



Minutes

AIRPORT ADVISORY BOARD MEETING

January 21, 2020
6:00pm
Albert Lea Airport

In attendance were:

Board Members

Jerry Morstad
Larry Wangen
Paul Stieler
Darren Schone
Chuck Sandager
Gerald Molkenhth

Ex-Officos

Steven Jahnke, City Engineer/Director of Public Works
Jill Steinhauer, Public Works Office Specialist
Jim Hanson, Airport Manager
Colleen Bosold, Mead & Hunt
Robert Sims, Mead & Hunt

New board Gerald Molkenhth was introduced.

1. Elections

Nominations for officers were as follows (same as last year):

Jerry Morstad, President
Paul Stieler, Vice President
Craig Ludtke, Secretary

The officers were approved as nominated.

2. Approve Past Minutes

Past minutes were approved.

3. Master Plan Study

Robert Sims gave a presentation to the board (see attached presentation).

The Master Plan is created to layout the future needs and long-term development of the airport. It's also required for the Airport to be eligible for Federal and State funds. It is anticipated that the study will be complete by the end of 2020 and ready for FAA review by 2021.

The Master Plan consists of six topics including Inventory, Forecast, Facility Requirements, Alternative Analysis, Implementation Plan and Airport Layout Plan Update. At this point the Inventory and Forecast has been evaluated, these findings were presented.

The next phase will evaluate improvements for users, improvements for growth, and facility requirements.

4. New/Old Business

Siding Issue - There is approximately 625 square feet of siding that will be replaced along the west and north side of the AD building. If weather permits, this work will be completed by the end of March. Additional punch list items, such as lighted signs, exit lights, etc. will also be completed.

Runway Crack Sealing & Slurry Seal - The runway surfaces are due for crack sealing, however a slurry seal is also tentatively scheduled for next year. These two projects will likely be completed jointly in 2021.

Maintenance Hangar Door - Replacement of the maintenance hangar door did not receive state funding for 2020. Funding for this project will continue to be explored including requesting state funds again in 2020.

Snow Removal Equipment - The City Street Department purchased new snow plows. A used truck from the Street Department will be brought out to the airport during the winter months for snow removal operations, then return to the Street Department for spring, summer and fall operations.

The next meeting date was set for **Tuesday, May 19, 2020 at 6:00 p.m.** at the **Airport**.

Larry Wangen made motion to adjourn. The meeting was adjourned.

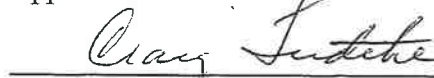
Respectfully submitted,



Jill Steinhauer

Public Works Office Specialist

Approved:



Craig Ludtke

Airport Advisory Board Secretary