small Tools & Minor Equipment	9,640		8,470		14,170	4	16,770	
TOTAL Office	51,160	20,760	46,500	22,781	52,200	13,202	54,800	
300-Professional Services								
301 Professional Services	15,650	15,501	17,950	19,872	23,950	7,644	23,950	
302 Communications	17,155	9,192	15,776	7,805	15,776	3,340	15,776	
303 Transportation	180,000	126,840	165,000	122,980	140,000	52,096	155,000	
304 Advertising	2,500	102	1,500	124	1,000	60	1,000	
305 Printing & Binding	4,715	150	4,715	1,675	4,715		4,715	
306 Insurance	14,665	8,511	12,800	9,890	12,800		12,800	
307 Public Utilities	5,340	4,041	1,260	3,852	1,550	1,811	1,550	
308 Repair & Maintenance	4,950	980	4,000	2,945	4,000	1,830	4,000	
309 Rentals	150,460	164,057	169,860	163,093	179,860	84,781	179,860	
311 Training/Travel	35,000	13,208	32,100	32,773	32,100	9,628	32,100	
312 Miscellaneous	4,000	9,935	4,450	3,700	4,450	2,994	4,450	
TOTAL Professional Services	434,435	352,517	429,411	368,709	420,201	164,184	435,201	
400-Buildings								
402 Buildings		270,000		270,000		270,000		
404 Machinery & Equipment	17,900	8,599	1,900	1,138		14,062		
TOTAL Buildings	17,900	278,599	1,900	271,138		284,062		
TOTAL POLICE DEPARTMENT	3,866,685	3,751,932	3,713,436	3,784,579	3,858,736	1,965,753	3,907,356	

POLICE

Position Control Register

<u>Title</u>	<u>2011</u>	<u>2012</u>	<u>Class Total</u>
Police Chief	1	1	\$89,067
Lieutenant	4	4	288,882
Detective	3	3	181,390
Police/School Resource Officer	2	2	115,535
Patrol Officer	17	17	978,118
Dispatcher	8	8	371,008
Administrative Asst	1	1	46,880
CS Officer/Evidence Room	1	1	44,879
CSO-Animal Control	0	0	0
CSO-Animal Control (P.T. 60%)	0.60	0.60	24,387
CSO (P.T. 50%)	0		0
Dispatcher (Perm P.T. 75%)	1.50	2	65,642
Dispatcher (Flex P.T.)	2	2	7,500
Total Police Department	41.10	41.60	\$2,213,288

Items of Significance

301 - Professional Services	
Task Force Participation	\$6,500
Contribution to Humane Society to run shelter	\$4,800
Veterinary/Animal disposal	1,700
Towing	2,000
CIS	6,000
Other	2,950
	<u>\$23,950</u>
309 - Rentals	
Freeborn County (shared space, wages etc.)	\$170,000
Computers	9,160
Shredding service	700
12 laptop computers to replace mobile units (\$5000.00 each 5 year life)	
	<u>\$179,860</u>
402-Buildings	

Note: 2008-2012 actual expenditures include \$270,000 payments to Freeborn County for the police department's portion of the Government Center. This is paid from P & F PERA interest earnings and is not included in the annual budget.

422.10 - FIRE DEPARTMENT

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
100-Salaries								
101 Salaries	82,875	71,074	83,195	61,596	84,830	35,646	40,745	
102 Wages	805,240	706,349	727,420	664,708	749,445	338,594	788,790	
103 Overtime	80,000	97,133	75,000	90,601	75,000	49,121	100,000	
105 Hospitalization Insurance	229,720	212,077	196,165	217,028	225,535	111,783	251,735	
106 Uniform Allowance	6,240	10,209	6,500	2,348	6,500	1,923	6,500	
107 PERA Costs	133,320	136,152	130,490	137,579	136,680	66,097	139,580	
108 FICA Costs	12,520	12,140	13,090	12,775	13,390	5,968	14,270	
109 Workers Compensation Insurance	50,930	52,578	50,820	50,694	47,530	19,944	48,510	
110 Vacation Leave		100,461		84,609		31,504		
111 Sick Leave		37,733		13,906		10,412		
112 Holiday Pay		6,132		7,197		2,308		
TOTAL Salaries	1,400,845	1,442,038	1,282,680	1,343,041	1,338,910	673,300	1,390,130	
200-Office								
201 Office	400	488	400	170	400	83	400	
202 Operating	9,350	10,958	9,460	6,984	9,460	4,491	11,510	
203 Building Repair & Maintenance	500	217	500	432	500	500	500	
204 Motor Vehicle Repair & Maint	300	624	300	59	300	300	300	
205 Small Tools & Minor Equipment	1,800	406	1,500	293	1,500	1,012	1,500	
TOTAL Office	12,350	12,693	12,160	7,938	12,160	5,586	14,210	
300-Professional Services								
301 Professional Services	30,600	17,955	25,500	18,013	25,500	148	25,500	
302 Communications	6,675	4,695	4,675	4,466	4,870	2,217	6,756	
303 Transportation	77,610	77,090	73,320	77,104	73,320	32,615	73,320	
304 Advertising	200		350		350	207	350	
305 Printing & Binding	300		300		300	50	300	
306 Insurance	6,890	4,026	6,300	4,358	6,350		6,350	
307 Public Utilities	4,800	4,764	5,300	5,318	5,200	2,290	5,200	
308 Repair & Maintenance	1,500	1,060	1,500	6,532	1,500	262	1,500	
309 Rentals	7,570	5,451	5,754	6,163	6,620	1,519	6,636	
311 Training/Travel	11,000	4,737	9,000	9,425	9,000	9,377	10,000	
312 Miscellaneous	2,275	1,449	960	1,162	960	1,832	1,185	
TOTAL Professional Services	149,420	121,227	132,959	132,541	133,970	50,517	137,097	
400-Improvements other than Bldgs								
403 Improvements other than Bldgs		4,155						
404 Machinery & Equipment	12,400	7,241	14,100	4,749	14,900	20,555		
TOTAL Improvements other than Bldgs	12,400	11,396	14,100	4,749	14,900	20,555		
TOTAL FIRE DEPARTMENT	1,575,015	1,587,354	1,441,899	1,488,269	1,499,940	749,958	1,541,437	

Position Control Register

<u>Title</u>	<u>2011</u>	<u>2012</u>	<u>Class Total</u>
Fire Chief/Building Official	1	0.5	\$40,744
Captain	4	4	257,995
Firefighter	8	8	409,464
Firefighter - lieutenant	3	3	161,109
Total Fire Department	16	16	\$869,312

(Wages provided to City Center)

FIRE

Items of Significance

301 - Professional Services		
Volunteer Firemen performance compensation		\$18,000
Truck testing		2,500
Air Pak testing		1,800
Department physicals		2,000
Other		1,200
		<u>\$25,500</u>
404 - Machinery and Equipment		
Turn out gear		\$6,600
SCBA tanks/harnesses		6,500
Hose		1,000
Annual water rescue rope and high level rescue ropes re		800
Office Chairs/Furniture		5,000
		<u>\$19,900</u>

424.10 - INSPECTION DIVISION

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
100-Wages								
102 Wages	144,085	123,904	147,515	126,693	147,515	58,709	152,180	
103 Overtime	500	59	500		500	60	500	
105 Hospitalization Insurance	46,755	46,037	46,910	47,069	51,930	24,571	54,570	
106 Uniform Allowance	300		300	259	300		600	
107 PERA Costs	9,750	9,778	10,360	10,484	10,740	4,905	11,080	
108 FICA Costs	11,060	10,041	11,320	10,363	11,320	4,716	11,680	
109 Workers Compensation Insurance	620	644	660	744	790	329	830	
110 Vacation Leave		10,587		10,460		3,497		
111 Sick Leave		4,177		4,652		2,651		
112 Holiday Pay		6,125		5,963		2,736		
TOTAL Wages	213,070	211,352	217,565	216,687	223,095	102,174	231,440	
200-Office								
201 Office	1,250	1,640	1,250	1,148	1,250	355	1,300	
202 Operating	6,300	1,238	2,630	6,444	6,100	4,387	7,300	
205 Small Tools & Minor Equipment	200		100		100		600	
TOTAL Office	7,750	2,878	3,980	7,592	7,450	4,742	9,200	
300-Professional Services								
301 Professional Services	1,000	2,915		54		2,475	3,585	
302 Communications	3,415	1,311	2,836	1,794	2,640	1,001	2,640	
303 Transportation	10,140	11,280	8,580	9,880	8,580	4,180	13,520	
304 Advertising	200	333	200		200		400	
305 Printing & Binding	200	138	450		500	1,388	2,700	
306 Insurance	1,020	526	890	653	850		850	
308 Repair & Maintenance	2,775		2,700	2,573	3,200			
309 Rentals	11,095	9,742	9,471	10,109	10,550	2,089	11,250	
311 Training/Travel	2,500	1,567	1,080	1,319	1,180	835	1,180	
312 Miscellaneous	500	380	500	395	500	200	500	
TOTAL Professional Services	32,845	28,192	26,707	26,777	28,200	12,168	36,625	
400-Machinery & Equipment								
404 Machinery & Equipment		2,034						
TOTAL Machinery & Equipment		2,034						
TOTAL INSPECTION DIVISION	253,665	244,456	248,252	251,056	258,745	119,084	277,265	

INSPECTION

Position Control Register			
<u>Title</u>	<u>2011</u>	<u>2012</u>	<u>Class Total</u>
Building Inspector	2	2	\$111,534
Office Specialist	<u>1</u>	<u>1</u>	40,646
Total Inspection Division	3	3	\$152,180

Items of Significance	
202 - Operating Supplies	
Contractors seminar	\$6,000
Other	<u>1,300</u>
	\$7,300
301 - Professional Services	
PermitWorks annual software support	<u>\$3,585</u>
	\$3,585

431.10 - ENGINEERING DEPARTMENT

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
100-Salaries								
101 Salaries	172,585	154,418	173,690	153,716	180,270	74,494	191,220	
102 Wages	134,525	88,818	133,370	119,272	139,175	55,516	147,975	
103 Overtime	5,000	961	4,000	5,321	4,000	197	4,000	
105 Hospitalization Insurance	64,790	43,267	59,235	49,309	53,950	25,851	57,135	
106 Uniform Allowance	400	283	700	687	700	151	700	
107 PERA Costs	20,060	18,008	21,080	21,681	22,730	9,915	24,150	
108 FICA Costs	23,890	19,934	23,810	22,982	24,750	10,571	26,260	
109 Workers Compensation Insurance	1,250	1,124	1,280	1,498	1,660	673	1,750	
110 Vacation Leave		12,824		14,340		4,815		
111 Sick Leave		3,658		6,548		4,477		
112 Holiday Pay		11,151		13,340		5,699		
TOTAL Salaries	422,500	354,446	417,165	408,694	427,235	192,359	453,190	
200-Office								
201 Office	2,000	2,140	2,000	1,535	2,000	730	2,000	
202 Operating	3,000	5,092	2,000	223	2,000	680	2,000	
205 Small Tools & Minor Equipment	700	498	700	716	700	178	700	
TOTAL Office	5,700	7,730	4,700	2,474	4,700	1,588	4,700	
300-Professional Services								
301 Professional Services	5,000	1,267	4,000	1,285	4,000	2,889	4,000	
302 Communications	6,540	6,497	7,140	7,141	7,140	2,845	7,140	
303 Transportation	18,500	19,500	20,020	19,895	20,020	8,250	20,020	
304 Advertising		427		117		55		
305 Printing & Binding	500	138	500	220	500	64	500	
306 Insurance	1,960	1,090	1,715	1,349	1,720		1,892	
308 Repair & Maintenance	500	297	500	2,604	500	526	500	
309 Rentals	14,235	18,045	20,164	21,353	23,650	3,968	22,040	
311 Training/Travel	4,430	2,368	3,000	3,495	3,000	1,306	3,000	
312 Miscellaneous	4,620	6,493	5,936	6,058	5,960	350	6,591	
TOTAL Professional Services	56,285	56,122	62,975	63,517	66,490	20,253	65,683	
400-Machinery & Equipment								
404 Machinery & Equipment				20,831	20,000	734	1,000	
TOTAL Machinery & Equipment				20,831	20,000	734	1,000	
TOTAL ENGINEERING DEPARTMENT	484,485	418,298	484,840	495,516	518,425	214,934	524,573	

ENGINEERING

Position Control Register				Items of Significance	
<u>Title</u>	<u>2011</u>	<u>2012</u>	<u>Class Total</u>		
Dir of Public Works/City Eng.	1	1	\$94,761	301 - Professional Services	
Civil Engineer-Graduate	1	1	60,945	Consultants	\$3,000
Civil/Environmental Engineer	0.5	0.5	35,514	Bridge Inspections	\$1,000
Eng Tech	2	2	101,236		
Office Specialist	0.9	0.9	36,738	303 - Transportation	\$20,020
Summer Help	2	2	10,000	Replace veh 99	
Total engineering	7.4	7.4	\$339,194		

431.20 - STREET DEPARTMENT

	2009	2009	2010	2010	2011	ACTUAL	PROPOSED	FINAL
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	THRU	2012	2012
						6/30/11	BUDGET	BUDGET
100-Salaries								
101 Salaries	66,090	56,844	66,320	55,917	67,675	29,496	71,030	
102 Wages	123,450	29,738	101,690	29,692	101,405	14,422	81,390	
103 Overtime	1,000	317	500		500	85	500	
105 Hospitalization Insurance	187,255	138,274	138,135	132,472	154,890	73,034	161,290	
106 Uniform Allowance	5,870	4,611	5,870	5,457	5,870	1,559	5,870	
107 PERA Costs	12,860	11,335	11,800	12,359	12,290	5,539	11,090	
108 FICA Costs	13,340	12,123	11,790	12,777	11,870	5,486	10,700	
109 Workers Compensation Insurance	11,670	11,609	10,530	11,134	10,410	4,607	9,380	
110 Vacation Leave		46,152		48,780		10,252		
111 Sick Leave		28,708		31,484		12,893		
112 Holiday Pay		23,900		24,955		9,734		
TOTAL Salaries	421,535	363,611	346,635	365,027	364,910	167,107	351,250	
200-Office								
201 Office	200	233	200	149	200	35	200	
202 Operating	8,000	9,926	5,000	7,891	5,000	386	5,000	
204 Motor Vehicle Repair & Maint	1,200	3,078	1,200	386	1,200	411	1,200	
205 Small Tools & Minor Equipment	6,100	3,222	4,100	3,248	4,100	1,865	4,100	
TOTAL Office	15,500	16,459	10,500	11,674	10,500	2,697	10,500	
300-Professional Services								
301 Professional Services	200	1,044	200	147	200	70	200	
302 Communications	1,280	1,181	1,220	1,293	1,220	597	1,220	
303 Transportation	27,000	24,212	25,000	27,034	25,000	10,955	25,000	
304 Advertising	530		530	156	530		530	
305 Printing & Binding	100		100		100		100	
306 Insurance	4,140	2,335	3,700	2,331	3,690		3,690	
308 Repair & Maintenance	890	533	890	136	890	699	890	
309 Rentals	2,065	1,293	1,560	1,505	2,000	251	2,000	
311 Training/Travel	2,350	1,074	2,350	743	2,350	540	2,350	
312 Miscellaneous	250	293	250	415	250	181	250	
TOTAL Professional Services	38,805	31,965	35,800	33,760	36,230	13,293	36,230	
400-Land								
403 Improvements other than Build	12,000	10,344	12,000	14,381	12,000	4,478	14,000	
404 Machinery & Equipment		1,193		1,675				
TOTAL Land	12,000	11,537	12,000	16,056	12,000	4,478	14,000	
TOTAL STREET DEPARTMENT	487,840	423,572	404,935	426,517	423,640	187,575	411,980	

Position Control Register

STREET

Items of Significance

<u>Title</u>	<u>2011</u>	<u>2012</u>	<u>Class Total</u>
Street Superintendent	1	1	\$71,028
Street Foreman	1	1	52,797
Mechanic	2	2	99,698
Heavy Equip Operator	4	4	186,731
Street Maintenance	4	4	156,870
Seasonal Employees	3	3	15,000
Total Street Departments	15	15	\$582,124

403 - Improvements Other than Buildings	
Street name sign replacement	\$14,000

Amount Charged to Street Department	35%
Amount Charged to Street Maintenance	43%
Amount Charged to Snow and Ice Removal	22%

431.21 - STREET MAINTENANCE

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
100-Wages								
102 Wages	232,860	143,804	206,410	131,719	207,720	54,837	187,260	
103 Overtime	3,000	2,479	3,000	3,130	3,000	639	3,000	
107 PERA Costs	15,520	9,354	14,240	8,648	14,840	3,922	13,360	
108 FICA Costs	20,130	10,246	17,870	9,492	17,980	3,885	16,230	
109 Workers Compensation Insurance	17,610	9,845	15,950	8,227	15,760	3,248	14,230	
TOTAL Wages	289,120	175,728	257,470	161,216	259,300	66,531	234,080	
200-Operating								
202 Operating	199,000	130,158	158,000	135,283	158,000	72,278	160,000	
205 Small Tools & Minor Equipment	1,000	229	1,000		1,000		1,000	
TOTAL Operating	200,000	130,387	159,000	135,283	159,000	72,278	161,000	
300-Professional Services								
301 Professional Services	10,700	10,369	10,700	10,146	10,700	10,023	11,700	
303 Transportation	165,000	100,832	165,000	106,371	135,000	29,508	130,000	
306 Insurance	2,820	1,360	2,510	1,471	2,405	2,405	2,405	
308 Repair & Maintenance	4,500		4,500		4,500	55	4,500	
309 Rentals	3,000	540	1,000	1,900	1,000		1,000	
311 Training/Travel				132				
TOTAL Professional Services	186,020	113,101	183,710	120,020	153,605	39,586	149,605	
400-Improvements Other than Build								
403 Improvements Other than Build				12,558				
TOTAL Improvements Other than Build				12,558				
TOTAL STREET MAINTENANCE	675,140	419,216	600,180	429,077	571,905	178,395	544,685	



STREET MAINTENANCE

Position Control Register

Items of Significance

(See Street Department - Page 30)

(None)

431.25 - SNOW AND ICE REMOVAL

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
100-Wages								
102 Wages	119,140	84,295	105,610	93,469	106,280	56,350	95,810	
103 Overtime	17,000	13,111	17,000	19,043	17,000	5,750	17,000	
107 PERA Costs	8,580	6,261	7,950	7,945	8,290	4,263	7,530	
108 FICA Costs	9,590	6,955	8,680	8,174	8,730	4,371	8,000	
109 Workers Compensation Insurance	8,400	6,475	7,750	7,068	7,650	3,704	7,010	
TOTAL Wages	162,710	117,097	146,990	135,699	147,950	74,438	135,350	
200-Operating								
202 Operating	95,000	85,392	85,000	88,843	85,000	22,171	90,000	
TOTAL Operating	95,000	85,392	85,000	88,843	85,000	22,171	90,000	
300-Professional Services								
301 Professional Services	950	1,115	950	1,150	1,150		1,150	
303 Transportation	102,300	105,012	102,300	140,787	102,300	79,150	117,300	
306 Insurance	1,330	783	1,155	858	1,210		1,210	
308 Repair & Maintenance	1,500			39		113		
309 Rentals	9,400	2,588	7,400	3,225	7,400		7,400	
TOTAL Professional Services	115,480	109,498	111,805	146,059	112,060	79,263	127,060	
400-Machinery & Equipment								
404 Machinery & Equipment		1,716						
TOTAL Machinery & Equipment		1,716						
TOTAL SNOW AND ICE REMOVAL	373,190	313,703	343,795	370,601	345,010	175,872	352,410	



SNOW AND ICE REMOVAL

Position Control Register

Items of Significance

(See Street Department - Page 30)

(None)

431.50 - STORM SEWERS

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
100-Wages								
102 Wages	101,575	98,238	103,020	89,256	105,461	29,103	100,574	
103 Overtime	1,500	1,290	1,500	1,302	1,500	287	1,500	
106 Uniform Allowance	1,000		1,000		1,000		1,000	
107 PERA Costs	6,860	6,642	7,210	5,963	7,640	2,110	7,290	
108 FICA Costs	7,880	7,028	7,990	6,425	8,180	2,053	7,810	
109 Workers Compensation Insurance	4,630	5,690	4,770	4,800	5,040	1,615	4,740	
TOTAL Wages	123,445	118,888	125,490	107,746	128,821	35,168	122,914	
200-Operating								
202 Operating	42,000	27,859	42,000	26,846	42,000	6,054	42,000	
204 Motor Vehicle Repair & Maint		2						
205 Small Tools & Minor Equipment	500	131	500	115	500		500	
TOTAL Operating	42,500	27,992	42,500	26,961	42,500	6,054	42,500	
300-Professional Services								
301 Professional Services	2,200	1,842	2,200	2,825	2,200	555	500	
302 Communications	500	148	200	149	200	3	200	
303 Transportation	81,000	64,689	74,000	70,723	74,000	20,787	74,000	
306 Insurance	2,340	1,419	2,340	1,634	2,270		2,270	
307 Public Utilities	40,000	31,406	39,000	42,801	39,000	12,882	43,000	
308 Repair & Maintenance	2,000	2,798	2,000	6,141	2,000	555	2,000	
309 Rentals				300				
312 Miscellaneous	120	730	120	1,190	120	164	75	
TOTAL Professional Services	128,160	103,032	119,860	125,763	119,790	34,946	122,045	
400-Buildings								
TOTAL STORM SEWERS	294,105	249,912	287,850	260,470	291,111	76,168	287,459	



STORM SEWERS

Position Control Register

Items of Significance

(See Page 80)

(None)

(Wages provided by Other Departments)

431.60 - STREET LIGHTING

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
100-Wages								
102 Wages		461		356		67	100	
103 Overtime			100		100			
107 PERA Costs		31		16		5		
108 FICA Costs		32		26		4		
109 Workers Compensation Insurance		30		17		2		
TOTAL Wages		554	100	415	100	78	100	
200-Operating								
202 Operating	1,000	5,354	1,000	10,362	1,000		1,000	
TOTAL Operating	1,000	5,354	1,000	10,362	1,000		1,000	
300-Professional Services								
301 Professional Services		909						
306 Insurance	1,915	1,432	2,400	1,611	2,315		2,315	
307 Public Utilities	225,000	227,750	225,000	240,523	260,000	107,812	260,000	
308 Repair & Maintenance	33,000	6,345	13,000	28,124	20,000	3,760	20,000	
TOTAL Professional Services	259,915	236,436	240,400	270,258	282,315	111,572	282,315	
400-Improvements other than Bldgs								
TOTAL STREET LIGHTING	260,915	242,344	241,500	281,035	283,415	111,650	283,415	

STREET LIGHTING

Position Control Register

Items of Significance

(No Positions)

202 - Operating Supplies

Street light bulbs(decorative lighting)

\$1,000

308 - Repairs and Maintenance

Replace poles

\$20,000

431.70 - CITY GARAGE

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
100-Wages								
102 Wages	37,490	33,501	39,720	29,485	39,720	9,672	9,780	
103 Overtime	100		100	149	100		100	
105 Hospitalization Insurance	5,295	5,650	5,610	5,136	6,250		20	
107 PERA Costs	2,530	2,685	2,800	2,598	2,890	711	720	
108 FICA Costs	2,880	2,751	3,050	2,407	3,050	714	760	
109 Workers Compensation Insurance	250	402	280	372	300	191	90	
110 Vacation Leave		2,872		3,324				
111 Sick Leave		2,020		2,586				
112 Holiday Pay		1,384		1,128		133		
TOTAL Wages	48,545	51,265	51,560	47,185	52,310	11,421	11,470	
200-Office								
201 Office	100	168	100	285	100	141	100	
202 Operating	10,265	2,454	7,265	4,222	6,415	2,194	6,415	
203 Building Repair & Maintenance	3,200	8,117	3,200	3,662	3,200	888	3,200	
205 Small Tools & Minor Equipment		16		104				
TOTAL Office	13,565	10,755	10,565	8,273	9,715	3,223	9,715	
300-Professional Services								
301 Professional Services	13,875	3,469	2,775	2,462	2,775	1,074	2,775	
302 Communications	4,160	3,644	4,160	10,827	4,160	2,438	4,160	
303 Transportation	2,750	2,600	2,750	2,600	2,750	1,225	2,750	
304 Advertising	200		200		200		200	
305 Printing & Binding	800		800	1,188	800		800	
306 Insurance	1,895	1,897	3,140	4,047	5,135		5,135	
307 Public Utilities	34,200	26,116	34,200	24,859	29,200	14,610	29,200	
308 Repair & Maintenance	11,975	3,863	11,975	6,255	10,800	8,294	10,800	
309 Rentals	5,300	4,222	5,300	4,469	4,730	1,178	4,730	
312 Miscellaneous	250	140	250	25	150		250	
TOTAL Professional Services	75,405	45,951	65,550	56,732	60,700	28,819	60,800	
400-Land								
402 Buildings	12,000	8,788					14,000	
403 Improvements other than Bldgs							14,000	
TOTAL Land	12,000	8,788					14,000	
TOTAL CITY GARAGE	149,515	116,759	127,675	112,190	122,725	43,463	95,985	

CITY GARAGE

Position Control Register

<u>Title</u>	<u>2011</u>	<u>2012</u>	<u>Class Total</u>
Office Specialist	<u>1</u>	<u>0.25</u>	\$9,278
Total City Garage	1	0	

Items of Significance

403 - Improvements Other than Buildings	
Upgrade unleaded pumps to submersible	\$14,000

435.10 - Airport

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
100-Wages								
102 Wages	2,000	312	2,000	1,083	2,000		2,000	
107 PERA Costs	140	21	140	76	150		150	
108 FICA Costs	150	21	150	72	150		150	
109 Workers Compensation Insurance	130	21	140	65	130	1-	130	
TOTAL Wages	2,420	375	2,430	1,296	2,430	1-	2,430	
200-OFFICE								
202 Operating	3,350	1,572	2,500	2,897	2,500	489	2,500	
203 Building Repair & Maintenance	2,000	245	2,000	338	2,000		2,000	
TOTAL OFFICE	5,350	1,817	4,500	3,235	4,500	489	4,500	
300-Professional Services								
301 Professional Services	36,600	36,600	36,600	41,380	36,600	18,300	36,600	
303 Transportation	1,500	81	500	145	500		500	
304 Advertising				133				
306 Insurance	2,105	999	2,000	1,112	1,620		1,620	
307 Public Utilities	30,500	27,782	30,500	27,229	35,000	15,804	35,000	
308 Repair & Maintenance	20,000	15,171	20,000	18,026	20,000	3,189	20,000	
311 Training/Travel		275						
312 Miscellaneous	2,215	2,124	2,215	1,900	2,215	567	2,215	
TOTAL Professional Services	92,920	83,032	91,815	89,925	95,935	37,860	95,935	
400-Land								
403 Improvements other than Bldgs				7,322				
TOTAL Land				7,322				
TOTAL Airport	100,690	85,224	98,745	101,778	102,865	38,348	102,865	

Position Control Register

AIRPORT

Items of Significance

(Wages Provided by Other Departments)

301 - Professional Services

Albert Lea Airport Inc. - management

\$36,600

451.10 - RECREATION DEPARTMENT

	2009	2009	2010	2010	2011	ACTUAL	PROPOSED	FINAL
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	THRU	2012	2012
						6/30/11	BUDGET	BUDGET
100-Salaries								
101 Salaries	117,260	102,407	121,375	107,052	124,400	44,925	128,930	
102 Wages	110,015	91,804	108,635	98,280	110,735	45,240	114,695	
103 Overtime	300		300		300		300	
105 Hospitalization Insurance	48,195	47,265	48,730	48,953	53,470	25,670	56,500	
106 Uniform Allowance	500	164	500	258	500		250	
107 PERA Costs	10,410	10,525	11,420	11,661	12,200	5,769	12,760	
108 FICA Costs	17,410	15,317	17,620	16,305	18,000	7,738	18,660	
109 Workers Compensation Insurance	5,620	5,390	5,750	5,614	6,270	2,544	6,450	
110 Vacation Leave		11,409		11,460		7,914		
111 Sick Leave		2,218		929		6,451		
112 Holiday Pay		7,106		7,589		3,066		
TOTAL Salaries	309,710	293,605	314,330	308,101	325,875	149,317	338,545	
200-Office								
201 Office	2,500	912	2,500	1,309	2,500	553	2,500	
202 Operating	34,080	17,034	27,080	19,958	30,780	10,116	26,780	
TOTAL Office	36,580	17,946	29,580	21,267	33,280	10,669	29,280	
300-Professional Services								
301 Professional Services	45,700	25,493	25,700	21,215	26,000	11,443	23,000	
302 Communications	5,860	5,945	5,860	6,110	5,860	2,827	5,860	
303 Transportation	6,410	7,864	5,890	7,800	5,890	3,300	5,890	
304 Advertising	4,000	2,380	3,000	3,681	3,000	3,501	3,000	
305 Printing & Binding	3,500	1,665	3,500	1,487	2,500	2,500	2,500	
306 Insurance	1,700	1,020	1,500	1,143	1,570		1,570	
307 Public Utilities	18,850	13,022	18,850	13,586	17,500	7,943	17,500	
308 Repair & Maintenance	500			1,210		20		
309 Rentals	11,795	7,710	10,795	13,302	12,245	4,713	12,245	
311 Training/Travel	3,300	1,613	3,300	3,249	3,300	221	3,300	
312 Miscellaneous	1,805	2,697	1,875	2,051	1,975	2,386	1,975	
TOTAL Professional Services	103,420	69,409	80,270	74,834	79,840	36,354	76,840	
400-Buildings								
404 Machinery & Equipment				18-		1,208		
TOTAL Buildings				18-		1,208		
TOTAL RECREATION DEPARTMENT	449,710	380,960	424,180	404,184	438,995	197,548	444,665	

RECREATION

Position Control Register

Items of Significance

<u>Title</u>	<u>2011</u>	<u>2012</u>		<u>Class Total</u>
Park and Recreation Director	1	1		\$85,826
Recreation Supervisor	0.85	0.85		43,106
Administrative Asst	1	1		46,796
<u>Seasonal Programs</u>			<u>Base Rate</u>	<u>Total</u>
Playpark Leaders	8	8	8.00-8.50 /hr	11,000
Sand Volleyball Coordinator	1	1	25.00 /nite	1,200
Outdoor Rink Attendants	4	4	8.00 /hr	10,000
Softball Umpires	3	3	20.00 /gm	2,000
Special Class Instructors	10	10	7.25-10.00 /hr	3,500
Special Event Attendants	10	10	7.25-10.00 /hr	2,000
7th and 8th Grade Coaches	29	29	820-1,840 /seas	31,000
7th and 8th Grade Liaison	1	1	6,500 /yr	6,500
Total Seasonal				\$67,200
Total Recreation Department	68.85	68.85		

202 - Operating Supplies	
Adult softball	\$5,800
Adult volleyball	1,750
Playparks	2,000
Playpark trips	1,500
Off the wall soccer t-shirts/awards/nets	2,500
Youth First (Jr. High sports)	6,500
Special events	4,280
Other	2,450
	<u>\$26,780</u>
301 - Professional Services	
Youth First officials	\$5,000
Youth First transportation	7,000
Bus for recreation trips and special events	3,000
Volleyball supervisor	5,000
Soccer Officials	1,000
Other	2,000
	<u>\$23,000</u>

451.24 - SWIMMING

	2009	2009	2010	2010	2011	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>		<u>BUDGET</u>	<u>BUDGET</u>
100-Salaries								
101 Salaries	6,600	6,008	7,260	7,203	7,505	2,331	7,605	
102 Wages	99,400	68,120	87,400	82,296	87,400	9,265	89,800	
106 Uniform Allowance	2,600	1,508	2,600	1,723	2,600	1,155	2,100	
107 PERA Costs	450	411	510	513	540	174	550	
108 FICA Costs	8,110	5,638	7,250	6,818	7,260	880	7,460	
109 Workers Compensation Insurance	4,110	2,981	3,690	3,129	3,540	395	3,630	
TOTAL Salaries	<u>121,270</u>	<u>84,666</u>	<u>108,710</u>	<u>101,682</u>	<u>108,845</u>	<u>14,200</u>	<u>111,145</u>	
200-Office								
201 Office	550		550	16	550		550	
202 Operating	12,140	12,186	12,140	14,520	12,140	9,936	12,140	
203 Building Repair & Maintenance	4,000		4,000	431	5,000		6,500	
205 Small Tools & Minor Equipment	<u>400</u>	<u>39</u>	<u>400</u>	<u>68</u>	<u>400</u>		<u>400</u>	
TOTAL Office	17,090	12,225	17,090	15,035	18,090	9,936	19,590	
300-Professional Services								
301 Professional Services	1,050	2,674	1,050	1,025	1,050		1,050	
302 Communications	800	525	800	463	800	224	800	
303 Transportation	100							
304 Advertising		1,259		138	1,000		1,000	
305 Printing & Binding	2,000		500		500	102	500	
306 Insurance	5,465	2,879	4,900	5,480	7,225		7,225	
307 Public Utilities	35,000	21,916	38,000	20,761	27,000	1,655	27,000	
308 Repair & Maintenance	6,600	18,420	5,000	12,727	55,000	69,349	5,000	
309 Rentals	1,700	255	200	333	250	98	250	
311 Training/Travel	500	580						
312 Miscellaneous	<u>500</u>	<u>826</u>	<u>500</u>	<u>926</u>	<u>1,300</u>	<u>100</u>	<u>1,300</u>	
TOTAL Professional Services	53,715	49,334	50,950	41,853	94,125	71,528	44,125	
400-Land								
402 Buildings					17,600		1,600	
403 Improvements other than Bldgs	250							
404 Machinery & Equipment		<u>12,173</u>	<u>5,000</u>	<u>12,480</u>	<u>5,000</u>		<u>5,000</u>	
TOTAL Land	250	12,173	5,000	12,480	22,600		6,600	
TOTAL SWIMMING	<u>192,325</u>	<u>158,398</u>	<u>181,750</u>	<u>171,050</u>	<u>243,660</u>	<u>95,664</u>	<u>181,460</u>	

SWIMMING

Position Control Register				
<u>Title</u>	<u>2011</u>	<u>2012</u>	<u>Base Rate</u>	<u>Class Total</u>
Recreation Supervisor	0.15	0.15		\$7,607
Pool Managers	2	2	11.00 /hr	10,000
Lifeguards	25	25	8.25-9.00 /hr	65,000
Cashiers/Attendants	12	12	7.25-8.00 /hr	12,400
Total Swimming	39.15	39.15		

Items of Significance	
308 - Repairs and Maintenance	
Miscellaneous	<u>\$5,000</u>
	\$5,000
402 - Buildings	
Hand dryers	<u>\$1,600</u>
	\$1,600
404 - Machinery and Equipment	
Funbrella/lounge chair replacements	\$5,000
Main pool boiler replacement	50,000
Main bathhouse hot water heater	<u>12,000</u>
	\$67,000

451.41 - SENIOR CITIZENS CENTER

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
100-Wages								
102 Wages	47,740	48,674	48,675	45,340	48,385	22,079	51,195	
103 Overtime	500		500		500		500	
105 Hospitalization Insurance	14,615	6,593	11,555	4,495	5,010	2,236	5,180	
107 PERA Costs	3,260	2,949	3,450	2,720	3,550	3,179	3,750	
108 FICA Costs	3,690	4,019	3,770	3,804	3,740	1,806	3,960	
109 Workers Compensation Insurance	550	635	580	436	450	200	470	
110 Vacation Leave		2,703		2,137		572		
111 Sick Leave		1,382		1,112		664		
112 Holiday Pay		1,520		1,458		764		
TOTAL Wages	70,355	68,475	68,530	61,502	61,635	31,500	65,055	
200-Office								
201 Office	500	331	500	227	500	377	500	
202 Operating	1,000	1,362	1,000	1,341	1,000	585	1,000	
TOTAL Office	1,500	1,693	1,500	1,568	1,500	962	1,500	
300-Professional Services								
301 Professional Services	550	488	550	957	550	325	550	
302 Communications	1,700	464	1,700	461	1,700	231	1,500	
303 Transportation	200		200		200		200	
304 Advertising	1,000	559	1,000	201	1,000	79	1,000	
305 Printing & Binding	100		2,700	12				
306 Insurance	585	336	505	232	525		525	
307 Public Utilities	13,000	5,934	13,000	10,421	12,120	4,625	10,500	
308 Repair & Maintenance	2,600		2,600	456	2,000	38	500	
309 Rentals	48,000	7						
311 Training/Travel	500	35	500		500		500	
312 Miscellaneous	1,700		1,700	172	100		100	
TOTAL Professional Services	69,935	7,823	24,455	12,912	18,695	5,298	15,375	
TOTAL SENIOR CITIZENS CENTER	141,790	77,991	94,485	75,982	81,830	37,760	81,930	

SENIOR CITIZENS CENTER

<u>Position Control Register</u>				<u>Items of Significance</u>
<u>Title</u>	<u>2011</u>	<u>2012</u>	<u>Class Total</u>	(None)
Activity Center Director	0.80	0.80	\$36,843	
Custodian (P.T. 40%)	0.40	0.40	7,850	
Receptionist (P.T.)			6,500	
Total Senior Citizens Center	1.20	1.20	\$51,193	

451.42 - CITY ARENA

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
100-Salaries								
101 Salaries	58,600	51,725	59,475	49,793	61,230	25,555	63,875	
102 Wages	100,955	83,497	104,330	62,101	110,770	27,159	67,155	
103 Overtime	2,000	850	2,000	834	2,000	2,000	2,000	
104 Seasonal Wages	37,500	54,758	35,500	55,766	35,500	24,909	42,500	
105 Hospitalization Insurance	50,600	50,149	50,475	49,307	56,325	17,844	33,920	
106 Uniform Allowance	1,000	52	1,000	706	1,000	277	600	
107 PERA Costs	10,920	10,358	11,600	9,236	12,620	4,224	9,650	
108 FICA Costs	15,230	14,620	15,400	13,368	16,020	5,910	13,430	
109 Workers Compensation Insurance	2,240	2,434	2,420	2,560	3,270	2,560	2,560	
110 Vacation Leave		7,949		7,132		1,594		
111 Sick Leave		1,332		2,927		1,294		
112 Holiday Pay		6,426		5,489		2,248		
TOTAL Salaries	279,045	284,150	282,200	259,219	298,735	112,152	235,690	
200-Office								
201 Office	150	185		77				
202 Operating	20,000	23,910	20,000	18,073	19,900	6,573	20,000	
203 Building Repair & Maintenance	20,100	1,783	10,000	1,972	10,000	50	8,200	
204 Motor Vehicle Repair & Maint	600	777			800	246	800	
205 Small Tools & Minor Equipment	1,100	121	1,100	739	1,100	584	1,100	
TOTAL Office	41,950	26,776	31,100	20,861	31,800	7,453	30,100	
300-Professional Services								
301 Professional Services	6,800	3,780	6,800	2,449	8,800	2,519	11,300	
302 Communications		1,195	1,200	1,182	1,200	873	1,200	
303 Transportation	14,000	14,718	13,000	12,957	15,595	5,050	21,595	
304 Advertising	1,400		1,000	227	500		500	
305 Printing & Binding	1,200							
306 Insurance	12,470	6,859	11,200	10,210	13,535		13,535	
307 Public Utilities	155,100	140,281	130,100	137,614	145,000	58,954	117,100	
308 Repair & Maintenance	20,000	19,557	14,000	23,892	27,700	3,232	25,700	
309 Rentals	8,595	6,970	8,595	6,814	6,795	1,463	3,595	
311 Training/Travel	2,850	395	2,850		1,650		1,650	
312 Miscellaneous	1,225	1,380	1,825	1,244	1,475	1,100	1,475	
TOTAL Professional Services	223,640	195,135	190,570	196,589	222,250	73,191	197,650	
400-Buildings								
402 Buildings	2,500	543,327		175,211				
404 Machinery & Equipment	11,000	1,752			2,500		8,700	
TOTAL Buildings	13,500	545,079		175,211	2,500		8,700	
TOTAL CITY ARENA	558,135	1,051,140	503,870	651,880	555,285	192,796	472,140	

-05-

CITY ARENA

Position Control Register

Items of Significance

<u>Title</u>	<u>2011</u>	<u>2012</u>		<u>Class Total</u>
Arena Facility Manager	1	1		\$63,877
Arena Maint Supervisor	1	1		50,282
Arena Night Supervisor	1	0		
Shared Position (Arena/Park)	0.33	0		
Custodial (P.T. 25-30 hrs./wk)	0.67	1	10.79 /hr	16,874
<u>Seasonal Programs</u>			<u>Base Rate</u>	
Zamboni Bldg. Operator	6	6	9.00-10.25 /hr	25,000
Skate Guards/Cashiers	8	8	7.25-8.00 /hr	4,500
Summer Youth (Custodian)	0	0	8.25 /hr	0
Sports Officials	16	16	10.00-25.00 /gm	4,500
Coaches	8	8		1,500
Total Seasonal				35,500
-15- Total City Arena	42.00	41.00		\$166,533

203 - Building Repair and Maintenance	
Skate flooring & glue rest rooms	\$5,500
Plexi-glass arena shielding	1,500
Other	1,200
	<u>\$8,200</u>
308 - Repairs and Maintenance	
Door replacement	\$3,200
Replace shower parts	\$2,500
Speakers for sound system-2nd arena	2,000
Roof repairs	2,000
New exhaust fans in bathroom/lockers	2,000
Miscellaneous repairs/maintenance	14,000
	<u>25,700</u>
404 - Machinery & Equipment	
Tables and Chairs annual replacement	2,500
TV Replacement Lounge areas	1,200
Replace Garden Tractor for Mowing	5,000
Replace Air Conditioners - Main Arena Area	75,000
	<u>83,700</u>

451.43 - CIVIC THEATRE

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
100-Wages								
102 Wages	23,175	22,304		536				
107 PERA Costs	1,570	1,506		38				
108 FICA Costs	1,230	1,706		40				
109 Workers Compensation Insurance	270	397		3-		5-		
TOTAL Wages	26,245	25,913		611		5-		
200-Office								
201 Office	200							
202 Operating	1,800	1,532	800	1,554	800	335	800	
203 Building Repair & Maintenance	500	10		269	1,500		2,000	
205 Small Tools & Minor Equipment	800			114	400	284	400	
TOTAL Office	3,300	1,542	800	1,937	2,700	619	3,200	
300-Professional Services								
301 Professional Services	3,150	5,233	2,150	9,478	4,070	1,087	4,070	
302 Communications	1,650	1,393	1,500	1,361	1,500	495	1,500	
303 Transportation	100							
304 Advertising	1,500	2,055		270				
305 Printing & Binding	200							
306 Insurance	2,560	1,282	2,350	1,339	2,135		2,135	
307 Public Utilities	17,000	12,063	17,000	11,067	14,000	6,162	12,000	
308 Repair & Maintenance	5,000	12,240	5,000	7,107	5,750	4,475	5,750	
309 Rentals		24		24		4		
311 Training/Travel	500	130						
312 Miscellaneous	10,000	4,315						
TOTAL Professional Services	41,660	38,735	28,000	30,646	27,455	12,223	25,455	
400-Improvements Other than Build								
404 Machinery & Equipment				6,950				
TOTAL Improvements Other than Build				6,950				
TOTAL CIVIC THEATRE	71,205	66,190	28,800	40,144	30,155	12,837	28,655	

Position Control Register

CIVIC THEATRE

Items of Significance

(No Positions)

(None)

452.10 - PARK DEPARTMENT

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
100-Salaries								
101 Salaries	59,480	50,489	59,890	46,760	61,250	24,960	63,930	
102 Wages	295,175	202,100	265,000	240,519	270,205	104,177	296,285	
103 Overtime	5,000	1,818	7,000	2,608	7,000	360	7,000	
104 Seasonal Wages	96,800	69,069	95,000	87,032	95,000	27,927	95,000	
105 Hospitalization Insurance	103,760	92,408	91,630	92,681	99,640	46,794	112,395	
106 Uniform Allowance	2,500	1,368	2,500	2,823	2,500	811	2,500	
107 PERA Costs	24,000	21,262	22,950	25,381	24,240	11,368	26,340	
108 FICA Costs	34,910	27,582	32,660	31,971	33,160	13,175	35,350	
109 Workers Compensation Insurance	13,010	11,269	12,370	12,740	13,490	5,169	14,370	
110 Vacation Leave		32,459		31,674		15,826		
111 Sick Leave		19,202		18,077		5,546		
112 Holiday Pay		17,319		19,504		7,482		
TOTAL Salaries	634,635	546,345	589,000	611,770	606,485	263,595	653,170	
200-Office								
201 Office		9		200				
202 Operating	70,000	78,067	65,000	69,942	79,000	20,908	92,500	
203 Building Repairs & Maintenance	26,000	9,919	21,000	10,995	21,000	4,229	21,000	
204 Motor Vehicle Repair & Maint	1,000		1,000	343	1,000	207	1,000	
205 Small Tools & Minor Equipment	5,700	3,703	5,700	2,657	5,700	2,055	5,700	
TOTAL Office	102,700	91,698	92,700	84,137	106,700	27,399	120,200	
300-Professional Services								
301 Professional Services	36,200	24,220	33,200	26,533	33,200	74	33,200	
302 Communications	2,100	2,036	2,100	2,370	2,100	906	2,100	
303 Transportation	155,000	165,163	165,000	166,716	175,900	65,648	175,900	
304 Advertising	1,000	857	1,000	3,639	1,000	279	1,000	
306 Insurance	6,485	3,668	6,300	4,051	6,050		6,050	
307 Public Utilities	21,000	21,770	25,000	25,867	25,000	10,033	25,000	
308 Repairs & Maintenance	11,000	9,175	11,000	12,715	11,000	2,151	19,000	
309 Rentals	9,100	10,088	9,100	10,987	10,600	3,785	10,600	
311 Training/Travel	3,000	47	1,500	260	1,500		1,500	
312 Miscellaneous	600	531	600	663	600	133	600	
TOTAL Professional Services	245,485	237,555	254,800	253,801	266,950	83,009	274,950	
400-Buildings								
402 Buildings	9,000			3,768				
403 Improvements Other Than Build	10,000			35,667			63,500	
404 Machinery & Equipment	40,000	34,939	6,000	10,560	10,000	5,008	19,000	
TOTAL Buildings	59,000	34,939	6,000	49,995	10,000	5,008	82,500	
TOTAL PARK DEPARTMENT	1,041,820	910,537	942,500	999,703	990,135	379,011	1,130,820	

PARK

Position Control Register			
<u>Title</u>	<u>2011</u>	<u>2012</u>	<u>Class Total</u>
Park Superintendent	1	1	\$71,028
Foreman	1	1	52,797
Sr Park Maintenance	4	4	186,601
Park Maintenance	1	1	43,826
Shared Position (Arena/Park)	0.67	1	41,260
Seasonal Help	18	18	99,000
Total Park Department	25.67	26.00	\$494,512

Items of Significance	
203 - Building Repairs & Maintenance Supplies	
Screen units for portable restrooms	\$4,000
Other	17,000
	<u>\$21,000</u>
301 - Professional Services	
Mosquito spraying	\$30,000
Other	3,200
	<u>\$33,200</u>
308 - Repairs & Maintenance	
Repair Eberhardt Park building roof	\$8,000
Other	11,000
	<u>\$19,000</u>
403 - Improvements Other than Buildings	
Rebuild Lower Edgewater Parking Lot	\$36,000
Rehab Morin Basketball Court (In CIP for 2011) \$1500	12,000
Rebuild Sondergaard Park Parking Lot	12,000
Replace fencing on Field #3 at Snyder Park	3,500
	<u>\$63,500</u>
404 - Machinery & Equipment	
Equipment for Park Ave Park(contributions for balance)	\$10,000
Picnic Tables/benches/recycling containers/trash cans	9,000
	<u>\$19,000</u>

452.40 - TREES

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
100-Salaries								
101 Salaries	6,610	6,355	6,660	5,370	6,810	2,621	7,100	
102 Wages	26,000	37,835	26,000	39,297	26,000	13,897	26,000	
103 Overtime	1,000	132	1,000	871	1,000		1,000	
104 Seasonal Wages	4,000	2,126	4,000	3,183	4,000	897	4,000	
106 Uniform Allowance	1,500	288	1,500	299	1,500	240	1,500	
107 PERA Costs	2,540	2,980	2,640	3,146	2,740	1,189	2,760	
108 FICA Costs	2,880	3,340	2,880	3,502	2,900	1,237	2,920	
109 Workers Compensation Insurance	1,110	1,347	1,130	1,401	1,210	481	1,220	
TOTAL Salaries	45,640	54,403	45,810	57,069	46,160	20,562	46,500	
200-Office								
202 Operating	1,000	5,193	5,000	1,362	5,000	3,830	11,000	
203 Building Repair & Maintenance				26				
205 Small Tools & Minor Equipment	4,000	2,400	4,000	2,584	4,000	727	4,000	
TOTAL Office	5,000	7,593	9,000	3,972	9,000	4,557	15,000	
300-Professional Services								
301 Professional Services	36,000	8,909	10,000	16,045	30,000	110	20,000	
303 Transportation	28,500	19,782	28,500	25,546	28,500	8,069	28,500	
304 Advertising	750		750		750		750	
306 Insurance	445	241	390	226	385		385	
308 Repairs & Maintenance	500	47	500	296	500		500	
311 Training/Travel	1,500	1,510	1,500	970	1,500	1,166	3,500	
312 Miscellaneous		385		20				
TOTAL Professional Services	67,695	30,874	41,640	43,103	61,635	9,345	53,635	
400-Machinery & Equipment								
404 Machinery & Equipment				641				
TOTAL Machinery & Equipment				641				
TOTAL TREES	118,335	92,870	96,450	104,785	116,795	34,464	115,135	

Position Control Register

(Wages Provided by Other Departments)

TREES

Items of Significance

202 - Operating Supplies	
Tree,shrubs,blvd tree planting, etc. - tree replanting	\$10,000
Miscellaneous	\$1,000
	<hr/>
	11,000
301 - Professional Services	
Tree removal and stump removal	\$30,000

455.10 - LIBRARY

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
100-Salaries								
101 Salaries	163,390	135,344	164,455	147,633	168,640	66,431	179,395	
102 Wages	271,285	237,318	238,315	218,566	249,070	97,205	249,670	
105 Hospitalization Insurance	98,125	98,360	98,910	90,309	100,715	40,657	83,190	
107 PERA Costs	28,110	26,946	26,880	27,610	28,920	13,033	29,740	
108 FICA Costs	33,240	30,462	30,810	29,645	31,950	13,559	32,810	
109 Workers Compensation Insurance	2,680	2,728	2,580	2,647	2,850	1,162	2,920	
110 Vacation Leave		25,278		20,244		12,772		
111 Sick Leave		14,257		6,544		6,819		
112 Holiday Pay		15,289		15,992		5,169		
TOTAL Salaries	596,830	585,982	561,950	559,190	582,145	256,807	577,725	
200-Office								
201 Office	2,190	1,538	2,350	965	2,350	188	1,800	
202 Operating	15,425	30,564	12,950	17,707	13,730	6,178	12,550	
205 Small Tools & Minor Equipment		5,851		4,400		663		
TOTAL Office	17,615	37,953	15,300	23,072	16,080	7,029	14,350	
300-Professional Services								
301 Professional Services		6		1,248				
302 Communications	4,165	3,427	3,545	4,321	3,695	2,461	3,280	
303 Transportation	500							
304 Advertising	2,875	2,561	2,500	1,857	1,795	1,002	1,920	
306 Insurance	5,340	3,414	4,850	3,421	5,220		5,220	
308 Repairs & Maintenance	4,575	13,310	4,575	4,090	3,380	2,681	5,973	
309 Rentals	152,290	116,612	154,797	118,381	152,320	34,094	139,069	
311 Training/Travel	6,675	1,587	6,725	3,455	6,750	817	6,250	
312 Miscellaneous	765	390	765	1,415	765	260	660	
TOTAL Professional Services	177,185	141,307	177,757	138,188	173,925	41,315	162,372	
400-Machinery & Equipment								
404 Machinery & Equipment	10,000	25,017	6,000	46,351	6,000	1,016		
405 Library Books and Audiovisuals	115,850	107,823	107,000	94,373	108,070	35,364	97,050	
TOTAL Machinery & Equipment	125,850	132,840	113,000	140,724	114,070	36,380	97,050	
TOTAL LIBRARY	917,480	898,082	868,007	861,174	886,220	341,531	851,497	

CS

LIBRARY

Position Control Register			
<u>Title</u>	<u>2011</u>	<u>2012</u>	<u>Class Total</u>
Library Director	1	1	\$73,085
Library Services Manager	1	1	57,279
Children's Librarian	1	1	49,034
Library Technician	1	1	43,826
Library Asst	4	4	148,264
Circulation Clerk (P.T. 63%)	0	0	0
Circulation Clerk (P.T. 45%)	4	5	38,729
Page (P.T.)	<u>4</u>	<u>4</u>	7.25/hr 18,850
Total Library	16	17	

Items of Significance	
309 - Rentals	
SELCO automation fees	\$40,000
City Center charges	73,000
Other	<u>9,069</u>
	\$122,069

463.10 - COMMUNITY DEVELOPMENT ADMIN

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
100-Salaries								
101 Salaries	69,650	62,954	70,575	55,931	72,655	32,025	77,825	
102 Wages	44,455	40,531	48,035		50,405	13,347		
105 Hospitalization Insurance	30,740	30,339	30,735	14,709	34,195	16,038	17,015	
107 PERA Costs	7,700	7,783	8,300	5,089	8,920	3,543	5,640	
108 FICA Costs	8,730	8,054	9,070	4,740	9,420	3,390	5,950	
109 Workers Compensation Insurance	530	558	580	323	700	242	380	
110 Vacation Leave		6,975		12,444		1,050		
111 Sick Leave		405		685		764		
112 Holiday Pay		4,441		5,689		1,687		
TOTAL Salaries	161,805	162,040	167,295	99,610	176,295	72,086	106,810	
200-Office								
201 Office	500	424	500	217	500	43	200	
202 Operating	400	607	400	343	400	62	200	
TOTAL Office	900	1,031	900	560	900	105	400	
300-Professional Services								
301 Professional Services	35,500	36,623	5,000	32,290	10,000	1,350		
302 Communications	3,490	2,753	2,600	1,687	2,600	803	2,600	
303 Transportation	450							
304 Advertising	1,300	578	500	267	500	166	500	
305 Printing & Binding	3,800	480	1,000		1,100		500	
306 Insurance	1,020	450	900	497	775		820	
309 Rentals	6,480	6,813	6,480	5,889	5,600	1,164	5,430	
311 Training/Travel	3,840	3,003	3,840	3,138	4,700		3,000	
312 Miscellaneous	3,590	1,943	3,000	3,878	4,480	1,187	2,200	
TOTAL Professional Services	59,470	52,643	23,320	47,646	29,755	4,670	15,050	
400-Improvements Other Than Build								
TOTAL COMMUNITY DEVELOPMENT ADMIN	222,175	215,714	191,515	147,816	206,950	76,861	122,260	

COMMUNITY DEVELOPMENT

Position Control Register			Items of Significance	
<u>Title</u>	<u>2011</u>	<u>2012</u>	<u>Class Total</u>	(None)
Community Dev Director	1	1	\$77,825	
Total Community Development	1	1		

465.20 - ECONOMIC DEVELOPMENT

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
300-Miscellaneous								
312 Miscellaneous	26,000	25,121	26,000	17,328	27,000	26,248	28,000	
TOTAL Miscellaneous	26,000	25,121	26,000	17,328	27,000	26,248	28,000	
TOTAL ECONOMIC DEVELOPMENT	26,000	25,121	26,000	17,328	27,000	26,248	28,000	

ECONOMIC DEVELOPMENT

Position Control Register

Items of Significance

(No Positions)

312 - Miscellaneous

Tax abatement - Larson Public Warehouse	\$19,500
Contribution to the Albert Lea Port Authority	<u>8,500</u>
	\$28,000

471.10 - NOTE PAYMENTS

	2009 <u>BUDGET</u>	2009 <u>ACTUAL</u>	2010 <u>BUDGET</u>	2010 <u>ACTUAL</u>	2011 <u>BUDGET</u>	ACTUAL THRU 6/30/11	PROPOSED 2012 <u>BUDGET</u>	FINAL 2012 <u>BUDGET</u>
300-Miscellaneous								
312 Miscellaneous	<u>48,000</u>	<u>7,342</u>	<u>17,500</u>	<u>15,972</u>	<u>8,500</u>	<u>4,242</u>	<u>8,500</u>	
TOTAL Miscellaneous	<u>48,000</u>	<u>7,342</u>	<u>17,500</u>	<u>15,972</u>	<u>8,500</u>	<u>4,242</u>	<u>8,500</u>	
TOTAL NOTE PAYMENTS	<u>48,000</u>	<u>7,342</u>	<u>17,500</u>	<u>15,972</u>	<u>8,500</u>	<u>4,242</u>	<u>8,500</u>	

NOTE PAYMENTS

Position Control Register	Items of Significance
(No Positions)	312 - Miscellaneous
	Shared savings contracts-Alliant Utilities
	Arena - geothermal project at arena
	\$8,500
	<hr/> \$8,500

472.10 - INTEREST PAYMENTS

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
300-Miscellaneous								
312 Miscellaneous	3,300	230	300	82				
TOTAL Miscellaneous	3,300	230	300	82				
TOTAL INTEREST PAYMENTS	3,300	230	300	82				



INTEREST PAYMENTS

Position Control Register	Items of Significance
(No Positions)	312 - Miscellaneous
	Interest Payments - Alliant
	\$8,500
	<hr/> \$8,500

491.10 - JUDGEMENTS AND LOSSES

	2009 <u>BUDGET</u>	2009 <u>ACTUAL</u>	2010 <u>BUDGET</u>	2010 <u>ACTUAL</u>	2011 <u>BUDGET</u>	ACTUAL THRU <u>6/30/11</u>	PROPOSED 2012 <u>BUDGET</u>	FINAL 2012 <u>BUDGET</u>
000-								
300-Miscellaneous								
312 Miscellaneous	<u>50,000</u>	<u>24,714</u>	<u>50,000</u>	<u>10,632</u>	<u>50,000</u>	<u>3,362</u>	<u>20,000</u>	
TOTAL Miscellaneous	<u>50,000</u>	<u>24,714</u>	<u>50,000</u>	<u>10,632</u>	<u>50,000</u>	<u>3,362</u>	<u>20,000</u>	
TOTAL JUDGEMENTS AND LOSSES	<u>50,000</u>	<u>24,714</u>	<u>50,000</u>	<u>10,632</u>	<u>50,000</u>	<u>3,362</u>	<u>20,000</u>	
	=====	=====	=====	=====	=====	=====	=====	=====



JUDGEMENTS AND LOSSES

<u>Position Control Register</u>	<u>Items of Significance</u>
(No Positions)	312 - Miscellaneous
	Judgements & losses
	\$20,000
	<hr/> \$20,000

492.10 - INTERFUND TRANSFERS OUT

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
300-Transfers to other funds								
312 Transfers to other funds	255,000	255,000	230,000	480,000	230,000		200,000	
TOTAL Transfers to other funds	255,000	255,000	230,000	480,000	230,000		200,000	
TOTAL INTERFUND TRANSFERS OUT	255,000	255,000	230,000	480,000	230,000		200,000	



INTERFUND TRANSFERS OUT

Position Control Register

Items of Significance

(No Positions)

312 - Miscellaneous

Transfer to Downtown Revolving Loan Fund	\$15,000
Transfer to Solid Waste Management Fund	30,000
Transfer to Building Maintenance Fund (25% budgeted-general fund int. rev.)	6,250
City's 5% of 2011 airport projects	<u>170,000</u>
	\$221,250

494.10 - UNEMPLOYMENT COMPENSATION

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
300-Miscellaneous								
312 Miscellaneous	10,000	13,332	12,000	23,161	20,000	11,040	23,000	
TOTAL Miscellaneous	10,000	13,332	12,000	23,161	20,000	11,040	23,000	
TOTAL UNEMPLOYMENT COMPENSATION	10,000	13,332	12,000	23,161	20,000	11,040	23,000	

UNEMPLOYMENT COMPENSATION

Position Control Register	Items of Significance
312 - Miscellaneous	312 - Miscellaneous
	Unemployment compensation
	\$23,000
	<hr/> \$23,000

495.10 - CONTINGENCIES

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
300-Miscellaneous								
312 Miscellaneous	220,000		185,000		220,000		18,946	
TOTAL Miscellaneous	220,000		185,000		220,000		18,946	
TOTAL CONTINGENCIES	220,000		185,000		220,000		18,946	



Position Control Register

CONTINGENCIES

Items of Significance

(No Positions)

312 - Miscellaneous

Contengencies

\$206,800

\$206,800

495.20 - CAPITAL PROJECTS

	2009	2009	2010	2010	2011	ACTUAL THRU 6/30/11	PROPOSED 2012	FINAL 2012
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>		<u>BUDGET</u>	<u>BUDGET</u>
100-Wages								
200-Office								
202 Operating		70				138		
203 Building Repair & Maintenance		120						
TOTAL Office		190				138		
300-Professional Services								
301 Professional Services		7,149		190		137		
312 Miscellaneous	50,000	28,064	50,000	45,611	50,000	12,800	47,000	
TOTAL Professional Services	50,000	35,213	50,000	45,801	50,000	12,937	47,000	
400-Land								
TOTAL CAPITAL PROJECTS	50,000	35,403	50,000	45,801	50,000	13,075	47,000	



CAPITAL PROJECTS

Position Control Register

Items of Significance

(No Positions)

312 - Miscellaneous

Capital Projects

\$47,000

\$47,000

495.50 - CONVENTION & VISITORS BUREAU

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
300-Miscellaneous								
312 Miscellaneous	165,000	153,873	165,000	153,308	165,000	78,000	166,000	
TOTAL Miscellaneous	165,000	153,873	165,000	153,308	165,000	78,000	166,000	
TOTAL CONVENTION & VISITORS BUREAU	165,000	153,873	165,000	153,308	165,000	78,000	166,000	



CONVENTION AND VISITORS BUREAU

Position Control Register

(No Positions)

Items of Significance

312 - Miscellaneous

Convention and Visitors Bureau (\$13,000/mo.)

\$156,000

Potential overage

10,000

\$166,000

**UTILITIES DIVISION
Position Control Register**

Title	2011	2012	Class Total
Utilities Superintendent	1	1	\$62,061
Utilities Foreman	1	1	48,684
Sr Utility Maintenance	6	6	325,946
Utility Maintenance	5	5	168,849
Meter Reader/Util Maint	1	0	420
Office Specialist		0.25	9,278
Seasonal Employees	3	3	15,000
	<hr/>	<hr/>	
	17	16.25	630,238

Departments time is charged to:

- Storm Sewers
- Pumping Plants
- Distribution System Maintenance
- Meter Reading and Service
- Other Functions - Water Fund
- Sanitary Sewer Maintenance
- Sanitary Sewer Lift Stations
- Sanitary Sewer Force Lift
- Other Functions - Sewer Fund



Water Fund

**SCHEDULE OF ANNUAL DISBURSEMENTS
WATER FUND
BONDS OUTSTANDING AS OF
JANUARY 1, 2012**

BUDGET YEAR	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL PAYMENT
2011	130,000	89,155	219,155
2012	140,000	83,630	223,630
2013	140,000	77,640	217,640
2014	150,000	71,438	221,438
2015	155,000	64,804	219,804
2016	165,000	57,728	222,728
2017	170,000	50,180	220,180
2018	180,000	42,199	222,199
2019	185,000	33,742	218,742
2020	195,000	24,910	219,910
2021	205,000	15,570	220,570
2022	85,000	5,830	90,830
2023	90,000	1,980	91,980
TOTAL	1,990,000	618,805	2,608,805

<u>ORIGINAL ISSUE</u>	<u>OUTSTANDING 1/1/12</u>	
\$1,040,000	\$990,000	General Obligation Water Revenue Bonds Series 2007B 4.00% to 4.40 % Maturity 2/1/23 (Callable 2/1/18)
\$1,600,000	\$1,125,000	General Obligation Water Revenue Refunding Bonds Series 2010B 0.50% to 3.25 % Maturity 8/1/21

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EXPENDITURES FOR WATER FUND
BUDGET SUMMARY

	<u>BUDGETED</u> 2009	<u>ACTUAL</u> 2009	<u>BUDGETED</u> 2010	<u>ACTUAL</u> 2010	<u>BUDGETED</u> 2011	<u>ACTUAL THRU</u> 6/30/11	<u>RECOMMENDED</u> BUDGET 2012	<u>COUNCIL</u> ALLOWANCE 2012
430-PUBLIC WORKS								
433.10-Pumping Plant Operation	301,600	314,802	312,535	350,382	325,055	141,336	307,905	
433.20-Distribution System Maint	369,830	495,554	378,085	358,689	386,225	120,588	385,504	
433.30-Meter Reading & Service	<u>211,000</u>	<u>158,354</u>	<u>209,005</u>	<u>209,484</u>	<u>204,635</u>	<u>85,151</u>	<u>202,595</u>	
TOTAL PUBLIC WORKS	882,430	968,710	899,625	918,555	915,915	347,075	896,004	
470-DEBT SERVICE								
472.10-Interest Payments-Water	106,000	99,005	96,000	88,501	64,000	32,441		
475.10-Service Charges-Water	<u>3,000</u>	<u>4,651</u>	<u>3,300</u>	<u>7,047</u>	<u>4,500</u>	<u>631</u>		
TOTAL DEBT SERVICE	109,000	103,656	99,300	95,548	68,500	33,072		
490-MISCELLANEOUS								
495.40-Other Functions-Water	522,590	513,874	551,595	602,835	577,602	102,333	588,270	
495.90-Depreciation-Water	<u>228,000</u>	<u>259,980</u>	<u>260,000</u>	<u>254,686</u>	<u>260,000</u>			
TOTAL MISCELLANEOUS	750,590	773,854	811,595	857,521	837,602	102,333	588,270	
TOTAL APPROPRIATIONS	<u>1,742,020</u>	<u>1,846,220</u>	<u>1,810,520</u>	<u>1,871,624</u>	<u>1,822,017</u>	<u>482,480</u>	<u>1,484,274</u>	

433.10 - PUMPING PLANT OPERATION

	2009	2009	2010	2010	2011	ACTUAL	PROPOSED	FINAL
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	THRU	2012	2012
						6/30/11	BUDGET	BUDGET
100-Wages								
102 Wages	52,045	56,276	51,080	52,851	51,895	23,153	50,570	
103 Overtime	1,800	2,257	1,800	3,440	1,800	528	1,800	
106 Uniform Allowance	500		500	1,856				
107 PERA Costs	3,540	3,699	3,610	5,243	3,800	1,627	3,700	
108 FICA Costs	4,120	3,970	4,050	5,534	4,110	1,657	4,010	
109 Workers Compensation Insurance	1,540	2,002	1,550	3,632	1,770	771	1,710	
TOTAL Wages	63,545	68,204	62,590	72,556	63,375	27,736	61,790	
200-Office								
201 Office	500	39		1,856				
202 Operating	44,300	69,464	60,900	54,872	60,900	26,786	60,900	
203 Building Repair & Maintenance		101		2,646				
204 Motor Vehicle Repair & Maint				2,634		192		
205 Small Tools & Minor Equipment	500	530	500	2,023	500	136	500	
TOTAL Office	45,300	70,134	61,400	64,031	61,400	27,114	61,400	
300-Professional Services								
301 Professional Services	12,000	6,808	12,000	13,619	12,000	3,659	14,000	
302 Communications	1,600	1,523	1,600	3,526	1,600	741	1,600	
303 Transportation	17,000	7,787	17,000	10,243	14,000	4,100	14,000	
304 Advertising	1,200	1,006	1,000	2,831	1,000	1,012	1,300	
306 Insurance	20,815	12,505	17,200	14,707	18,935		18,935	
307 Public Utilities	120,000	107,653	120,000	117,859	120,000	48,634	125,000	
308 Repair & Maintenance	18,000	29,654	18,000	43,946	31,000	27,503	8,000	
309 Rentals		63		1,856				
311 Training/Travel	2,000	698	1,500	2,261	1,500		1,500	
312 Miscellaneous	140	8,767	245	2,947	245	837	380	
TOTAL Professional Services	192,755	176,464	188,545	213,795	200,280	86,486	184,715	
TOTAL PUMPING PLANT OPERATION	301,600	314,802	312,535	350,382	325,055	141,336	307,905	

PUMPING PLANT OPERATION

Position Control Register

Items of Significance

(See Page 80)

202 - Operating Supplies

Chemicals (hydrofluorosilic acid, chlorine,
phosphate inhibitor)

\$55,600

Other

5,300

\$60,900

301 - Professional Services

Department of Natural Resources fee

\$9,500

Other

4,500

\$14,000

433.20 - DISTRIBUTION SYSTEM MAINT

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
100-Wages								
102 Wages	150,410	198,294	158,465	142,396	163,270	54,281	159,090	
103 Overtime	4,000	7,533	4,000	7,891	4,000	1,675	4,000	
106 Uniform Allowance	1,000	2,128	1,000	3,944	2,000	418	2,000	
107 PERA Costs	10,150	13,718	11,090	12,047	11,820	4,006	11,510	
108 FICA Costs	11,810	14,567	12,430	12,269	12,800	4,024	12,480	
109 Workers Compensation Insurance	4,410	8,411	4,750	7,946	5,510	2,286	5,310	
TOTAL Wages	181,780	244,651	191,735	186,493	199,400	66,690	194,390	
200-Office Supplies								
201 Office Supplies	300	354	100	1,856	100		100	
202 Operating	95,000	144,536	95,000	72,989	95,000	19,806	95,000	
204 Motor Vehicle Repair & Maint				2,423		180		
205 Small Tools & Minor Equipment	2,000	251	2,000	3,344	2,000	1,658	3,000	
TOTAL Office Supplies	97,300	145,141	97,100	80,612	97,100	21,644	98,100	
300-Professional Services								
301 Professional Services	15,200	26,281	15,000	10,567	15,700	6,367	15,700	
302 Communications	2,000	1,149	2,000	2,629	2,000	295	2,629	
303 Transportation	64,700	73,535	64,700	61,372	64,700	24,718	64,700	
305 Printing & Binding				1,856				
306 Insurance	1,700	1,280	1,600	3,035	1,875		3,335	
308 Repair & Maintenance	3,500	1,884	2,300	4,700	1,800		3,000	
309 Rentals	2,000	1,262	2,000	3,407	2,000	724	2,000	
312 Miscellaneous	1,650	371	1,650	4,018	1,650	150	1,650	
TOTAL Professional Services	90,750	105,762	89,250	91,584	89,725	32,254	93,014	
TOTAL DISTRIBUTION SYSTEM MAINT	369,830	495,554	378,085	358,689	386,225	120,588	385,504	

DISTRIBUTION SYSTEM MAINTENANCE

Position Control Register

(See Page 80)

Items of Significance

301 - Professional Services

Leak survey - annual	\$6,500
One Call Concepts - monthly billing	8,000
Other	1,200
	<hr/>
	\$15,700

433.30 - METER READING & SERVICE

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
100-Wages								
102 Wages	70,915	52,966	70,815	82,833	66,475	41,364	64,775	
103 Overtime	1,000	2,062	1,000	4,180	1,000	604	1,000	
106 Uniform Allowance	500		500	1,856				
107 PERA Costs	4,730	3,674	4,900	7,763	4,770	3,039	4,640	
108 FICA Costs	5,500	3,496	5,490	7,658	5,160	2,982	5,030	
109 Workers Compensation Insurance	2,050	1,826	2,100	4,636	2,220	1,382	2,140	
TOTAL Wages	84,695	64,024	84,805	108,926	79,625	49,371	77,585	
200-Office								
201 Office				1,995				
202 Operating	104,800	81,820	104,800	67,680	104,800	29,249	104,800	
203 Building Repair & Maintenance				1,856				
205 Small Tools & Minor Equipment	1,000	17	1,000	1,911	1,000	68	1,000	
TOTAL Office	105,800	81,837	105,800	73,442	105,800	29,317	105,800	
300-Professional Services								
301 Professional Services	3,200	3,730	3,200	5,219	4,000		4,000	
303 Transportation	16,000	7,594	14,000	15,483	14,000	6,463	14,000	
306 Insurance	805	453	700	2,412	710		710	
307 Public Utilities				1,856				
308 Repair & Maintenance	500	716	500	2,146	500		500	
TOTAL Professional Services	20,505	12,493	18,400	27,116	19,210	6,463	19,210	
TOTAL METER READING & SERVICE	211,000	158,354	209,005	209,484	204,635	85,151	202,595	



METER READING & SERVICE

Position Control Register

Items of Significance

(See Page 80)

202 - Operating Supplies

Water meter replacements

\$101,000

Other

3,800

\$104,800

495.40 - OTHER FUNCTIONS-WATER

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
100-Salaries								
101 Salaries	33,045	40,069	26,650	23,189	29,847	13,207	31,030	
102 Wages	56,045	397-	60,370	1,856	57,725		56,250	
105 Hospitalization Insurance	82,660	79,568	84,490	77,775	92,020	40,286	103,050	
107 PERA Costs	5,910	5,544	5,980	7,256	6,240	2,545	6,220	
108 FICA Costs	6,820	6,330	6,660	7,158	6,700	2,427	6,680	
109 Workers Compensation Insurance	2,630	3,067	2,610	4,388	2,920	1,079	2,890	
110 Vacation Leave		22,259		37,128		11,238		
111 Sick Leave		5,509		38,969		3,319		
112 Holiday Pay		17,331		19,977		7,090		
TOTAL Salaries	187,110	179,280	186,760	217,696	195,452	81,191	206,120	
200-Office								
201 Office	650	1,670	1,850	4,714	2,150	2,284	2,150	
TOTAL Office	650	1,670	1,850	4,714	2,150	2,284	2,150	
300-Professional Services								
301 Professional Services	4,500	975	5,750	9,647	3,000	469	3,000	
302 Communications	26,700	26,688	27,750	30,126	29,330	12,689	29,330	
303 Transportation	4,420	6,760	4,420	8,616	6,760	2,860	6,760	
304 Advertising				2,402				
305 Printing & Binding	1,190	1,240	1,190	2,676	1,240	553	1,240	
306 Insurance	1,940	1,075	1,940	3,316	1,700		1,700	
308 Repair & Maintenance		29		1,856				
309 Rentals	18,660	18,308	19,755	19,684	20,490	2,103	20,490	
312 Miscellaneous	277,420	277,849	302,180	302,102	317,480	184	317,480	
TOTAL Professional Services	334,830	332,924	362,985	380,425	380,000	18,858	380,000	
TOTAL OTHER FUNCTIONS-WATER	522,590	513,874	551,595	602,835	577,602	102,333	588,270	

OTHER FUNCTIONS - WATER

Position Control Register

Items of Significance

(See Page 80)

302 - Communications

Processing and Postage for utility statements	\$27,910
Other	1,420
	<u>\$29,330</u>

312 - Miscellaneous

Share of general overhead	\$251,640
Payment in lieu of taxes	65,840
	<u>\$317,480</u>

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Sewage Disposal Fund

EXPENDITURES FOR SEWAGE DISPOSAL FUND
BUDGET SUMMARY

	BUDGETED 2009	ACTUAL 2009	BUDGETED 2010	ACTUAL 2010	BUDGETED 2011	ACTUAL THRU 6/30/11	RECOMMENDED BUDGET 2012	COUNCIL ALLOWANCE 2012
430-PUBLIC WORKS								
432.52-Sanitary Sewer Maintenance	331,140	327,404	323,370	355,427	176,365	86,174	156,530	
432.55-Sanitary Lift Station	154,195	122,262	160,760	215,322	167,045	90,515	170,755	
432.56-Sanitary Sewer Treatment Plt	1,928,310	1,656,457	1,928,020	1,703,999	1,955,895	760,940	1,947,735	
432.57-Sanitary Sewer Force Lift	<u>131,160</u>	<u>107,224</u>	<u>122,620</u>	<u>273,646</u>	<u>142,010</u>	<u>64,182</u>	<u>149,060</u>	
TOTAL PUBLIC WORKS	<u>2,544,805</u>	<u>2,213,347</u>	<u>2,534,770</u>	<u>2,548,394</u>	<u>2,441,315</u>	<u>1,001,811</u>	<u>2,424,080</u>	
470-DEBT SERVICE								
472.10-Interest Payments-Sewage Disp	20,000	9,705	4,500	2,661				
475.10-Service Charges-Sewage Disp	<u>1,500</u>	<u>631</u>	<u>1,000</u>	<u>2,072</u>				
TOTAL DEBT SERVICE	<u>21,500</u>	<u>10,336</u>	<u>5,500</u>	<u>4,733</u>				
490-MISCELLANEOUS								
495.40-Other Functions-Sewage Disp	557,805	547,964	577,259	583,736	604,957	85,119	616,355	
495.90-Depreciation-Sewage Disp	<u>970,000</u>	<u>929,520</u>	<u>930,000</u>	<u>945,355</u>	<u>935,000</u>	<u>85,119</u>	<u>945,000</u>	
TOTAL MISCELLANEOUS	<u>1,527,805</u>	<u>1,477,484</u>	<u>1,507,259</u>	<u>1,529,091</u>	<u>1,539,957</u>	<u>85,119</u>	<u>1,561,355</u>	
 TOTAL APPROPRIATIONS	 <u>4,094,110</u> =====	 <u>3,701,167</u> =====	 <u>4,047,529</u> =====	 <u>4,082,218</u> =====	 <u>3,981,272</u> =====	 <u>1,086,930</u> =====	 <u>3,985,435</u> =====	 =====

432.52 - SANITARY SEWER MAINTENANCE

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
100-Wages								
102 Wages	65,770	69,285	62,690	59,032	64,725	36,783	63,070	
103 Overtime	1,800	1,718	1,800	4,185	2,000	549	2,000	
106 Uniform Allowance	600	619	600	2,300		17		
107 PERA Costs	4,440	4,769	4,420	5,984	4,720	2,703	4,590	
108 FICA Costs	5,170	5,050	4,930	6,161	5,100	2,738	4,980	
109 Workers Compensation Insurance	1,930	4,105	1,880	4,974	2,200	1,968	2,120	
TOTAL Wages	79,710	85,546	76,320	82,636	78,745	44,758	76,760	
200-Operating								
202 Operating	15,000	12,529	15,000	12,195	15,000	4,997	15,000	
204 Motor Vehicle Repair & Maint		45		3,411		2,023		
205 Small Tools & Minor Equipment	500		500	2,133	500	1,995	500	
TOTAL Operating	15,500	12,574	15,500	17,739	15,500	9,015	15,500	
300-Professional Services								
301 Professional Services	181,250	193,653	181,250	202,068	31,250	16,404	14,050	
302 Communications	420	147	420	2,005	420	213	420	
303 Transportation	40,000	31,489	38,000	26,254	38,000	14,087	35,000	
306 Insurance	3,760	2,613	3,280	4,430	3,850	3,850	4,200	
308 Repair & Maintenance	6,500	285	6,000	11,959	6,000	389	6,000	
309 Rentals				2,295				
311 Training/Travel	3,400	1,096	2,000	4,162	2,000	1,308	4,000	
312 Miscellaneous	600	1	600	1,879	600	600	600	
TOTAL Professional Services	235,930	229,284	231,550	255,052	82,120	32,401	64,270	
TOTAL SANITARY SEWER MAINTENANCE	331,140	327,404	323,370	355,427	176,365	86,174	156,530	

SANITARY SEWER MAINTENANCE

Position Control Register

Items of Significance

(See Page 80)

301 - Professional Services	
I & I inspections	\$12,800
Other	1,250
	<hr/>
	\$14,050

432.55 - SANITARY LIFT STATION

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
000-								
100-Wages								
102 Wages	50,330	51,920	53,400	60,758	53,065	29,656	51,705	
103 Overtime	1,000	2,246	1,000	9,358	2,000	3,558	2,000	
106 Uniform Allowance	500		500	1,989				
107 PERA Costs	3,370	3,566	3,710	6,405	3,820	2,370	3,720	
108 FICA Costs	3,930	3,720	4,160	6,341	4,140	2,247	4,110	
109 Workers Compensation Insurance	1,470	3,296	1,590	5,466	1,780	1,545	1,720	
TOTAL Wages	60,600	64,748	64,360	90,317	64,805	39,376	63,255	
200-Operating								
202 Operating	10,500	4,552	10,500	14,932	10,500	15,206	13,500	
203 Building Repair & Maintenance	500		500	1,856	500		500	
205 Small Tools & Minor Equipment	500	456	500	2,474	500	607	500	
TOTAL Operating	11,500	5,008	11,500	19,262	11,500	15,813	14,500	
300-Professional Services								
301 Professional Services	1,800	5,504	3,800	4,141	3,800	1,860	4,000	
302 Communications	100	41	100	1,904	100	6	100	
303 Transportation	20,000	11,874	18,000	21,062	18,000	9,474	19,000	
306 Insurance	2,695	1,693	2,900	3,822	2,740		3,800	
307 Public Utilities	35,000	28,808	40,000	37,167	40,000	15,400	40,000	
308 Repair & Maintenance	22,000	3,801	20,000	32,890	26,000	8,586	26,000	
309 Rentals	500	93	100	2,246	100		100	
311 Training/Travel		692		2,511				
TOTAL Professional Services	82,095	52,506	84,900	105,743	90,740	35,326	93,000	
TOTAL SANITARY LIFT STATION	154,195	122,262	160,760	215,322	167,045	90,515	170,755	



SANITARY SEWER LIFT STATION

Position Control Register

Items of Significance

(See Page 80)

(None)

432.56 - SANITARY SEWER TREATMENT PLANT

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
100-Salaries								
101 Salaries	100,735	86,635	101,890	85,036	103,855	40,519	106,540	
102 Wages	351,815	302,309	345,295	288,196	357,950	141,960	374,420	
103 Overtime	5,000	2,253	5,000	4,069	5,000	925	5,000	
105 Hospitalization Insurance	135,400	117,674	118,605	123,245	139,320	61,320	135,325	
106 Uniform Allowance		652		2,891		435		
107 PERA Costs	30,010	29,272	30,760	32,173	32,900	14,959	34,290	
108 FICA Costs	35,000	30,809	34,590	32,389	35,700	14,502	37,180	
109 Workers Compensation Insurance	9,140	8,815	9,200	12,822	12,820	5,051	13,360	
110 Vacation Leave		25,838		31,559		12,155		
111 Sick Leave		16,183		11,852		3,383		
112 Holiday Pay		17,879		20,138		7,458		
TOTAL Salaries	667,100	638,319	645,340	644,370	687,545	302,667	706,115	
200-Office								
201 Office	500	139	200	2,221	200	322	200	
202 Operating	150,000	142,942	190,000	147,468	209,000	63,849	200,000	
203 Building Repair & Maintenance	5,000	2,531	5,000	7,562	5,000	2,594	5,000	
204 Motor Vehicle Repair & Maint	3,000	36,804	3,000	21,063	3,000	4,549	5,000	
205 Small Tools & Minor Equipment	1,000	670	500	2,517	500	247	500	
TOTAL Office	159,500	183,086	198,700	180,831	217,700	71,561	210,700	
300-Professional Services								
301 Professional Services	100,500	111,218	100,500	123,398	100,500	14,865	105,500	
302 Communications	5,000	3,722	4,000	5,351	4,000	1,685	4,000	
303 Transportation	29,560	22,469	20,780	23,425	21,430	10,438	24,700	
306 Insurance	45,650	26,986	42,200	33,605	42,720		42,720	
307 Public Utilities	682,000	458,717	680,000	465,767	650,000	259,479	620,000	
308 Repair & Maintenance	205,000	191,522	205,000	195,955	202,500	73,234	202,500	
309 Rentals	2,500	1,611	2,500	2,889	2,500	526	2,500	
311 Training/Travel	6,000	2,411	4,000	4,934	4,000	1,144	4,000	
312 Miscellaneous	25,500	16,396	25,000	23,474	23,000	25,341	25,000	
TOTAL Professional Services	1,101,710	835,052	1,083,980	878,798	1,050,650	386,712	1,030,920	
TOTAL SANITARY SEWER TREATMENT PLANT	1,928,310	1,656,457	1,928,020	1,703,999	1,955,895	760,940	1,947,735	

SANTARY SEWER TREATMENT PLANT

Position Control Register

<u>Title</u>	<u>2011</u>	<u>2012</u>	<u>Class Total</u>
WWTP Superintendent	1	1	\$71,028
Civil/Environmental Engineer	0.5	0.5	35,514
Laboratory Technician	1	1	52,797
WWTP Operator	4	4	179,195
WWTP Maintenance	2	2	88,199
Laborer	1	1	37,690
Seasonal Employees/PT Summer	3	3	13,000
Total Treatment Plant	12.5	12.5	\$477,423

Items of Significance

301 - Professional Services	
Biosolids land application contract	\$81,000
Laboratory testing	14,500
Grit removal	3,500
Other	6,500
	<u>\$105,500</u>
312 - Miscellaneous	
WWTP annual permit renewal fee	\$24,500
Other	500
	<u>\$25,000</u>

432.57 - SANITARY SEWER FORCE LIFT

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
100-Wages								
102 Wages	33,170	32,197	31,345	44,195	30,905	18,453	30,115	
103 Overtime	600	366	600	3,650	600	34	600	
107 PERA Costs	2,220	2,014	2,180	4,730	2,230	1,264	2,170	
108 FICA Costs	2,580	2,206	2,440	4,865	2,410	1,222	2,350	
109 Workers Compensation Insurance	960	2,024	930	4,071	1,040	598	1,000	
TOTAL Wages	39,530	38,807	37,495	61,511	37,185	21,571	36,235	
200-Operating								
202 Operating	6,000	7,163	6,000	11,107	7,000	910	7,000	
203 Building Repair & Maintenance				1,856			5,000	
204 Motor Vehicle Repair & Maint				1,941		91		
205 Small Tools & Minor Equipment	500	386	500	2,066	500		500	
TOTAL Operating	6,500	7,549	6,500	16,970	7,500	1,001	12,500	
300-Professional Services								
301 Professional Services	1,500	651	1,500	88,147	15,500	380	1,500	
302 Communications	1,025	443	525	2,303	525	224	525	
303 Transportation	7,600	3,369	7,000	11,758	7,000	1,964	7,000	
306 Insurance	6,105	3,395	5,700	7,471	7,300	7,300	7,300	
307 Public Utilities	58,900	50,062	58,900	66,346	62,000	30,234	65,000	
308 Repair & Maintenance	10,000	2,928	5,000	11,254	5,000	8,718	19,000	
309 Rentals				4,736				
312 Miscellaneous		20		3,150		90		
TOTAL Professional Services	85,130	60,868	78,625	195,165	97,325	41,610	100,325	
TOTAL SANITARY SEWER FORCE LIFT	131,160	107,224	122,620	273,646	142,010	64,182	149,060	

SANITARY SEWER FORCE LIFT

Position Control Register

Items of Significance

(See Page 80)

301 - Professional Services	
Pull pump #1 and rebuild-last done 2002	\$14,000
Miscellaneous	1,500
	<hr/>
	15,500
308 - Repairs and Maintenance	
Hydraulic pumps for conveyors	\$5,000
Pull pump #1 and rebuild-last done 2002	14,000
	<hr/>
	19,000

495.40 - OTHER FUNCTIONS-SEWAGE DISP.

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
100-Salaries								
101 Salaries	33,045	26,007	26,649	14,372	29,847	11,232	31,030	
102 Wages	35,460	268-	33,085	1,856	33,820		32,955	
105 Hospitalization Insurance	82,660	79,568	84,490	77,775	92,020	40,286	103,050	
107 PERA Costs	4,560	3,610	4,120	4,674	4,550	1,738	4,580	
108 FICA Costs	5,240	3,743	4,570	4,648	4,870	1,673	4,890	
109 Workers Compensation Insurance	2,050	2,622	1,820	3,907	2,130	1,064	2,130	
110 Vacation Leave		17,774		15,734		8,017		
111 Sick Leave		15,663		7,770		1,446		
112 Holiday Pay		8,634		9,616		3,352		
TOTAL Salaries	163,015	157,353	154,734	140,352	167,237	68,808	178,635	
200-Office								
201 Office	600	1,647	1,800	4,588	2,100	2,284	2,100	
TOTAL Office	600	1,647	1,800	4,588	2,100	2,284	2,100	
300-Professional Services								
301 Professional Services	4,500	975	5,750	9,647	3,000	469	3,000	
302 Communications	26,700	25,995	27,750	29,496	28,610	12,194	28,610	
303 Transportation				1,856				
304 Advertising				2,402				
305 Printing & Binding	1,190	1,240	1,190	2,651	1,240	553	1,240	
306 Insurance	2,110	1,137	2,110	3,372	1,815		1,815	
308 Repairs & Maintenance		29		1,856				
309 Rentals	4,460	4,320	4,625	6,360	4,795	811	4,795	
312 Miscellaneous	355,230	355,268	379,300	381,156	396,160		396,160	
TOTAL Professional Services	394,190	388,964	420,725	438,796	435,620	14,027	435,620	
TOTAL OTHER FUNCTIONS-SEWAGE DISP.	557,805	547,964	577,259	583,736	604,957	85,119	616,355	

OTHER FUNCTIONS - SEWER

Position Control Register

Items of Significance

(See Page 80)

302 - Communications	
Processing and Postage for utility statements	\$27,910
Other	700
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	\$28,610
312 - Miscellaneous	
Share of general overhead	\$251,640
Payment in lieu of taxes	144,520
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	\$396,160

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Solid Waste Management Fund

EXPENDITURES FOR SOLID WASTE MANAGEMENT FUND
BUDGET SUMMARY

	<u>BUDGETED</u> 2009	<u>ACTUAL</u> 2009	<u>BUDGETED</u> 2010	<u>ACTUAL</u> 2010	<u>BUDGETED</u> 2011	<u>ACTUAL THRU</u> 6/30/11	<u>RECOMMENDED</u> BUDGET 2012	<u>COUNCIL</u> ALLOWANCE 2012
430-PUBLIC WORKS								
432.40-Solid Waste Management	151,040	380,009	157,450	516,278	159,715	73,114	173,790	
TOTAL PUBLIC WORKS	151,040	380,009	157,450	516,278	159,715	73,114	173,790	
490-MISCELLANEOUS								
495.90-Depreciation-Solid Waste Mgmt	1,250	1,446	1,200	1,679	1,500		1,700	
TOTAL MISCELLANEOUS	1,250	1,446	1,200	1,679	1,500		1,700	
TOTAL APPROPRIATIONS	<u>152,290</u>	<u>381,455</u>	<u>158,650</u>	<u>517,957</u>	<u>161,215</u>	<u>73,114</u>	<u>175,490</u>	
	=====	=====	=====	=====	=====	=====	=====	=====

432.40 - SOLID WASTE MANAGEMENT

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
100-Wages								
102 Wages	23,330	27,452	22,390	31,097	22,390	12,236	22,390	
103 Overtime	3,000	2,858	3,000	3,561	3,000	178	3,000	
105 Hospitalization Insurance	6,370	6,250	6,440	8,329	7,070	3,404	7,470	
107 FERA Costs	1,780	2,054	1,780	4,054	1,850	865	1,850	
108 FICA Costs	2,020	2,259	1,940	4,121	1,940	875	1,940	
109 Workers Compensation Insurance	830	1,348	820	3,164	850	497	850	
110 Vacation Leave		1,204		2,527		57		
111 Sick Leave		67		1,507		81		
112 Holiday Pay		493		2,502				
TOTAL Wages	37,330	43,985	36,370	60,862	37,100	18,193	37,500	
200-Office								
201 Office	200		200	1,859	200		200	
202 Operating	8,100	3,469	6,100	6,687	6,100	1,401	6,100	
203 Building Repair & Maintenance	4,050	212	3,100	2,333	3,100	9	3,100	
205 Small Tools & Minor Equipment	50	24	50	1,905	50		50	
TOTAL Office	12,400	3,705	9,450	12,784	9,450	1,410	9,450	
300-Professional Services								
301 Professional Services		616	7,500	1,980	7,500	15,751	11,000	
302 Communications	700	451	500	2,320	500	225	500	
303 Transportation	24,000	5,716	15,000	10,139	15,000	4,345	15,000	
304 Advertising	300		300	2,675	300		300	
305 Printing & Binding	600	1,244	2,200	4,464	2,200	724	2,200	
306 Insurance	1,140	308	600	2,295	525	625	700	
307 Public Utilities	4,800	4,943	4,800	3,610	5,000	949	5,000	
308 Repairs & Maintenance	300	795	300	2,735	300	257	300	
309 Rentals	47,500	55,883	55,000	66,703	55,000	29,561	65,000	
311 Training/Travel	1,400	240	1,400	1,886	1,400	360	1,400	
312 Miscellaneous	20,570	262,123	24,030	343,825	25,440	714	25,440	
TOTAL Professional Services	101,310	332,319	111,630	442,632	113,165	53,511	126,840	
TOTAL SOLID WASTE MANAGEMENT	151,040	380,009	157,450	516,278	159,715	73,114	173,790	

SOLID WASTE MANAGEMENT

Position Control Register			
<u>Title</u>	<u>2011</u>	<u>2012</u>	<u>Class Total</u>
Gate Tender (P.T.)	<u>3</u>	<u>3</u>	\$25,390
Total Solid Waste Management	3	3	

Items of Significance	
202 - Operating Supplies	
Tire disposal	\$2,500
Appliance disposal	3,000
Other	<u>600</u>
	\$6,100
203 - Building Repair and Maintenance Supplies	
Heater for garage	\$3,000
Other	<u>100</u>
	\$3,100
301 - Professional Services	
E-Waste recycling	\$11,000
309 - Rentals	
Waste Management charges	\$62,000
Clean-up Day costs	<u>3,000</u>
	\$65,000
312 - Miscellaneous	
Share of general overhead	\$23,980
Payment in lieu of taxes	1,060
Stormwater permit	<u>400</u>
	\$25,440

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Parking Fund

EXPENDITURES FOR PARKING FUND
BUDGET SUMMARY

	<u>BUDGETED</u> 2009	<u>ACTUAL</u> 2009	<u>BUDGETED</u> 2010	<u>ACTUAL</u> 2010	<u>BUDGETED</u> 2011	<u>ACTUAL THRU</u> 6/30/11	<u>RECOMMENDED</u> <u>BUDGET</u> 2012	<u>COUNCIL</u> <u>ALLOWANCE</u> 2012
430-PUBLIC WORKS								
434.10-Parking District Maintenance	59,390	30,291	45,350	66,843	46,020	15,332	51,880	
TOTAL PUBLIC WORKS	59,390	30,291	45,350	66,843	46,020	15,332	51,880	
490-MISCELLANEOUS								
495.90-Depreciation-Parking	7,300	7,262	7,200	9,118	7,300		7,300	
TOTAL MISCELLANEOUS	7,300	7,262	7,200	9,118	7,300		7,300	
TOTAL APPROPRIATIONS	66,690	37,553	52,550	75,961	53,320	15,332	59,180	
	=====	=====	=====	=====	=====	=====	=====	=====

434.10 - PARKING DISTRICT MAINTENANCE

	2009 BUDGET	2009 ACTUAL	2010 BUDGET	2010 ACTUAL	2011 BUDGET	ACTUAL THRU 6/30/11	PROPOSED 2012 BUDGET	FINAL 2012 BUDGET
100-Wages								
102 Wages	7,800	4,869	7,800	8,607	7,800	3,716	7,800	
103 Overtime	1,000	1,016	1,000	3,386	1,000	408	1,000	
107 PERA Costs	600	355	610	2,421	640	275	640	
108 FICA Costs	670	400	670	2,487	670	292	670	
109 Workers Compensation Insurance	540	349	540	2,395	540	246	540	
TOTAL Wages	10,610	6,989	10,620	19,296	10,650	4,937	10,650	
200-Operating								
202 Operating	14,000	4,147	8,000	7,576	8,000	1,822	8,000	
TOTAL Operating	14,000	4,147	8,000	7,576	8,000	1,822	8,000	
300-Professional Services								
301 Professional Services				1,856				
303 Transportation	11,000	5,259	9,000	10,933	9,000	5,917	9,500	
306 Insurance	555	296	500	2,154	480		480	
307 Public Utilities	2,500	674	2,500	2,600	2,500	345	2,860	
308 Repair & Maintenance	8,000		2,000	1,856	2,000		2,000	
309 Rentals	1,000			1,856				
312 Miscellaneous	11,725	12,926	12,730	18,716	13,390	2,311	18,390	
TOTAL Professional Services	34,780	19,155	26,730	39,971	27,370	8,573	33,230	
TOTAL PARKING DISTRICT MAINTENANCE	59,390	30,291	45,350	66,843	46,020	15,332	51,880	

PARKING DISTRICT MAINTENANCE

Position Control Register	Items of Significance
(Wages Provided by Other Departments)	312 - Miscellaneous Share of general overhead \$13,970 Payment in lieu of taxes 4,420 <hr/> \$18,390

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Miscellaneous Information

ACCOUNTING CODE DEFINITIONS

100 – PERSONAL SERVICES

101 - SALARIES	Payroll charges for regular earnings of employees paid on a salary basis.
102 - WAGES	Payroll charges for regular earnings of employees paid on an hourly basis.
103 - OVERTIME	Payroll charges for overtime earnings of hourly employees.
104 – SEASONAL WAGES	Payroll charges for seasonal regular earnings of employees paid on an hourly basis.
105 - HOSPITALIZATION INSURANCE	City cost of employee hospitalization insurance.
106 - UNIFORM ALLOWANCE	City cost for purchase and maintenance of uniforms.
107 - PERA COST	Payroll charges for city share of PERA.
108 - FICA COST	Payroll charges for city share of FICA.
109 - WORKERS COMPENSATION INSURANCE	Payroll charges for workers compensation insurance.
110 - VACATION LEAVE	Self-explanatory. Would be budgeted under 101 or 102 above.
111 - SICK LEAVE	Self-explanatory. Would be budgeted under 101 or 102 above.
112 - HOLIDAY LEAVE	Self-explanatory. Would be budgeted under 101 or 102 above.

200 - SUPPLIES

201 - OFFICE SUPPLIES

All charges made for supplies necessary in the operation of an office. This would include paper, forms, pencils, binders, folders, and small items of equipment, such as, staplers and calculators.

202 - OPERATING SUPPLIES

All charges for supplies necessary in the operation of your department. This would include books, agricultural supplies, chemicals, gravel, concrete, laboratory supplies, film, and cleaning supplies.

203 - BUILDING REPAIR AND
MAINTENANCE SUPPLIES

All charges necessary in the operation and maintenance of buildings, which include building materials and supplies.

204 - MOTOR VEHICLE REPAIR AND
MAINTENANCE SUPPLIES

Any charges necessary in the operation of your department that would involve repairs done by City employees to any type of motor driven equipment. This would include tractors, lawn mowers, pumps, blowers, etc. Supplies would include fuel, oil, parts, and other items necessary to keep such equipment operable.

205 - SMALL TOOLS AND MINOR
EQUIPMENT

This account is fairly self-explanatory. It would include purchases of tools that are not large enough to be classified as Capital Outlay.

300 - OTHER SERVICES AND CHARGES

301- PROFESSIONAL SERVICES

Items to be charged here are services by professional persons necessary in the operation of your department. This would include services for auditing, consulting, medical, laundry, landscaping, photo processing, tree trimming, etc.

302 - COMMUNICATIONS

This will include services for telephone, postage, and other communication costs.

303 - TRANSPORTATION

This will include services for transportation of goods. Items included herein will be equipment rental rates, freight and express charges, etc.

304 - ADVERTISING

This item is self-explanatory.

305 - PRINTING AND BINDING

Items to be charged to this account are the printing of forms such as stationery, envelopes, invoices and any other printed material necessary in the operation of your department. Binding would include charges for binding of books or other materials into permanent bound copies.

306 - INSURANCE

Items charged here are all insurance premiums other than that related to personal services. This would include fire, wind, theft, liability, employee bonds, etc.

307 - PUBLIC UTILITIES SERVICES

Included under this account will be services of natural gas, electricity, refuse disposal services, water, and sanitary sewer services.

308 -REPAIRS AND MAINTENANCE

Charges here will include repairs and maintenance to buildings, structures, improvements and equipment, which are contracted for or done by persons other than City employees.

300 - OTHER SERVICES AND CHARGES (continued)

309 - RENTALS

Items to be charged herein are the cost of the department to rent land, buildings, and equipment from other contracting services. This would include hired equipment for snow removal, stockpiling, and sewer cleaning.

311 - TRAINING/TRAVEL

Charges here will include expenses incurred in attending conferences, training sessions, conventions, etc. Costs to include registration, lodging, meals, mileage, airfare and other expenses in connection with attendance at these meetings.

312 - MISCELLANEOUS

This is the catchall which includes charges for court costs and investigations, judgments and damages, dues, subscriptions, memberships, information and credit services, taxes, and other contracted services not otherwise classified.