



AGENDA FOR THE WORK SESSION AND THE
REGULAR MEETING OF THE
ALBERT LEA CITY COUNCIL – February 23, 2026
WORK SESSION – 5:30 PM – REGULAR MEETING – 7:00 PM

WORK SESSION – 5:30 PM

- I. HAZARD MITIGATION PLAN REVIEW – FIRE CHIEF JEFF LASKOWSKE
- II. REVIEW COUNCIL MEETING AGENDA OF FEBRUARY 23, 2026

REGULAR MEETING – 7:00 PM

- I. **CALL TO ORDER AND ROLL CALL**
- II. **PLEDGE OF ALLEGIANCE**
- III. **CEREMONIAL ITEMS**
- IV. **PUBLIC FORUM**
- V. **CONSENT AND APPROVAL OF AGENDA**
 - A. Approve Minutes of the February 09, 2026 Regular Council Meeting
 - B. Approve Minutes of the February 09, 2026 Work Session
 - C. Licenses and Permits
 - D. Resolution Approving State of Minnesota Joint Powers Agreement with the City of Albert Lea on Behalf of its City Attorney
 - E. Resolution Authorizing City of Albert Lea and Pickerel Lake Township to Enter Into an Agreement for Fire Protection Services
 - F. Resolution Authorizing City of Albert Lea and Albert Lea Township to Enter Into an Agreement for Fire Protection Services
 - G. Resolution Temporarily Suspending Pet License Fees and Changing the License Period
- VI. **PETITIONS, REQUESTS AND COMMUNICATIONS**
- VII. **UNFINISHED BUSINESS**
 - A. Ordinance 26-150 Amending Chapter 5 Cannabis Product – Article I. – Administration



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(2nd Reading)

- B. Ordinance 26-151 Amending Chapter 12 – Businesses and Business Regulations – Article XII. – Tobacco (2nd Reading)
- C. Ordinance 26-152 Amending Chapter 50, Article IV, Section 50.0845, 50.0846, and 50.0847 (2nd Reading)
- D. Resolution Approving Publication Summary – Ordinance 26-150, 26-151, and 26-152

VIII. NEW BUSINESS

- A. Public Hearing Regarding and Resolution Ordering Improvement and Preparation of Plans for the 2026 Neighborhood Improvement Project (Job 2601)
- B. Public Hearing Regarding and Resolution Ordering Improvement and Preparation of Plans for the 2026 State Aid Street Overlay Project (Job 2602)
- C. Public Hearing Regarding and Resolution Ordering Improvement and Preparation of Plans for the St. Mary Avenue & 14th Street Reconstruction Project (Job 2603)
- D. Resolution Approving Plans and Ordering Bids for the Valley Avenue & Marshall Street Reconstruction Project (Job 2517)
- E. Resolution Approving Plans and Ordering Bids for the TH-13 Trail Project (Job 2411)
- F. Resolution Adopting the 2025 Freeborn County Hazard Mitigation Plan
- G. Resolution Accepting Bid and Awarding Contract for Remodeling the City Center Building

IX. MAYOR AND COUNCIL REPORTS

X. CITY MANAGER REPORT

XI. APPROVAL OF CLAIMS

- A. Resolution Approving Claims
 - (1) Presentation of Claims Over \$25,000

XII. ADJOURNMENT

Disclaimer: This agenda has been prepared to provide information regarding an upcoming meeting of the City Council of the City of Albert Lea. This document does not claim to be complete and is subject to change



City Manager Report to Council
221 East Clark Street, Albert Lea, MN 56007
(507) 377-4330 – info@ci.albertlea.mn.us

To: Mayor and City Council
From: City Manager
Date: February 23, 2026
Re: February 23, 2026 City Council Meeting

V. CONSENT AND APPROVAL OF AGENDA

C. Licenses & Permits –

TREE TRIMMER

T'S Tree Service LLC – Little Falls, MN

CONSUMPTION & DISPLAY PERMIT

Pelican Breeze Foundation

- D. Resolution Approving State of Minnesota Joint Powers Agreement with the City of Albert Lea on Behalf of its City Attorney - The City of Albert Lea, on behalf of its Prosecuting Attorney, seeks to enter into a Joint Powers Agreement with the Minnesota Department of Public Safety, Bureau of Criminal Apprehension, to access the State's criminal justice data communications network. This agreement authorizes the City to use the systems and tools for which it is eligible and to add, modify, or remove connectivity and related services over the life of the agreement. Staff recommends approval.

See attached resolution.

- E. Resolution Authorizing City of Albert Lea and Pickerel Lake Township to Enter into an Agreement for Fire Protection Services - The City of Albert Lea and Albert Lea Fire Rescue are entering into Township fire contracts. These contracts are used throughout all the county departments to keep consistency in what departments are charging and services provided. The two contracts are for Albert Lea Township and Pickerel Lake Township. This is to offer fire protection and emergency services to the Townships for 2026.

We are also submitting the billing for payment for services provided in 2025.

We will be receiving \$18,008.03 from the Albert Lea Township. With \$18,008.03 coming off their asset amount. This is for services rendered in 2025. This contract has been in place since November of 2014. Staff recommends approval.

See attached resolution and agreement.

- F. Resolution Authorizing city of Albert Lea and Albert Lea Township to Enter Into an Agreement for Fire Protection Services - The City of Albert Lea and Albert Lea Fire Rescue are entering into Township fire contracts. These contracts are used throughout all the county departments to keep consistency in what departments are charging and services provided. The two contracts are for Albert Lea Township and Pickerel Lake Township. This is to offer fire protection and emergency services to the Townships for 2026.

We are also submitting the billing for payment for services provided in 2025.

We will be receiving \$3,453.63 from Pickerel Lake Township (we cover 2 sections of the township). This is for services rendered in 2025. This contract has been in place since November of 2014. Staff recommends approval.

See attached resolution and agreement.

- G. Resolution Temporarily Suspending Pet License Fees and Changing the License Period - The current pet licenses are due to expire on March 31, 2026. The Cloudpermit software will not be available until late summer for pet licensing. In order not to renew our current software for \$5,200 only to start using Cloudpermit, which has no additional cost for the addition of the pet license, we are not going to renew our current software and extend the current license until the end of 2026 with no fee for those that apply for a new pet license that will expire at the end of 2026. Staff recommends approval.

See attached resolution.

VI. PETITIONS, REQUESTS AND COMMUNICATIONS

VII. UNFINISHED BUSINESS

- A. Ordinance 26-150 Amending Chapter 5 Cannabis Product – Article I. – Administration (2nd Reading) - *The cannabis ordinance amendments create greater alignment with alcohol licensing standards regarding approval, denial, and revocation. These changes also clarify what constitutes public health and safety under Sec. 5.001, reducing ambiguity in the current language. Additional adjustments address concerns that have emerged over time, including the length of time a business may remain non-operational when the number of registrations is capped. The ordinance also clarifies that no “waiting list” exists; if an application is submitted when no registrations are available, it becomes void after 30 days.*

At the first reading, the council voted to increase the number of available cannabis registrations from two (2) to four (4). Staff recommends approval of the final reading.

See attached ordinance.

- B. Ordinance 26-151 Amending Chapter 12 – Businesses and Business Regulations – Article XII. – Tobacco (2nd Reading) - *Changes to the tobacco ordinance address longstanding issues as they relate to holding multiple licenses. Unlike the restrictions for off-sale alcohol, tobacco store owners could hold multiple licenses, reducing competition. This change corrects that inconsistency. In addition, several administrative elements required for alcohol and cannabis registrations are being incorporated into the tobacco licensing process, following the Department of Revenue's recommendations. Staff recommends approval of this final reading.*

See attached ordinance.

- C. Ordinance 26-152 Amending Chapter 50, Article IV, Section 50.0845, 50.0846, and 50.0847 (2nd Reading) - *After a complete overhaul of the sign ordinance in May of 2024, staff continues to find adjustments that will simplify the sign ordinance and clarify language for both property owners and developers.*

Attached is an ordinance amendment that works to correct the site triangle setback in section 50.0845 residential districts, which should be 25 ft, not 20 ft. The amendment also removes the limit on the number of wall signs and instead regulates with a maximum of 200 square feet in Section 50.0846 commercial districts and Section 50.0847 industrial districts.

The Planning Commission held a public hearing on February 3, 2026 in regard to these amendments and recommends approval. Staff recommends approval of this final reading.

See attached ordinance.

- D. Resolution Approving Publication Summary - Ordinance 26-150, 26-151, and 26-152 – *Ordinance Summaries may be published if they reasonably inform the public of the effect and intent of the Ordinance. Summaries fulfill all legal requirements as if the entire summarized matter had been published, and also direct the public on how to obtain the complete Ordinance.*

See attached resolution.

VIII. NEW BUSINESS

- A. Resolution Ordering Improvement and Preparation of Plans for the 2026 Neighborhood Improvement Project (Job 2601) - A public hearing is being held for public input for the 2026 Neighborhood Improvement Project, City Job No. 2601.

The proposed project consists of bituminous mill & overlay and miscellaneous curb & gutter and sidewalk replacement on the following streets:

- James Avenue – 7th Street to 2nd Street
- Frank Avenue – 7th Street to Front Street
- St. Joseph Avenue – 7th Street to 4th Street
- Water Street – 1st Avenue to West Avenue
- Ermina Avenue – W. Main Street frontage road to Fountain Street
- Oak Lane – Ermina Avenue to Adams Avenue
- Adams Avenue – W. Main Street frontage road to Clark Street
- Euclid Avenue – W. Main Street frontage road to Clark Street
- William Street – Euclid Avenue to St. Mary Avenue
- Bancroft Drive – Greenwood Drive to Lakewood Avenue
- Michael Place – Bancroft Drive to the cul-de-sac
- Lakewood Avenue – 141' south of Bancroft Drive to the cul-de-sac
- Green Lea Lane – Greenwood Drive to Lakewood Avenue

Work in the mill & overlay area will involve milling the existing bituminous street surfacing for a 6-foot width along each concrete gutter line so the new bituminous layer will match with the level of the concrete gutter. A 2-inch-thick layer of bituminous will be laid over the entire width of the street. The project would also involve replacing sections of curb & gutter that have settled and are causing drainage issues. Sidewalk will be replaced where it is damaged or settled causing a tripping hazard, and to bring the pedestrian ramps into compliance with Americans with Disabilities Act standards.

There are 366 properties to be assessed as part of this project. The assessment rates depend on the width of the roadway and range between \$24.15 per foot to \$33.20 per foot. The preliminary assessment roll is attached to this report.

The assessment terms will be over five, ten, or fifteen years according to the City's Assessment Policy. The interest rate will be based on bonding in 2026.

The estimated project cost is \$1,686,631.82 and would be paid for with assessments, sanitary sewer funds, and City bonding funds.

A neighborhood meeting was held on February 11, 2026 to discuss the project with the affected residents. Staff recommends approval.

See attached resolution and preliminary assessment roll.

- B. Resolution Ordering Improvement and Preparation of Plans for the 2026 State Aid Street Overlay Project (Job 2602) – A public hearing is being held for public input for the 2026 State Aid Street Overlay Project, City Job No. 2602.

This proposed project involves the bituminous mill & overlay and miscellaneous curb & gutter and sidewalk replacement on Clark Street from Ermina Avenue to West Avenue.

Work in the mill & overlay area will involve milling the existing bituminous street surfacing for a 6-foot width along each concrete gutter line so the new bituminous layer will match with the level of the concrete gutter. A 2-inch thick layer of bituminous will be laid over the entire width of the street. The project would also involve replacing sections of curb & gutter that have settled and are causing drainage issues, and settled or damaged sidewalk to address tripping hazards and to

bring the pedestrian ramps into compliance with Americans with Disabilities Act (ADA) standards.

There are 15 properties to be assessed as part of this project. The preliminary assessment rate is \$34.38 per foot. Abutting properties will be assessed for 25% of the sidewalk replacement costs, per the Assessment Policy. The assessment rate for sidewalk replacement is \$3.02 per square foot. The preliminary assessment roll is attached to this report.

The assessment terms will be over five, ten, or fifteen years based on the City's Assessment Policy. The interest rate will be based on bonding in 2026.

The estimated project cost is \$186,386.90 and would be paid for with assessments, bonding funds, and Municipal State Aid Funds.

A neighborhood meeting was held February 10, 2026 to discuss the project with the affected residents. Staff recommends approval.

See attached resolution and preliminary assessment roll.

- C. Resolution Ordering Improvement and Preparation of Plans for the St. Mary Avenue & 14th Street Reconstruction Project (Job 2603) – A public hearing is being held for public input for the St Mary Avenue & 14th Street Reconstruction Project (City Job No. 2603).

The proposed project calls for the complete reconstruction of portions of St Mary Avenue and 14th Street (approximately 1,232 total feet). Proposed work will include complete removal and replacement of the pavement, curb & gutter, sidewalk, sanitary sewer, storm sewer, and watermain. The existing concrete and bituminous pavements will be removed and replaced with a bituminous surface. The streets are:

- St. Mary Avenue – William Street to Clark Street
- 14th Street – Myers Road to the east end

St. Mary Avenue is 37 feet wide with a sidewalk on the west side. This street is wider to allow for parking on both sides of the street to serve First Lutheran Church, the Freeborn County Department of Human Services building, and other surrounding

businesses. The project would also include replacing both the steps and a portion of the concrete revetment that protects the steep slope from the street to the municipal parking lot adjacent to the project. The watermain, sanitary sewer, and storm sewer are proposed to be replaced, and the street reconstructed with the same width and sidewalk configuration as the existing street.

14th Street is 42 feet wide from back-to-back of curb and is proposed to be reconstructed to the same configuration. No sidewalk is proposed to be installed along 14th Street. This section of 14th Street has experienced a large number of watermain breaks in recent years, so the watermain is proposed to be replaced. The sanitary sewer and mainline storm sewer are in good condition and are not proposed for replacement. The curb & gutter along the north side of the road will be replaced as it is almost directly over the watermain. The existing curb on the south side is also in good condition and will be left in place.

Properties will be assessed for half of the street width abutting the project and 25% of the sidewalk replacement costs. The proposed assessment rate for St Mary Avenue is \$168.48 per foot, and \$148.08 per foot for 14th Street. The proposed assessment rate for the sidewalk is \$2.23 per square foot.

There are 12 properties proposed to be assessed as part of this project (7 along 14th Street and 5 along St Mary Avenue). A preliminary assessment roll is attached to this report.

The estimated project cost is \$1,178,418.80 and would be paid for with assessments, sanitary sewer funds, water funds, and City bonding funds.

A neighborhood meeting was held February 12, 2026 to discuss the project with the affected residents. Staff recommends approval.

See attached resolution and preliminary assessment roll.

- D. Resolution Approving Plans and Ordering Bids for the Valley Avenue & Marshall Street Reconstruction Project (Job 2517) – On February 9, 2026 a public improvement hearing for the Valley Avenue & Marshall Street Reconstruction Project was held and the project was authorized to proceed.

The project calls for the complete reconstruction of portions of Valley Avenue, Johnson Street, and Marshall Street (approximately 2,291 total feet). Work will include complete removal and replacement of the pavement, curb & gutter, sidewalk, sanitary sewer, storm sewer, and watermain. The impacted streets are as follows:

- Valley Avenue – Hawthorne Street to Johnson Street
- Johnson Street – Valley Avenue to Marshall Street
- Marshall Street – Johnson Street to Bridge Avenue

The streets will be reconstructed to similar configurations as the existing streets with minor changes to the street and boulevard widths, and to make accessibility improvements. Both streets have sidewalks on both sides of the street. On-street parking is allowed on both sides of the street on Valley Avenue, and is restricted to the east side only on Marshall Street.

The estimated project cost is \$4,902,484.40 and would be paid for with assessments, bonding funds, sanitary sewer funds, water funds, Federal funds, and Municipal State Aid Street funds.

The plans and specifications have been completed and have been presented to the Council for approval and authorization of bidding.

Staff recommends approving the plans and specifications and authorizing bidding the project.

See attached resolution.

E. Resolution Approving Plans and Ordering Bids for the TH-13 Trail Project (Job 2411)

- On December 22nd a presentation was given to the City Council regarding trail grants and 2026 construction. The first portions proposed to be constructed is from Fountain Street to Highway 13, a portion from Sunset Street to County Road 74, and four bridges.

The estimated project cost is \$1,600,267 with the City and County portions each estimated at approximately \$273,335 and the remainder paid with MnDOT AT Grant, MnDNR Local Grant, and a MnDNR Regional grant.

HDR Inc. has prepared the plans and specifications and Freeborn County will be the project manager and administer this project.

The plans and specifications have been completed and have been presented to the Council for approval and authorization of bidding. Staff recommends approving the plans and specifications and authorizing bidding the project.

See attached resolution.

- F. Resolution Adopting the Freeborn County 2025 Hazard Mitigation Plan - Freeborn County is required to update its Hazard Mitigation Plan every five years to stay eligible for FEMA funding that supports projects reducing long-term risks from natural hazards. Albert Lea staff have been active partners in the development of the 2025 Freeborn County Hazard Mitigation Plan, working alongside county officials, emergency management personnel, and other jurisdictions. The plan outlines strategies to lessen the impacts of flooding, severe weather, and other hazards on people and property.

Adopting the plan shows the City's commitment to proactive risk reduction and ensures Albert Lea and the county remain eligible for FEMA Hazard Mitigation Assistance grants. Council approval is one of the final steps before the plan is submitted to FEMA for review. Staff recommends approval.

See attached resolution.

- G. Resolution Accepting Bid and Awarding Contract for Remodeling the City Center Building – On Monday, February 23rd, 2026 the Council will have a resolution to approve a major improvement to the City Center Building. The only other time such an improvement has been down was in 2007 with the expansion of the library. The project cost \$1.2M adjusted for inflation from 2007 to 2026. Actual construction inflation would have the project costs even higher in 2026.

There has been no building wide review and change to alter space for the service and function of staff and users. As an example, when the fire quarters were vacated in 2020, the original plan was only to look at that space, not how all it fits together. This was a continuation of not mixing capital planning with operational efficiencies to

intentionally keep project costs down and unintentionally keep or make operational expenses higher.

Completing this project as a whole will leave remaining spaces and improvements within the scope of the library project. If both projects are done this will fully update the building since its construction.

This apparent winning bid from WEB Construction with alternates 1 and 2 added totals \$1,462,627 dollars. Unplanned items or those removed from the bidding process but require completion total \$97,000 in addition to the bid.

Bonding is expected to be \$600,000 in levy paid debt while other funds will fill the remaining \$1.3M of the approximate \$1.9M total budget.

Highlights of Why

The building layout continues operational inefficiencies instead of giving opportunity to remove them:

- Continue to equip three separate work areas instead of one
- Through attrition, one administrative assistant position may be cut or reduced
- Climate control for separated zones adds cost
- Lost opportunity for cross training

This building was designed for a different use and area:

- It is like a shopping mall for separate operations, not one operation
- It is not designed for modern safety standards as seen in most public buildings
- Limited ability to work independently if employee is wheelchair bound
- Changes in technology requires improvements to electrical service and communications

Doing it once is cheaper than doing the following separately:

- Electrical upgrades as there are no circuit breakers available
- CAT 5 line is past its life of reliability
- Windows and flashing
- ADA compliance improvements
- OSHA compliances

- Some areas of flooring need replacement including loose floor tiles with asbestos
- Replacement of lights
- Door lock replacements with electronic key cards
- Server security with proper HVAC
- Camera additions

Some needed improvements only make sense in a larger remodel. As an example, the secure doors require electricity and CAT 5 or 6 connections. This requires some rewiring and electrical panel upgrades as we have only one breaker left on the lower level. These improvements or replacements require expensive workarounds or new holes in walls to run the power and communication to the doors.

Costs of the Project

Savings in Operations:

- \$2,400 annually in equipment
- \$3,000 in climate control and lighting
- \$60,000 minimum in staffing costs post open floor plan, planned technology improvements and final cross training across what use to be three separate office areas.

Annual savings in maintenance and separate improvements

- \$2,500 in lighting ballast replacement
- Not increasing levy contributions from \$60,000 to \$90,000 annually into the Building Maintenance Fund

Assuming a \$600,000 bond at 20 years:

- \$46,000 annual payment
- \$2.70 in taxes annual per \$100,000 of valuation with no efficiencies
- (\$37,900) to (\$97,900) in operational reductions or cost avoidance annually

What is “want” and “need” is subjective, what is eventual replacement by the best guess from the architect and building official is:

- Window sealing = \$40,000

- Asbestos = \$33,807
- Flooring over the next 5 years = \$200,000
- HVAC = \$90,000
- Electrical and CAT 5 = \$100,000 minimum with limited improvements as needs change or failures occur
- Lighting = previous estimates were \$70,000 without ceiling grid costs or repositioning.
- OSHA complaint cubicle stations = \$50,000

What some may consider is “want”:

- Breakroom = \$50,000
- Restrooms = \$25,000 each
- Windows = \$50,000 start (needs further review).

See attached resolution.

XI. APPROVAL OF CLAIMS

A. Resolution Approving Claims – The attached resolution directs the Mayor and City Treasurer to issue the payment of claims as presented in the Detail of Claims report.

- (1). Large Claims Over \$25,000 – When applicable, staff will present and display any claims over \$25,000 for the public’s viewing, transparency and education.

**REGULAR COUNCIL MEETING
CITY COUNCIL CHAMBERS, CITY OF ALBERT LEA
February 9, 2026 – 7:00 P.M.**

PRESENT: Mayor Rich Murray, Councilors Rachel Christensen, Larry Baker, Reid Olson, Keith Van Beek, Brian Anderson, City Manager Ian Rigg, Public Works Director Steven Jahnke, City Attorney Joel Holstad of Lakes National Law LLP, and City Clerk Daphney Maras.

Following the resolution appointing him as Third Ward councilor and the affirmation of his Oath of Office, Councilor Ted Herman joined the council at the dais.

ADDITIONAL STAFF PRESENT: Chief of Police Darren Hanson, City Planner Megan Boeck, Human Resource Director Mike Zelenak

CALL TO ORDER AND ROLL CALL - Mayor Murray called the meeting to order at 7:00 PM. City Clerk Maras administered roll call.

PLEDGE OF ALLEGIANCE - Mayor Murray asked all in attendance to stand and recite the Pledge of Allegiance.

CEREMONIAL ITEMS

A. Resolution 26-026 Appointing Ted Herman to the 3rd Ward Vacancy

Motion made by Councilor Anderson to approve the appointment of Third Ward Councilor Ted Herman, seconded by Councilor Christensen. On voice call vote, the following councilors voted in favor of said motion: Christensen, Baker, Olson, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 26-026
(Included with these minutes))

B. City Clerk Maras administered the Oath of Office to Third Ward Councilor Ted Herman

PUBLIC FORUM

Police Chief Hanson read a statement aloud, opening with the events that unfolded early Wednesday morning. The ALPD was dispatched on Wednesday morning, where officers responded to a report of a traffic crash and the concern for a child inside the vehicle. The child's welfare was the primary concern, and the call required an immediate response based solely on public safety considerations. As previously noted, the ALPD is responsible for enforcing Minnesota law and City ordinances. They do not enforce federal immigration law, nor do they participate in federal immigration operations. Those duties rest solely with federal agencies, which do not notify the ALPD in advance of any activity occurring within the city. When ALPD officers are present during federal operations, their involvement is limited strictly to ensuring public safety; decisions related to detention or enforcement fall entirely outside the ALPD's authority.

Although this incident involved a federal operation that took place within Albert Lea, the ALPD recognizes the effect it had on the community. Chief Hanson emphasized that the ALPD does not assist or coordinate with ICE on enforcement actions. The department remains focused on public safety, professionalism, and serving all members of the community within the scope of its legal authority.

Mayor Murray opened the public forum:

Chris Gracia, owner of Matchbox Farms, one of Albert Lea's two licensed cannabis retailers, shared an update on their progress and ongoing challenges. Although he received state licensure last August, he explained that he has been unable to open due to the lack of available product. The earliest projected availability is now June, but the number of licensed retailers currently exceeds the number of cultivators able to supply them. He also noted concerns that any of the eleven Tribal Nations could choose to open a retail operation in Albert Lea. Given these uncertainties, he urged the council not to consider increasing the number of cannabis retailer licenses at this time.

Bethany Greiner, a resident of Albert Lea who works with special-needs children in School District 241, spoke about the fear felt by students and their families in response to recent ICE activity in the community. She outlined the district's protocol should ICE enter school property and request access to a student. Bethany urged the city council to speak on behalf of the community by drafting a message to Congressman Finstad, asking him to advocate for the children of District 241 and affirm that they can safely receive their public education without interference from ICE.

Rev. George Favell expressed his concerns about ICE's presence in the community and urged the city council to act as the community's voice by sending a resolution to state and federal representatives addressing ICE's policies and conduct

Terry Gjersvik reported the events of Wednesday morning involving the traffic crash and ICE's presence, as he was on scene and witnessed the entire incident.

Tiffany Paino highlighted the diversity within Albert Lea and the deep fear many residents feel in the presence of ICE. She stressed that this level of fear is unsustainable for the community. While she acknowledged that the City Council cannot halt ICE enforcement or intervene in federal operations, she urged council members to use their voices to stand with and support the community.

Jeremy Corey Gruenes stated that while he is not here speaking on behalf of the school district, he is a teacher at the high school in School District 241. He referenced ICE and DHS data indicating that many individuals with "brown skin" in the community either have legal status or are actively pursuing it. He explained that many children of local immigrant families are afraid to attend school for fear of being detained by ICE, and that parents are hesitant to go to work because ICE has been targeting businesses employing undocumented immigrants, including individuals who do, in fact, have legal status.

He reported that earlier this month, ICE detained two young mothers here in Albert Lea in what he described as abductions. He also referenced two recent deaths in Minneapolis involving ICE. He expressed concern that ICE's presence is harming families, schools, businesses, and churches. He urged the council to speak out on behalf, and in support of Albert Lea residents.

Jeff Miller, who moved to Albert Lea in 1983 and spent 13 years working in the public school system, spoke about the impact current events are having on local students. His adult children now teach in Albert Lea, and his grandchildren attend the district's schools. He shared the difficult questions his grandchildren are asking as they worry that their friends with brown skin might be taken away by ICE. He emphasized the trauma these children are experiencing.

He also described a peaceful protest at Albert Lea High School, where one student, concerned for their safety, requested adult supervision. During the protest, a white Chevy pickup reportedly pulled up, revved its engine to fill the area with exhaust, and the person inside shouted obscenities at the students. Another student expressed fear about leaving her home to go to the Albert Lea Public Library after noticing an unmarked vehicle parked near her home.

Miller urged the council to take a clear stand in support of the immigrant community and to engage with elected officials on their behalf.

Wende Taylor, a long-time day-care provider in Albert Lea, shared her deep concern about the fear being felt by children and parents in response to recent ICE activity in the community. She is especially troubled by reports of residents who are in the process of obtaining citizenship being handcuffed and deported. She is asking the City Council to stand with and support the community during this difficult time.

Terese Salazar, who moved to Albert Lea from Mexico in 1996, said she is deeply afraid for her own safety and her daughters'. She explained that her daughters, who are U.S. citizens, feel compelled to carry their passports everywhere they go. One daughter, a resident assistant at her college, lives in constant fear that ICE could enter the campus and detain students. She also worries about her mother leaving the house when ICE is present in the community. Ms. Salazar urged the council to reach out to Representative Finstad and to speak up on behalf of the community.

Brandon Krueger, who runs a roofing company in Freeborn County, emphasized that immigrants contribute to the community by paying taxes like everyone else. His business relies heavily on Latino and Hispanic workers, and he spoke about how challenging the path to U.S. citizenship can be. He expressed deep concern for the future of these workers and his business if they are forced to leave.

Mary Hinnenkamp spoke about the recent killing in Minneapolis involving ICE, an incident that occurred in the neighborhood where her grandchildren live, and forced their school to move classes to Zoom because of safety concerns. She said that without a congressman willing to listen to the community, residents are relying on the city council to be their voice.

Mayor Murray emphasized that the Albert Lea City Council truly values the perspectives shared by tonight's speakers. He noted that the council recognizes how essential immigrants are to the strength and vitality of our community.

CONSENT AND APPROVAL OF AGENDA

- A. Approve Minutes of the January 12, 2026 Regular Council Meeting
- B. Approve Minutes of the January 12, 2026 Work Session

Motion made by Councilor Baker to approve the consent agenda as read, seconded by Councilor Anderson. On voice call vote, the following councilors voted in favor of said motion: Christensen, Baker, Herman, Olson, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

PETITIONS, REQUESTS, AND COMMUNICATIONS - None

UNFINISHED BUSINESS - None

NEW BUSINESS

- A. Public Hearing Regarding Ordering Improvement and Preparation of Plans for the Valley Avenue and Marshall Street Reconstruction Project (Job 2517)

After the City Manager read the report on this item, Mayor Murray opened the public hearing. He called the first time. Celeste Kraus addressed the Council regarding the proposed excess assessment on her property. She stated that the existing sidewalk, curb, and gutter are in good condition and questioned the need for the project. She also expressed concern about increased project costs due to tariffs. Ms. Kraus explained that she already works three jobs and does not know how she could afford a \$25,000 assessment for a project she believes is unnecessary at this time. She requests that city staff call her and provide additional information about the project.

Mayor Murray called a second time. Kim Thomas explained that she attended the informational meeting on February 3, but felt the notice was not provided in a timely manner. As a result, she believes residents did not have a fair opportunity to share their input. She also noted that she recently retired and will have difficulty paying such a large assessment, and she asked that the amount be reduced.

Bethany Greiner, who lives on Johnson Street, told the council that between recent property tax increases and the existing street assessment, her family cannot afford another large assessment. She urged the council to consider the impact on every household in town when making decisions about future street assessments.

He called for public comment a third time. No one else came forward, and he closed the public hearing.

The City Manager outlined the legal process available to property owners who wish to contest

their assessment. He also described the city's deferment option and explained how that program works. He added that the actual bids have not been received yet, so the final assessment amounts are yet to be finalized.

Public Works Director Jahnke added that the city did receive \$1.7 million in federal funds toward this project. He answered council questions as presented.

A1. Resolution 26-027 Ordering Improvement and Preparation of Plans for the Valley Avenue & Marshall Street Reconstruction Project (Job 2517)

A public hearing was held for public input for the Valley Avenue & Marshall Street Reconstruction Project, City Job No. 2517.

The proposed project calls for the complete reconstruction of portions of Valley Avenue, Johnson Street, and Marshall Street (approximately 2,291 total feet). Proposed work will include complete removal and replacement of the pavement, curb & gutter, sidewalk, sanitary sewer, storm sewer, and watermain. The street descriptions are:

- Valley Avenue – Hawthorne Street to Johnson Street
- Johnson Street – Valley Avenue to Marshall Street
- Marshall Street – Johnson Street to Bridge Avenue

Both streets will be reconstructed to similar configurations as the existing streets, with minor changes to the street widths, boulevard widths, and accessibility improvements. Both streets have sidewalks on both sides of the street. On-street parking is allowed on both sides of the street on Valley Avenue, and is restricted to the east side only on Marshall Street.

The City intends to use special assessments, bonding, water and sewer funds, State Aid, and Federal funds from the Statewide Transportation Improvement Program (STIP) to finance the project. The city was awarded \$511,250 in the 2026 STIP, \$600,000 from the 2027 STIP, and another \$600,000 from the 2028 STIP. The funds from the 2027 and 2028 STIPs will be advanced for use in 2026.

Assessments will be levied to the benefiting properties based upon replacing the pavement and curb & gutter as a standard width, bituminous residential street. The proposed assessment rate is \$149.17 per foot.

Sixty-two properties are proposed to be assessed with this project. Following the assessment policy, the assessments will be over 5, 10, or 15 years, depending on the assessment amount. The interest rate will be based on bonding in 2026.

The estimated project cost is \$4,902,484.40 and would be paid for with assessments, bonding funds, sanitary sewer funds, water funds, Federal funds, and Municipal State Aid Street funds. A neighborhood meeting was held February 3, 2026 to discuss the project with affected residents.

Motion made by Councilor Olson to approve as read, seconded by Councilor Van Beek. On roll call vote, the following councilors voted in favor of said motion: Christensen, Herman, Olson, Van Beek, Anderson, and Mayor Murray. Councilor Baker voted nay. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 26-027
(Included with these minutes)

B. Resolution 26-028 Approving Purchase of Mohawk Truck Hoist – 2026 Misc. 42

City Manager Rigg said the item up for replacement is the City Garage Truck Hoist. This is CIP (CIG-E-26-01) budgeted at \$150,000. The item to be replaced is a 1990 Rotary AT70E In Ground Truck Hoist. This truck hoist is 36 years old.

City staff is seeking approval to move forward with this purchase. This hoist is used for the service and repair of equipment at the city garage. The 36-year-old hoist is no longer safely able to pick up the larger trucks and equipment that have gotten bigger and heavier over the years. Additionally, repair parts for the hoist are unavailable.

The replacement for this hoist is a mobile wireless column lift system made by Mohawk Lifts that could be moved to different locations in the future if needed. The new truck hoist is available through the MN State Bid Contract and would be purchased from Mohawk Lifts of Amsterdam NY. The price for the new truck hoist is \$123,749.47. The old truck hoist would be removed from service, and the floor where it is installed would be repaired by the street department.

Motion made by Councilor Anderson to approve as read, seconded by Councilor Baker. On voice call vote, the following councilors voted in favor of said motion: Christensen, Baker, Herman, Olson, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 26-028
(Included with these minutes)

C. Resolution 26-029 Accepting Donations as Presented to the City of Albert Lea

The City of Albert Lea is generally authorized to accept donations pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens. Staff recommends acceptance of the following donations as submitted for Council review and approval.

- *Bill Howe – \$500 Concrete Pad for a Custom Bench*
- *Blazing Star Trail – \$1,000 towards the Trailhead Shelter*
- *Bridge Community Church – \$75 to Albert Lea Police Department Reserves*

Motion made by Councilor Baker to approve as read, seconded by Councilor Anderson. On voice call vote, the following councilors voted in favor of said motion: Christensen, Baker, Herman, Olson, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 26-029
(Included with these minutes)

D. Ordinance Amending 26-150 Amending Chapters 5 Cannabis (1st Reading)

Ordinance Amending 26-151 Chapter 12 Tobacco (1st Reading)

The cannabis ordinance changes bring greater parity with alcohol licensing on approval, denial, or revocation. This removes some ambiguity about what is considered public health and safety in Sec. 5.001. There are a few other items adjusted as concerns developed over time relating to the length of wait for a business to become operational when we limit the number of businesses. We also address the “waiting list” some assume exists. Once an application for registration is in, if there are no openings, the application is void after 30 days.

The number of licenses should be discussed. Given that some approved registered businesses are not operational and the possibility of them holding the license to try and sell it later, we should increase the number of registrations and limit the amount of time said registered license holder becomes operational.

Changes to tobacco are resolving certain issues as it relates to holding multiple licenses. Unlike the restrictions for off-sale alcohol, tobacco store owners could hold multiple licenses to limit their competition. This change corrects that. Other details that are part of an alcohol or cannabis registration are now part of tobacco following recommendations from the Department of Revenue.

Councilor Olson requested clarification on the current limit for cannabis registrations. In response, Councilor Christensen amended her original motion, proposing to increase the number of registrations from two to four. Councilor Anderson indicated support for the amendment.

Councilor Anderson noted that he has consistently supported increasing the number of registrations, despite Mr. Gracia’s earlier remark that the market remains unclear due to limited product availability. He added that he does not believe capping registrations at two will benefit a free market.

Mayor Murray stated that he intends to vote no on this item. He expressed that he does not support cannabis, believing it can lead to other concerns, and he stands firmly with the members of the community who share this viewpoint.

Motion made by Councilor Christensen to approve as read, upon further discussion, she amended her motion to increase the number of registrations from two to four. Seconded by Councilor Anderson. On roll call vote, the following councilors voted in favor of said motion: Christensen, Baker, Olson, Van Beek, and Anderson. Councilor Herman and Mayor Murray voted nay. Mayor Murray declared the motion passed.

(See Secretary's Original Ordinance 26-150 and 26-151)

(Included with these minutes)

E. Ordinance 26-152 Amending Chapter 50, Article IV, Section 50.0845, 50.0846, and 50.0847 -Signs (1st Reading)

After a complete overhaul of the sign ordinance in May of 2024, staff continues to find adjustments that will simplify the sign ordinance and clarify language for both property owners and developers.

Attached is an ordinance amendment that works to correct the site trainable setback in section 50.0845 residential districts which should be 25 ft not 20 ft. The amendment also removes the limit of the number of walls signs and instead regulates with a maximum of 200 square feet in Section 50.0846 commercial districts and Section 50.0847 industrial districts.

The Planning Commission held a public hearing on February 3, 2026 in regard to these amendments and recommends approval.

Motion made by Councilor Anderson to approve as read, seconded by Councilor Olson. On voice call vote, the following councilors voted in favor of said motion: Christensen, Baker, Herman, Olson, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Ordinance 26-152
(Included with these minutes)

F. Resolution 26-030 Waiving Assessments Against Property, Paying Taxes, Recording the Deed, and Abating Hazards at 809 Clark Street West.

This property was sold for \$1.00. The property needs demolition. It is a lot suitable for redevelopment and should be explored as such. In order for the City to have ownership and pursue redevelopment, we must own the property first in this situation. In order to have it recorded in our name all taxes and assessments must be paid or waived.

Motion made by Councilor Anderson to approve as read, seconded by Councilor Baker. On voice call vote, the following councilors voted in favor of said motion: Christensen, Baker, Herman, Olson, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 26-030
(Included with these minutes)

MAYOR AND COUNCIL REPORTS

First Ward, Councilor Christensen reported:

- Ward Items – Attended the Public Finance session in Edina.
- Committee Update – The Planning Commission met last week and welcomed two new members. The Commission also expressed interest in learning more about Data Centers. The Senior Citizen Advisory Committee is scheduled to meet on Wednesday. Additionally, on Wednesday, the Engineering Department will host neighborhood meetings regarding

the upcoming street reconstruction projects.

- Public Announcements – She noted that this Thursday’s Lunch and Learn in the Library will feature bird enthusiast Bryce Gaudian and encouraged the public to attend. She also expressed appreciation for the comments shared during the public forum and the public hearing earlier in the meeting.

Second Ward, Councilor Baker reported:

- Ward Items – Will be attending Neighborhood meetings three days this week.
- Committee Update – Attended the ALEDA Board meeting and announced they are now down to interviewing four candidates for the Executive Director position.

Third Ward, Councilor Herman reported:

- Ward Items – None
- Committee Update – None
- Public Announcements – Thanked the council for the warm welcome

Fourth Ward, Councilor Olson reported:

- Ward Items – Welcome new Ward 3 Councilor Herman
- Committee Update – None

Fifth Ward, Councilor Van Beek reported:

- Ward Items – Turned his ward items over to the City Manager
- Committee Update – Will be attending the neighborhood meeting and Human Rights meeting this week.

Sixth Ward, Councilor Anderson reported:

- Ward Items – Attended a training session in Edina, presented by Ehlers and the League of MN, and learned of other cities' Emergency Preparedness Plans.
- Committee Update – None

MAYOR REPORT:

Attended the following events and provided details of each:

- Reported that six good candidates were interviewed to fill the Ward 3 council vacancy. He encourages all candidates to stay involved in the community
- On January 27th received an ALEDA update from Phillip Johnson via Zoom.
- On January 28th joined the YMCA walking MOIA.
- Participated in the District 24 facilities meeting and reported that, due to declining student enrollment, the district will need to evaluate whether all buildings can remain in operation
- The ALEDA Executive search is down to four candidates. Live interviews in Albert Lea and tours will take place on February 26th.
- Housing projects are the main discussion with ALEDA
- Met with County Commissioner Chair, Brad Edwin, and discussed strengthening communication between the City and County going forward.
- Attended the Big Island Rendezvous School Days fundraiser at the American Legion

- Attended the Girls Hockey game on Saturday night. He congratulated the team on their win to move on to play the Section Championship next Thursday
- Reminds the community to attend and support the high school activities

Mentioned the upcoming events and said they are also listed on the City's website.

CITY MANAGER REPORT

- Will be reconvening the budget committee to review the CIP projects
- Will begin gathering the information needed to support lobbying efforts at the Capitol, including continuation of the existing sales tax, funding for the Wastewater Treatment Plant, exempting WWTP improvement materials from sales tax, and proposed updates to the economic revolving loan fund program
- He expressed appreciation for those who spoke during the public forum, acknowledging the community's concerns related to recent ICE activity and the importance of the issue to residents. He also noted his gratitude for the professionalism demonstrated by the ALPD.

APPROVAL OF CLAIMS

A. Resolution 26-031 Approving Claims

- (1) Presentation of Claims Over \$25,000

The attached resolution directs the Mayor and City Treasurer to issue the payment of claims as presented in the Detail of Claims report. In addition, Maras displayed a list of claims over \$25,000 for the public's viewing, transparency, and education.

Motion made by Councilor Baker to approve as read, seconded by Councilor Herman. On voice call vote, the following councilors voted in favor of said motion: Christensen, Baker, Herman, Olson, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Ordinance 26-031
(Included with these minutes)

Councilor Christensen motioned for adjournment; Councilor Anderson seconded. That there being no further business, the Council meeting adjourns until the next regular meeting of the Albert Lea City Council at 7:00 p.m. on Monday, February 23, 2026. On a voice call vote, all councilors voted in favor of said motion.

Mayor Murray declared the motion passed, and the meeting adjourned.

ADJOURNMENT: 8:48 PM

Mayor Rich Murray

Daphney Maras
Secretary of the Council

**WORK SESSION MEETING
CITY COUNCIL CHAMBERS, CITY OF ALBERT LEA
February 9, 2026 - 5:30 P.M.**

PRESENT: Mayor Rich Murray, Councilors Rachel Christensen, Larry Baker, Reid Olson, Keith Van Beek, Brian Anderson, City Manager Ian Rigg, Public Works Director Steven Jahnke, City Attorney Joel Holstad of Lakes National Law LLP, and City Clerk Daphney Maras.

ADDITIONAL STAFF PRESENT: Chief of Police Darren Hanson, City Planner Megan Boeck, Finance Director Kristi Brutlag, and Human Resource Director Mike Zelenak

I. CITY HALL IMPROVEMENT – CONTINUED DISCUSSION

City Manager Rigg delivered a slideshow outlining the proposed building layout and operational plans for the City Hall improvement project. He opened with a brief history of the facility, noting that City Hall was built in 1967 and has seen only one major upgrade since a library expansion completed in 2007. He then provided an in-depth review of projected costs and anticipated revenue sources for the project, addressing questions throughout the presentation. He ended by stating that staff will review potential bond options and present them to the council in the future. Councilor Christensen suggested the budget committee resume meetings as soon as possible to provide full attention to all CIP projects. Mayor Murray acknowledged that City Hall needs improvements, but emphasized that the city's financial constraints require careful consideration of the burden on taxpayers.

Councilor Van Beek thanked the City Manager and staff for their work in developing the proposed project and said he looks forward to meeting with the budget committee to discuss adjustments while also supporting city staff.

II. REVIEW COUNCIL MEETING AGENDA OF FEBRUARY 9, 2026

Rigg covered agenda items, shared pertinent information, and invited feedback from council members.

CEREMONIAL ITEMS

- A. Resolution Appointing Ted Herman to the 3rd Ward Vacancy
- B. Oath of Office – Ted Herman

CONSENT AND APPROVAL OF AGENDA

- A. Approve Minutes of the January 26, 2026 Regular Council Meeting
- B. Approve Minutes of the January 26, 2026 Work Session

PETITIONS, REQUESTS, AND COMMUNICATIONS - None

UNFINISHED BUSINESS - None

NEW BUSINESS

A. Public Hearing Regarding Ordering Improvement and Preparation of Plans for the Valley Avenue and Marshall Street Reconstruction Project (Job 2517)

A1. Resolution Ordering Improvement and Preparation of Plans for the Valley Avenue & Marshall Street Reconstruction Project (Job 2517)

Public Works Director Steve Jahnke provided background on this item.

B. Resolution Approving Purchase of Mohawk Truck Hoist – 2026 Misc. 42

C. Resolution Accepting Donations as Presented to the City of Albert Lea

D. Ordinance Amending Chapters 5 and 12 – Cannabis and Tobacco (1st Reading)

City Manager Rigg reviewed the key amendments to the Cannabis and Tobacco ordinances, referencing the attached red-lined draft. He noted that the number of cannabis registrations remains open for council discussion, whether they wish to keep the current cap of two or consider increasing it.

E. Ordinance Amending Chapter 50, Article IV, Section 50.0845, 50.0846, and 50.0847 -Signs (1st Reading)

F. Resolution Waiving Assessments Against Property, Paying Taxes, Recording the Deed, and Abating Hazards at 809 Clark Street West.

CITY MANAGER REPORT

APPROVAL OF CLAIMS

A. Resolution Approving Claims

(1) Presentation of Claims Over \$25,000

ADJOURNMENT – 6:38 p.m.

Dated this 9th day of February, 2026

Daphney Maras
Council Secretary

5C - Licenses and Permits

Council Approval 02-23-2026

All Licenses Listed Are Located In Albert Lea Unless Otherwise Indicated

TREE TRIMMER

T's Tree Service LLC - Little Falls, MN

CONSUMPTION & DISPLAY

Pelican Breeze Foundation

RESOLUTION 26-

Introduced by Councilor

RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENT WITH THE CITY
OF ALBERT LEA ON BEHALF OF ITS CITY ATTORNEY

WHEREAS, the City of Albert Lea on behalf of its Prosecuting Attorney desires to enter into a Joint Powers Agreement with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State's criminal justice data communications network for which the City is eligible. The Joint Powers Agreement further provides the City with the ability to add, modify and delete connectivity, systems and tools over the five-year life of the agreement and obligates the City to pay the costs for the network connection.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the State of Minnesota Joint Powers Agreement by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the City of Albert Lea on behalf of its Prosecuting Attorney, is hereby approved. A copy of the Joint Powers Agreement is attached to this Resolution and made a part of it.

Sec. 2. That City Attorney Joel Holstad, or his successor, is designated the Authorized Representative for the Prosecuting Attorney. The Authorized Representative is also authorized to sign any subsequent amendments or agreements that may be required by the State of Minnesota to maintain the City's connection to the systems and tools offered by the State.

To assist the Authorized Representative with the administration of the agreement, City Attorney Joel Holstad is appointed as the Authorized Representative's designee.

Sec. 4. That Rich Murray, the Mayor for the City of Albert Lea, and Daphney Maras, the City Clerk, are authorized to sign the State of Minnesota Joint Powers Agreement.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor, and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, Van Beek, Anderson, and Mayor Murray;

And, the following voted against the same: None.

Introduced and passed this 23rd day of February, 2026

Mayor Rich Murray

Filed and attested this 24th day of February, 2026

Secretary of the Council

COURT DATA SERVICES SUBSCRIBER AMENDMENT TO CJDN SUBSCRIBER AGREEMENT

This Court Data Services Subscriber Amendment (“Subscriber Amendment”) is entered into by the State of Minnesota, acting through its Department of Public Safety, Bureau of Criminal Apprehension, (“BCA”) and the City of Albert Lea on behalf of its Prosecuting Attorney (“Agency”), and by and for the benefit of the State of Minnesota acting through its State Court Administrator’s Office (“Court”) who shall be entitled to enforce any provisions hereof through any legal action against any party.

Recitals

This Subscriber Amendment modifies and supplements the Agreement between the BCA and Agency, SWIFT Contract number 258920, of even or prior date, for Agency use of BCA systems and tools (referred to herein as “the CJDN Subscriber Agreement”). Certain BCA systems and tools that include access to and/or submission of Court Records may only be utilized by the Agency if the Agency completes this Subscriber Amendment. The Agency desires to use one or more BCA systems and tools to access and/or submit Court Records to assist the Agency in the efficient performance of its duties as required or authorized by law or court rule. Court desires to permit such access and/or submission. This Subscriber Amendment is intended to add Court as a party to the CJDN Subscriber Agreement and to create obligations by the Agency to the Court that can be enforced by the Court. It is also understood that, pursuant to the Master Joint Powers Agreement for Delivery of Court Data Services to CJDN Subscribers (“Master Authorization Agreement”) between the Court and the BCA, the BCA is authorized to sign this Subscriber Amendment on behalf of Court. Upon execution the Subscriber Amendment will be incorporated into the CJDN Subscriber Agreement by reference. The BCA, the Agency and the Court desire to amend the CJDN Subscriber Agreement as stated below.

The CJDN Subscriber Agreement is amended by the addition of the following provisions:

1. **TERM; TERMINATION; ONGOING OBLIGATIONS.** This Subscriber Amendment shall be effective on the date finally executed by all parties and shall remain in effect until expiration or termination of the CJDN Subscriber Agreement unless terminated earlier as provided in this Subscriber Amendment. Any party may terminate this Subscriber Amendment with or without cause by giving written notice to all other parties. The effective date of the termination shall be thirty days after the other party's receipt of the notice of termination, unless a later date is specified in the notice. The provisions of sections 5 through 9, 12.b., 12.c., and 15 through 24 shall survive any termination of this Subscriber Amendment as shall any other provisions which by their nature are intended or expected to survive such termination. Upon termination, the Subscriber shall perform the responsibilities set forth in paragraph 7(f) hereof.

2. **Definitions.** Unless otherwise specifically defined, each term used herein shall have the meaning assigned to such term in the CJDN Subscriber Agreement.

a. **“Authorized Court Data Services”** means Court Data Services that have been authorized for delivery to CJDN Subscribers via BCA systems and tools pursuant to an Authorization Amendment to the Joint Powers Agreement for Delivery of Court Data Services to CJDN Subscribers (“Master Authorization Agreement”) between the Court and the BCA.

b. **“Court Data Services”** means one or more of the services set forth on the Justice Agency Resource webpage of the Minnesota Judicial Branch website (for which the current address is www.courts.state.mn.us) or other location designated by the Court, as the same may be amended from time to time by the Court.

c. **“Court Records”** means all information in any form made available by the Court to Subscriber through the BCA for the purposes of carrying out this Subscriber Amendment, including:

- i. **“Court Case Information”** means any information in the Court Records that conveys information about a particular case or controversy, including without limitation Court Confidential Case Information, as defined herein.
- ii. **“Court Confidential Case Information”** means any information in the Court Records that is inaccessible to the public pursuant to the Rules of Public Access and that conveys information about a particular case or controversy.
- iii. **“Court Confidential Security and Activation Information”** means any information in the Court Records that is inaccessible to the public pursuant to the Rules of Public Access and that explains how to use or gain access to Court Data Services, including but not limited to login account names, passwords, TCP/IP addresses, Court Data Services user manuals, Court Data Services Programs, Court Data Services Databases, and other technical information.
- iv. **“Court Confidential Information”** means any information in the Court Records that is inaccessible to the public pursuant to the Rules of Public Access, including without limitation both i) Court Confidential Case Information; and ii) Court Confidential Security and Activation Information.

d. **“DCA”** shall mean the district courts of the state of Minnesota and their respective staff.

e. **“Policies & Notices”** means the policies and notices published by the Court in connection with each of its Court Data Services, on a website or other location designated by the Court, as the same may be amended from time to time by the Court. Policies & Notices for each Authorized Court Data Service identified in an approved request form under section 3, below, are hereby made part of this Subscriber Amendment by this reference and provide additional terms and conditions that govern Subscriber’s use of Court Records accessed through such services, including but not limited to provisions on access and use limitations.

f. “**Rules of Public Access**” means the Rules of Public Access to Records of the Judicial Branch promulgated by the Minnesota Supreme Court, as the same may be amended from time to time, including without limitation lists or tables published from time to time by the Court entitled *Limits on Public Access to Case Records* or *Limits on Public Access to Administrative Records*, all of which by this reference are made a part of this Subscriber Amendment. It is the obligation of Subscriber to check from time to time for updated rules, lists, and tables and be familiar with the contents thereof. It is contemplated that such rules, lists, and tables will be posted on the Minnesota Judicial Branch website, for which the current address is www.courts.state.mn.us.

g. “**Court**” shall mean the State of Minnesota, State Court Administrator's Office.

h. “**Subscriber**” shall mean the Agency.

i. “**Subscriber Records**” means any information in any form made available by the Subscriber to the Court for the purposes of carrying out this Subscriber Amendment.

3. REQUESTS FOR AUTHORIZED COURT DATA SERVICES. Following execution of this Subscriber Amendment by all parties, Subscriber may submit to the BCA one or more separate requests for Authorized Court Data Services. The BCA is authorized in the Master Authorization Agreement to process, credential and approve such requests on behalf of Court and all such requests approved by the BCA are adopted and incorporated herein by this reference the same as if set forth verbatim herein.

a. **Activation.** Activation of the requested Authorized Court Data Service(s) shall occur promptly following approval.

b. **Rejection.** Requests may be rejected for any reason, at the discretion of the BCA and/or the Court.

c. **Requests for Termination of One or More Authorized Court Data Services.** The Subscriber may request the termination of an Authorized Court Data Services previously requested by submitting a notice to Court with a copy to the BCA. Promptly upon receipt of a request for termination of an Authorized Court Data Service, the BCA will deactivate the service requested. The termination of one or more Authorized Court Data Services does not terminate this Subscriber Amendment. Provisions for termination of this Subscriber Amendment are set forth in section 1. Upon termination of Authorized Court Data Services, the Subscriber shall perform the responsibilities set forth in paragraph 7(f) hereof.

4. SCOPE OF ACCESS TO COURT RECORDS LIMITED. Subscriber’s access to and/or submission of the Court Records shall be limited to Authorized Court Data Services identified in an approved request form under section 3, above, and other Court Records necessary for Subscriber to use Authorized Court Data Services. Authorized Court Data Services shall only be used according to the instructions provided in corresponding Policies & Notices or other materials and only as necessary to assist Subscriber in the efficient performance of Subscriber’s duties

required or authorized by law or court rule in connection with any civil, criminal, administrative, or arbitral proceeding in any Federal, State, or local court or agency or before any self-regulatory body. Subscriber's access to the Court Records for personal or non-official use is prohibited. Subscriber will not use or attempt to use Authorized Court Data Services in any manner not set forth in this Subscriber Amendment, Policies & Notices, or other Authorized Court Data Services documentation, and upon any such unauthorized use or attempted use the Court may immediately terminate this Subscriber Amendment without prior notice to Subscriber.

5. GUARANTEES OF CONFIDENTIALITY. Subscriber agrees:

a. To not disclose Court Confidential Information to any third party except where necessary to carry out the Subscriber's duties as required or authorized by law or court rule in connection with any civil, criminal, administrative, or arbitral proceeding in any Federal, State, or local court or agency or before any self-regulatory body.

b. To take all appropriate action, whether by instruction, agreement, or otherwise, to insure the protection, confidentiality and security of Court Confidential Information and to satisfy Subscriber's obligations under this Subscriber Amendment.

c. To limit the use of and access to Court Confidential Information to Subscriber's bona fide personnel whose use or access is necessary to effect the purposes of this Subscriber Amendment, and to advise each individual who is permitted use of and/or access to any Court Confidential Information of the restrictions upon disclosure and use contained in this Subscriber Amendment, requiring each individual who is permitted use of and/or access to Court Confidential Information to acknowledge in writing that the individual has read and understands such restrictions. Subscriber shall keep such acknowledgements on file for one year following termination of the Subscriber Amendment and/or CJDN Subscriber Agreement, whichever is longer, and shall provide the Court with access to, and copies of, such acknowledgements upon request. For purposes of this Subscriber Amendment, Subscriber's bona fide personnel shall mean individuals who are employees of Subscriber or provide services to Subscriber either on a voluntary basis or as independent contractors with Subscriber.

d. That, without limiting section 1 of this Subscriber Amendment, the obligations of Subscriber and its bona fide personnel with respect to the confidentiality and security of Court Confidential Information shall survive the termination of this Subscriber Amendment and the CJDN Subscriber Agreement and the termination of their relationship with Subscriber.

e. That, notwithstanding any federal or state law applicable to the nondisclosure obligations of Subscriber and Subscriber's bona fide personnel under this Subscriber Amendment, such obligations of Subscriber and Subscriber's bona fide personnel are founded independently on the provisions of this Subscriber Amendment.

6. APPLICABILITY TO PREVIOUSLY DISCLOSED COURT RECORDS.

Subscriber acknowledges and agrees that all Authorized Court Data Services and related Court Records disclosed to Subscriber prior to the effective date of this Subscriber Amendment shall be subject to the provisions of this Subscriber Amendment.

7. LICENSE AND PROTECTION OF PROPRIETARY RIGHTS. During the term of this Subscriber Amendment, subject to the terms and conditions hereof, the Court hereby grants to Subscriber a nonexclusive, nontransferable, limited license to use Court Data Services Programs and Court Data Services Databases to access or receive the Authorized Court Data Services identified in an approved request form under section 3, above, and related Court Records. Court reserves the right to make modifications to the Authorized Court Data Services, Court Data Services Programs, and Court Data Services Databases, and related materials without notice to Subscriber. These modifications shall be treated in all respects as their previous counterparts.

a. Court Data Services Programs. Court is the copyright owner and licensor of the Court Data Services Programs. The combination of ideas, procedures, processes, systems, logic, coherence and methods of operation embodied within the Court Data Services Programs, and all information contained in documentation pertaining to the Court Data Services Programs, including but not limited to manuals, user documentation, and passwords, are trade secret information of Court and its licensors.

b. Court Data Services Databases. Court is the copyright owner and licensor of the Court Data Services Databases and of all copyrightable aspects and components thereof. All specifications and information pertaining to the Court Data Services Databases and their structure, sequence and organization, including without limitation data schemas such as the Court XML Schema, are trade secret information of Court and its licensors.

c. Marks. Subscriber shall neither have nor claim any right, title, or interest in or use of any trademark used in connection with Authorized Court Data Services, including but not limited to the marks “MNCIS” and “Odyssey.”

d. Restrictions on Duplication, Disclosure, and Use. Trade secret information of Court and its licensors will be treated by Subscriber in the same manner as Court Confidential Information. In addition, Subscriber will not copy any part of the Court Data Services Programs or Court Data Services Databases, or reverse engineer or otherwise attempt to discern the source code of the Court Data Services Programs or Court Data Services Databases, or use any trademark of Court or its licensors, in any way or for any purpose not specifically and expressly authorized by this Subscriber Amendment. As used herein, "trade secret information of Court and its licensors" means any information possessed by Court which derives independent economic value from not being generally known to, and not being readily ascertainable by proper means by, other persons who can obtain economic value from its disclosure or use. "Trade secret information of Court and its licensors" does not, however, include information which was known to Subscriber prior to Subscriber's receipt thereof, either directly or indirectly, from Court or its licensors, information which is independently developed by Subscriber without reference to or use of information received from Court or its licensors, or information which would not qualify as a trade secret under Minnesota law. It will not be a violation of this section 7, sub-section d, for Subscriber to make up to one copy of training materials and configuration documentation, if any, for each individual authorized to access, use, or configure Authorized Court Data Services, solely for its own use in connection with this Subscriber Amendment. Subscriber will take all steps reasonably necessary to protect the copyright, trade secret, and trademark rights of Court and its licensors and Subscriber will advise its bona fide personnel who are permitted access to any of the Court Data Services Programs and Court Data Services Databases, and trade secret information of Court and its licensors, of the restrictions upon duplication, disclosure and use contained in this Subscriber Amendment.

e. Proprietary Notices. Subscriber will not remove any copyright or proprietary notices included in and/or on the Court Data Services Programs or Court Data Services Databases, related documentation, or trade secret information of Court and its licensors, or any part thereof, made available by Court directly or through the BCA, if any, and Subscriber will include in and/or on any copy of the Court Data Services Programs or Court Data Services Databases, or trade secret information of Court and its licensors and any documents pertaining thereto, the same copyright and other proprietary notices as appear on the copies made available to Subscriber by Court directly or through the BCA, except that copyright notices shall be updated and other proprietary notices added as may be appropriate.

f. Title; Return. The Court Data Services Programs and Court Data Services Databases, and related documentation, including but not limited to training and configuration material, if any, and logon account information and passwords, if any, made available by the Court to Subscriber directly or through the BCA and all copies, including partial copies, thereof are and remain the property of the respective licensor. Except as expressly provided in section 12.b., within ten days of the effective date of termination of this Subscriber Amendment or the CJDN Subscriber Agreement or within ten days of a request for termination of Authorized Court Data Service as described in section 4, Subscriber shall either: (i) uninstall and return any and all copies of the applicable Court Data Services Programs and Court Data Services Databases, and related documentation, including but not limited to training and configuration materials, if any, and logon account information, if any; or (2) destroy the same and certify in writing to the Court that the same have been destroyed.

8. INJUNCTIVE RELIEF. Subscriber acknowledges that the Court, Court's licensors, and DCA will be irreparably harmed if Subscriber's obligations under this Subscriber Amendment are not specifically enforced and that the Court, Court's licensors, and DCA would not have an adequate remedy at law in the event of an actual or threatened violation by Subscriber of its obligations. Therefore, Subscriber agrees that the Court, Court's licensors, and DCA shall be entitled to an injunction or any appropriate decree of specific performance for any actual or threatened violations or breaches by Subscriber or its bona fide personnel without the necessity of the Court, Court's licensors, or DCA showing actual damages or that monetary damages would not afford an adequate remedy. Unless Subscriber is an office, officer, agency, department, division, or bureau of the state of Minnesota, Subscriber shall be liable to the Court, Court's licensors, and DCA for reasonable attorneys fees incurred by the Court, Court's licensors, and DCA in obtaining any relief pursuant to this Subscriber Amendment.

9. LIABILITY. Subscriber and the Court agree that, except as otherwise expressly provided herein, each party will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of any others and the results thereof. Liability shall be governed by applicable law. Without limiting the foregoing, liability of the Court and any Subscriber that is an office, officer, agency, department, division, or bureau of the state of Minnesota shall be governed by the provisions of the Minnesota Tort Claims Act, Minnesota Statutes, section 3.376, and other applicable law. Without limiting the foregoing, if Subscriber is a political subdivision of the state of Minnesota, liability of the Subscriber shall be governed by the provisions of Minn. Stat. Ch. 466 (Tort Liability, Political Subdivisions) or other applicable law. Subscriber and Court further acknowledge that the liability, if any, of the BCA is governed by a separate agreement between the Court and the BCA dated December 13, 2010 with DPS-M -0958.

10. AVAILABILITY. Specific terms of availability shall be established by the Court and communicated to Subscriber by the Court and/or the BCA. The Court reserves the right to terminate this Subscriber Amendment immediately and/or temporarily suspend Subscriber's Authorized Court Data Services in the event the capacity of any host computer system or legislative appropriation of funds is determined solely by the Court to be insufficient to meet the computer needs of the courts served by the host computer system.

11. [reserved]

12. ADDITIONAL USER OBLIGATIONS. The obligations of the Subscriber set forth in this section are in addition to the other obligations of the Subscriber set forth elsewhere in this Subscriber Amendment.

a. Judicial Policy Statement. Subscriber agrees to comply with all policies identified in Policies & Notices applicable to Court Records accessed by Subscriber using Authorized Court Data Services. Upon failure of the Subscriber to comply with such policies, the Court shall have the option of immediately suspending the Subscriber's Authorized Court Data Services on a temporary basis and/or immediately terminating this Subscriber Amendment.

b. Access and Use; Log. Subscriber shall be responsible for all access to and use of Authorized Court Data Services and Court Records by Subscriber's bona fide personnel or by means of Subscriber's equipment or passwords, whether or not Subscriber has knowledge of or authorizes such access and use. Subscriber shall also maintain a log identifying all persons to whom Subscriber has disclosed its Court Confidential Security and Activation Information, such as user ID(s) and password(s), including the date of such disclosure. Subscriber shall maintain such logs for a minimum period of six years from the date of disclosure, and shall provide the Court with access to, and copies of, such logs upon request. The Court may conduct audits of Subscriber's logs and use of Authorized Court Data Services and Court Records from time to time. Upon Subscriber's failure to maintain such logs, to maintain accurate logs, or to promptly provide access by the Court to such logs, the Court may terminate this Subscriber Amendment without prior notice to Subscriber.

c. Personnel. Subscriber agrees to investigate, at the request of the Court and/or the BCA, allegations of misconduct pertaining to Subscriber's bona fide personnel having access to or use of Authorized Court Data Services, Court Confidential Information, or trade secret information of the Court and its licensors where such persons are alleged to have violated the provisions of this Subscriber Amendment, Policies & Notices, Judicial Branch policies, or other security requirements or laws regulating access to the Court Records.

d. Minnesota Data Practices Act Applicability. If Subscriber is a Minnesota Government entity that is subject to the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, Subscriber acknowledges and agrees that: (1) the Court is not subject to Minn. Stat. Ch. 13 (see section 13.90) but is subject to the Rules of Public Access and other rules promulgated by the Minnesota Supreme Court; (2) Minn. Stat. section 13.03, subdivision 4(e) requires that Subscriber comply with the Rules of Public Access and other rules promulgated by the Minnesota Supreme Court for access to Court Records provided via the

BCA systems and tools under this Subscriber Amendment; (3) the use of and access to Court Records may be restricted by rules promulgated by the Minnesota Supreme Court, applicable state statute or federal law; and (4) these applicable restrictions must be followed in the appropriate circumstances.

13. FEES; INVOICES. Unless the Subscriber is an office, officer, department, division, agency, or bureau of the state of Minnesota, Subscriber shall pay the fees, if any, set forth in applicable Policies & Notices, together with applicable sales, use or other taxes. Applicable monthly fees commence ten (10) days after notice of approval of the request pursuant to section 3 of this Subscriber Amendment or upon the initial Subscriber transaction as defined in the Policies & Notices, whichever occurs earlier. When fees apply, the Court shall invoice Subscriber on a monthly basis for charges incurred in the preceding month and applicable taxes, if any, and payment of all amounts shall be due upon receipt of invoice. If all amounts are not paid within 30 days of the date of the invoice, the Court may immediately cancel this Subscriber Amendment without notice to Subscriber and pursue all available legal remedies. Subscriber certifies that funds have been appropriated for the payment of charges under this Subscriber Amendment for the current fiscal year, if applicable.

14. MODIFICATION OF FEES. Court may modify the fees by amending the Policies & Notices as provided herein, and the modified fees shall be effective on the date specified in the Policies & Notices, which shall not be less than thirty days from the publication of the Policies & Notices. Subscriber shall have the option of accepting such changes or terminating this Subscriber Amendment as provided in section 1 hereof.

15. WARRANTY DISCLAIMERS.

a. WARRANTY EXCLUSIONS. EXCEPT AS SPECIFICALLY AND EXPRESSLY PROVIDED HEREIN, COURT, COURT'S LICENSORS, AND DCA MAKE NO REPRESENTATIONS OR WARRANTIES OF ANY KIND, INCLUDING BUT NOT LIMITED TO THE WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE OR MERCHANTABILITY, NOR ARE ANY WARRANTIES TO BE IMPLIED, WITH RESPECT TO THE INFORMATION, SERVICES OR COMPUTER PROGRAMS MADE AVAILABLE UNDER THIS AGREEMENT.

b. ACCURACY AND COMPLETENESS OF INFORMATION. WITHOUT LIMITING THE GENERALITY OF THE PRECEDING PARAGRAPH, COURT, COURT'S LICENSORS, AND DCA MAKE NO WARRANTIES AS TO THE ACCURACY OR COMPLETENESS OF THE INFORMATION CONTAINED IN THE COURT RECORDS.

16. RELATIONSHIP OF THE PARTIES. Subscriber is an independent contractor and shall not be deemed for any purpose to be an employee, partner, agent or franchisee of the Court, Court's licensors, or DCA. Neither Subscriber nor the Court, Court's licensors, or DCA shall have the right nor the authority to assume, create or incur any liability or obligation of any kind, express or implied, against or in the name of or on behalf of the other.

17. NOTICE. Except as provided in section 2 regarding notices of or modifications to Authorized Court Data Services and Policies & Notices, any notice to Court or Subscriber

hereunder shall be deemed to have been received when personally delivered in writing or seventy-two (72) hours after it has been deposited in the United States mail, first class, proper postage prepaid, addressed to the party to whom it is intended at the address set forth on page one of this Agreement or at such other address of which notice has been given in accordance herewith.

18. NON-WAIVER. The failure by any party at any time to enforce any of the provisions of this Subscriber Amendment or any right or remedy available hereunder or at law or in equity, or to exercise any option herein provided, shall not constitute a waiver of such provision, remedy or option or in any way affect the validity of this Subscriber Amendment. The waiver of any default by either Party shall not be deemed a continuing waiver, but shall apply solely to the instance to which such waiver is directed.

19. FORCE MAJEURE. Neither Subscriber nor Court shall be responsible for failure or delay in the performance of their respective obligations hereunder caused by acts beyond their reasonable control.

20. SEVERABILITY. Every provision of this Subscriber Amendment shall be construed, to the extent possible, so as to be valid and enforceable. If any provision of this Subscriber Amendment so construed is held by a court of competent jurisdiction to be invalid, illegal or otherwise unenforceable, such provision shall be deemed severed from this Subscriber Amendment, and all other provisions shall remain in full force and effect.

21. ASSIGNMENT AND BINDING EFFECT. Except as otherwise expressly permitted herein, neither Subscriber nor Court may assign, delegate and/or otherwise transfer this Subscriber Amendment or any of its rights or obligations hereunder without the prior written consent of the other. This Subscriber Amendment shall be binding upon and inure to the benefit of the Parties hereto and their respective successors and assigns, including any other legal entity into, by or with which Subscriber may be merged, acquired or consolidated.

22. GOVERNING LAW. This Subscriber Amendment shall in all respects be governed by and interpreted, construed and enforced in accordance with the laws of the United States and of the State of Minnesota.

23. VENUE AND JURISDICTION. Any action arising out of or relating to this Subscriber Amendment, its performance, enforcement or breach will be venued in a state or federal court situated within the State of Minnesota. Subscriber hereby irrevocably consents and submits itself to the personal jurisdiction of said courts for that purpose.

24. INTEGRATION. This Subscriber Amendment contains all negotiations and agreements between the parties. No other understanding regarding this Subscriber Amendment, whether written or oral, may be used to bind either party, provided that all terms and conditions of the CJDN Subscriber Agreement and all previous amendments remain in full force and effect except as supplemented or modified by this Subscriber Amendment.

IN WITNESS WHEREOF, the Parties have, by their duly authorized officers, executed this Subscriber Amendment in duplicate, intending to be bound thereby.

1. SUBSCRIBER (AGENCY)

Subscriber must attach written verification of authority to sign on behalf of and bind the entity, such as an opinion of counsel or resolution.

Name: Daphney Maras
(PRINTED)

Signed: _____

Title: City Clerk
(with delegated authority)

Date: _____

Name: Rich Murray
(PRINTED)

Signed: _____

Title: Mayor
(with delegated authority)

Date: _____

**2. DEPARTMENT OF PUBLIC SAFETY,
BUREAU OF CRIMINAL APPREHENSION**

Name: _____
(PRINTED)

Signed: _____

Title: _____
(with delegated authority)

Date: _____

3. COMMISSIONER OF ADMINISTRATION
delegated to Materials Management Division

By: _____

Date: _____

4. COURTS

Authority granted to Bureau of Criminal Apprehension

Name: _____
(PRINTED)

Signed: _____

Title: _____
(with authorized authority)

Date: _____

RESOLUTION 26-

Introduced by Councilor

RESOLUTION AUTHORIZING CITY OF ALBERT LEA AND PICKEREL LAKE
TOWNSHIP TO ENTER INTO AN AGREEMENT FOR FIRE PROTECTION SERVICES

WHEREAS, Pickereel Lake Township and the City of Albert Lea are entering into an agreement for Fire Protection Services.

WHEREAS, it is necessary that the City be able to annually budget adequate funds for continuing maintenance and improvement of its fire department.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

- Sec. 1. That the Mayor and City Clerk are hereby authorized to enter into an agreement for Fire Protection Services as outlined in the proposed agreement presented to the City Council.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor, and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, Van Beek, Anderson, and Mayor Murray;

And, the following voted against the same: None.

Introduced and passed this 23rd day of February, 2026

Mayor Rich Murray

Filed and attested this 24th day of February, 2026

Secretary of the Council

Freeborn County Fire Association Fire Contract Agreement

Whereas, the undersigned recognize that delivery of necessary fire protection service for a uniform fee formula throughout Freeborn County is extremely desirable to all county municipalities and that the same is necessary to help ensure the continuation of the mutual aid plans in effect throughout the County: and

WHEREAS, it is necessary that each City be able to annually budget adequate funds for continuing maintenance and improvement of its fire department.

NOW, THEREFORE, the undersigned City of Albert Lea, hereinafter referred to as the City and, Pickerel Lake Township, hereinafter referred to as the Township, do agree and contract with each other as follows:

1. The period of this Contract shall run from April 1, 2026 to March 31, 2027.

This Contract thereafter shall continue for successive years on like terms unless either of the parties shall give written notice to the other to terminate the same. The City shall give the Town Board such notice on or before February 15 and the Town Board shall give the City such notice on or before March 15.

2. It is intended by this Contract that the city shall provide fire protection service to the following areas (Sections or portions of Sections) within the Township, to wit:

3. The parties anticipate that a delegation representing each of the parties shall negotiate in January of each year for the purpose of setting the specific mill rate to be taxed by the township for the following year. The city delegates shall then present the same to its governing body for approval on or before February 15 of that year and the Town delegates shall present the same for approval to the annual town meeting held on the 2nd Tuesday of March.

4. The City shall provide the necessary manpower and firefighting equipment to carry out the terms of this Agreement. The Township shall not have any authority to select, manage,

oversee or direct the firefighting personnel or the use of the equipment. The City shall train the personnel and maintain equipment, as is customary in areas of such size and location.

The Township shall not make any claim against the City because the equipment shall be inadequate.

It is also understood and agreed that at times weather and road conditions through the various seasons of the year can and no doubt will interfere in the rendering of such service, in which event, failure to furnish the service herein agreed upon, shall not be taken to be a breach of this Agreement.

5. The City shall provide, pursuant to Minnesota Statutes, Section 365.18, Subdivision 3, cost data relating to its fire protection service. In compliance with this provision, the City shall maintain an operating record, showing a beginning balance of all funds, itemize income and expenses during the given year and a closing balance. This information shall be given to the Township annually in advance of the negotiating session in January of each year.

6. In order that there be adequate funding for the maintenance of the fire department equipment, training of personnel and providing a reserve for new equipment, the parties agree a follows:

A. The formula to be used to levy the tax necessary to operate and maintain the said fire department shall be between .00085 and .00100 mils, during the term of this agreement, based upon the market value of all buildings, other than tax exempt buildings, and mobile homes located within the service district.

In addition to the amount levied, as provided above, the Township shall pay the sum of between \$ 75.00 and \$ 100.00 per section or portion thereof being served to the City. This payment to be made on or before April 15th of each year and the payment shall be deemed to be for services rendered during the preceding year.

B. The City shall pledge funds each year for upkeep and improvement of its fire department. The amount to be pledged shall be determined using the same formula and mill rate

adopted by the Township for that year as provided in 6(A) above, based on the market value of all buildings and mobile homes within its corporate limits.

The City shall be obligated to make only one such pledge each year notwithstanding the number of contracts with Townships that the City shall enter into.

The City shall have the responsibility for housing the fire department and the City shall use other funds than those herein provided.

7. The City shall also have the right to assess a charge of \$ 1,500.00 for each fire call made with the Township service area, the charge to be made to the person receiving the service. If collection is not made within 90 days after reasonable efforts expended therein, the City shall notify the Township and it shall be obligated to pay said amount. In the event the Township shall have devised a procedure to levy the delinquent payment against real estate and collect the same as part as taxes, payment need not to be made to the City until the assessment is in fact collected.

8. Neither the City nor the Township will, pursuant to any other mutual aid agreement or contract with other Freeborn County municipalities, contract for similar service for an amount less than provided in this Agreement, nor will fire protection service be provided to any Township that chooses not to enter into a like agreement. They may find it desirable, however, to contract for a greater amount.

9. The City has the right to bill the property owner additional amounts for responses that are greater than 4 hours of on scene time for the resources and manpower that were actively engaged in the response. These rates will be in addition to the charge in Section 7. Starting after 4 hours the City has the ability to charge for apparatus, manpower and other items for the entirety of the event response (dispatch time to clear time). All apparatus amounts will follow the current FEMA schedule rates at the time of the response and the manpower will be set a \$100.00 per hour per firefighter.

IN WITNESS WHEREOF, the respective parties have caused this instrument to be executed by respective officers thereof and the respective seals of the parties to be affixed hereto.

City of Albert Lea, a municipal corporation of Freeborn County,
Minnesota.

Mayor Date _____

ATTEST:

City Clerk Date _____

Township of Pickerel Lake, a municipal corporation of Freeborn County,
Minnesota.

Chair Date _____

ATTEST:

City Clerk Date _____

RESOLUTION 26-

Introduced by Councilor

RESOLUTION AUTHORIZING CITY OF ALBERT LEA AND ALBERT LEA TOWNSHIP
TO ENTER INTO AN AGREEMENT FOR FIRE PROTECTION SERVICES

WHEREAS, Albert Lea Township and the City of Albert Lea are entering into an agreement for Fire Protection Services.

WHEREAS, it is necessary that the City be able to annually budget adequate funds for continuing maintenance and improvement of its fire department.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

- Sec. 1. That the Mayor and City Clerk are hereby authorized to enter into an agreement for Fire Protection Services as outlined in the proposed agreement presented to the City Council.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor, and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, Van Beek, Anderson, and Mayor Murray;

And, the following voted against the same: None.

Introduced and passed this 23rd day of February, 2026

Mayor Rich Murray

Filed and attested this 24th day of February, 2026

Secretary of the Council

Freeborn County Fire Association Fire Contract Agreement

Whereas, the undersigned recognize that delivery of necessary fire protection service for a uniform fee formula throughout Freeborn County is extremely desirable to all county municipalities and that the same is necessary to help ensure the continuation of the mutual aid plans in effect throughout the County: and

WHEREAS, it is necessary that each City be able to annually budget adequate funds for continuing maintenance and improvement of its fire department.

NOW, THEREFORE, the undersigned City of Albert Lea, hereinafter referred to as the City and, Albert Lea Township, hereinafter referred to as the Township, do agree and contract with each other as follows:

1. The period of this Contract shall run from April 1, 2026 to March 31, 2027.

This Contract thereafter shall continue for successive years on like terms unless either of the parties shall give written notice to the other to terminate the same. The City shall give the Town Board such notice on or before February 15, and the Town Board shall give the City such notice on or before March 15.

2. It is intended by this Contract that the city shall provide fire protection service to the following areas (Sections or portions of Sections) within the Township, to wit:

3. The parties anticipate that a delegation representing each of the parties shall negotiate in January of each year for the purpose of setting the specific mill rate to be taxed by the township for the following year. The city delegates shall then present the same to its governing body for approval on or before February 15 of that year, and the Town delegates shall present the same for approval to the annual town meeting held on the 2nd Tuesday of March.

4. The City shall provide the necessary manpower and firefighting equipment to carry out the terms of this Agreement. The Township shall not have any authority to select, manage,

oversee or direct the firefighting personnel or the use of the equipment. The City shall train the personnel and maintain equipment, as is customary in areas of such size and location.

The Township shall not make any claim against the City because the equipment shall be inadequate.

It is also understood and agreed that at times weather and road conditions through the various seasons of the year can and no doubt will interfere in the rendering of such service, in which event, failure to furnish the service herein agreed upon, shall not be taken to be a breach of this Agreement.

5. The City shall provide, pursuant to Minnesota Statutes, Section 365.18, Subdivision 3, cost data relating to its fire protection service. In compliance with this provision, the City shall maintain an operating record, showing a beginning balance of all funds, itemize income and expenses during the given year and a closing balance. This information shall be given to the Township annually in advance of the negotiating session in January of each year.

6. In order that there be adequate funding for the maintenance of the fire department equipment, training of personnel and providing a reserve for new equipment, the parties agree as follows:

A. The formula to be used to levy the tax necessary to operate and maintain the said fire department shall be between .00085 and .00100 mils, during the term of this agreement, based upon the market value of all buildings, other than tax exempt buildings, and mobile homes located within the service district.

In addition to the amount levied, as provided above, the Township shall pay the sum of between \$ 75.00 and \$ 100.00 per section or portion thereof being served to the City. This payment to be made on or before April 15th of each year and the payment shall be deemed to be for services rendered during the preceding year.

B. The City shall pledge funds each year for upkeep and improvement of its fire department. The amount to be pledged shall be determined using the same formula and mill rate

adopted by the Township for that year as provided in 6(A) above, based on the market value of all buildings and mobile homes within its corporate limits.

The City shall be obligated to make only one such pledge each year notwithstanding the number of contracts with Townships that the City shall enter into.

The City shall have the responsibility for housing the fire department and the City shall use other funds than those herein provided.

7. The City shall also have the right to assess a charge of \$ 1,500.00 for each fire call made with the Township service area, the charge to be made to the person receiving the service. If collection is not made within 90 days after reasonable efforts expended therein, the City shall notify the Township and it shall be obligated to pay said amount. In the event the Township shall have devised a procedure to levy the delinquent payment against real estate and collect the same as part as taxes, payment need not to be made to the City until the assessment is in fact collected.

8. Neither the City nor the Township will, pursuant to any other mutual aid agreement or contract with other Freeborn County municipalities, contract for similar service for an amount less than provided in this Agreement, nor will fire protection service be provided to any Township that chooses not to enter into a like agreement. They may find it desirable, however, to contract for a greater amount.

9. The City has the right to bill the property owner additional amounts for responses that are greater than 4 hours of on scene time for the resources and manpower that were actively engaged in the response. These rates will be in addition to the charge in Section 7. Starting after 4 hours the City has the ability to charge for apparatus, manpower and other items for the entirety of the event response (dispatch time to clear time). All apparatus amounts will follow the current FEMA schedule rates at the time of the response and the manpower will be set a \$100.00 per hour per firefighter.

IN WITNESS WHEREOF, the respective parties have caused this instrument to be executed by respective officers thereof and the respective seals of the parties to be affixed hereto.

City of Albert Lea, a municipal corporation of Freeborn County,
Minnesota.

Mayor Date _____

ATTEST:

City Clerk Date _____

Township of Albert Lea, a municipal corporation of Freeborn County,
Minnesota.

Chair Date _____

ATTEST:

City Clerk Date _____

RESOLUTION 26-xxx

Introduced by Councilor

RESOLUTION TEMPORARILY SUSPENDING PET LICENSE FEES AND CHANGING
THE LICENSE PERIOD

WHEREAS, the current pet license period runs from April 1, 2023, through March 31, 2026; and

WHEREAS, the pet license fee is \$10 for the 3-year period; and

WHEREAS, the City is in the process of implementing new software for administering pet licenses.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. The current pet license will run from April 1, 2023, through December 31, 2026 with the subsequent license period to run from January 1, 2027, through December 31, 2029

Sec. 2. No pet license fee will be charged for new licenses for the remainder of 2026 and the \$10 fee will resume for new licenses and license renewals for the license period beginning January 1, 2027, and ending December 31, 2029.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, Van Beek, Anderson, and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 23rd day of February, 2026

Mayor Rich Murray

Filed and attested this 24th day of February, 2026

Secretary of the Council

ORDINANCE 26-150

Introduced by Councilor

**AN ORDINANCE AMENDING CHAPTER 5 CANNABIS PRODUCTS – ARTICLE I. -
ADMINISTRATION**

THE CITY COUNCIL OF ALBERT LEA, MINNESOTA ORDAINS:

Chapter 5 Cannabis Products, Article I. Administration is hereby amended to read as follows:

Sec. 5.001. Findings and purpose.

The City of Albert Lea makes the following legislative findings:

The purpose of this chapter is to implement the provisions of Minn. Stats. §342, which authorizes the city to protect the public health, safety, and welfare of the city residents by regulating cannabis businesses within the legal jurisdiction of the city.

The city finds and concludes that the proposed provisions are appropriate and lawful regulations for the city. The proposed amendments will promote the community's interest in reasonable stability in cannabis administration, and the proposed provisions are in the public interest and for the public good.

Sec. 5.002. Authority and jurisdiction.

The city has the authority to adopt this chapter pursuant to:

- (1) Minn. Stats. § 342.13(c), regarding the authority of a local unit of government to adopt reasonable restrictions on the time, place, and manner of the operation of a cannabis business, provided that such restrictions do not prohibit the establishment or operation of cannabis businesses.
- (2) Minn. Stats. § 342.22, regarding the local registration and enforcement requirements of state-licensed cannabis retail businesses and lower-potency hemp edible retail businesses.
- (3) Minn. Stats. § 152.0263, subd. 5, regarding the use of cannabis in public places.
- (4) Minn. Stats. § 462.357, regarding the authority of a local authority to adopt zoning ordinances.

Ordinance shall be applicable to the legal jurisdiction of the City of Albert Lea.

Sec. 5.003. Severability.

If any section, clause, provision, or portion of this chapter is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this chapter shall not be affected thereby.

Sec. 5.004. Enforcement.

The city is responsible for the administration and enforcement of this chapter. Any violation of the provisions of this chapter or failure to comply with any of its requirements constitutes a misdemeanor and is punishable as defined by law. Violations of this chapter can occur regardless of whether or not a permit is required for a regulated activity listed in this chapter.

Sec. 5.005. Zoning and land use.

Refer to Chapter 50 within the municipal code for all zoning requirements for licensed cannabis related businesses and services. Qualification on meeting setback requirements shall be determined as of the date of original application submittal to the State.

Sec. 5.006. Definitions.

Unless otherwise noted in this section, words and phrases contained in Minn. Stats. § 342. and the rules promulgated pursuant to any of these acts shall have the same meanings in this chapter.

Cannabis cultivation means a cannabis business licensed to grow cannabis plants within the approved amount of space from seed or immature plant to mature plant, harvest cannabis flower from mature plant, package and label immature plants and seedlings and cannabis flower for sale to other cannabis businesses, transport cannabis flower to a cannabis manufacturer located on the same premises, and perform other actions approved by the office.

Cannabis event organizer means a person, cooperative, or business holding a cannabis event organizer license with the Office of Cannabis Management (OCM) or the "office".

Cannabis retail businesses mean a retail location and the retail location(s) of a mezzobusiness with a retail operations endorsement, microbusinesses with a retail operations endorsement, medical combination businesses operating a retail location, and lower-potency hemp edible retailers.

Cannabis retailer means any person, partnership, firm, corporation, or association, foreign or domestic, selling cannabis products to a consumer and not for the purpose of resale in any form.

Daycare means a location licensed with the Minnesota Department of Human Services to provide the care of a child in a residence outside the child's own home for gain or otherwise, on a regular basis, for any part of a twenty-four (24) hour day.

Intoxicating cannabinoid means a cannabinoid, including an artificially derived cannabinoid, that when introduced into the human body impairs the central nervous system or impairs the human auditory, visual, or mental processes. Intoxicating cannabinoids include, but are not limited to, any tetrahydrocannabinol.

Lower-potency hemp edible (LPHE) shall mean as defined under Minn. Stats. § 342.

Office of cannabis management means the Minnesota Office of Cannabis Management, referred to as "OCM" in this section.

Ownership means any person or entity holding a financial interest of ten percent (10%) or more in a cannabis business, or exercising control over the operations, management, or decision-making of the business. Ownership includes, but is not limited to:

- Individuals or entities listed on the business's formation documents (e.g., articles of incorporation, operating agreements).
- Persons with authority to direct, manage, or influence day-to-day operations.
- Shareholders, members, partners, or other stakeholders with voting rights or profit-sharing interests.
- Any person or entity that will assume such roles through a proposed transfer, sale, or restructuring.

The city may consider indirect ownership or control, such as through trusts, holding companies, or contractual arrangements, as ownership subject to licensing requirements.

Place of public accommodation means a business, accommodation, refreshment, entertainment, recreation, or transportation facility of any kind, whether licensed or not, whose goods, services, facilities, privileges, advantages or accommodations are extended, offered, sold, or otherwise made available to the public.

Preliminary license approval means OCM pre-approval for a cannabis business license for applicants who qualify under Minn. Stats. § 342.17.

Public place means a public park or trail, public street or sidewalk; any enclosed, indoor area used by the general public, including, but not limited to, restaurants; bars; any other food or liquor establishment; hospitals; nursing homes; auditoriums; arenas; gyms; meeting rooms; common areas of rental apartment buildings, and other places of public accommodation.

Residential treatment facility shall mean as defined under Minn. Stats. § 245.462 subd. 23.

Retail registration means an approved registration issued by the city to a state-licensed cannabis retail business.

School means a public school as defined under Minn. Stats. § 120A.05 or a nonpublic school that must meet the reporting requirements under Minn. Stats. § 120A.24.

State license means an approved license issued by the State of Minnesota's Office of Cannabis Management to a cannabis retail business.

Secs. 5.007—50.020. Reserved.

ARTICLE II. REGISTRATION OF ALL CANNABIS BUSINESSES

Sec. 5.021. Consent to the registration of cannabis businesses.

- (a) No individual or entity may operate a state-licensed cannabis business within the City of Albert Lea without first registering with the City of Albert Lea.

- (b) Any state-licensed cannabis retail business that sells to a customer or patient without valid retail registration shall incur a civil penalty of up to two thousand dollars (\$2,000.00) for each violation.

Sec. 5.022. Compliance checks prior to retail registration.

- (a) Prior to issuance of a cannabis retail business registration, the City of Albert Lea shall conduct a preliminary compliance check to ensure compliance with local ordinances and state laws.
- (b) Pursuant to Minn. Stats. §342, within thirty (30) days of receiving a copy of a state license application from OCM, the City of Albert Lea shall certify on a form provided by OCM whether a proposed cannabis retail business complies with local zoning ordinances and, if applicable, whether the proposed business complies with the state fire code and building code.

Sec. 5.023 – Premises Covered by Registration

Unless otherwise authorized by this Code, the registration for the business is only effective for the compact and contiguous space specified in the approved registration application.

Sec. 5.024. Prohibited Acts.

The owner or operator of a registered business is responsible for the conduct of their place of business and the conditions of order in it. The act of an employee of the premises is deemed the act of the owner or operator as well, and the owner or operator is responsible for all penalties provided by this chapter equally with the employee.

- a) It shall be unlawful for any person to sell, purchase, obtain or otherwise provide any product to any person under the age of twenty-one (21), including cannabinoids derived from hemp.
- b) It shall be unlawful for any person under the age of twenty-one (21), to possess any product. This chapter shall not apply to persons under the age of twenty-one (21) lawfully involved in a compliance check, including cannabinoids derived from hemp.
- c) It shall be unlawful for any person under the age of twenty-one (21) to use or consume any product unless it is legally authorized medical cannabis.
- d) It shall be unlawful for any person under the age of twenty-one (21) to attempt to disguise the person's true age by the use of a false form of identification, whether the identification is that of another person or one in which the age of the person has been modified or tampered with, to represent an age older than the actual age of the person, to purchase any product.
- e) No product may be sold to an obviously intoxicated person or to a person under the influence of a controlled substance.
- f) No one under the age of twenty-one (21) shall sell products.
- g) Products cannot be sold in vending machines, through a drive-through window or as part of a home occupation.

- h) On-site consumption is prohibited at lower-potency hemp edible retail and cannabis retail businesses, except for lower-potency hemp products that are consumed as a beverage at an on-sale liquor establishment.
- i) It shall be unlawful to sell, purchase, obtain, possess, or provide products with Delta-10 THC.
- j) No products shall be visible from the exterior of the building.

Sec. 5.025. Registration and application procedure.

(a) *Fees.*

- (1) The City of Albert Lea shall not charge an application fee.
- (2) A registration fee, as established in the City of Albert Lea's fee schedule, shall be charged to applicants depending on the type of retail business license applied for.
- (3) Initial registration fees shall not exceed the permitted amount of an initial state license fee under Minn. Stats. § 342.11. The initial registration fee shall include the initial retail registration fee and the first annual renewal fee.
- (4) Any renewal retail registration fee imposed by the City of Albert Lea shall be charged at the time of the second renewal and each subsequent renewal thereafter.
- (5) Renewal registration fees shall not exceed the permitted amount of a renewal state license fee under Minn. Stats. § 342.11, whichever is less.

(b) *Application submittal.* The city shall issue a retail registration to a state-licensed cannabis retail business that adheres to the requirements of Minn. Stats. § 342.22.

- (1) An applicant for a retail registration shall fill out an application form, as provided by the city. Said form shall include, but is not limited to:
 - a. Full name of the property owner and business owner (applicant), and business manager;
 - b. Address, email address, and telephone number of the owner, applicant, and manager;
 - c. The address and parcel ID for the property for which the retail registration is sought;
 - d. Certification that the applicant complies with the requirements of local ordinances established pursuant to Minn. Stats. § 342.13; and
 - e. Acknowledgement that the applicant is aware of zoning and design requirements for their business and has access to such requirements online or shall be given a printed copy upon request.

- (2) The applicant shall include with the form:
 - a. The application and fee as required in this section;
 - b. A copy of a valid state license or official notice from the OCM that the license is preapproved; and
 - c. Proof of state-required insurance.
 - (3) Once an application is considered complete, the city shall inform the applicant as such, process the application fees, and forward the application to the city council for approval or denial.
 - (4) Prior to applicant submittal, both the applicant and the property owner of applicants' place of business must be current on all state, county and local taxes and assessments.
 - (5) The application fee shall be non-refundable once received.
 - (6) The complete application shall be submitted 10 calendar days before the next Council meeting. If later than 10 days prior, the application shall be held over to the following Council meeting
 - (7) Once the maximum number of permitted cannabis retail establishments within the City has been reached, any additional cannabis retail applications received prior to reaching the maximum limit shall not be held or maintained on file for more than 30 days. Applications that remain pending after 30 days due to the unavailability of an open retail license shall be considered expired and will be closed without further action. Applicants may reapply when a retail license becomes available
- (c) *Application approval.*
- (1) A state-licensed cannabis retail business application shall not be approved if the cannabis retail business would exceed the maximum number of registered cannabis retail businesses permitted under section 5.028.
 - (2) The City shall not accept incomplete, placeholder, or otherwise deficient cannabis registration applications. Submission of an application that does not meet all requirements established by this ordinance shall not constitute receipt of a complete application. It shall not trigger any statutory or regulatory timelines, including the 60-day action requirement. Only applications determined by the City to be complete in all respects shall be deemed officially received for purposes of commencing the review period.
 - (3) A state-licensed cannabis retail business application shall not be approved or renewed if the applicant is unable to meet the requirements of this chapter.
 - (4) Applicants for a state-licensed cannabis retail establishment shall demonstrate the capacity to effectively operate a retail business, as evidenced by prior experience, business plans, or other relevant documentation, including but not limited to financial

statements, communications showing employment acceptance, commitments from suppliers, and all other documents that demonstrate a readiness and ability to operate.

- (5) A state-licensed cannabis retail business application shall not be approved without first undergoing a background check.

The chief of police is responsible for the background checks prior to the city issuing a cannabis registration.

The applicant for a cannabis registration and its employees must provide the appropriate authority with the applicant's signed, written informed consent to conduct a background check. The city is authorized to query the Minnesota criminal history repository for records on the applicant. If the city conducts a national criminal history records check, the appropriate authority must obtain the applicant's fingerprints and forward them, along with the required fee, to the superintendent of the Bureau of Criminal Apprehension. The superintendent may exchange the fingerprints with the Federal Bureau of Investigation for purposes of obtaining the applicant's national criminal history record information. The superintendent shall return the results of the national criminal history records check to the appropriate authority for the purpose of determining if the applicant is qualified to receive a license.

- (6) No person shall transfer, assign, or otherwise change ownership of any cannabis business licensed under this ordinance without first obtaining written approval from the City. Before any change in ownership, whether direct or indirect, partial or complete, the proposed new owner(s) must submit a registration application to the City and receive formal approval. Any attempt to operate a cannabis business under new ownership without such approval shall constitute a violation of this ordinance and may result in suspension, revocation, or other enforcement actions as deemed appropriate by the City
- (7) Applications for cannabis retail business licenses will not be accepted if the number of issued licenses has reached the maximum permitted by this ordinance.

(d) *Annual Certification of Ownership.*

- (1) Each licensed cannabis business shall submit an annual certification affirming that no change in ownership, control interest, or management structure has occurred during the preceding calendar year. The certification shall be submitted on a form provided by the City.
- (2) As part of the annual certification, the City may require the licensee to provide documentation sufficient to verify the accuracy of the ownership statement. Such documentation may include, but is not limited to, federal and state tax returns, organization filings, updated capitalization tables, or other financial records demonstrating continuity of ownership.

- (3) Failure to submit the required certification of supporting documentation, or submission of false or misleading information, shall constitute a violation of this ordinance and may result in suspension, non-renewal, or revocation of the cannabis business license.

(e) *Annual compliance checks.*

- (1) The City of Albert Lea shall complete at a minimum one (1) compliance check per calendar year of every cannabis business to assess if the business meets age verification requirements, as required under [Minn. Stats. § 342.22, subd. 4(b) and Minn. Stats. § 342.24] and this/these [chapter/section/ordinances].
- (2) The city shall conduct at a minimum one (1) unannounced age verification compliance check at least once per calendar year. Age verification compliance checks shall involve persons at least seventeen (17) years of age but under the age of twenty-one (21) who, with the prior written consent of a parent or guardian if the person is under the age of eighteen (18), attempt to purchase adult-use cannabis flower, adult-use cannabis products, lower-potency hemp edibles, or hemp-derived consumer products under the direct supervision of a law enforcement officer or an employee of the local unit of government.
- (3) Any failures under this section shall be reported to the Office of Cannabis Management.

- (f) *Location change.* A state-licensed cannabis retail business shall be required to submit a new application for registration under this section if it seeks to move to a new location still within the legal boundaries of the City of Albert Lea.

Sec. 5.026. Renewal of registration.

- (a) The City of Albert Lea shall renew an annual registration of a state-licensed cannabis retail business substantially concurrent with OCM renewal of the cannabis retail business's license.
- (b) A state-licensed cannabis retail business shall apply to renew registration on a form established by the city.
- (c) Renewal fees. The city may charge a renewal fee for the registration starting at the second renewal, as established in the City of Albert Lea's fee schedule.
- (d) Renewal application. The application for renewal of a retail registration shall include, but is not limited to:
 - (1) Items required under section 5.043 of this chapter.
 - (2) Listing any prior violations of local ordinances in the past two (2) years with a brief explanation.

Sec. 5.027. Suspension of registration.

- (a) *When suspension is warranted.* The city may suspend a cannabis retail business's registration if it violates the ordinance of the city or poses an immediate threat to the health or safety of

the public. The city shall immediately notify the cannabis retail business in writing the grounds for the suspension.

- (b) *Notification to OCM.* The city shall immediately notify the OCM in writing the grounds for the suspension. OCM will provide the city and cannabis business retailer a response to the complaint within seven (7) calendar days and perform any necessary inspections within thirty (30) calendar days.
- (c) *Length of suspension.* The suspension of a cannabis retail business registration may be for up to thirty (30) calendar days, unless OCM suspends the license for a longer period. The business may not make sales to customers if its registration is suspended.

The city may reinstate a registration if it determines that the violations have been resolved.

- (d) *Civil penalties.* Subject to Minn. Stats. § 342.22, subd. 5(e) the city may impose a civil penalty, as specified in the city's fee schedule, for registration violations.

Sec. 5.028. Limiting registrations.

The city shall limit the number of cannabis retailer businesses:

- (1) The City of Albert Lea shall limit the number of cannabis retail businesses to no fewer than one (1) registration for every twelve thousand five hundred (12,500) residents within the City of Albert Lea.
- (2) If the city has one (1) active cannabis retail business registration for every twelve thousand five hundred (12,500) residents, the city shall not be required to register additional state-licensed cannabis retail businesses.
- (3) The City of Albert Lea shall limit the number of cannabis retail businesses to four (4).
- (4) Approval of license registration for the relocation of an existing retail cannabis business within city boundaries shall not be counted as long as neither location is operational at the same time.
- (5) Applications shall not be accepted including application fees if the registration limit has been met.
- (6) Cannabis retail licenses are limited in City boundaries to one license registration per owner as defined in Section 5.006. No person may own more than one cannabis retail business within the city boundaries.

Sec. 5.029. Hours of operation.

No cannabis retail business may operate outside the hours of:

- (1) 10:00 a.m. to 9:00 p.m. on Sundays;
- (2) 8:00 a.m. to 10:00 p.m. on Monday through Saturday;
- (3) And shall be closed:
 - a. All day Thanksgiving Day;

- b. After 8:00 p.m. on Christmas Eve, December 24;
- c. All day Christmas Day, December 25.

Sec. 5.030. Rejection or Amendment of Application.

The city may reject, return, or inquire for clarification on an application if it appears incomplete or inconsistent. In the event the application is rejected, returned, or held for correction and clarification, the application will not be considered officially submitted.

Sec. 5.031. Denial and Revocation of Registration

In addition to the Office of Cannabis Management's list of disqualifications, the City may deny or revoke registration if:

- (1) The application violates local limitations on registrations.
- (2) The applicant is not operational 180 days after Council approval
- (3) The applicant has violated local ordinances or state laws related to cannabis business operations.
- (4) The applicant is past due on property taxes, assessments, or municipal utilities.
- (5) The applicant has successfully relocated their cannabis business, rendering the previous license non-compliant with registration restrictions.
- (6) Applicant has not met all requirements as outlined in Section 5.025.
- (7) Demonstrate the applicant's inability and unwillingness to follow and uphold state and local laws.
- (8) There shall be no reasonable doubt as to the applicant's ability to protect the public health, safety, and welfare of the city residents. Reasons for doubt include but are not limited to:
 - a. Displayed disregard towards public intoxication, serving minors or operating motor vehicles while intoxicated.
 - b. Displayed history or connection to a history of abuse, stalking, bullying, restraining order violations or other actions indicating strong potential for abuse by the applicant or on the applicant's behalf.
 - c. Violation of zoning and code enforcement.
 - d. Maintaining a public nuisance through business management, property management or individual behavior.
 - e. Actions by the applicant that prompt legal protection of minors, the delinquency of minors, or other actions that may cause concern about the safety of minors.
 - f. History of debt collections and failure to pay taxes, utilities, bills, fines or other obligations.
 - g. Applicant who is not of good moral character and repute

Sec. 5.032. Selection Criteria

- (1) The City of Albert Lea will evaluate and register cannabis business applications *contingent upon submission of a complete application and full payment of all applicable fees. An application is deemed complete once all materials outlined in Section 5.025, including all required documentation, have been received and verified by the City.*
- (2) The applicant must not have a history in the last 24 months of being past due on property taxes, development agreements, local development loans, assessments, or municipal utilities.
- (3) The applicant is not in current violation of local ordinances or state laws
- (4) The City shall evaluate the application and approve if the application has not met the reasons for disqualification or rejection in Sections 5.030 and 5.031.
- (5) If there are more applicants than registration openings under Section 5.028, the City may make a qualitative decision based on demonstrable and greater ability to operate without violation of local and state laws.

Secs. 5.033—5.040. Reserved.

ARTICLE III. LOWER-POTENCY HEMP PRODUCTS

Sec. 5.041. Low-potency hemp retail.

The sale of low-potency products, as regulated by state statute and licensed by the Office of Cannabis Management, requires a state license and a local retail registration

- (1) A state-licensed low-potency hemp retail business shall apply to renew registration on a form established by the city.
- (2) A low-potency retail registration issued under this section shall not be transferred.
- (3) The city may charge a fee for the registration, as established in the City of Albert Lea's fee schedule.

Sec. 5.042. Zoning and land use.

Retail sales of low-potency cannabis products cannot exceed more than five (5) percent of the retail products available as measured by existing utilized shelf or display space, to not be classified as cannabis retail for zoning purposes only. Refer to chapter 50 within the municipal code for all zoning requirements for licensed cannabis cultivation, retail, wholesale, manufacturing or services.

Sec. 5.043. Additional standards.

- (a) *Sales within liquor store.* The sale of low-potency edibles and hemp beverages are permitted in off-sale liquor stores.

- (b) *Age requirements.* The sale of low-potency edibles and hemp beverages is permitted without internal display restrictions in places that admit only persons twenty-one (21) years of age or older.
- (c) *Under twenty-one (21) beverage display.* In permitted locations without age restrictions, low-potency hemp beverages shall be sold from cases and displays designated as twenty-one (21) years and older.
- (d) *Under twenty-one (21) edible display.* In permitted locations without age restrictions, low-potency edibles shall be sold behind a counter and stored in a locked case at non cannabis retail licensed establishments.

Secs. 5.044—5.060. Reserved.

ARTICLE IV. TEMPORARY CANNABIS EVENTS

Sec. 5.061. State license required.

- (a) A cannabis event organizer license entitles the license holder to organize a temporary cannabis event lasting no more than four (4) days. Before obtaining a local license and events permit, a license holder must show proof of a current state license as a cannabis event organizer.
- (b) A license or permit is required to be issued and approved by the city before holding a temporary cannabis event that will sell or allow intoxicating cannabinoid products.

Sec. 5.062. Registration and application procedure.

All events require a minimum of thirty (30) days' notice to review event plans for compliance with Minn. Stats. § 342.40. Any application less than thirty (30) days' notice shall be automatically rejected. Each event shall have a fee charged to the cannabis event organizer only. The rate shall be established in the city's fee schedule.

Applicants shall provide, but may not be limited to provide the following:

- (1) Plans for security to general public safety, security for cannabis workers, security of intoxicating cannabinoid product displays, and storage security of intoxicating cannabinoid products.
- (2) Plans on how to restrict access to intoxicating products to minors and verify age at the time of sale.
- (3) Plans on how waste will be disposed of properly.
- (4) Details on how sales take place in an established retail space and how sales are recorded for tax collection.

- (5) Full list of all vendors with a brief explanation of what they are providing/selling, and their license number/information.

Sec. 5.063. Application submittal and review.

The city shall require an application for temporary cannabis events.

- (1) An applicant for a retail registration shall fill out an application form, as provided by the city. Said form shall include, but is not limited to:
 - a. Full name of the property owner and business owner (applicant), and business manager; and
 - b. Address, email address, and telephone number of the owner, applicant, and manager.
- (2) The applicant shall include with the form:
 - a. The application fee as required in section 5.062;
 - b. A copy of the OCM cannabis event license application, submitted pursuant to 342.39 subd. 2.;
 - c. Copies of plans, vendor lists, and other documents meeting the standards in section 5.062; and
 - d. Proof of state-required insurance.

The application shall be submitted to the city designee for review no less than thirty (30) days before the event. If the designee determines that a submitted application is incomplete, they shall return the application to the applicant with a notice of deficiencies.
- (3) Once an application is considered complete, the designee shall inform the applicant as such, process the application fees, and forward the application to the city council for approval or denial.
- (4) The application fee shall be non-refundable once processed.

A temporary cannabis event shall comply with the following standards:

- a. The event organizer and all participating vendors must be current on all state, county, and local taxes, including but not limited to sales tax.
- b. The event organizer and all participating vendors shall have no prior violations of this chapter, nor any prior violations related to the sale of intoxicating cannabinoids, tobacco, or alcohol to a minor.

Denial of Temporary Cannabis Event Request

A request for a temporary cannabis event that does not meet the requirements of this section shall be denied. If an individual vendor has a documented history of noncompliance with the

standards of this chapter, that vendor may be denied participation without requiring denial of the entire event. The City shall provide written notice to the applicant identifying the unmet standards and the basis for denial.

Consumption Restrictions

A. General Restrictions

1. Cannabis consumption is permitted only within the designated event area approved by the City.
2. Consumption outside the designated area, including sidewalks, parking lots, public rights-of-way, and adjacent businesses, is prohibited.
3. All consumption must comply with Minnesota Statutes Chapter 342, including restrictions on public consumption and impairment.

B. Smoking and Vaping Restrictions

1. Smoking or vaping cannabis is prohibited inside any enclosed building unless the structure qualifies for an exemption under the Minnesota Clean Indoor Air Act.
2. Outdoor smoking or vaping areas shall:
 - Be clearly marked and physically separated from non-consumption areas
 - Maintain adequate ventilation and odor-mitigation measures
 - Be located at least 25 feet from building entrances, operable windows, or air intakes
3. Event organizers shall implement reasonable odor-control practices to prevent nuisance conditions affecting nearby properties.

C. Edible and Beverage Consumption

1. Edible cannabis products and cannabis beverages may be consumed only within the designated event area.
2. No edible or beverage cannabis product may exceed state-regulated serving sizes or packaging requirements.

D. Impairment and Overconsumption

1. Event staff shall monitor attendees for signs of impairment and must refuse entry or continued participation to any individual who appears excessively intoxicated.
2. No person may operate a motor vehicle after consuming cannabis at the event in violation of Minnesota DWI laws. Event organizers shall promote safe transportation options.

E. Prohibited Conduct

The following activities are strictly prohibited at all cannabis events:

- Providing or distributing cannabis to any person under 21
- Consumption by event staff while on duty
- Consumption by vendors or contractors unless off duty and outside restricted areas
- Any cannabis sales without a separate state-issued license
- Consumption in violation of state public-use restrictions

F. Private Event Exceptions

For private cannabis events not open to the public:

1. Consumption must occur only within the designated private event area.
 2. Smoking or vaping indoors remains prohibited unless the location qualifies for an exemption under state law.
 3. Private events shall not create odors, noise, or other nuisances detectable beyond the property line.
- (6) A request for a temporary cannabis event that does not meet the requirements of this section shall be denied. If a vendor has a history of not complying with the standards of this chapter, that vendor may be denied participation without full denial of the event. The city shall notify the applicant of the standards not met and the basis for denial.
- (7) Temporary cannabis events may only be held at:
- a. Convention centers;
 - b. Fairgrounds;
 - c. Non-residential private property that meets setback and zoning requirements;
 - d. Locations of registered cannabis businesses; and
 - e. All other locations must have pre-approved city council approval.
- (8) Temporary cannabis events shall only be held between the hours of:
- a. 10:00 a.m. to 9:00 p.m. on Sundays;
 - b. 8:00 a.m. to 10:00 p.m. on Monday through Saturday;
- (9) Temporary cannabis events shall not be held the following days:
- a. January 1st.
 - b. July 3rd.
 - c. July 4th.
 - d. Thanksgiving Day.

- e. December 24th .
- f. December 25th .
- g. December 31st .

Secs. 5.064—5.080. Reserved.

That the motion for the adoption of the foregoing ordinance was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, Van Beek, Anderson, and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the ordinance passed.

Introduced the first time on the 9th day of February, 2026

Introduced the second time on the 23rd day of February, 2026

Mayor Rich Murray

Filed and attested this 24th day of February, 2026

Secretary of the Council

ORDINANCE 26-151

Introduced by Councilor

**AN ORDINANCE AMENDING CHAPTER 12 – BUSINESSES AND BUSINESS
REGULATIONS - ARTICLE XII. - TOBACCO**

THE CITY COUNCIL OF ALBERT LEA, MINNESOTA ORDAINS:

Chapter 12 – Businesses and Business Regulations – Article XII. – Tobacco is hereby amended to read as follows:

Sec. 12.396. Purpose.

Tobacco. Because the city recognizes that many persons under twenty-one (21) years of age purchase or otherwise obtain, possess, and use tobacco, tobacco products, and tobacco-related devices, and such sales, possession, and use are violations of both state and federal laws, and because studies, which are hereby accepted and adopted, have shown that most smokers begin smoking before they have reached twenty-one (21) years of age and that those persons who reach twenty-one (21) years of age without having started smoking are significantly less likely to begin smoking; and because smoking has been shown to be the cause of several serious health problems which subsequently place a financial burden on all levels of government; this article shall be intended to regulate the sale, possession, and use of tobacco, tobacco products, and tobacco-related devices for the purpose of enforcing and furthering existing laws, to protect persons under twenty-one (21) years of age against the serious effects associated with the illegal use of tobacco, tobacco products, and tobacco-related devices, and to further the official public policy of the state in regard to preventing young people from starting to smoke as stated in Minn. Stats. § 144.391.

Sec. 12.397. Definitions and interpretations.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Compliance checks means the system the city uses to investigate and ensure that those authorized to sell licensed products are following and complying with the requirements of this article. Compliance checks shall involve the use of persons under twenty-one (21) years of age as authorized by this article. The term "compliance checks" also means the use of underage persons who attempt to purchase licensed products for educational, research and training purposes as authorized by state and federal laws. Compliance checks may also be conducted by other units of government for the purpose of enforcing appropriate federal, state, or local laws and regulations relating to licensed products.

Electronic delivery device or *electronic cigarette* means any product containing or delivering nicotine, lobelia, or any other substance intended for human consumption that can be used by a person to simulate smoking in the delivery of nicotine or any other substance through inhalation of vapor from the product. The term "electronic delivery device" includes any part of a product,

whether or not marketed or sold separately. The term "electronic delivery device" does not include any product that has been approved or certified by the United States Food and Drug Administration for sale as a tobacco-cessation product, as a tobacco-dependence product, or for other medical purposes, and is marketed and sold for such an approved purpose. Nicotine or lobelia delivery devices means any product containing or delivering nicotine or lobelia intended for human consumption, or any part of such a product, that is not tobacco as defined in this section, not including any product that has been approved or otherwise certified for legal sale by the United States Food and Drug Administration for tobacco use cessation, harm reduction, or for other medical purposes, and is being marketed and sold solely for that approved purpose.

Edible cannabinoid product means a product or substance defined as an "Edible Cannabinoid Product under Minn. Stats. § 151.72.

Exclusive liquor store means an establishment that meets the definition of exclusive liquor store in Minn. Stats. § 340A.101, subd. 10.

Individually wrapped tobacco and tobacco products mean the practice of selling any tobacco or tobacco product wrapped individually for sale. The term "individually wrapped tobacco and tobacco products" includes, but is not limited to, single cigarette packs, single bags or cans of loose tobacco in any form, and single cans or other packaging of snuff or chewing tobacco. Cartons or other packaging containing more than a single pack or other container as described in this article shall not be considered individually packaged.

Loosies means the common term used to refer to a single or individually packaged cigarette.

Licensed products mean the term that collectively refers to any tobacco, tobacco-related device, electronic delivery device, or nicotine or lobelia delivery product. This term also includes any lawful edible cannabinoid product.

Moveable place of business means any form of business operated out of a truck, van, automobile, or other type of vehicle or transportable shelter and not a fixed address store front or other permanent type of structure authorized for sales transactions.

Retail establishment means any place of business where licensed products are available for sale to the general public. The term "retail establishments" includes, but is not limited to, grocery stores, convenience stores, restaurants, bars, tobacco products shops, CBD stores, and liquor establishments.

Sell or sale means any transfer of goods for money, trade, barter, or other consideration, including any provision of goods for free as part of a sale of other goods or services.

Smoke shop and tobacco store means any premises dedicated to the display, sale distribution, delivery, offering, furnishing, or marketing of tobacco products, or tobacco paraphernalia; provided, however that any grocery store, supermarket, convenience store or similar retail use that only sells conventional cigars, cigarettes or tobacco as an ancillary sale shall not be defined as a "smoke shop and tobacco store" and shall not be subject to the restrictions in this chapter.

Self-service merchandising means open displays of licensed products in any manner where any person shall have access to the licensed products, without the assistance or intervention of the licensee or the licensee's employee. The assistance or intervention shall entail the actual

physical exchange of the licensed products between the customer and the licensee or employee. The term "self-service merchandising" does not include vending machines.

Tobacco or tobacco products means cigarettes and any product containing, made, or derived from tobacco, nicotine, or lobelia, that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part, or accessory of a tobacco product, including, but not limited to, cigars; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco; snuff; snuff flour; cavendish; plug and twist tobacco; fine cut and other chewing tobaccos; shorts; refuse scraps, clippings, cuttings and sweepings of tobacco; and other kinds and forms of tobacco. The term "tobacco" or "tobacco products" excludes any tobacco product that has been approved by the United States Food and Drug Administration for sale as a tobacco-cessation product, as a tobacco-dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose.

Tobacco-related devices means any tobacco product as well as a pipe, rolling papers, electronic delivery device, nicotine or lobelia delivery device, or other device intentionally designated or intended to be used in a manner which enables the chewing, sniffing, vaping, or smoking of tobacco or tobacco products.

Underage person means any natural person who has not yet reached twenty-one (21) years of age.

Vending machine means any mechanical, electric or electronic, or other type of device which dispenses licensed products upon the insertion of money, tokens, or other form of payment directly into the machine by the person seeking to purchase the licensed products.

Sec. 12.398. License.

- (a) *Required.* No person shall sell or offer to sell any licensed product without first having obtained a license to do so from the city or other statutory governmental licensing entity. There shall be a separate license for selling tobacco products/tobacco related devices, and for selling edible cannabinoid products. Each such license shall identify the premises upon which the licensed products will be sold. All sales of licensed products shall occur within the licensed premises. Every licensee under this section shall be responsible for the acts or omissions regulated under this section.
- (b) *Application.* An application for a license to sell tobacco, tobacco products, tobacco related devices or nicotine or lobelia delivery devices shall be made on a form provided by the city. The application shall contain the full name of the applicant, the applicant's residential and business addresses and telephone numbers, the name of the business for which the license is sought, and any additional information the city deems necessary. Upon receipt of a completed application, the city shall determine whether an application is complete. In the event the application is incomplete, he shall return the application to the applicant with notice of the information necessary to make the application complete.
 - 1) *All applicants:*
 - a. Whether the applicant/owner is an individual, corporation, partnership, or other form of organization;

- b. Full name, address, date and place of birth, and telephone number of the applicant, all owners and operators, including the designated on-site manager or agent of the applicant;
- c. The address of the premises where the retail establishment is to be located, if proposed to have a fixed location in which the retail services are provided and if the applicant does not own the premises, a copy of the lease agreement to occupy the premises;
- d. Statement of whether all taxes and special assessments due and owing on the premises on which the applicant proposes to operate the business are current, and if taxes are delinquent, the years for which the taxes on the premises are delinquent (this information is required by the applicant only if the applicant or other entity in which the applicant has an interest has the legal duty to pay said property taxes or assessments due and owing);
- e. The name of the business if the business is to be operated under a name or designation other than the name of the applicant. This shall be accompanied by a certified copy of the certificate required by Minn. Stats. §§ 333.01 and 333.02;
- f. Proof of general liability insurance;
- g. The applicant shall produce at time of filing application the applicant's proof of identification which may be established only by one of the following:
 - 1. A valid driver's license or identification card issued by Minnesota, another state, and including the photograph and date of birth of the license person;
 - 2. A valid passport issued by the United States; or
 - 3. In the case of a foreign national, by a valid passport.

For purposes of proof of identification, the "applicant" shall mean the on-site manager or agent for a retail establishment filing the application and the natural person signing the application for a tobacco sales license;

- h. The application shall identify the full name, address, date and place of birth, and telephone number of the natural person, designated by the applicant as the tobacco sales business's on-site manager or agent, along with the notarized written consent of such a person to: (1) take full responsibility for the conduct of the license premises operation; and (2) serve as agent for service of notices and other process relating to the licenses;
- i. With respect to the owner, operator, or any person who has a five percent financial interest in the proposed licensed tobacco sales business and the appointed on-site manager or agent of the applicant, information as to any and all criminal convictions of any state, county, or local law or regulation;
- j. Proof of Workers' Compensation Insurance as required by Minnesota law;
- k. Form REV185b, Authorization to Release Business Tax information;

- l. Information as to any and all criminal conviction(s) of any state, county, or local law or regulation;
- m. Such other information as the city shall require.

(2) *Individual(s) (sole proprietor):*

- a. The full name, address, date and place of birth, and telephone number of the applicant;
- b. Whether the applicant and on-site manager or agent have ever used or have been known by a name other than his or her name on the application, and if so, the name or names used and information concerning dates and places were used;
- c. Whether the applicant is a United States citizen or is legally permitted to be in the United States and providing proof thereof;
- d. The street and city address at which the applicant and on-site manager or agent lived during the preceding ten years;
- e. Names, addresses, and date of the applicant's and on-site manager's or agent's employers for the preceding ten years;
- f. Whether the applicant and on-site manager or agent have ever been engaged in the operation of tobacco sales. If so, they shall furnish information as to the name, place, and length of time of the involvement in such an establishment; and
- g. Such other information as the city shall require.

(3) *Partnerships:*

- a. The full name(s), address(s), date and place of birth, financial interest of all general partners and all of the information concerning each general partner that is required of applicants in provision (2) of this section;
- b. The full names(s), addresses, date and place of birth, and telephone number of the manager partner(s) and the interest of each managing partner in the business;
- c. A copy of the partnership agreement shall be submitted with the application. The license shall be issued in the name of the partnership; and
- d. Such other information as the city shall require.

(4) *Corporations and other organizations:*

- a. The name of the corporation or business firm, and if incorporated, the state of incorporation;
- b. A copy of the certificate of incorporation shall be attached to the application. If the applicant is a foreign corporation, a certificate of authority as required by Minn. Stats. § 303.06, shall be attached;

- c. The name of the manager(s), proprietor(s) or other agents(s) in charge of the business and all of the information concerning each manager, proprietor, or agent that is required of applicants in provision (2) of this section;
 - d. A list of all persons who own or have a five percent or more interest in the corporation or organization or who are officers of said corporation or organization, together with their addresses and all the information regarding such persons as is required in paragraph (2) of this section; and
 - e. Such other information as the city shall require.
- (c) *Action.* The city may either approve or deny the license, or may delay action for such reasonable period of time as is deemed necessary to complete any investigation of the application or the applicant. If the city approves the license, the city shall issue the license to the applicant. If the city denies the license, notice of the denial shall be given to the applicant along with notice of the applicant's right to appeal the decision to the hearings officer.
 - (d) *Term.* All licenses issued under this section shall be valid for one (1) calendar year from the first day of August until the last day of July of each succeeding year.
 - (e) *Revocation or suspension.* Any license issued under this section may be revoked or suspended as provided in sections 12.407 and 12.408.
 - (f) *Transfers.* All licenses issued under this section shall be valid only on the premises for which the license was issued and only for the person to whom the license was issued.
 - (g) *Moveable place of business.* No license shall be issued to a movable place of business. Only fixed-location businesses shall be eligible to be licensed under this section.
 - (h) *Display.* All licenses shall be posted and displayed in plain view of the general public on the licensed premises.
 - (i) *Renewals.* The renewal of a license issued under this section shall be handled in the same manner as the original application. The request for a renewal shall be made at least thirty (30) days but no more than sixty (60) days before the expiration of the current license.
 - (j) *Issuance privilege.* The issuance of a license issued under this section shall be considered a privilege and not an absolute right of the applicant and shall not entitle the holder to an automatic renewal of the license.
 - (k) *Limited number of smoke shops and tobacco stores.* The City of Albert Lea reserves the right to restrict the number of smoke shops and tobacco stores.
 - 1. No more than four (4) smoke shops and tobacco stores shall be licensed within the City of Albert Lea.
 - 2. No more than one (1) license for a smoke shop or tobacco store shall be granted to a sole owner or person with a financial interest of 10% or greater in any partnership, corporation, or other organization.
 - (l) A currently licensed smoke shop or tobacco store may be sold to another owner and continue operating in the same location.

Sec. 12.399. Fees.

No license shall be issued under this article until the appropriate license fee shall be paid in full. The fee for a license under this section shall be as established in the annual fee schedule.

Sec. 12.400. Basis for denial of license.

The following shall be grounds for denying the issuance or renewal of a license under this article; however, except as may otherwise be provided by law, the existence of any particular ground for denial does not mean that the city must deny the license. If a license is mistakenly issued or renewed to a person, it shall be revoked upon the discovery that the person was ineligible for the license under this section:

- (1) The applicant is under the age of twenty-one (21) years of age.
- (2) The applicant has been convicted within the past five (5) years of any violation of a federal, state, or local law, ordinance provision, or other regulation relating to licensed products.
- (3) The applicant has had a license to sell licensed products revoked within the preceding twelve (12) months of the date of application.
- (4) The applicant fails to provide any information required on the application, or provides false or misleading information.
- (5) The applicant is prohibited by federal, state, or other local law, ordinance, or other regulation from holding such a license.
- (6) Exclusive liquor store. No license shall be issued to an exclusive liquor store as defined in Minn. Stats. § 340A.101, subd. 10.

Sec. 12.401. Prohibited sales.

It shall be a violation of this article for any person to sell or offer to sell any licensed product:

- 1) To any person under twenty-one (21) years of age. Licensees must verify by means of government-issued photographic identification that the purchaser is at least twenty-one (21) years of age.
- 2) By means of any type of vending machine, except as may otherwise be provided in this section.
- 3) Contraband under the authority granted to the commissioner of revenue (Minnesota Statutes Chapter 297F)
- 4) By means of self-service methods whereby the customer does not need to make a verbal or written request to an employee of the licensed premises in order to receive the licensed product, and whereby there is not a physical exchange of the licensed product between the licensee or the licensee's employee and the customer.
- 5) By means of loosies as defined in section 12.397.
- 6) Containing opium, morphine, jimson weed, bella donna, strychnos, cocaine, marijuana, or other deleterious, hallucinogenic, toxic, or controlled substances except nicotine and other substances found naturally in tobacco or added as part of an otherwise lawful

manufacturing process. It is not the intention of this provision to ban the sale of lawfully manufactured cigarettes or other tobacco products. It is further not the intention of this provision to ban the sale of lawfully manufactured and packaged edible cannabinoid products as allowed under state law.

- 7) By any other means, to any other person, or in any other manner or form prohibited by federal, state, or other local law, ordinance provision, or other regulation.
- 8) Notice of the legal sales age and age verification requirement must be posted prominently and in plain view at all times at each location where licensed products are offered for sale and must be posted in a manner that is clearly visible to anyone who is or is considering making a purchase.

Sec. 12.402. Vending machines.

It shall be unlawful for any person licensed under this article to allow the sale of licensed products by means of a vending machine unless persons under twenty-one (21) years of age are at all times prohibited from entering the licensed establishment.

Sec. 12.403. Self-service sales.

It shall be unlawful for a licensee under this article to allow the sale of licensed products by any means where the customer may have access to such items without having to request the item from the licensee or the licensee's employee, and where there is not a physical exchange of the licensed product between the licensee or his clerk and the customer. All licensed products shall either be stored behind a counter or other area not freely accessible to customers, or in a case or other storage unit not left open and accessible to the general public.

Sec. 12.404. Responsibility.

All licensees under this article shall be responsible for the actions of their employees regarding the sale of licensed products, and the sale of such an item by an employee shall be considered a sale by the licensee. Nothing in this section shall be construed as prohibiting the city from also subjecting the clerk to whatever penalties are appropriate under this article, state or federal law, or other applicable law or regulation.

Sec. 12.405. Compliance checks and inspections.

All licensed premises shall be open to inspection by the city police department or other authorized city official during regular business hours. From time to time, but at least once per year, the city shall conduct compliance checks by engaging, with the written consent of their parents or guardians, minors over fifteen (15) years of age but less than eighteen (18) years of age, to enter the licensed premises to attempt to purchase licensed products. Persons who are over eighteen (18) years of age but less than twenty-one (21) years of age may also be used for compliance checks. Minors and persons who are over eighteen (18) years of age but less than twenty-one (21) years of age used for the purpose of compliance checks shall be supervised by designated law enforcement officers or other designated city personnel. Minors and persons who are over eighteen (18) years of age but less than twenty-one (21) years of age used for compliance checks shall not be guilty of the unlawful purchase or attempted purchase, nor the unlawful possession of licensed products when such items are obtained or attempted to be

obtained as a part of the compliance check. No minor or person who is over eighteen (18) years of age but less than twenty-one (21) years of age used in compliance checks shall attempt to use a false identification misrepresenting the person's age, and all persons lawfully engaged in a compliance check shall answer all questions about the underage person's age asked by the licensee or his employee and shall produce any identification, if any exists, for which he is asked. Nothing in this section shall prohibit compliance checks authorized by state or federal laws for educational, research, or training purposes, or required for the enforcement of a particular state or federal law.

Sec. 12.406. Other illegal acts.

Unless otherwise provided, the following acts shall be a violation of this article:

- (1) *Illegal sales.* It shall be a violation of this article for any person to sell or otherwise provide any licensed products to any underage person.
- (2) *Illegal possession.* It shall be a violation of this article for any person under twenty-one (21) years of age to have in his possession any licensed products. This subsection shall not apply to underage persons lawfully involved in a compliance check.
- (3) *Illegal use.* It shall be a violation of this article for any person under twenty-one (21) years of age to consume or otherwise use any edible cannabinoid product.
- (4) *Illegal procurement.* It shall be a violation of this article for any person under twenty-one (21) years of age to purchase or attempt to purchase or otherwise obtain any edible cannabinoid product. It shall be a violation of this article for any person to purchase or otherwise obtain those items on behalf of a person under twenty-one (21) years of age. It shall further be a violation for any person to coerce or attempt to coerce a minor to illegally purchase or otherwise obtain or use any licensed product. This subsection shall not apply to minors lawfully involved in a compliance check.
- (5) *Use of false identification.* It shall be a violation of this article for any person under twenty-one (21) years of age to attempt to disguise his true age by the use of a false form of identification, whether the identification is that of another person or one (1) on which the age of the person has been modified or tampered with to represent an age older than the actual age of the person.
- (6) A business establishment that offers for sale edible cannabinoid products with non-cannabinoid products shall ensure that all packages of the products are separated, displayed and offered for sale only:
 - a. Behind a checkout counter where the public is not permitted; or
 - b. Inside a locked display case;
- (7) A business establishment that offers for sale edible cannabinoid products as their primary business shall ensure that an attending employee:
 - a. Is able to monitor the product; or
 - b. Will ask for identification upon entry to ensure no person under the age of twenty-one (21) has access; or

- c. Keep all product secured as prescribed in section 12.406(6).
- (8) No person may sell an edible cannabinoid product to a person under the age of twenty-one (21) years.
- (9) No person may sell an edible cannabinoid product in a package or container that is labelled or packaged in a manner inconsistent with Minn. Stats. § 151.72 (2022).

Sec. 12.407. Violations.

- (a) *Notice.* Upon discovery of a suspected violation, the alleged violator shall be issued, either personally or by mail, a citation that sets forth the alleged violation and which shall inform the alleged violator of his right to be heard on the accusation.
- (b) *Hearings.* If a person accused of violating this article so requests, a hearing shall be scheduled, the time and place of which shall be published and provided to the accused violator. A hearing may also be requested to challenge any confiscation of licensed products as "contraband" as defined under state law.
- (c) *Hearing officer.* The city manager shall serve as the hearing officer.
- (d) *Decision.* If the hearing officer determines that a violation of this article did occur, that decision, along with the hearing officer's reasons for finding a violation and the penalty to be imposed under section 12.408 shall be recorded in writing, a copy of which shall be provided to the accused violator. Likewise, if the hearing officer finds that no violation occurred or finds grounds for not imposing any penalty, such findings shall be recorded and a copy provided to the acquitted accused violator.
- (e) *Appeals.* Appeals of any decision made by the hearing officer shall be filed in the district court for the jurisdiction of the county in which the alleged violation occurred.
- (f) *Misdemeanor prosecution.* Nothing in this section shall prohibit the city from seeking prosecution as a misdemeanor for any alleged violation of this article. If the city elects to seek misdemeanor prosecution, no administrative penalty shall be imposed.
- (g) *Continued violation.* Each violation, and every day in which a violation occurs or continues, shall constitute a separate offense.

Sec. 12.408. Penalties.

- (a) *Licensees.* Any licensee found to have violated this article, or whose employee shall have violated this article, shall be charged an administrative fine of three hundred dollars (\$300.00) for a first violation of this article; six hundred dollars (\$600.00) for a second offense at the same licensed premises within a thirty-six (36) month period; and one thousand dollars (\$1,000.00) for a third or subsequent offense at the same location within a thirty-six (36) month period. In addition, after the third offense, the license shall be suspended for not less than seven (7) days and may be revoked.
- (b) *Other individuals.* An individual who sells, gives, or otherwise furnishes licensed products to a person under the age of twenty-one (21) years may be charged an administrative penalty of fifty dollars (\$50.00). No penalty may be imposed until the individual has received notice, served personally or by mail, of the alleged violation and an opportunity for a hearing before

a person authorized by the licensing authority to conduct the hearing. A decision that a violation has occurred must be in writing.

- (c) *Misdemeanor.* Nothing in this section shall prohibit the city from seeking prosecution as a misdemeanor for any violation of this article.
- (d) *Statutory penalties.* If the administrative penalties authorized to be imposed by Minn. Stats. § 461.12, as it may be amended from time to time, differ from those established in this section, then the statutory penalties shall prevail.

Sec. 12.409. Exceptions and defenses.

- (a) Nothing in this article shall prevent the providing of tobacco, tobacco products, or tobacco-related devices to a person under twenty-one (21) years of age as part of a lawfully recognized religious, spiritual, or cultural ceremony.
- (b) It shall be an affirmative defense to the violation of this article for a person to have reasonably relied on proof of age as described by state law.
- (c) The penalties in this article do not apply to a person under twenty-one (21) years of age who purchases or attempts to purchase licensed products while under the direct supervision of a responsible adult for training, education, research, or enforcement purposes.

Secs. 12.410—12.431. Reserved.

That the motion for the adoption of the foregoing ordinance was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, Van Beek, Anderson, and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the ordinance passed.

Introduced the first time on the 9th day of February, 2026

Introduced the second time on the 23rd day of February, 2026

Mayor Rich Murray

Filed and attested this 24th day of February, 2026

Secretary of the Council

ORDINANCE NO. 26-152

Introduced by Councilor

**AN ORDINANCE AMENDING CHAPTER 50, ARTICLE IV, SECTION 50.0845, 50.0846, AND
50.0847**

THE CITY COUNCIL OF ALBERT LEA, MINNESOTA ORDAINS:

SECTION 1. Chapter 50 – Zoning, Article IV – Signs, Section 50.0845 – Residential districts (R-1, R-2, R-3, R-O, R-P, PD, and DCD with residential uses), Section 50.0846 – Commercial districts (B-1, B-2, B-3, IDD, PD and DCD with commercial uses), and Section 50.0847 – Industrial districts (I-1, I-2, I-3, and PD with industrial uses), of the Code of Ordinance of the City of Albert Lea, Minnesota is hereby amended to read as follows:

Sec. 50.0845. – Residential districts (R-1, R-2, R-3, R-O, R-P, PD and DCD with residential uses)

The following subsections concern signs in all residential zoning districts. Signs are regulated according to the requirements set forth below:

- (a) *Setbacks.* Signs shall be setback a minimum of ten (10) feet from all property lines.
- (b) *Nameplate signs.* One (1) nameplate sign a maximum of two (2) square feet in area is permitted per residence.
- (c) *Permanent monuments.* One (1) permanent monument sign is permitted per access from a collector street into a residential development or institutional use. Such sign shall not exceed forty (40) square feet and sign setbacks shall be approved as part of the platting, conditional use permit or site plan process.
- (d) *Home occupation.* A home occupation sign wherein a permitted home occupation exists, identifying the owner or occupant of a building or dwelling unit, provided the surface area of such sign does not exceed three (3) square feet. Such sign shall not be illuminated and shall be mount flat against the wall of the principal building.
- (e) *Flags.* One (1) flagpole not exceeding twenty-five (25) feet in height containing a maximum of three (3) flags is permitted. The total flag length shall be limited to one-fourth ($\frac{1}{4}$) the height of the flag pole. Flags containing commercial speech are prohibited.
- (f) *Real estate signs.* Real estate signs not exceeding six (6) square feet in area located on the subject property and limited to one (1) sign for each frontage of a home, lot, parcel or tract less than two (2) acres in area. Signs shall be removed within seven (7) days of the sale. Temporary real estate open house and/or directional signs for open houses within Albert Lea city limits are permitted in compliance with the following:
 - (1) Signs shall not exceed four (4) square feet in area and three (3) feet in height.

- (2) Signs may be placed in public view no earlier than 9:00 a.m. on the actual day of the open house and must be removed no later than 9:00 p.m. on the same day.
 - (3) Only one (1) sign per intersection is allowed for each open house.
 - (4) Signs shall not block pedestrian or bicycle pathways or sidewalks.
 - (5) Signs shall not be placed within the twenty-five-foot sight visibility triangle at street intersections. The triangle is described as beginning from a point at the paved edge (or face of a curb) of the intersection, two (2) sides of which extend a distance of twenty-five (25) feet along the edge of each street and the third side being a line connecting the other sides.
 - (6) Signs may not be attached to federal, state, county or city sign posts.
 - (7) Signs may not be placed on center medians or street islands.
 - (8) Signs may not be placed within four (4) feet of the roadway surface.
- (g) *In-home daycares.* In-home daycares shall be permitted one (1) sign per street frontage no larger than three (3) square feet. Such sign shall not be illuminated and shall be located on the dwelling unit or in the front yard with a minimum setback of 10 feet.
- (h) *Temporary banner signs.* Temporary banner signs are permitted for up to thirty (30) days within a calendar year on model homes or multifamily buildings with vacancies. Banners shall not exceed twenty-four (24) square feet.
- (i) One (1) freestanding sign no more than thirty-two (32) square feet and twenty (20) feet in height may be allowed on each site in the R-O district only.
- (j) Each individual lot may have one (1) flag, one (1) feather, or one (1) yard sign as defined in section 50.0842. Signs shall not be within public right-of-way. Maximum height of six (6) feet for a flag or a feather and not more than nine (9) feet from ground to uppermost point of material or structure. Yard signs limited to maximum of six (6) square feet and three (3) feet in height above ground.

Sec. 50.0846. – Commercial districts (B-1, B-2, B-3, IDD, PD and DCD with commercial uses)

The following subsections concern signs in all commercial districts, and said signs are regulated according to the requirements set forth below:

(a) *General provisions for commercial districts.*

- (1) Signs may not be located closer than fifteen (15) feet of any property line that abuts any residential district.
- (2) Nonilluminated and illuminated window signs placed within a building and not exceeding twenty-five (25) percent of the window in sign area shall be permitted. Coverage of up to an additional twenty-five (25) percent (fifty (50)

percent total) shall be allowed if the additional twenty-five (25) percent is translucent or perforated to allow for light or vision in both directions.

- (3) An illuminated window sign must be limited to luminaires having a rated initial luminaire lumen output of five hundred twenty-five (525) lumens or less which do not allow light trespass past the boundaries of the property on which it is located.
- (4) A product identification sign may be integrated into a permitted monument or wall sign and shall be included as part of the maximum allowable sign area. Product identification sign shall not exceed fifteen (15) percent of the maximum allowable sign area.
- (5) Signs may be attached to a canopy or marquee, but the canopy or marquee shall not be considered as part of the wall area and this [shall] not warrant additional sign area.
- (6) A temporary banner sign or conventional sign structure pertaining to the lease or sale of a building or property shall be permitted. Such sign shall not be illuminated, shall not exceed thirty-two (32) square feet in area, or be more than eight (8) feet in height.
- (7) Vehicular service canopy signs shall be limited to a business logo and/or graphic design not to exceed fifteen (15) percent of each canopy face area or ten (10) square feet on each canopy face, whichever is smaller. Service station canopy signs shall be restricted to two (2) faces of the canopy and shall not be located above or below the canopy area.
- (8) Service stations may advertise gasoline prices on reader boards attached to a permitted freestanding sign and included in the total square footage of the allowable signage for an entire site.
- (9) Banner signs advertising products or services shall be limited to ten (10) percent of any building face and up to sixteen (16) square feet per banner. Banner sign square footage shall be included in the maximum wall signage allowed on any building face. In no case shall more than four (4) banner signs be placed on any one (1) building face. In B-3 and DCD districts banners are limited to two (2) per property. Banners shall be securely mounted and be free of damage or excessive weathering. Banner signs advertising special business events shall be limited to sixty (60) days per event and shall have a thirty-day period between banners for the same or like event. Single wall area is based on first floor square footage only. Second floor area is not used to calculate any signage allowable area.
- (10) Wall or banner signs shall not be permitted on any building wall facing an abutting residential property or properties, unless separated by a city street or highway right-of-way.

- (11) One (1) sandwich board sign is permitted per site or per tenant for multitenant sites and will not require permitting but are subject to the following:
- i. Sandwich board signs may be no larger than three (3) feet in width and four (4) feet in height and no materials, including but not limited to, balloons, streamers, and windsocks, may be added to the sign to increase its height or width. Sandwich board signs may not contain electrical components or be lit.
 - ii. Sandwich board signs must be placed on private property within twenty (20) feet of the main entrance to the business being advertised.
 - iii. Sandwich board signs shall be located as to maintain a minimum four (4) foot pedestrian walkway and so as not to obstruct vehicular traffic.
 - iv. Sandwich board signs may be used only during the hours when the business is open to the public.
 - v. Sandwich board signs may only be placed on sidewalks that have been cleared of snow and/or other debris.

- (12) Each lot may fly a maximum of three (3) noncommercial speech flags and one (1) commercial speech flag on flag poles. Flag poles that are permanently mounted in the ground or mounted on a building may not exceed seventy-five (75) feet in height.

Exception: B-3 and DCD are limited to twenty-five (25) feet if space is available within the property boundary. There shall be a maximum height limitation one thousand four hundred (1,400) feet MSL in any district.

- (13) One (1) freestanding sign, no more than two hundred (200) square feet in area and fifty (50) feet in height may be allowed on each site and be a minimum of one hundred (100) feet from any other freestanding or monument sign.
- i. Freestanding signs are prohibited in the B-3 district.
 - ii. In B-1 and DCD districts, freestanding signs are limited to fifty (50) square feet in area and twenty-five (25) feet in height.

- (b) *B-1, B-2, B-4, IDD, and PD with commercial uses.* Each individual lot may have two (2) individual flag, feather, or yard signs as defined in [section 50.0842](#). One (1) more additional can be added for each additional one hundred (100) feet lot frontage over one hundred (100) feet of width. In no case shall there be more than five (5) flag, feather, or yard signs per individual or adjacent properties under common ownership. Signs shall not be within public right-of-way. Maximum height of eight (8) feet of flag or feather, and not more than eleven (11) feet from ground to uppermost point of material or structure. Yard signs limited to maximum of six (6) square feet and three (3) feet in height above ground.

(c) *Single-tenant commercial sites.* On commercial property used exclusively for one (1) tenant, only signs stipulated below or in [section 50.0846](#) may be erected.

(1) Buildings less than fifty thousand (50,000) square feet:

- i. One (1) monument sign not exceeding twenty (20) feet in height and eighty (80) square feet in area with a minimum ten-foot setback.
 1. The sign shall not contain an electronic message sign.
- ii. One (1) freestanding sign not exceeding fifty (50) feet in height and two hundred (200) square feet in area may be allowed on each site and be a minimum of one hundred (100) feet from any monument sign on the same site.
- iii. Wall signs shall not exceed fifteen (15) percent of the front building wall façade and five (5) percent of any other façade to which it is attached. In no case shall a wall sign exceed two hundred (200) square feet in area. Single wall area is based on first floor square footage only. Second floor area is not used to calculate any signage allowable area.

(2) Buildings between fifty thousand (50,000) square feet and one hundred thousand (100,000) square feet:

- i. One (1) monument sign not exceeding twenty (20) feet in height and one hundred (100) square feet with a minimum ten-foot setback. Must be a minimum of one hundred (100) feet from any other freestanding or monument sign. The sign shall not contain an electronic message sign.
- ii. One (1) freestanding sign not exceeding fifty (50) feet in height and two hundred fifty (250) square feet may be allowed on each site and be a minimum of one hundred (100) feet from any monument sign on the same site.
- iii. Wall signs shall not exceed fifteen (15) percent of the front building wall façade and five (5) percent of any other façade to which it is attached. In no case shall a wall sign exceed two hundred (200) square feet in area. Single wall area is based on first floor square footage only. Second floor area is not used to calculate any signage allowable area.

(d) *Multitenant commercial sites.* On multitenant commercial sites, only signs as stipulated below or in [section 50.0844](#) may be erected.

(1) Buildings less than fifty thousand (50,000) square feet:

- i. An area identification sign stating the name of the center and major tenants shall be allowed. The maximum allowable sign area for monument signs shall be as follows:

1. One (1) monument sign not exceeding twenty (20) feet in height and one hundred (100) square feet in area.
 2. If the center has frontage on more than one (1) arterial road, business district road or higher land use classifications, one (1) monument sign is allowed at each frontage. Total aggregate area of secondary frontage monument signage shall not exceed ten (10) square feet.
- ii. One (1) freestanding sign not exceeding fifty (50) feet in height and two hundred (200) square feet may be allowed on each tenant site and be a minimum of one hundred (100) feet from any other freestanding or monument signs.
 - iii. End-cap tenants may have wall signs on three (3) building elevations. No wall signs shall be attached to building elevations adjacent to residential property. Wall signs shall not exceed fifteen (15) percent of the front façade and five (5) percent of any other façade to which it is attached. In no case shall a wall sign exceed two hundred (200) square feet. Single wall area is based on first floor square footage only. Second floor area is not used to calculate any signage allowable area.
 - iv. Internal tenants may have wall signs on two (2) building elevations. Wall signs shall not be attached to building elevations adjacent to residential property. Wall signs shall not exceed fifteen (15) percent of the front façade and five (5) percent of any other façade to which it is attached. In no case shall a wall sign exceed two hundred (200) square feet. Single wall area is based on first floor square footage only. Second floor area is not used to calculate any signage allowable area.
 1. The wall signs shall be designed and arranged in accordance with a comprehensive sign plan for the entire multitenant commercial building which has been prepared and submitted to the city by the owner and which has been approved by the city.
- (2) Buildings greater than fifty thousand (50,000) square feet:
- i. An area identification sign stating the name of the center and major tenants shall be allowed. The maximum allowable sign area for monument signs shall be as follows:
 1. One (1) monument sign not exceeding twenty (20) feet in height and one hundred (100) square feet in area.
 2. If the center has frontage on more than one (1) arterial road, business district road or higher land use classifications, one (1) monument sign may be allowed and erected at each frontage.

Total aggregate area of monument signage shall not exceed two hundred (200) square feet in area.

- ii. One (1) freestanding sign not exceeding fifty (50) feet in height and two hundred fifty (250) square feet may be allowed on each site and be a minimum of one hundred (100) feet from any other freestanding or monument sign.
- iii. End-cap tenants may have wall signs on three (3) building elevations. No wall signs shall be attached to building elevations adjacent to residential property. Wall signs shall not exceed fifteen (15) percent of the front façade and five (5) percent of any other façade to which it is attached. In no case shall a wall sign exceed two hundred (200) square feet. Single wall area is based on first floor square footage only. Second floor area is not used to calculate any signage allowable area.
- iv. Internal tenants may have wall signs [on] two (2) building elevations. Wall signs shall not be attached to building elevations adjacent to residential property. Wall signs shall not exceed fifteen (15) percent of the front façade and five (5) percent of any other façade to which it is attached. In no case shall a wall sign exceed two hundred (200) square feet. Single wall area is based on first floor square footage only. Second floor area is not used to calculate any signage allowable area.
 - 1. The wall signs shall be designed and arranged in accordance with a comprehensive sign plan for the entire multitenant commercial building which has been prepared and submitted to the city by the owner and which has been approved by the city.

(e) *Awning, canopy and projecting signs allowed in B-2, B-4, I-1, I-2, I-3, IDD and PD with commercial or industrial uses.*

(1) *Maximum sign area.*

- i. Single-story buildings. The maximum total aggregate sign area, including wall signs, for each building face shall not exceed twenty (20) percent.
- ii. Multistory buildings. The maximum total wall sign area for each building face shall not exceed twenty (20) percent of the first-floor level building face.
- iii. Aggregate sign area includes both faces of double-sided signage.

(2) *Maximum height.*

- i. Shall not extend above the roof.

(3) *Special provisions.*

- i. Permitted for each building face abutting on or facing a public street, alley, or public parking area.
- ii. Multistory buildings may also have one (1) identification sign for each wall facing or abutting on a public street or parking area.
- iii. Shall not extend into the public right-of-way or over a property line.
- iv. Projecting signs shall not project more than four (4) feet from the building façade. These signs shall be at least eight (8) feet above the grade. Maximum allowed projecting sign size is twenty (20) square feet.

(f) *Awning, canopy and projecting signs allowed in B-3 and DCD.*

(1) *Maximum sign area.*

- i. Twelve (12) square feet total area per sign face (unless otherwise stated herein or approved through certificate of appropriateness in the historic district and a variance).

(2) *Maximum height.*

- i. Second story of building (unless otherwise stated herein).

(3) *Special provisions.*

- i. No more than fifteen (15) percent of any single wall of the building may be covered by signs of any type including awning, canopy, projecting or wall signs. Single wall area is based on first floor square footage only. Second floor area is not used to calculate any signage allowable area.
- ii. A projecting sign may have two (2) faces and must project at right angles from the building façade or, if projecting from a corner, at one hundred thirty-five (135) degrees from each face of the building. A corner shall be considered the corner of a building on an intersection of two (2) public rights-of-way. The sign shall not be more than four (4) feet long from the bottom to the top (unless located on a corner of a building, then it may be up to six (6) feet long).
- iii. A corner projecting sign up to eighteen (18) square feet is permitted.
- iv. Awning, canopy and projecting signs shall not project more than four (4) feet from the building façade. These signs shall be at least eight (8) feet above the grade.
- v. Vacant buildings in the historical preservation district may have one hundred (100) percent coverage on the interior of windows. Acceptable signage is city approved artwork, public service announcements and

events, and advertising from other historical preservation district businesses.

- vi. All signs must be installed in accordance with the International Building Code and, if located in the National Commercial Historic District, obtain a certificate of appropriateness from the historic preservation commission or appropriate staff prior to submittal for a sign permit.
- vii. [*Sign limits of licensed cannabis businesses.*] Any State of Minnesota licensed cannabis business of any type is limited to two (2) signs total on the property. Signs may consist of one (1) wall sign and one (1) freestanding sign, or both may be wall signs. No other types of signs are allowed. Each individual sign face is limited to twenty-four (24) square feet. Total square footage of all sign faces shall not exceed thirty-two (32) square feet. Freestanding signs shall not exceed twenty (20) feet in height. Signs may be lighted by downcast, night sky compliant lights. No internally lighted signs shall be allowed. (Minn. Stats. § 342.64 subd. 2)

Sec. 50.0847. – Industrial districts (I-1, I-2, I-3, and PD with industrial uses)

The following subsections concern signs in the I-1 and I-2 industrial districts and industrial designed land in planned unit developments. Said signs are regulated according to the requirements set forth below:

(a) General provisions for industrial districts.

- (1) Signs shall not be located within ten (10) feet of a side or rear property line.
- (2) A product identification sign may be integrated into a permitted monument or wall sign and shall be included as part of the maximum allowable sign area. Product identification sign area shall not exceed fifteen (15) percent of a maximum allowable sign area.
- (3) A temporary banner or conventional sign structure pertaining to the lease or sale of a building or property. Such sign shall not be illuminated, shall not exceed thirty-two (32) square feet in area, or be no more than eight (8) feet in height.
- (4) A double-faced sign shall be considered one (1) sign.
- (5) One (1) freestanding sign not exceeding fifty (50) feet in height and two hundred (200) square feet in area may be allowed on each site and be a minimum of one hundred (100) feet from any monument sign on the same site.
- (6) One (1) monument sign not exceeding twenty (20) feet in height and one hundred (100) square feet in area and be a minimum of one hundred (100) feet from any other freestanding or monument sign.

- (7) Each individual lot may have two (2) individual flag, feather, or yard signs as defined in section 50.0842. One (1) additional may be added for each additional one hundred (100) feet of lot frontage over one hundred (100) feet of width. In no case shall there be more than five (5) per individual or adjacent properties under common ownership.
- (8) Signs shall not be within public right-of-way, maximum height of eight (8) feet of flag or feather, and not more than eleven (11) feet from ground to uppermost point of material or structure. Yard signs are limited to a maximum of six (6) square feet and three (3) feet in height above ground.
- (9) Banner signs advertising products or services shall be limited to ten (10) percent of any building face and to sixteen (16) square feet per banner. Banner sign square footage shall be included in the maximum wall signage allowed on any building face. In no case shall more than four (4) banner signs be placed on any one (1) building face. Banners shall be securely mounted and be free of damage or excessive weathering. Banner signs advertising special business events shall be limited to sixty (60) days per event and shall have a thirty-day period between banners for the same or like event. Single wall area is based on first floor square footage only. Second floor area is not used to calculate any signage allowable area.
- (10) Each lot may fly a maximum of three (3) noncommercial speech flags and one (1) commercial speech flag. Flagpoles that are permanently mounted in the ground or mounted on a building may not exceed seventy-five (75) feet in height. There shall be a maximum height limitation of one thousand four hundred (1,400) feet MSL in any district.

(b) *Allowable signage.*

- (1) *Single-tenant building.* On industrial property used exclusively for one (1) tenant only, signs as stipulated below or in section 50.0844 may be erected.
 - i. One (1) monument sign not exceeding fifteen (15) feet in height and one hundred (100) square feet in area, may be allowed on each site and be a minimum of one hundred (100) feet from any other freestanding or monument sign.
 - ii. Two (2) wall signs attached to only one (1) wall not to exceed fifteen (15) percent of the building façade or two hundred (200) square feet for each sign, whichever is less. Single wall area is based on first floor square footage only. Second floor area is not used to calculate any signage allowable area.
 - iii. One (1) freestanding sign not to exceed fifty (50) feet in height and two hundred (200) square feet in area may be allowed on each site and be a minimum of one hundred (100) feet from any other freestanding or monument sign.

(2) *Multitenant building.* On industrial property used for multitenant, only signs as stipulated below or in section 50.0844 may be erected.

- i. One (1) monument sign, twenty (20) feet in height and one hundred (100) square feet in area.
- ii. Individual tenants may have wall signs provided that are designed and arranged in accordance with the comprehensive sign plan for the entire multitenant building which has been prepared and submitted to the city by the owner and which has been approved by the city; further, the aggregate area of such signs shall not exceed fifteen (15) percent of the area of the wall to which they are attached or two hundred (200) square feet, whichever is less. Single wall area is based on the first floor square footage only. Second floor area is not used to calculate any signage allowable area.
- iii. One (1) freestanding sign not to exceed fifty (50) feet in height and two hundred (200) square feet in area may be allowed on each tenant site and be a minimum of one hundred (100) feet from any other freestanding or monument sign.

(c) *Projecting signs.*

(1) *Single-story buildings.*

- i. The maximum total aggregate sign area, including wall signs, for each building face shall not exceed twenty (20) percent.

(2) *Multistory buildings.*

- i. The maximum total wall sign area for each building face shall not exceed fifteen (15) percent of the first-floor level building face.
- ii. Aggregate sign area includes both faces of double-sided signage.
- iii. Maximum height: Sign shall not extend above the roof.

(3) *Special provisions.*

- i. Permitted for each building face abutting on or facing a public street, alley, or public parking area.
- ii. A minimum distance of eight (8) feet between sidewalk and the bottom of the sign is required.
- iii. Multistory buildings may also have one (1) identification sign for each wall facing or abutting on a public street or parking area.
- iv. Shall not extend into the public right-of-way or over a property line.
- v. Projecting signs limited to a maximum of twenty (20) square feet.

(d) [*Sign limits of licensed cannabis businesses.*] Any State of Minnesota licensed cannabis business of any type is limited to two (2) signs total on the property. Signs may consist of one (1) wall sign and one (1) freestanding sign, or both may be wall signs. No other types of signs are allowed. Each individual sign face is limited to twenty-four (24) square feet. Total square footage of all sign faces shall not exceed thirty-two (32) square feet. Freestanding signs shall not exceed twenty (20) feet in height. Signs may be lighted by downcast, night sky-compliant lights. No internally lighted signs shall be allowed. (Minn. Stats. § 342.64 subd. 2)

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, Van Beek, Anderson, and Mayor Murray;

And, the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced the first time on the 9th day of February, 2026

Introduced the second time on the 23rd day of February, 2026

Mayor Rich Murray

Filed and attested on the 24th day of February, 2026

Secretary of the Council

RESOLUTION 26-

Introduced by Councilor

**RESOLUTION PERMITTING PUBLICATION OF ORDINANCE SUMMARIES AMENDING
CHAPTER 5 – CANNABIS PRODUCTS, CHAPTER 12, TOBACCO, AND CHAPTER 50
ARTICLE IV, SECTION 50.0845, 50.0846, AND 50.0847**

WHEREAS, on February 23, 2026, the Albert Lea City Council held a regular city council meeting and approved amendments to Chapter 5 – Cannabis Products, Chapter 12 – Tobacco, and Chapter 50, Article IV, Sections 50.0845, 50.0846, and 50.0847

WHEREAS, the entirety of these ordinances is lengthy, and a summary of each of the ordinances shall be drafted, which will reasonably inform the public of the intent and effect of the amended ordinances.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the City Clerk is directed to publish a summary of each of the Ordinances as drafted.

Sec. 2. The summaries will reasonably inform the public of the intent and effect of Ordinances 26-150, 26-151, and 26-152.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor, and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, Van Beek, Anderson, and Mayor Murray.

And, the following voted against the same: None.

Introduced and passed the 23rd day of February, 2026

Mayor Rich Murray

Filed and attested the 24th day of May, 2025

Secretary of the Council

ORDINANCE 26-150 (SUMMARY)

THE CITY COUNCIL OF ALBERT LEA, MINNESOTA ORDAINS:

On February 23, 2026, the Albert Lea City Council held a regular city council meeting and amended Chapter 5 – Cannabis Products.

The cannabis ordinance amendments create greater alignment with alcohol licensing standards regarding approval, denial, and revocation. These changes also clarify what constitutes public health and safety under Sec. 5.001, reducing ambiguity in the current language. Additional adjustments address concerns that have emerged over time, including the length of time a business may remain non-operational when the number of registrations is capped. The ordinance also clarifies that no “waiting list” exists; if an application is submitted when no registrations are available, it becomes void after 30 days. Additionally, the number of cannabis registrations has been increased from two (2) to four (4).

The ordinance was adopted by the City Council of the City of Albert Lea on the 23rd day of February 2026.

A complete copy of this Ordinance is available for inspection and copying during regular business hours at the Albert Lea City Hall located at 221 East Clark Street, Albert Lea, MN 56007; or for a mailed or emailed copy, call the City Clerk at (507) 377-4335.

/s/ Daphney Maras, City Clerk

ORDINANCE 25-151 (SUMMARY)

THE CITY COUNCIL OF ALBERT LEA, MINNESOTA ORDAINS:

On February 23, 2026, the Albert Lea City Council held a regular city council meeting and amended Chapter 12, Article XII – Tobacco.

Changes to the tobacco ordinance address longstanding issues as they relate to holding multiple licenses. Unlike the restrictions for off-sale alcohol, tobacco store owners could hold multiple licenses, reducing competition. This change corrects that inconsistency. In addition, several administrative elements required for alcohol and cannabis registrations are being incorporated into the tobacco licensing process, following the Department of Revenue's recommendations.

The ordinance was adopted by the City Council of the City of Albert Lea on the 23rd day of February 2026.

A complete copy of this Ordinance is available for inspection and copying during regular business hours at the Albert Lea City Hall located at 221 East Clark Street, Albert Lea, MN 56007; or for a mailed or emailed copy, call the City Clerk at (507) 377-4335.

/s/ Daphney Maras, City Clerk

ORDINANCE 25-152 (SUMMARY)

THE CITY COUNCIL OF ALBERT LEA, MINNESOTA ORDAINS:

On February 23, 2026, the Albert Lea City Council held a regular city council meeting and amended Chapter 50, Article IV, Sections 50.0845, 50.0846, and 50.0847.

After the comprehensive overhaul of the sign ordinance in May 2024, staff have continued to identify adjustments that further simplify the ordinance and clarify its language for both property owners and developers.

This ordinance amendment works to correct the site triangle setback in section 50.0845 residential districts, which should be 25 ft, not 20 ft. The amendment also removes the limit on the number of wall signs and instead regulates with a maximum of 200 square feet in Section 50.0846 commercial districts and Section 50.0847 industrial districts.

The Planning Commission held a public hearing on February 3, 2026, regarding these amendments.

The ordinance was adopted by the City Council of the City of Albert Lea on the 23rd day of February 2026.

A complete copy of this Ordinance is available for inspection and copying during regular business hours at the Albert Lea City Hall located at 221 East Clark Street, Albert Lea, MN 56007; or for a mailed or emailed copy, call the City Clerk at (507) 377-4335.

/s/ Daphney Maras, City Clerk

RESOLUTION 26-

Introduced by Councilor

RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS FOR THE 2026
NEIGHBORHOOD IMPROVEMENT PROJECT - JOB 2601

WHEREAS, Resolution 26-12 for the City Council adopted the 26th day of January 2026 fixed a date for a public hearing for the 2026 Neighborhood Improvement Project Job 2601. The streets are as follows:

James Avenue – 7th Street to 2nd Street
Frank Avenue – 7th Street to Front Street
St. Joseph Avenue – 7th Street to 4th Street
Water Street – 1st Avenue to West Avenue
Ermina Avenue – W. Main Street frontage road to Fountain Street
Oak Lane – Ermina Avenue to Adams Avenue
Adams Avenue – W. Main Street frontage road to Clark Street
Euclid Avenue – W. Main Street frontage road to Clark Street
William Street – Euclid Avenue to St. Mary Avenue
Bancroft Drive – Greenwood Drive to Lakewood Avenue
Michael Place – Bancroft Drive to the cul-de-sac
Lakewood Avenue – 141 ft south of Bancroft Drive to the cul-de-sac
Green Lea Lane – Greenwood Drive to Lakewood Avenue

WHEREAS, this project will include but not be limited to mill & overlay, curb & gutter replacement, sidewalk replacement, and manhole repairs; and

WHEREAS, ten days' mailed notice and two weeks published notice of the hearing was given, and the hearing was held on the 23rd day of February 2026, at which time all persons desiring to be heard were given an opportunity to be heard thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.

Sec. 2. That such improvement is hereby ordered as proposed in the council resolution adopted the 23rd day of February, 2026.

Sec. 3. That the City Engineer is hereby designated as the engineer for this improvement and is directed to prepare final plans and specifications for said improvements.

Sec. 4. That the City Council declares its official intent to reimburse itself for the costs of the improvement from the proceeds of the ImprovementImprovementthetax-exempt bonds.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, Van Beek, Anderson and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 23rd day of February, 2026

Mayor Rich Murray

Filed and attested this 24th day of February, 2026

Secretary of the Council

PROJECT NO 2601
 2026 Neighborhood Improvement Project
 REPORT OF THE CITY ENGINEER
 CITY OF ALBERT LEA, MINNESOTA 56007

After analysis of the proposed improvement(s) listed below, I consider it (them):

- Not feasible for the reasons stated.
- The improvement is necessary, cost effective, and feasible. The improvement(s) should be made as here proposed.

<u>TYPE OF IMPROVEMENT</u>	<u>LOCATION</u>	<u>ESTIMATED COST</u>
2026 Mill, Overlay, Curb & Gutter & Sidewalk Replacement	Various (See list below)	\$1,686,631.82

The cost breakdown is as follows:

Total Estimated Costs:	\$1,686,631.82
Sanitary Sewer Funds:	\$104,548.00
Levy Amt for 429 Process:	\$1,582,083.82
Special Assessments:	\$776,136.75 (49.1%)
Bonding:	\$805,947.07 (50.9%)

Neighborhood Improvement Overlay and Curb & Gutter Replacement

This portion of the project involves the bituminous overlay of residential streets in various areas of the City. The streets are as follows:

James Avenue – 7th Street to 2nd Street
Frank Avenue – 7th Street to Front Street
St Joseph Avenue – 7th Street to 4th Street
Water Street – 1st Avenue to West Avenue
Ermina Avenue – W. Main Street frontage road to Fountain Street
Oak Lane – Ermina Avenue to Adams Avenue
Adams Avenue – W. Main Street frontage road to Clark Street
Euclid Avenue – W. Main Street frontage road to Clark Street
William Street – Euclid Avenue to St Mary Avenue
Bancroft Drive – Greenwood Drive to Lakewood Drive
Michael Place – Bancroft Drive to the cul-de-sac
Lakewood Avenue – 141’ south of Bancroft Drive to the cul-de-sac
Green Lea Lane – Greenwood Drive to Lakewood Drive

The project will involve milling the existing bituminous street surfacing for a 6-foot width along each concrete gutter line so the new bituminous layer will match with the level of the concrete gutter. A 2-inch thick layer of bituminous will be laid over the entire width of the street. The project would also involve replacing sections of curb & gutter that have settled and are causing drainage issues.

Existing sidewalk will be replaced where it is damaged or uneven and causing a tripping hazard. Additionally, all of the sidewalk pedestrian ramps will be replaced to bring them into compliance with current ADA standards. Per the assessment policy, 25% of the costs to replace damaged or displaced sidewalk will be assessed to the abutting properties. No new sidewalk is proposed to be installed as part of this project.

The City costs are for side yard credits, work in the intersections, and for work along City-owned property. The sanitary sewer costs are for repairs to manholes that will be completed as part of this project and done prior to placement of the overlay.

The average age of these streets is 46 years old. Most of the streets were overlaid between 2000 and 2003 except for James Ave, Frank Ave, and St. Joseph Ave which were reconstructed in that same timeframe. While these three streets are newer, they have deteriorated to the point where an overlay would be beneficial. A summary of these streets and ages is attached. Typically, Engineering has tried to extend the life of the roadways by performing an overlay between year 20 and 30 and every 15 to 25 years thereafter. The goal is to extend the life of the roadway to approximately a 75 year life. This is the estimated life of the underground utilities.

The total centerline footage of the project is approximately 15,887 linear feet (3.01 miles). Other recent Neighborhood Improvement Project overlay areas had total centerline footages of 11,121 ft in 2025; 11,561 ft in 2021, 15,363 ft in 2020; and 14,914 ft in 2018.

Complete Streets Review

All streets in the project area were evaluated for complete streets improvements such as additional sidewalk, bike lanes, shared user paths, etc.

All streets in the project are low speed, low volume residential roads and are able to adequately and safely accommodate both vehicular and pedestrian traffic. Engineering does not feel these neighborhoods would benefit from the addition of new sidewalk and are not proposing any complete streets improvements for these streets.

Assessments

There are 366 properties to be assessed as part of this project. The assessments depend on the width of the roadway and range between \$24.15 per foot to \$33.21 per foot. The assessment breakdown is as follows:

Average Assessment:	\$2,120.59
Median Assessment:	\$1,900.34
Lowest Assessment:	\$415.00
Highest Assessment:	\$17,529.60

Following the Assessment Policy, the assessments will be over five, ten, or fifteen years depending on the assessment amount. The interest rate will be based on bonding in 2026.

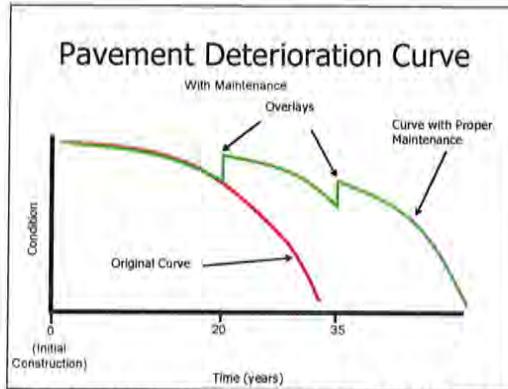
Pavement Management Program

The Engineering Department has put together a Pavement Management Program in order to better target which streets are due for routine maintenance, overlays, or complete replacement. The goal of this program is to delay progressive failures and reduce the need for service activities and routine maintenance by implementing a schedule of preventative maintenance. Put simply, a preventative maintenance program seeks to “do the right treatment at the right time.” In the past, a corrective maintenance plan was used where street failures were fixed as they arose. Since activities associated with corrective maintenance are generally considered more extensive, preventative maintenance plans have been shown to be much more cost-effective.

There are a number of treatments that will be used with this program. They are as follows:

1. Do nothing: If a street is already in very poor condition, the best solution may be to put off any action for a number of years until a complete reconstruction is warranted.
2. Patch: Lasts 1 year; adds no structural capacity.
3. Crack Seal: Used to stop a crack from spreading and for preventing water from seeping into the crack.
4. Chip Seal: Lasts 5 years; adds no structural capacity.
5. Overlay: Lasts 10+ years; increases structural capacity.
6. Reconstruct: The design life for the City’s water and sewer lines is 75 years. As such, when a street reconstruction is warranted, the City will attempt to coincide it with this 75 year mark for the sewer and water.

The following figure shows how the life of a pavement can be extended through the use of preventive maintenance.



The following table shows the schedule recommended by Mn/DOT for low volume bituminous roads.

Pavement Age	Treatment
0	Initial Construction
6	Route & Seal Cracks
10	Chip Seal
20	Overlay
23	Route & Seal Cracks
27	Chip Seal
35	Overlay
38	Route & Seal Cracks
43	Chip Seal
50	End of Analysis Period

The average age of these streets to be overlaid is 46 years old. Most were last overlaid in 2001 or 2002. Many of these streets are showing signs of aging and are at the point where an overlay will benefit them the most. If the City were to put off maintenance on these streets for much longer, the cracks that are there now will have grown, and new cracks will have formed. These new and larger cracks would reflect through the overlay much sooner than if the overlay were installed as proposed in this report.

If the Council approves moving forward with the project, the proposed timeline is as follows:

Council Accepts Feasibility Study	January 26, 2026
Council Calls Public Improvement Hearing	January 26, 2026
Neighborhood Informational Presentation	February 10, 2026 (Tentative)
Public Improvement Hearing & Order Preparation of Plans	February 23, 2026
Resolution Approving Plans & Authorizing Advertisement for Bid	March 9, 2026
Start Advertisement	March 14, 2026
Open Bids	April 7, 2026
Council Awards Bid	April 13, 2026
Earliest Start Date	May 15, 2026
Completion Date:	August 28, 2026

Also attached to this Feasibility Report is a listing of the streets with their paving width and assessment rate listed, a listing of the age of the streets, maps showing the project areas, the engineer's estimate and the individual parcel assessment list (366 parcels).

Steven Jahnke, PE
City Engineer and
Director of Public Works

January 20, 2026



Figure 1 - James Ave: Transverse Cracking



Figure 2 - St Joseph Avenue: Transverse & Longitudinal Cracking



Figure 3 - Euclid Avenue: Deteriorated Pavement

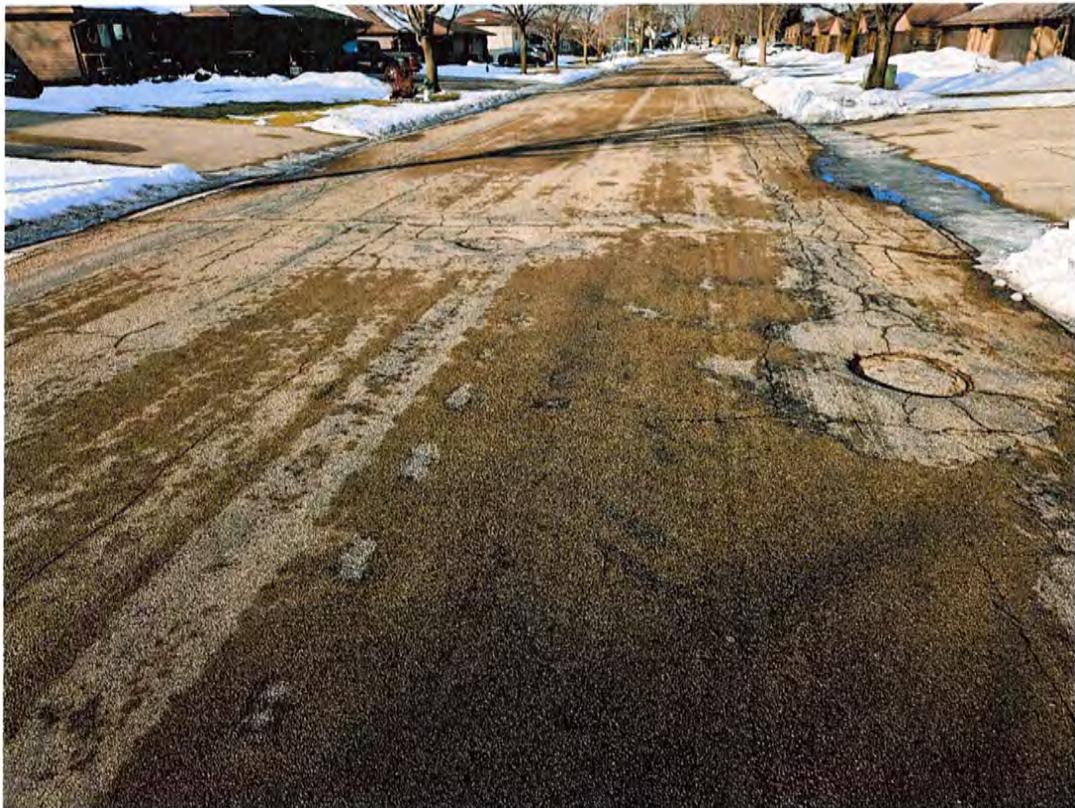


Figure 4 - Lakewood Avenue: Alligator Cracking

**2026 Neighborhood Improvement Project
Street Pavement Widths, Assessment Rates, & Ages**

Street	From	To	Actual Pavement Width	Assessed Pavement Width	Assessment Rate	Year Paved	Age Pavement	Year Overlay	Age Overlay
James Avenue	7th	6th	28.7	28.7	\$ 32.99	2003	23		
James Avenue	6th	5th	28.7	28.7	\$ 32.99	2003	23		
James Avenue	5th	4th	28.7	28.7	\$ 32.99	2003	23		
James Avenue	4th	3rd	28.7	28.7	\$ 32.99	2003	23		
James Avenue	3rd	2nd	28.7	28.7	\$ 32.99	2003	23		
Frank Avenue	7th	6th	33.7	29+	\$ 33.20	2002	24		
Frank Avenue	6th	5th	33.7	29+	\$ 33.20	2002	24		
Frank Avenue	5th	4th	33.7	29+	\$ 33.20	2002	24		
Frank Avenue	4th	3rd	33.7	29+	\$ 33.20	2002	24		
Frank Avenue	3rd	2nd	33.7	29+	\$ 33.20	2002	24		
Frank Avenue	2nd	James	33.7	29+	\$ 33.20	2002	24		
Frank Avenue	James	Front	40.7	29+	\$ 33.20	1975	51	2002	24
St. Joseph Avenue	7th	6th	28.7	28.7	\$ 32.99	2003	23		
St. Joseph Avenue	6th	5th	28.7	28.7	\$ 32.99	2003	23		
St. Joseph Avenue	5th	4th	28.7	28.7	\$ 32.99	1959	67	1987	39
Water Street	1st	RR	26.7	26.8	\$ 31.49	1957	69	2002	24
Water Street	RR	Ermina	26.7	26.8	\$ 31.49	1957	69	2002	24
Water Street	Ermina	West	31.7	29+	\$ 33.20	1967	59	2002	24
Ermina Avenue	Main	Oak	26.6	26.8	\$ 31.49	1959	67	2002	24
Ermina Avenue	Oak	Clark	26.6	26.8	\$ 31.49	1959	67	2002	24
Ermina Avenue	Clark	Water	26.6	26.8	\$ 31.49	1959	67	2002	24
Ermina Avenue	Water	Fountain	26.6	26.8	\$ 31.49	1967	59	2002	24
Oak Lane	Ermina	Adams	16.7	16.7	\$ 24.15	1959	67	2002	24
Adams Avenue	Main	William	26.6	26.8	\$ 31.49	1959	67	2002	24
Adams Avenue	William	Oak	26.6	26.8	\$ 31.49	1959	67	2002	24
Adams Avenue	Oak	Clark	26.6	26.8	\$ 31.49	1959	67	2002	24
Euclid Avenue	Main	William	29.2	29+	\$ 33.20	1960	66	2002	24
Euclid Avenue	William	Clark	27	26.8	\$ 31.49	1960	66	2002	24
William Street	Euclid	St Mary	50.3	29+	\$ 33.20	1975	51	2002	24
Bancroft Drive	Greenwood	Michael	28.7	28.7	\$ 32.99	1979	47	2002	24
Bancroft Drive	Michael	Lakewood	28.7	28.7	\$ 32.99	1979	47	2002	24
Michael Place	Bancroft	End	28.7	28.7	\$ 32.99	1979	47	2002	24
Lakewood Avenue	End	Bancroft	28.7	28.7	\$ 32.99	1979	47	2001	25
Lakewood Avenue	Bancroft	Green Lea	28.7	28.7	\$ 32.99	1979	47	2001	25
Lakewood Avenue	Green Lea	End	28.7	28.7	\$ 32.99	1979	47	2001	25
Green Lea Lane	Greenwood	Lakewood	28.7	28.7	\$ 32.99	1979	47	2001	25

Average Age: 46

25

Engineer's Estimate
2026 Neighborhood Improvement Project
Job No. 2601
January 13, 2026

Mn/DOT Spec No.	Item	Estimated Quantity		Estimated Unit Cost	Estimated Total Cost
2021.501	Mobilization	1	L. Sum	\$ 80,000.00	\$ 80,000.00
2104.502	Remove MH Casting	52	Each	\$ 300.00	\$ 15,600.00
2104.502	Remove CB Casting	18	Each	\$ 300.00	\$ 5,400.00
2104.502	Salvage & Reinstall Casting	5	Each	\$ 350.00	\$ 1,750.00
2104.503	Remove Curb & Gutter	3,057	LF	\$ 10.00	\$ 30,570.00
2104.518	Remove Concrete Walks & Drives	11,904	SF	\$ 3.00	\$ 35,712.00
2231.604	Bituminous Street Patch	500	SF	\$ 5.00	\$ 2,500.00
2232.504	Edge Mill Bituminous Surface (0" to 2")	21,182	SY	\$ 4.00	\$ 84,728.00
2357.506	Bituminous Material for Tack Coat	5,367	Gal	\$ 2.00	\$ 10,734.00
2360.509	Type SP 9.5 Wearing Course Mixture (2, B)	5,904	Tons	\$ 100.00	\$ 590,400.00
2504.602	Adjust Water Valve	57	Each	\$ 250.00	\$ 14,250.00
2506.502	MH Casting Assemblies	52	Each	\$ 1,200.00	\$ 62,400.00
2506.502	CB Casting Assemblies	18	Each	\$ 1,200.00	\$ 21,600.00
2506.602	Adjust Frame & Ring Casting	31	Each	\$ 250.00	\$ 7,750.00
2521.518	4" Concrete Walk	6,443	SF	\$ 9.00	\$ 57,987.00
2521.518	6" Concrete Walk or Drive	5,461	SF	\$ 12.00	\$ 65,532.00
2531.503	Concrete Curb & Gutter Design B-618 < 20 LF	142	LF	\$ 42.00	\$ 5,964.00
2531.503	Concrete Curb & Gutter Design B-618 > 20 LF	866	LF	\$ 32.00	\$ 27,712.00
2531.503	Concrete Curb & Gutter Design B-624 < 20 LF	199	LF	\$ 45.00	\$ 8,955.00
2531.503	Concrete Curb & Gutter Design B-624 > 20 LF	1,850	LF	\$ 35.00	\$ 64,750.00
2531.618	Truncated Domes	602	SF	\$ 80.00	\$ 48,160.00
2563.601	Traffic Control	1	L. Sum	\$ 15,000.00	\$ 15,000.00
2573.502	Storm Drain Inlet Protection	86	Each	\$ 300.00	\$ 25,800.00
2574.507	Common Topsoil Borrow	500	CY	\$ 35.00	\$ 17,500.00
2575.504	Sodding Type Lawn	3,397	SY	\$ 25.00	\$ 84,925.00
2582.503	4" Solid Line Multi-Component - White	2,275	LF	\$ 2.00	\$ 4,550.00
2582.503	4" Broken Line Multi-Component - Yellow	660	LF	\$ 2.00	\$ 1,320.00
City Spec	MH & CB Repair	42	Each	\$ 900.00	\$ 37,800.00

Subtotal: \$ 1,429,349.00
8% Engineering: \$ 114,347.92
10% Contingency: \$ 142,934.90

Total 2025 Neighborhood Improvement Project: \$ 1,686,631.82

**Preliminary Assessments
2026 Neighborhood Improvement Project
Job No. 2601
January 13, 2026**

Pavement Width	16.7	26.8	27.7	28.7	29+
Assessment Rate	\$ 24.15	\$ 31.49	\$ 32.23	\$ 32.99	\$ 33.20
Side Credit Rate	\$ 8.45	\$ 11.02	\$ 11.28	\$ 11.55	\$ 11.62

Sidewalk Replacement	
Assessment Rate/SF:	\$ 3.54
Side Credit Rate:	\$ 1.24

Roll No.	Owner	Property Address	Owner Address	Owner City, State Zip	Parcel No.	Front Feet	Street Pave Width	Side Feet	Side Street Pave Width	Side Credit Feet	Front Feet Rate	Side Feet Rate	Assessment	Side Credit Rate	Side Yard Credit	Sidewalk Replacement				Total Preliminary Assessment
																Sidewalk Repl SF	Sidewalk Repl Assessment	Sidewalk Corner Lot Credit SF	Sidewalk Corner Lot Credit	
1	GILBERTSON,CHRISTOPHER T	1216 JAMES AVE	1216 JAMES AVE	ALBERT LEA, MN 56007	340362600	74.19	28.7				\$ 32.99		\$ 2,447.53			25.00	\$ 88.50			\$ 2,536.03
2	OLIVERO,R JAMES &, PAMELA S OLIVERO	900 JAMES AVE	900 JAMES AVE	ALBERT LEA, MN 56007	340330950	44.00	28.7				\$ 32.99		\$ 1,451.56							\$ 1,451.56
3	CHARLSON,CHRISTOPHER A	902 JAMES AVE	1603 ACADEMY AVE	ALBERT LEA, MN 56007	340330970	44.00	28.7				\$ 32.99		\$ 1,451.56							\$ 1,451.56
4	CHARLSON,CHRISTOPHER A	904 JAMES AVE	1603 ACADEMY AVE	ALBERT LEA, MN 56007	340330980	44.00	28.7				\$ 32.99		\$ 1,451.56							\$ 1,451.56
5	BUSALL,NICHOLAS	910 JAMES AVE	910 JAMES AVE	ALBERT LEA, MN 56007	340330990	65.57	28.7				\$ 32.99		\$ 2,163.15			25.00	\$ 88.50			\$ 2,251.65
6	JONES,IRENE K TRUST	914 JAMES AVE	300 N CENTRAL AVE	HOLLANDALE, MN 56045	340331000	56.00	28.7				\$ 32.99		\$ 1,847.44							\$ 1,847.44
7	TUBBS,FRANK	810 JAMES AVE	810 JAMES AVE	ALBERT LEA, MN 56007	340331200	66.05	28.7				\$ 32.99		\$ 2,178.82							\$ 2,178.82
8	FLATLANDHERR LLC, ATTN: JOSEPH LANDHERR	806 JAMES AVE	107 2ND ST SE	ROSE CREEK, MN 55970	340331210	66.00	28.7				\$ 32.99		\$ 2,177.34			75.00	\$ 265.50			\$ 2,442.84
9	301R LLC	224 2ND ST E	PO BOX 746	ROUNDUP, MT 59072	340331220			66.00	28.7	66.00	\$ 32.99		\$ 2,177.34	\$ 11.55	\$ (762.30)					\$ 1,415.04
10	VICK,GREGORY J &, DEBRA A VICK	814 JAMES AVE	814 JAMES AVE	ALBERT LEA, MN 56007	340331240	49.50	28.7				\$ 32.99		\$ 1,633.01							\$ 1,633.01
11	SANDEN,TRAVIS R	822 JAMES AVE	822 JAMES AVE	ALBERT LEA, MN 56007	340331250	44.00	28.7				\$ 32.99		\$ 1,451.56							\$ 1,451.56
12	STOLAAS,SCOTT A &, TAMMY L STOLAAS	818 JAMES AVE	818 JAMES AVE	ALBERT LEA, MN 56007	340331260	49.54	28.7				\$ 32.99		\$ 1,634.32							\$ 1,634.32
13	WE BUY HOUSES SOUTHERN MN LLC	225 3RD ST 3	14657 POPE LN	WATERVILLE, MN 56096	340331270	55.00	28.7				\$ 32.99		\$ 1,814.45			25.00	\$ 88.50			\$ 1,902.95
14	GARCIA,YESSICA	300 2ND ST E	300 2ND ST E	ALBERT LEA, MN 56007	340331950			99.18	28.7	99.18	\$ 32.99		\$ 3,271.95	\$ 11.55	\$ (1,145.53)					\$ 2,126.42
15	CANTU,JAIME R &, HOLLY S MYERS	809 JAMES AVE	809 JAMES AVE	ALBERT LEA, MN 56007	340331960	99.18	28.7				\$ 32.99		\$ 3,271.95			75.00	\$ 265.50			\$ 3,537.45
16	CARSTENS,MICHAEL A &, ANGELA J CARSTENS	305 3RD ST E	2016 6TH AVE NE	AUSTIN, MN 55912	340332220			150.00	28.7	150.00	\$ 32.99		\$ 4,948.50	\$ 11.55	\$ (1,732.50)					\$ 3,216.00
17	SAUER,BRUCE W &, BARBARA H SAUER	913 JAMES AVE	913 JAMES AVE	ALBERT LEA, MN 56007	340332370	110.00	28.7				\$ 32.99		\$ 3,628.90			175.00	\$ 619.50			\$ 4,248.40
18	ADAMS,RONALD J &, PAULA ANN ADAMS	302 3RD ST E	302 3RD ST E	ALBERT LEA, MN 56007	340332380			131.83	28.7	131.83	\$ 32.99		\$ 4,349.07	\$ 11.55	\$ (1,522.64)	25.00	\$ 88.50	25.00	\$ (31.00)	\$ 2,883.93
19	LANTIS HOLDINGS LLC	125 NEWTON AVE S	125 NEWTON AVE S	ALBERT LEA, MN 56007	340332650	44.00	28.7				\$ 32.99		\$ 1,451.56			50.00	\$ 177.00			\$ 1,628.56
20	MANDSAGER,CRAIG MONRAD	915 JAMES AVE	915 JAMES AVE	ALBERT LEA, MN 56007	340332660	40.10	28.7				\$ 32.99		\$ 1,322.90							\$ 1,322.90
21	CASTANON,ALEJANDRO &, SHELBY ARIAS CASTANON	1036 JAMES AVE	1036 JAMES AVE	ALBERT LEA, MN 56007	340350640	51.60	28.7				\$ 32.99		\$ 1,702.28			25.00	\$ 88.50			\$ 1,790.78
22	HOUSE,MICHAEL J SELTUN &, LINDA J HOUSE	1020 JAMES AVE	1020 JAMES AVE	ALBERT LEA, MN 56007	340350650	50.00	28.7				\$ 32.99		\$ 1,649.50			25.00	\$ 88.50			\$ 1,738.00
23	HERRERA,JORGE LUIS &, NORMA ANGELICA DE HERREA	1018 JAMES AVE	1018 JAMES AVE	ALBERT LEA, MN 56007	340350660	50.00	28.7				\$ 32.99		\$ 1,649.50							\$ 1,649.50
24	IBARRA,NANCY JUDITH RIVERA	1016 JAMES AVE	1016 JAMES AVE	ALBERT LEA, MN 56007	340350670	50.00	28.7				\$ 32.99		\$ 1,649.50			25.00	\$ 88.50			\$ 1,738.00
25	NGUYEN,HAU	1014 JAMES AVE	15868 CINNAMON WAY	ROSEMOUNT, MN 55068	340350680	50.00	28.7				\$ 32.99		\$ 1,649.50							\$ 1,649.50
26	TER,PAUL	1012 JAMES AVE	237 S PEARL ST	ALBERT LEA, MN 56007	340350690	50.00	28.7				\$ 32.99		\$ 1,649.50							\$ 1,649.50
27	TUFTE,TRISTAN A &, KELSEA A PETERSON	1010 JAMES AVE	1010 JAMES AVE	ALBERT LEA, MN 56007	340350700	50.00	28.7				\$ 32.99		\$ 1,649.50							\$ 1,649.50
28	OYER,TRAVIS M	1008 JAMES AVE	1008 JAMES AVE	ALBERT LEA, MN 56007	340350710	50.00	28.7				\$ 32.99		\$ 1,649.50							\$ 1,649.50
29	EVANGELISTA,LEONEL GRANDE &, MARISSA LOPEZ LAZARO	1002 JAMES AVE	1002 JAMES AVE	ALBERT LEA, MN 56007	340350720	62.00	28.7				\$ 32.99		\$ 2,045.38							\$ 2,045.38
30	NGUYEN,HAU &, KIET NGUYEN	1001 JAMES AVE	15868 CINNAMON WAY	ROSEMOUNT, MN 55068	340360060	69.45	28.7				\$ 32.99		\$ 2,291.16			60.00	\$ 212.40			\$ 2,503.56
31	CORTINAS,MICHELLE R	1005 JAMES AVE	1005 JAMES AVE	ALBERT LEA, MN 56007	340360070	63.00	28.7				\$ 32.99		\$ 2,078.37			65.00	\$ 230.10			\$ 2,308.47
32	AMUNDSON,JUDY M	1009 JAMES AVE	1009 JAMES AVE	ALBERT LEA, MN 56007	340360080	66.23	28.7				\$ 32.99		\$ 2,184.93							\$ 2,184.93
33	ALLIED HEALTH CARE PRO SVC CO, C/O VICTORIA MCGILL	1013 JAMES AVE	1321 FRANK HALL DR	ALBERT LEA, MN 56007	340360090	66.23	28.7				\$ 32.99		\$ 2,184.93							\$ 2,184.93
34	JOHNSON,TERRY	1017 JAMES AVE	1213 FAIRLANE TER	ALBERT LEA, MN 56007	340360100	49.50	28.7				\$ 32.99		\$ 1,633.01							\$ 1,633.01
35	DELOSSANTOS,SUSIE	1019 JAMES AVE	1019 JAMES AVE	ALBERT LEA, MN 56007	340360110	49.73	28.7				\$ 32.99		\$ 1,640.59							\$ 1,640.59
36	DELOSSANTOS,SUSSIE V	1021 JAMES AVE	1019 JAMES AVE	ALBERT LEA, MN 56007	340360120	49.50	28.7				\$ 32.99		\$ 1,633.01			75.00	\$ 265.50			\$ 1,898.51
37	TUTTLE ENTERPRISES LLC	1025 & 1027 JAMES AVE	415 COMMERCIAL ST	ALBERT LEA, MN 56007	340360130	49.94	28.7				\$ 32.99		\$ 1,647.52							\$ 1,647.52
38	ESPE,MARVIN &, TRENA MAY ESPE	302 E 5TH ST	302 E 5TH ST	ALBERT LEA, MN 56007	340362130			131.83	28.7	131.83	\$ 32.99		\$ 4,349.07	\$ 11.55	\$ (1,522.64)	100.00	\$ 354.00	100.00	\$ (124.00)	\$ 3,056.43
39	WOOD,CLIFFARD G	1119 JAMES AVENUE	1119 JAMES AVENUE	ALBERT LEA, MN 56007	340362140			66.40	28.7	66.40	\$ 32.99		\$ 2,190.54	\$ 11.55	\$ (766.92)					\$ 1,423.62
40	KURTH,STEVEN L &, LESLIE M KURTH	1115 JAMES AVE	610 PARK AVE W	ALBERT LEA, MN 56007	340362150	65.43	28.7				\$ 32.99		\$ 2,158.54							\$ 2,158.54
41	TORREZ,JUAN JOSE SR &, RACHEL G TORREZ	1226 JAMES AVE	1226 JAMES AVE	ALBERT LEA, MN 56007	340362560	56.00	28.7				\$ 32.99		\$ 1,847.44			25.00	\$ 88.50			\$ 1,935.94
42	LOGE,VIRGIL & MARDELLE O TRUST	211 7TH ST E	211 7TH ST E	ALBERT LEA, MN 56007	340362570	75.22	28.7				\$ 32.99		\$ 2,481.51							\$ 2,481.51
43	ATTIG,MARK A	1224 JAMES AVE	7308 181ST ST	ALBERT LEA, MN 56007	340362590	66.19	28.7				\$ 32.99		\$ 2,183.61							\$ 2,183.61
44	KIRK EUGENE GREV IRR TR, C/O ROGER MATHWIG	1206 JAMES AVE	2004 PLYMOUTH RD, APT 221	MINNETONKA, MN 55305	340362610	58.19	28.7				\$ 32.99		\$ 1,919.69							\$ 1,919.69
45	LANTIS HOLDINGS LLC	1202 JAMES AVE	125 NEWTON AVE S	ALBERT LEA, MN 56007	340362620	66.19	28.7				\$ 32.99		\$ 2,183.61							\$ 2,183.61
46	TELLES,TONYA LEE	1200 JAMES AVE	1200 JAMES AVE	ALBERT LEA, MN 56007	340390080	47.15	28.7				\$ 32.99		\$ 1,555.48							\$ 1,555.48
47	SPRAGUE,DOUGLAS E REVOC TRUST	1114 JAMES AVE	1712 1/2 SE MARSHALL ST	ALBERT LEA, MN 56007	340390100	70.79	28.7				\$ 32.99		\$ 2,335.36							\$ 2,335.36
48	GONZALEZ,DANIEL K	1108 JAMES AVE	1108 JAMES AVE	ALBERT LEA, MN 56007	340390110	78.30	28.7				\$ 32.99		\$ 2,583.12							\$ 2,583.12
49	JOHNSON,ROBERT H &, JOLYNN S JOHNSON	1104 JAMES AVE	1104 JAMES AVE	ALBERT LEA, MN 56007	340390120	63.15	28.7				\$ 32.99		\$ 2,083.32							\$ 2,083.32
50	HOLCOMB,LAWRENCE W &, ROSANNE M HOLCOMB	1102 JAMES AVE	1106 CEDAR AVE	ALBERT LEA, MN 56007	340390130	47.15	28.7				\$ 32.99		\$ 1,555.48							\$ 1,555.48
51	ABREGO,SANDRA K	302 6TH ST E	302 6TH ST E	ALBERT LEA, MN 56007	340410020	50.00	28.7				\$ 32.99		\$ 1,649.50			75.00	\$ 265.50			\$ 1,915.00
52	NYUNT,NGWE	1205 JAMES AVENUE	1205 JAMES AVENUE	ALBERT LEA, MN 56007	340410030	50.00	28.7				\$ 32.99		\$ 1,649.50							\$ 1,649.50
53	HUBBARD,DEANDRE M	1209 JAMES AVE	1209 JAMES AVE	ALBERT LEA, MN 56007	340410040	49.00	28.7				\$ 32.99		\$ 1,616.51							\$ 1,616.51
54	ROGERS,NANCY KAY &, CLINTON L ROGERS	1211 JAMES AVENUE	1211 JAMES AVENUE	ALBERT LEA, MN 56007	340410060	49.00	28.7				\$ 32.99		\$ 1,616.51							\$ 1,616.51
55	ATTIG,MARK	1215 JAMES AVE	7308 181ST ST	ALBERT LEA, MN 56007	340410070	49.00	28.7				\$ 32.99		\$ 1,616.51							\$ 1,616.51
56	RUBLE,ROBERT DOUGLAS	1221 JAMES AVE	51718 170TH ST	AUSTIN, MN 55912	340410080	49.00	28.7				\$ 32.99		\$ 1,616.51			50.00	\$ 177.00			\$ 1,793.51
57	THIELE,LOIS A	1223 JAMES AVE	1223 JAMES AVE	ALBERT LEA, MN 56007	340410090	49.00	28.7				\$ 32.99		\$ 1,616.51			65.00	\$ 230.10			\$ 1,846.61
58	MENDEZ,JAQUELIN	301 7TH ST E	301 7TH ST E	ALBERT LEA, MN 56007	340410100	52.52	28.7				\$ 32.99		\$ 1,732.63			25.00	\$ 88.50			\$ 1,821.13
59	ALBERT LEA CHURCH OF CHRIST	919 JAMES AVE	919 JAMES AVE	ALBERT LEA, MN 56007	346330201			138.70	28.7	138.70	\$ 32.99		\$ 4,575.71	\$ 11.55	\$ (1,601.99)					\$ 2,973.72

Roll No.	Owner	Property Address	Owner Address	Owner City, State Zip	Parcel No.	Front Feet	Street Pavement Width	Side Feet	Side Street Pavement Width	Side Credit Feet	Front Feet Rate	Side Feet Rate	Assessment	Side Credit Rate	Side Yard Credit	Sidewalk Replacement				Total Preliminary Assessment
																Sidewalk Repl SF	Sidewalk Repl Assessment	Sidewalk Corner Lot Credit SF	Sidewalk Corner Lot Credit	
130	KARLINE,BRITTANY	606 4TH ST E	606 4TH ST E	ALBERT LEA, MN 56007	340361100			132.23	28.7				\$ 4,362.27	\$ 11.55	\$ (1,527.26)					\$ 2,835.01
131	LARSON,PATRICIA &, RODNEY LARSON	1007 ST JOSEPH AVE	1007 ST JOSEPH AVE	ALBERT LEA, MN 56007	340361110	49.50	28.7				\$ 32.99		\$ 1,633.01			50.00	\$ 177.00			\$ 1,810.01
132	REYES,ADRIANA	1009 ST JOSEPH AVE	1009 ST JOSEPH AVE	ALBERT LEA, MN 56007	340361120	49.61	28.7				\$ 32.99		\$ 1,636.63			25.00	\$ 88.50			\$ 1,725.13
133	YOUNG,JEREMY A & LAURA L	1013 ST JOSEPH AVE	1013 ST JOSEPH AVE	ALBERT LEA, MN 56007	340361130	49.61	28.7				\$ 32.99		\$ 1,636.63							\$ 1,636.63
134	BROWN,DOUGLAS ALLEN &, MICHAELA TEWS	601 5TH ST E	1113 SHORE ACRES DRIVE	ALBERT LEA, MN 56007	340361150			132.23	28.7	132.23	\$ 32.99	\$ 32.99	\$ 4,362.27	\$ 11.55	\$ (1,527.26)	450.00	\$ 1,593.00	450.00	\$ (558.00)	\$ 3,870.01
135	ALLEN,JACOB H &, AMANDA ALLEN	1019 ST JOSEPH	1019 ST JOSEPH	ALBERT LEA, MN 56007	340361160	49.62	28.7				\$ 32.99		\$ 1,636.96			100.00	\$ 354.00			\$ 1,990.96
136	SORUM,FAITH	602 E 5TH ST	602 E 5TH ST	ALBERT LEA, MN 56007	340361530			132.00	28.7	132.00	\$ 32.99	\$ 32.99	\$ 4,354.68	\$ 11.55	\$ (1,524.60)	50.00	\$ 177.00	50.00	\$ (62.00)	\$ 2,945.08
137	DORMAN,LEIGH M &, KELLIE DORMAN	601 6TH STREET EAST	601 6TH STREET EAST	ALBERT LEA, MN 56007	340361540			132.00	28.7	132.00	\$ 32.99	\$ 32.99	\$ 4,354.68	\$ 11.55	\$ (1,524.60)					\$ 2,830.08
138	PALMA,JAIME QUINTANA	522 5TH ST E	522 5TH ST E	ALBERT LEA, MN 56007	340361850			131.66	28.7	131.66	\$ 32.99	\$ 32.99	\$ 4,343.46	\$ 11.55	\$ (1,520.67)					\$ 2,822.79
139	FARIAS DE PETERSON,REBECA	1110 ST JOSEPH AVE	1110 ST JOSEPH	ALBERT LEA, MN 56007	340361990			131.69	28.7	131.69	\$ 32.99	\$ 32.99	\$ 4,344.45	\$ 11.55	\$ (1,521.02)	125.00	\$ 442.50	125.00	\$ (155.00)	\$ 3,110.93
140	SEVERSON,TIFFANY M	1224 ST JOSEPH AVE	1224 ST JOSEPH AVE	ALBERT LEA, MN 56007	340440090	66.16	28.7				\$ 32.99		\$ 2,182.62			50.00	\$ 177.00			\$ 2,359.62
141	ALCALA,RICHARD J &, LISA ALCALA	1220 ST JOSEPH AVE	1220 ST JOSEPH AVE	ALBERT LEA, MN 56007	340440100	66.37	28.7				\$ 32.99		\$ 2,189.55							\$ 2,189.55
142	KOMDAT,CAITLIN R &, PHILIP A KOMDAT	1212 ST JOSEPH AVE	1212 ST JOSEPH AVE	ALBERT LEA, MN 56007	340440110	66.37	28.7				\$ 32.99		\$ 2,189.55			50.00	\$ 177.00			\$ 2,366.55
143	KAE,MAUNG HLA	1202 ST JOSEPH AVE	913 PLAINVIEW LN	ALBERT LEA, MN 56007	340450010	54.22	28.7				\$ 32.99		\$ 1,788.72			75.00	\$ 265.50			\$ 2,054.22
144	BURRELL,SHELLY M, C/O SHELLY BEAVER	1206 ST JOSEPH AVE	2309 GENE AVE	ALBERT LEA, MN 56007	340450020	48.20	28.7				\$ 32.99		\$ 1,590.12			75.00	\$ 265.50			\$ 1,855.62
145	RASSAVONG,ANN MARIE &, BRIAN O'GALLCHOBHAIR	1208 ST JOSEPH AVE	1208 ST JOSEPH AVE	ALBERT LEA, MN 56007	340450030	48.20	28.7				\$ 32.99		\$ 1,590.12			25.00	\$ 88.50			\$ 1,678.62
146	LACORE,HARRY L &, JOLENE K LACORE	1210 ST JOSEPH AVE	1210 ST JOSEPH AVE	ALBERT LEA, MN 56007	340450040	48.49	28.7				\$ 32.99		\$ 1,599.69							\$ 1,599.69
147	RUBLE,RENEE Y	606 E 6TH STREET	606 E 6TH STREET	ALBERT LEA, MN 56007	340470010	97.50	28.7				\$ 32.99		\$ 3,216.53			25.00	\$ 88.50			\$ 3,305.03
148	PITTMAN,FRANCENE &, TOMMY L WALTON III	1207 ST JOSEPH AVE	1207 ST JOSEPH AVE	ALBERT LEA, MN 56007	340470020	50.00	28.7				\$ 32.99		\$ 1,649.50			25.00	\$ 88.50			\$ 1,738.00
149	BURT,JEFFREY L &, SUZI L BURT	1211 ST JOSEPH AVE	1211 ST JOSEPH AVE	ALBERT LEA, MN 56007	340470030	50.00	28.7				\$ 32.99		\$ 1,649.50							\$ 1,649.50
150	BERG,NATHAN	1213 ST JOSEPH	1018 FOUNTAIN ST	ALBERT LEA, MN 56007	340470040	50.00	28.7				\$ 32.99		\$ 1,649.50							\$ 1,649.50
151	JOHNSON,JOLENE	1215 ST JOSEPH AVE	1215 ST JOSEPH AVE	ALBERT LEA, MN 56007	340470050	50.00	28.7				\$ 32.99		\$ 1,649.50							\$ 1,649.50
152	WESSELS,LARRY D &, LINDA K WESSELS	1219 ST JOSEPH AVE	1219 ST JOSEPH AVE	ALBERT LEA, MN 56007	340470060	50.00	28.7				\$ 32.99		\$ 1,649.50							\$ 1,649.50
153	TURNER,JOHNNIE W	1221 ST JOSEPH AVE	1221 ST JOSEPH AVE	ALBERT LEA, MN 56007	340470070	50.00	28.7				\$ 32.99		\$ 1,649.50			175.00	\$ 619.50			\$ 2,269.00
154	SLECHTA,DARRYL L	1805 LAKEWOOD AVE	102 1ST ST S APT 203	WATERVILLE, MN 56096	342750913	25.01	29+	30.00	29+	30.00	\$ 33.20	\$ 33.20	\$ 1,826.33	\$ 11.62	\$ (348.60)					\$ 1,477.73
155	WILLIAMSON,BRADLEY	1803 LAKEWOOD AVE	1803 LAKEWOOD AVE	ALBERT LEA, MN 56007	342750912	25.01	29+	30.00	29+	30.00	\$ 33.20	\$ 33.20	\$ 1,826.33	\$ 11.62	\$ (348.60)					\$ 1,477.73
156	SANTIAGO,URIEL DE &, EDITH DE SANTIAGO	1813 LAKEWOOD AVE	1813 LAKEWOOD AVE	ALBERT LEA, MN 56007	342750923	25.00	29+				\$ 33.20		\$ 830.00							\$ 830.00
157	PROVOST,JAMES M	1811 LAKEWOOD AVE	1811 LAKEWOOD AVE	ALBERT LEA, MN 56007	342750922	25.00	29+				\$ 33.20		\$ 830.00							\$ 830.00
158	BASEMAN,LYNDA K	1855 LAKEWOOD AVE	1855 LAKEWOOD AVE	ALBERT LEA, MN 56007	342750973	25.00	29+	30.00	29+	30.00	\$ 33.20	\$ 33.20	\$ 1,826.00	\$ 11.62	\$ (348.60)					\$ 1,477.40
159	WILLIAMSON,KATELYN	1849 LAKEWOOD AVE	1849 LAKEWOOD AVE	ALBERT LEA, MN 56007	342750970	25.00	29+	30.00	29+	30.00	\$ 33.20	\$ 33.20	\$ 1,826.00	\$ 11.62	\$ (348.60)					\$ 1,477.40
160	ELSETH,JEFFREY C &, DENISE ELSETH	1944 LAKEWOOD AVE	1944 LAKEWOOD AVE	ALBERT LEA, MN 56007	342751550	139.91	29+				\$ 33.20		\$ 4,645.01							\$ 4,645.01
161	BAAS,CHRISTOPHER T, JERNELLE L BAAS	1950 LAKEWOOD AVE	1950 LAKEWOOD AVE	ALBERT LEA, MN 56007	342751560	80.00	29+				\$ 33.20		\$ 2,656.00							\$ 2,656.00
162	DRESS,GEORGE W SURVIVOR'S TR	LAKEWOOD CUL-DE-SAC	845 COLUMBIA CENTER BLVD N	KENNEWICK, WA 99336	342751580	60.00	29+				\$ 33.20		\$ 1,992.00							\$ 1,992.00
163	DRESS,GEORGE W SURVIVOR'S TR	LAKEWOOD CUL-DE-SAC	845 COLUMBIA CENTER BLVD N	KENNEWICK, WA 99336	342751590	95.69	29+				\$ 33.20		\$ 3,176.91							\$ 3,176.91
164	SEVERSON,ROGER H	1957 LAKEWOOD AVE UN	18982 NW SQUIRRELTAIL LOOP	BEND, OR 97703	342890010	12.50	29+				\$ 33.20		\$ 415.00							\$ 415.00
165	STECKELBERG,HERTHA	1959 LAKEWOOD AVE	1959 LAKEWOOD AVE	ALBERT LEA, MN 56007	342890020	12.50	29+				\$ 33.20		\$ 415.00							\$ 415.00
166	BODENSTEINER,DANIEL &, CYNTHIA BODENSTEINER	1961 LAKEWOOD AVE, UN	1961 LAKEWOOD AVE, UNIT 3	ALBERT LEA, MN 56007	342890030	12.50	29+				\$ 33.20		\$ 415.00							\$ 415.00
167	TWITO,MAE E	1963 LAKEWOOD AVE	1963 LAKEWOOD AVE	ALBERT LEA, MN 56007	342890040	12.50	29+				\$ 33.20		\$ 415.00							\$ 415.00
168	BERGO,MARILYN JEAN	1928 LAKEWOOD AVE	1928 LAKEWOOD AVE	ALBERT LEA, MN 56007	343010020	38.66	29+				\$ 33.20		\$ 1,283.51							\$ 1,283.51
169	BENNETT,TIMOTHY M &, AMY M VOGT	1936 LAKEWOOD AVE	1936 LAKEWOOD AVE	ALBERT LEA, MN 56007	343120020	36.66	29+				\$ 33.20		\$ 1,217.11							\$ 1,217.11
170	LARSON,KAY	1934 LAKEWOOD AVE	1934 LAKEWOOD AVE	ALBERT LEA, MN 56007	343120030	36.66	29+				\$ 33.20		\$ 1,217.11							\$ 1,217.11
171	FALK,STEVEN	1932 LAKEWOOD AVE	1932 LAKEWOOD AVE	ALBERT LEA, MN 56007	343120040	36.66	29+				\$ 33.20		\$ 1,217.11							\$ 1,217.11
172	SHELHAMER,LEONARD JOAN-ANNE TR	1935 LAKEWOOD AVE	1935 LAKEWOOD AVE	ALBERT LEA, MN 56007	343460010	50.50	29+				\$ 33.20		\$ 1,676.60							\$ 1,676.60
173	LINNES,PAUL &, DEBRA LINNES	1933 LAKEWOOD AVE	1933 LAKEWOOD AVE	ALBERT LEA, MN 56007	343460020	50.50	29+				\$ 33.20		\$ 1,676.60							\$ 1,676.60
174	HANSEN,JOANNE ELAINE	201 BANCROFT DRIVE	201 BANCROFT DRIVE	ALBERT LEA, MN 56007	342750810	80.00	29+	103.00	29+	103.00	\$ 33.20	\$ 33.20	\$ 6,075.60	\$ 11.62	\$ (1,196.86)					\$ 4,878.74
175	BARWALD,TRACY K ETAL, C/O DONALD & KAREN BOYER	205 BANCROFT DR	205 BANCROFT DR	ALBERT LEA, MN 56007	342750820	80.00	29+				\$ 33.20		\$ 2,656.00							\$ 2,656.00
176	GERHART,ANGELA L &, TROY R REESE	207 BANCROFT DR	207 BANCROFT DR	ALBERT LEA, MN 56007	342750830	80.00	29+				\$ 33.20		\$ 2,656.00							\$ 2,656.00
177	NELSON,RANDE L &, JAMIE E NELSON	301 BANCROFT DR	301 BANCROFT DR	ALBERT LEA, MN 56007	342750840	80.00	29+				\$ 33.20		\$ 2,656.00							\$ 2,656.00
178	SCHULZ,MARVIN K &, PATRICIA J SCHULZ	305 BANCROFT DR	305 BANCROFT DR	ALBERT LEA, MN 56007	342750850	80.00	29+				\$ 33.20		\$ 2,656.00							\$ 2,656.00
179	MILLHOUSE,SCOTT M &, LESLIE D MILLHOUSE	309 BANCROFT DR	114 THE FAIRWAY	ALBERT LEA, MN 56007	342750860	80.00	29+				\$ 33.20		\$ 2,656.00							\$ 2,656.00
180	WEIGEL,SKYLER &, DARIK RA WEIGEL	313 BANCROFT DR	313 BANCROFT DR	ALBERT LEA, MN 56007	342750870	45.66	29+				\$ 33.20		\$ 1,515.91							\$ 1,515.91
181	PRIHODA,DEBRA &, CRAIG PRIHODA	1801 LAKEWOOD AVE	1801 LAKEWOOD AVE	ALBERT LEA, MN 56007	342750911	25.01	29+	30.00	29+	30.00	\$ 33.20	\$ 33.20	\$ 1,826.33	\$ 11.62	\$ (348.60)					\$ 1,477.73
182	ANDERSON,DENNIS D &, JOAN E ANDERSON	1807 LAKEWOOD AVE	1807 LAKEWOOD AVE	ALBERT LEA, MN 56007	342750914	25.01	29+	30.00	29+	30.00	\$ 33.20	\$ 33.20	\$ 1,826.33	\$ 11.62	\$ (348.60)					\$ 1,477.73
183	MORTENSON-PEDERSON,LOUANNA J	1809 LAKEWOOD AVE	1809 LAKEWOOD AVE	ALBERT LEA, MN 56007	342750921	25.00	29+				\$ 33.20		\$ 830.00							\$ 830.00
184	PERKINS,LORI J &, LARRY C VOSBURGH	1815 LAKEWOOD AVE	1815 LAKEWOOD AVE	ALBERT LEA, MN 56007	342750924	25.00	29+				\$ 33.2									

Roll No.	Owner	Property Address	Owner Address	Owner City, State Zip	Parcel No.	Front Feet	Street Pavement Width	Side Feet	Side Street Pavement Width	Side Credit Feet	Front Feet Rate	Side Feet Rate	Assessment	Side Credit Rate	Side Yard Credit	Sidewalk Replacement				Total Preliminary Assessment
																Sidewalk Repl SF	Sidewalk Repl Assessment	Sidewalk Corner Lot Credit SF	Sidewalk Corner Lot Credit	
200	PETERSON,DALE R &, MARLENE L PETERSON	1909 LAKEWOOD AVE	1909 LAKEWOOD AVE	ALBERT LEA, MN 56007	342751630	103.00	29+				\$ 33.20		\$ 3,419.60							\$ 3,419.60
201	ROMER,JON CRAIG &, SANDRA MARIE ROMER	200 GREEN LEA LANE	200 GREEN LEA LANE	ALBERT LEA, MN 56007	342751640	101.00	29+	120.00	29+	120.00	\$ 33.20	\$ 33.20	\$ 7,337.20	\$ 11.62	\$ (1,394.40)					\$ 5,942.80
202	MADSON,JAMES L & JANE G TRUST	208 GREEN LEA LN	208 GREEN LEA LN	ALBERT LEA, MN 56007	342751650	101.09	29+				\$ 33.20		\$ 3,356.19							\$ 3,356.19
203	GEESMAN,THOMAS &, LINDSAY GEESMAN	216 GREEN LEA LANE	216 GREEN LEA LANE	ALBERT LEA, MN 56007	342751660	101.00	29+				\$ 33.20		\$ 3,353.20							\$ 3,353.20
204	SCHNEIDER,JOHN D &, STEPHANIE L SCHNEIDER	224 GREEN LEA LN	224 GREEN LEA LN	ALBERT LEA, MN 56007	342751670	100.41	29+				\$ 33.20		\$ 3,333.61							\$ 3,333.61
205	OOUHOUDT,ROBERT J &, KATHRYN J OOUHOUDT	1800 LAKEWOOD AVE	1800 LAKEWOOD AVE	ALBERT LEA, MN 56007	342790010	33.33	29+				\$ 33.20		\$ 1,106.56							\$ 1,106.56
206	OLSEN,DERBY G &, BARBARA A OLSEN	1802 LAKEWOOD AVE	1802 LAKEWOOD AVE	ALBERT LEA, MN 56007	342790020	33.33	29+				\$ 33.20		\$ 1,106.56							\$ 1,106.56
207	ENSTAD,JEAN M	1804 LAKEWOOD AVE	1804 LAKEWOOD AVE	ALBERT LEA, MN 56007	342790030	33.33	29+				\$ 33.20		\$ 1,106.56							\$ 1,106.56
208	OLIVIA,DONNA L REVOCABLE TRUST, C/O DONNA OLIVIA	1806 LAKEWOOD AVE	1806 LAKEWOOD AVE	ALBERT LEA, MN 56007	342790050	33.33	29+				\$ 33.20		\$ 1,106.56							\$ 1,106.56
209	SANDERSON,WILLA R	1808 LAKEWOOD AVE	1808 LAKEWOOD AVE	ALBERT LEA, MN 56007	342790060	33.33	29+				\$ 33.20		\$ 1,106.56							\$ 1,106.56
210	WILLIAMS,VICTORIA E	1810 LAKEWOOD AVE	1810 LAKEWOOD AVE	ALBERT LEA, MN 56007	342790070	33.33	29+				\$ 33.20		\$ 1,106.56							\$ 1,106.56
211	LARSON,KARI L &, JILL A JOHNSON	1720 LAKEWOOD AVE	1720 LAKEWOOD AVE	ALBERT LEA, MN 56007	342800010	33.33	29+				\$ 33.20		\$ 1,106.56							\$ 1,106.56
212	SCHMITT,WILLIAM L	1722 LAKEWOOD AVE	1722 LAKEWOOD AVE	ALBERT LEA, MN 56007	342800020	33.33	29+				\$ 33.20		\$ 1,106.56							\$ 1,106.56
213	GOODNATURE,RANDY D &, JUNE GOODNATURE	1724 LAKEWOOD AVE	1724 LAKEWOOD AVE	ALBERT LEA, MN 56007	342800030	33.33	29+				\$ 33.20		\$ 1,106.56							\$ 1,106.56
214	DAHL,DEAN O &, LISA K DAHL	1714 LAKEWOOD AVE	1714 LAKEWOOD AVE	ALBERT LEA, MN 56007	342830010	30.85	29+				\$ 33.20		\$ 1,024.22							\$ 1,024.22
215	KANESTADT,ROGER &, CONSTANCE KANESTADT	1716 LAKEWOOD AVE	1716 LAKEWOOD AVE	ALBERT LEA, MN 56007	342830020	30.85	29+				\$ 33.20		\$ 1,024.22							\$ 1,024.22
216	GERKE,BEVERLY, JONATHAN GERKE	1718 LAKEWOOD AVE	1718 LAKEWOOD AVE	ALBERT LEA, MN 56007	342830030	30.85	29+				\$ 33.20		\$ 1,024.22							\$ 1,024.22
217	WICHMANN,JEAN M REVOC TRUST	1836 LAKEWOOD AVE	P O BOX 167	SPRING VALLEY, MN 55975	342850010	50.00	29+				\$ 33.20		\$ 1,660.00							\$ 1,660.00
218	TRUST,SHIRLEY A OLSEN, C/O SHIRLEY A OLSEN TTEE	1842 LAKEWOOD AVE	1842 LAKEWOOD AVE	ALBERT LEA, MN 56007	342850020	50.00	29+				\$ 33.20		\$ 1,660.00							\$ 1,660.00
219	EGERDAL,SHARON	1844 LAKEWOOD AVE	1844 LAKEWOOD AVE	ALBERT LEA, MN 56007	342850030	50.00	29+				\$ 33.20		\$ 1,660.00							\$ 1,660.00
220	MILLER,SHIRLEY	1850 LAKEWOOD AVE	1850 LAKEWOOD AVE	ALBERT LEA, MN 56007	342850040	50.00	29+				\$ 33.20		\$ 1,660.00							\$ 1,660.00
221	NELSON,JANE LEANN	1900 LAKEWOOD AVE	1900 LAKEWOOD AVE	ALBERT LEA, MN 56007	342850060	50.50	29+				\$ 33.20		\$ 1,676.60							\$ 1,676.60
222	BAUERNFELD,JOHN&JACQUELIN TR	1906 LAKEWOOD AVE	1906 LAKEWOOD AVE	ALBERT LEA, MN 56007	342850070	50.50	29+				\$ 33.20		\$ 1,676.60							\$ 1,676.60
223	KRUSE,MARK D TRUST	1908 LAKEWOOD AVE	1908 LAKEWOOD AVE	ALBERT LEA, MN 56007	342850080	50.50	29+				\$ 33.20		\$ 1,676.60							\$ 1,676.60
224	BUTLER,THOMAS R & BARBARA TR	1914 LAKEWOOD AVE	1914 LAKEWOOD AVE	ALBERT LEA, MN 56007	342850090	50.50	29+				\$ 33.20		\$ 1,676.60							\$ 1,676.60
225	MILLER,MICHAEL D &, JULIE A MILLER	1812 LAKEWOOD AVE	1812 LAKEWOOD AVE	ALBERT LEA, MN 56007	342870010	33.33	29+				\$ 33.20		\$ 1,106.56							\$ 1,106.56
226	POLITZ,TONY L &, DEBRA K POLITZ	1814 LAKEWOOD AVE	1545 RIVERSHYRE PKWY	LAWRENCEVILLE, GA 30043	342870020	33.33	29+				\$ 33.20		\$ 1,106.56							\$ 1,106.56
227	BAAS,CHRISTOPHER T ETAL, C/O THOMAS BAAS	1816 LAKEWOOD AVE	1816 LAKEWOOD AVE	ALBERT LEA, MN 56007	342870030	33.33	29+				\$ 33.20		\$ 1,106.56							\$ 1,106.56
228	VANDERSNICK,TERRY L &, PEGGY M VANDERSNICK	1841 LAKEWOOD AVE	1841 LAKEWOOD AVE	ALBERT LEA, MN 56007	342960010	50.00	29+				\$ 33.20		\$ 1,660.00							\$ 1,660.00
229	LOGE,MICHAEL, TRICIA VANENGLUNBURG	1843 LAKEWOOD AVE	1843 LAKEWOOD AVE	ALBERT LEA, MN 56007	342960020	50.00	29+				\$ 33.20		\$ 1,660.00							\$ 1,660.00
230	STEELE,MARLYS J TRUST	1820 LAKEWOOD AVE	1820 LAKEWOOD AVE	ALBERT LEA, MN 56007	342970010	50.00	29+				\$ 33.20		\$ 1,660.00							\$ 1,660.00
231	WICHMANN,TERRI L &, PAUL D SPARKE	1824 LAKEWOOD AVE	1824 LAKEWOOD AVE	ALBERT LEA, MN 56007	342970020	50.00	29+				\$ 33.20		\$ 1,660.00							\$ 1,660.00
232	NICOLAUS,VALERIE A	1924 LAKEWOOD AVE	1924 LAKEWOOD AVE	ALBERT LEA, MN 56007	343010040	38.67	29+				\$ 33.20		\$ 1,283.84							\$ 1,283.84
233	BROWN,MARILEE J	233 GREEN LEA LN	1807 BROOKSIDE CIR	ALBERT LEA, MN 56007	343020010	100.00	29+				\$ 33.20		\$ 3,320.00							\$ 3,320.00
234	SCHWAB,STEVEN R	1858 GREENWOOD DR	1858 GREENWOOD DR	ALBERT LEA, MN 56007	343020020			150.00	29+	150.00	\$ 33.20		\$ 4,980.00	\$ 11.62	\$ (1,743.00)					\$ 3,237.00
235	MATHESON,STANLEY &, SONJA MATHESON	1819 LAKEWOOD AVE	1819 LAKEWOOD AVE	ALBERT LEA, MN 56007	343030010	66.66	29+				\$ 33.20		\$ 2,213.11							\$ 2,213.11
236	ANDERSON,GARY	1823 LAKEWOOD AVE	1823 LAKEWOOD AVE	ALBERT LEA, MN 56007	343030020	66.66	29+				\$ 33.20		\$ 2,213.11							\$ 2,213.11
237	STENSETH,LINDA	1827 LAKEWOOD AVE	1827 LAKEWOOD AVE	ALBERT LEA, MN 56007	343030030	66.66	29+				\$ 33.20		\$ 2,213.11							\$ 2,213.11
238	VAUGHAN,CHERYL A &, ROBERT D VAUGHAN	1818 MICHAEL PLACE	1818 MICHAEL PLACE	ALBERT LEA, MN 56007	343090010	60.00	29+				\$ 33.20		\$ 1,992.00							\$ 1,992.00
239	LARSON,RICHARD G &, MARDELL A LARSON	1822 MICHAEL PL	1822 MICHAEL PL	ALBERT LEA, MN 56007	343090020	60.00	29+				\$ 33.20		\$ 1,992.00							\$ 1,992.00
240	QUINLIVAN,LORRAINE A	1824 MICHAEL PL	1824 MICHAEL LN	ALBERT LEA, MN 56007	343090030	60.00	29+				\$ 33.20		\$ 1,992.00							\$ 1,992.00
241	PETERSEN,LORY K &, MITCHELL G HARIG	1808 MICHAEL PL	1808 MICHAEL PL	ALBERT LEA, MN 56007	343100010	61.23	29+				\$ 33.20		\$ 2,032.84							\$ 2,032.84
242	FOSSUM,ROSALYN	1812 MICHAEL PL	1812 MICHAEL PL	ALBERT LEA, MN 56007	343100020	61.23	29+				\$ 33.20		\$ 2,032.84							\$ 2,032.84
243	HAUGE,LAVERNE D &, DARLENE K HAUGE	1800 MICHAEL PLACE	1800 MICHAEL PLACE	ALBERT LEA, MN 56007	343220010	55.00	29+	61.23	29+	61.23	\$ 33.20	\$ 33.20	\$ 3,858.84	\$ 11.62	\$ (711.49)					\$ 3,147.35
244	HANSEN,NANCY L &, JUSTIN JASPER HANSEN	1806 MICHAEL PLACE	1806 MICHAEL PLACE	ALBERT LEA, MN 56007	343220020	55.00	29+	61.23	29+	61.23	\$ 33.20	\$ 33.20	\$ 3,858.84	\$ 11.62	\$ (711.49)					\$ 3,147.35
245	BREUER,TIMOTHY J & DEBORAH TR	1921 LAKEWOOD AVE	1921 LAKEWOOD AVE	ALBERT LEA, MN 56007	342751620	100.81	29+				\$ 33.20		\$ 3,346.89							\$ 3,346.89
246	BOYD,MARK G &, BECKY C BOYD	1925 LAKEWOOD AVE	1925 LAKEWOOD AVE	ALBERT LEA, MN 56007	342751610	105.00	29+				\$ 33.20		\$ 3,486.00							\$ 3,486.00
247	ROSELL,CRAIG J &, KATHERINE M ROSELL	232 GREEN LEA LN	232 GREEN LEA LN	ALBERT LEA, MN 56007	342751680	94.82	29+				\$ 33.20		\$ 3,148.02							\$ 3,148.02
248	NOREN,RUTHANN SELBERG	240 GREEN LEA LN	240 GREEN LEA LN	ALBERT LEA, MN 56007	342751690	101.14	29+				\$ 33.20		\$ 3,357.85							\$ 3,357.85
249	HEITMEYER,JUNIOR H &, JOAN W HEITMEYER	248 GREEN LEA LN	248 GREEN LEA LN	ALBERT LEA, MN 56007	342751700	62.00	29+				\$ 33.20		\$ 2,058.40							\$ 2,058.40
250	BRICK,KARI ETAL, C/O MORRIS G HASKINS	1926 LAKEWOOD AVE	1926 LAKEWOOD AVE	ALBERT LEA, MN 56007	343010030	38.66	29+				\$ 33.20		\$ 1,283.51							\$ 1,283.51
251	OSTERBERG,SPENCER K JR &, ARDIS A OSTERBERG	1920 LAKEWOOD AVE	1920 LAKEWOOD AVE	ALBERT LEA, MN 56007	342751520	65.66	29+				\$ 33.20		\$ 2,179.91							\$ 2,179.91
252	MAYO CLINIC HEALTH SYSTEM-AL, C/O MAYO CORPORATE TAX	WATER ST	200 1ST ST SW	ROCHESTER, MN 55905	340060570	528.00	29+				\$ 33.20		\$ 17,529.60							\$ 17,529.60
253	MAYO CLINIC HEALTH SYSTEM-AL, C/O MAYO CORPORATE TAX	416 WATER ST	200 1ST ST SW	ROCHESTER, MN 55905	340010400	59.40	29+				\$ 33.20		\$ 1,972.08							\$ 1,972.08
254	JOHNSON,ROGER G &, PAULINE L JOHNSON	410 WATER ST	410 WATER ST	ALBERT LEA, MN 56007	340010410	65.80	29+				\$ 33.20		\$ 2,184.56							\$ 2,184.56
255	MAYO CLINIC HEALTH SYSTEM-AL, C/O MAYO CORPORATE TAX	406 WATER ST	200 1ST ST SW	ROCHESTER, MN 55905	340010420	65.80	29+				\$ 33.20		\$ 2,184.56							\$ 2,184.56
256	CAMPBELL,FREDERICK B &, THERESA CAMPBELL	701 FOUNTAIN ST	701 FOUNTAIN ST	ALBERT LEA, MN 56007	340060070			134.00	27.7	134.00	\$ 32.23		\$ 4,318.82	\$ 11.28	\$ (1,511.52)	125.00	\$ 442.50			\$ 2,627.06

Roll No.	Owner	Property Address	Owner Address	Owner City, State Zip	Parcel No.	Front Feet	Street Pave Width	Side Feet	Side Street Pave Width	Side Credit Feet	Front Feet Rate	Side Feet Rate	Assessment	Side Credit Rate	Side Yard Credit	Sidewalk Replacement				Total Preliminary Assessment
																Sidewalk Repl SF	Sidewalk Repl Assessment	Sidewalk Corner Lot Credit SF	Sidewalk Corner Lot Credit	
270	PI, LWA MA	614 WATER ST	614 WATER ST	ALBERT LEA, MN 56007	340060330	66.20	29+				\$ 33.20		\$ 2,197.84			210.00	\$ 743.40			\$ 2,941.24
271	VIZZONE, NICHOLAS	620 WATER STREET	620 WATER STREET	ALBERT LEA, MN 56007	340060340	65.80	29+				\$ 33.20		\$ 2,184.56			135.00	\$ 477.90			\$ 2,662.46
272	CRUZ, HERMINIA REYES	622 WATER ST	622 WATER ST	ALBERT LEA, MN 56007	340060350	55.50	29+	66.00	29+	66.00	\$ 33.20	\$ 33.20	\$ 4,033.80	\$ 11.62	\$ (766.92)	85.00	\$ 300.90	50.00	\$ (62.00)	\$ 3,505.78
273	FULLER, KIPP	205 ERMINA AVE N	205 ERMINA AVE N	ALBERT LEA, MN 56007	340060370	80.20	29+	113.00	26.8	113.00	\$ 33.20	\$ 31.49	\$ 6,221.01	\$ 11.02	\$ (1,245.26)	25.00	\$ 88.50	25.00	\$ (31.00)	\$ 5,033.25
274	KKA HOLDINGS LLC	209 ERMINA AVE N	11225 N 28TH DR #D213	PHOENIX, AZ 85029	340060380	70.14	27.7				\$ 32.23		\$ 2,260.61			300.00	\$ 1,062.00			\$ 3,322.61
275	FULLER, KIPP	702 WATER ST	205 ERMINA AVE N	ALBERT LEA, MN 56007	340060390	40.00	26.8				\$ 31.49		\$ 1,259.60			125.00	\$ 442.50			\$ 1,702.10
276	212 SOUTH BROADWAY	710 WATER ST	71764 MICHAEL ST	ALBERT LEA, MN 56007	340060400	49.20	26.8				\$ 31.49		\$ 1,549.31			100.00	\$ 354.00			\$ 1,903.31
277	HESKETT, EARL R ETAL	714 WATER ST	714 WATER ST	ALBERT LEA, MN 56007	340060410	81.60	26.8				\$ 31.49		\$ 2,569.58			50.00	\$ 177.00			\$ 2,746.58
278	JUAREZ, MARIA A	718 WATER ST	718 WATER ST	ALBERT LEA, MN 56007	340060420	39.00	26.8				\$ 31.49		\$ 1,228.11							\$ 1,228.11
279	SCHROEDER, PAUL D &, CHERYL J SCHROEDER	720 WATER ST	720 WATER ST	ALBERT LEA, MN 56007	340060430	26.10	26.8				\$ 31.49		\$ 821.89			75.00	\$ 265.50			\$ 1,087.39
280	HAAS, BRANDON J &, REBECCA A HAAS	801 WATER STREET	801 WATER STREET	ALBERT LEA, MN 56007	340060440	66.00	26.8				\$ 31.49		\$ 2,078.34			330.00	\$ 1,168.20			\$ 3,246.54
281	EDWARDS, GARRETT	711 WATER ST	711 WATER ST	ALBERT LEA, MN 56007	340060450	69.20	26.8				\$ 31.49		\$ 2,179.11			25.00	\$ 88.50			\$ 2,267.61
282	EDWARDS, GARRETT	711 WATER ST	711 WATER ST	ALBERT LEA, MN 56007	340060460	83.70	26.8				\$ 31.49		\$ 2,635.71			100.00	\$ 354.00			\$ 2,989.71
283	WARRINGTON PROPERTIES, LLC	707 WATER ST	1613 RICHWAY DR W	ALBERT LEA, MN 56007	340060470	50.00	26.8				\$ 31.49		\$ 1,574.50			100.00	\$ 354.00			\$ 1,928.50
284	HOUSE AND HOME RENTALS LLC	701 WATER ST	511 HARRIET LN	ALBERT LEA, MN 56007	340060490	65.50	26.8	107.10	26.8	107.10	\$ 31.49	\$ 31.49	\$ 5,435.18	\$ 11.02	\$ (1,180.24)	275.00	\$ 973.50	175.00	\$ (217.00)	\$ 5,011.44
285	HAUER PROPERTIES LLC	625 & 627 WATER ST	69 TEAHOUSE ST	LAS VEGAS, NV 89138	340060500	66.20	29+	82.50	26.8	82.50	\$ 33.20	\$ 31.49	\$ 4,795.77	\$ 11.02	\$ (909.15)	175.00	\$ 619.50	75.00	\$ (93.00)	\$ 4,413.12
286	ZAWHTUN, WILSON-YE THU	115 ERMINA AVE N	2911 QUEEN AVE N	MINNEAPOLIS, MN 55411	340060510	50.00	26.8				\$ 31.49		\$ 1,574.50			60.00	\$ 212.40			\$ 1,786.90
287	KURTH, STEVEN L &, LESLIE M KURTH	114 ERMINA AVE N	610 PARK AVE W	ALBERT LEA, MN 56007	340060520	33.00	26.8				\$ 31.49		\$ 1,039.17							\$ 1,039.17
288	BENZINGER, MICHAEL P	623 WATER ST	5785 232 ST W	FARIBAULT, MN 55021	340060530	41.30	29+				\$ 33.20		\$ 1,371.16			175.00	\$ 619.50			\$ 1,990.66
289	ENGBRETSON, BRAD, SARA ENGBRETSON	617 WATER ST	PO BOX 7545	ROCHESTER, MN 55903	340060540	57.00	29+				\$ 33.20		\$ 1,892.40			75.00	\$ 265.50			\$ 2,157.90
290	MILLER, DOUGLAS	619 WATER ST	PO BOX 268	ALBERT LEA, MN 56007	340060550	41.30	29+				\$ 33.20		\$ 1,371.16			150.00	\$ 531.00			\$ 1,902.16
291	BAKER, STEVEN	615 WATER ST	427 HARVEY WAY	PACIFICA, CA 94044	340060560	58.50	29+				\$ 33.20		\$ 1,942.20			145.00	\$ 513.30			\$ 2,455.50
292	KURTH, STEVEN L &, LESLIE M KURTH	110 ERMINA AVE N	610 PARK AVE W	ALBERT LEA, MN 56007	340060590	55.50	26.8				\$ 31.49		\$ 1,747.70			60.00	\$ 212.40			\$ 1,960.10
293	SHELTON, TODD &, BARBARA SHELTON	624 CLARK ST W	7201 14TH AVE S	RICHFIELD, MN 55423	340060600	65.70	26.8				\$ 31.49		\$ 2,068.89			60.00	\$ 212.40			\$ 2,281.29
294	KURTH, STEVEN L &, LESLIE M KURTH	107 ERMINA AVE N	610 PARK AVE W	ALBERT LEA, MN 56007	340060610	61.00	26.8				\$ 31.49		\$ 1,920.89			50.00	\$ 177.00			\$ 2,097.89
295	GULLICKSON, TYLER &, BRENDA GULLICKSON	704 CLARK ST W	704 CLARK ST W	ALBERT LEA, MN 56007	340060620	59.70	26.8				\$ 31.49		\$ 1,879.95							\$ 1,879.95
296	NIEBUHR, HERBERT J TRUST, C/O FREDERICK W NIEBUHR	821 WATER ST	PO BOX 390108	EDINA, MN 55439	340074360	50.00	26.8				\$ 31.49		\$ 1,574.50			75.00	\$ 265.50			\$ 1,840.00
297	TOVAR, PAULA J	819 WATER ST	819 WATER ST	ALBERT LEA, MN 56007	340074370	50.00	26.8				\$ 31.49		\$ 1,574.50			224.00	\$ 792.96			\$ 2,367.46
298	HANKEDOODLE LLC	210 1ST AVE N	3011 LAKE CHAPEAU DRIVE	ALBERT LEA, MN 56007	340074380			100.00	26.8	100.00		\$ 31.49	\$ 3,149.00	\$ 11.02	\$ (1,102.00)					\$ 2,047.00
299	ANS LLC	810 WATER ST	505 CRESCENT CIRCLE	ALBERT LEA, MN 56007	340074440	45.00	26.8				\$ 31.49		\$ 1,417.05			50.00	\$ 177.00			\$ 1,594.05
300	ROBERTS, ELLE R	808 WATER STREET	808 WATER STREET	ALBERT LEA, MN 56007	340074450	51.00	26.8				\$ 31.49		\$ 1,605.99			50.00	\$ 177.00			\$ 1,782.99
301	WOLLIN-FISCHER, DAWN B	815 WATER ST	815 WATER ST	ALBERT LEA, MN 56007	340074470	43.07	26.8				\$ 31.49		\$ 1,356.27			25.00	\$ 88.50			\$ 1,444.77
302	MINI SODA PROPERTIES, LLC	811 WATER ST	63676 150TH AVE	CLAREMONT, MN 55924	340074480	44.00	26.8				\$ 31.49		\$ 1,385.56							\$ 1,385.56
303	MATSON, LISA G	814 WATER ST	814 WATER ST	ALBERT LEA, MN 56007	340074430	45.00	26.8				\$ 31.49		\$ 1,417.05							\$ 1,417.05
304	RAMIREZ, GLORIA J	807 WATER ST	501 ULSTAD AVE	ALBERT LEA, MN 56007	340074490	44.00	26.8				\$ 31.49		\$ 1,385.56							\$ 1,385.56
305	LEE, PHILIP J	803 WATER ST	111 MCARTHUR DR	ALBERT LEA, MN 56007	340074500	66.00	26.8				\$ 31.49		\$ 2,078.34			150.00	\$ 531.00			\$ 2,609.34
306	BOLAS, JASON	804 WATER ST	804 WATER ST	ALBERT LEA, MN 56007	340074510	57.40	26.8				\$ 31.49		\$ 1,807.53			100.00	\$ 354.00			\$ 2,161.53
307	MAYO CLINIC HEALTH SYSTEM-AL, C/O MAYO CORPORATE TAX	201 WEST AVE	200 1ST ST SW	ROCHESTER, MN 55905	346010130	65.80	29+				\$ 33.20		\$ 2,184.56			25.00	\$ 88.50			\$ 2,273.06
308	MAYO CLINIC HEALTH SYSTEM-AL, C/O MAYO CORPORATE TAX	109 WEST AVE	200 1ST ST SW	ROCHESTER, MN 55905	340010500			261.00	29+	261.00		\$ 33.20	\$ 8,665.20	\$ 11.62	\$ (3,032.82)					\$ 5,632.38
309	HILL, CURA	126 ERMINA AVE S	126 ERMINA AVE S	ALBERT LEA, MN 56007	340073370	54.94	26.8				\$ 31.49		\$ 1,730.06			25.00	\$ 88.50			\$ 1,818.56
310	MAYO CLINIC HEALTH SYSTEM-AL, C/O MAYO CORPORATE TAX	525 CLARK ST W	200 1ST ST SW	ROCHESTER, MN 55905	340071630	100.00	27.7				\$ 32.23		\$ 3,223.00			25.00	\$ 88.50			\$ 3,311.50
311	MAYO CLINIC HEALTH SYSTEM-AL, C/O MAYO CORPORATE TAX	107 & 109 ADAMS AVE	200 1ST ST SW	ROCHESTER, MN 55905	340071640	51.00	27.7				\$ 32.23		\$ 1,643.73							\$ 1,643.73
312	ORTIZ, OLIDIA BARRIOS, ALEJANDRO FERIA SILVA	111 ADAMS AVE	111 ADAMS AVE	ALBERT LEA, MN 56007	340071650	45.30	27.7				\$ 32.23		\$ 1,460.02							\$ 1,460.02
313	HEINY, DANIEL ETAL	113 ADAMS AVE	3547 THRUSH AVE	PLYMOUTH, IA 50464	340071660	39.70	27.7				\$ 32.23		\$ 1,279.53			100.00	\$ 354.00			\$ 1,633.53
314	VANRYSWYK, JORDON A	117 ADAMS AVAE	117 ADAMS AVAE	ALBERT LEA, MN 56007	340071670	43.40	27.7				\$ 32.23		\$ 1,398.78							\$ 1,398.78
315	SUNDHOLM, NANCY J &, GREGORY SUNDHOLM	121 ADAMS AVE	121 ADAMS AVE	ALBERT LEA, MN 56007	340071680	36.60	27.7				\$ 32.23		\$ 1,179.62							\$ 1,179.62
316	SUNDHOLM, LEE ELLEN L	123 ADAMS AVE	123 ADAMS AVE	ALBERT LEA, MN 56007	340071690	50.00	27.7				\$ 32.23		\$ 1,611.50			125.00	\$ 442.50			\$ 2,054.00
317	CAUCUTT, JOHN R	203 ADAMS AVE	203 ADAMS AVE	ALBERT LEA, MN 56007	340071700	50.00	27.7				\$ 32.23		\$ 1,611.50							\$ 1,611.50
318	TELLO, PRISCILA L SANCHEZ &, SERGIO ZEGERINO ANDRADE	205 ADAMS AVE	1107 GENE AVE	ALBERT LEA, MN 56007	340071710	50.00	27.7				\$ 32.23		\$ 1,611.50			25.00	\$ 88.50			\$ 1,700.00
319	WADDING, ANTHONY T	211 ADAMS AVE	211 ADAMS AVE	ALBERT LEA, MN 56007	340071720	50.00	27.7				\$ 32.23		\$ 1,611.50							\$ 1,611.50
320	LEWIS, GERALD A	210 ADAMS AVE	210 ADAMS AVE	ALBERT LEA, MN 56007	340073150	66.00	27.7				\$ 32.23		\$ 2,127.18							\$ 2,127.18
321	JOHNSON, DONALD R &, DEBBIE L JOHNSON	209 ERMINA AVE S	915 MAPLEHILL DR APT 307	ALBERT LEA, MN 56007	340073160	50.00	26.8				\$ 31.49		\$ 1,574.50			25.00	\$ 88.50			\$ 1,663.00
322	MUNIZ, OMAR, C/O MIGUEL MUNIZ	206 ADAMS AVE	205 ERMINA AVE S	ALBERT LEA, MN 56007	340073170	50.00	27.7				\$ 32.23		\$ 1,611.50							\$ 1,611.50
323	MUNIZ, JESUS ETAL	205 ERMINA AVE S	407 PARK AVE #2	ALBERT LEA, MN 56007	340073180	55.00	26.8				\$ 31.49		\$ 1,731.95							\$ 1,731.95
324	HENRY, JESSICA &, GLENN HENRY	202 ADAMS AVE	202 ADAMS AVE	ALBERT LEA, MN 56007	340073190	50.10	27.7				\$ 32.23		\$ 1,614.72			50.00	\$ 177.00			\$ 1,791.72
325	GANRUDE, ISAAC	203 ERMINA AVE S	203 ERMINA AVE S																	

Roll No.	Owner	Property Address	Owner Address	Owner City, State Zip	Parcel No.	Front Feet	Street Pavement Width	Side Feet	Side Street Pavement Width	Side Credit Feet	Front Feet Rate	Side Feet Rate	Assessment	Side Credit Rate	Side Yard Credit	Sidewalk Replacement				Total Preliminary Assessment		
																Sidewalk Repl SF	Sidewalk Repl Assessment	Sidewalk Corner Lot Credit SF	Sidewalk Corner Lot Credit			
340	WITTMER,ALLISON J	620 OAK LN	620 OAK LN	ALBERT LEA, MN 56007	340090100	50.00	16.7				\$ 24.15		\$ 1,207.50								\$ 1,207.50	
341	CCH RENTAL SERVICES LLC	108 ADAMS AVE	22094 TROUT AVE	ALBERT LEA, MN 56007	340090120	125.30	27.7	151.10	16.7	151.10	\$ 32.23	\$ 24.15	\$ 7,687.49	\$ 8.45	\$ (1,276.80)							\$ 6,410.69
342	DEUSANGELI,GABRIELA	616 OAK LN	115 POWERS AVE N	ALDEN, MN 56009	340090150	55.00	16.7				\$ 24.15		\$ 1,328.25								\$ 1,328.25	
343	MOORE,ROBYN J	601 CLARK ST W	601 CLARK ST W	ALBERT LEA, MN 56007	340090160			93.70	27.7	93.70		\$ 32.23	\$ 3,019.95	\$ 11.28	\$ (1,056.94)	25.00	\$ 88.50					\$ 2,051.51
344	HURTADO ONE PROPERTIES LLC	114 ERMINA AVE S	22030 BERRING AVE	FARMINGTON, MN 55024	340073340	40.00	26.8				\$ 31.49		\$ 1,259.60								\$ 1,259.60	
345	LANTIS HOLDINGS LLC	334 WILLIAM ST W	125 NEWTON AVE S	ALBERT LEA, MN 56007	340012000	33.00	29+				\$ 33.20		\$ 1,095.60			150.00	\$ 531.00				\$ 1,626.60	
346	KONG,TATLEUNG &, XIURONG ZHANG	330 WILLIAM ST W	330 WILLIAM ST W	ALBERT LEA, MN 56007	340012010	33.00	29+				\$ 33.20		\$ 1,095.60								\$ 1,095.60	
347	FIRST LUTHERAN CHURCH	301 CLARK ST W	301 CLARK ST W	ALBERT LEA, MN 56007	346011111	33.00	29+				\$ 33.20		\$ 1,095.60			25.00	\$ 88.50				\$ 1,184.10	
348	FIRST LUTHERAN CHURCH	301 CLARK ST W	301 CLARK ST W	ALBERT LEA, MN 56007	346010090	33.00	29+				\$ 33.20		\$ 1,095.60			50.00	\$ 177.00				\$ 1,272.60	
349	FIRST LUTHERAN CHURCH	301 CLARK ST W	301 CLARK ST W	ALBERT LEA, MN 56007	346010100	66.00	29+				\$ 33.20		\$ 2,191.20								\$ 2,191.20	
350	AMANI PROPERTIES LLC	421 CLARK ST W	617 12TH AVE NE	STEWARTVILLE, MN 55976	340012180			132.00	26.8	132.00		\$ 31.49	\$ 4,156.68	\$ 11.02	\$ (1,454.64)	125.00	\$ 442.50	125.00	\$ (155.00)			\$ 2,989.54
351	OLSON,LOREE J	420 WILLIAM ST W	420 WILLIAM ST W	ALBERT LEA, MN 56007	340012190	44.50	29+				\$ 33.20		\$ 1,477.40			25.00	\$ 88.50				\$ 1,565.90	
352	BUDACH,SHARON J	414 WILLIAM ST W	414 WILLIAM ST W	ALBERT LEA, MN 56007	340012200	35.00	29+				\$ 33.20		\$ 1,162.00			25.00	\$ 88.50				\$ 1,250.50	
353	KURTH,STEVEN L &, LESLIE M KURTH	410 WILLIAM ST W	610 PARK AVE W	ALBERT LEA, MN 56007	340012210	44.90	29+				\$ 33.20		\$ 1,490.68			125.00	\$ 442.50				\$ 1,933.18	
354	ESPINOSA,ANGELA &, ROBIN SHELDON	404 WILLIAM ST W	404 WILLIAM ST W	ALBERT LEA, MN 56007	340012220	40.00	29+				\$ 33.20		\$ 1,328.00								\$ 1,328.00	
355	BRETADO,SOFIA E	340 WILLIAM ST W	340 WILLIAM ST W	ALBERT LEA, MN 56007	340012230	44.90	29+				\$ 33.20		\$ 1,490.68			100.00	\$ 354.00				\$ 1,844.68	
356	ESSE,LINDA J	422 WILLIAM ST W	523 FOUNTAIN ST W	ALBERT LEA, MN 56007	340012240	49.60	29+	132.00	26.8	132.00	\$ 33.20	\$ 31.49	\$ 5,803.40	\$ 11.02	\$ (1,454.64)	100.00	\$ 354.00	75.00	\$ (93.00)			\$ 4,609.76
357	CASTRO,IRASEMA HERNANDEZ	501 CLARK ST W	501 CLARK ST W	ALBERT LEA, MN 56007	340071600			121.70	26.8	121.70		\$ 31.49	\$ 3,832.33	\$ 11.02	\$ (1,341.13)	25.00	\$ 88.50	25.00	\$ (31.00)			\$ 2,548.70
358	PAREDES,JUAN FERNANDO &, ERIN M PAREDES	212 EUCLID AVE	3093 GREENBRIER ST	LITTLE CANADA, MN 55117	340071730	35.00	28.7				\$ 32.99		\$ 1,154.65								\$ 1,154.65	
359	BRYAND,JOHN J JR &, TAMMY BRYAND	210 EUCLID AVE	210 EUCLID AVE	ALBERT LEA, MN 56007	340071740	37.50	28.7				\$ 32.99		\$ 1,237.13								\$ 1,237.13	
360	BLOUIN,JEFFREY &, CATRINA BLOUIN	206 EUCLID AVENUE	206 EUCLID AVENUE	ALBERT LEA, MN 56007	340071750	37.50	28.7				\$ 32.99		\$ 1,237.13								\$ 1,237.13	
361	BLOUIN,JEFFREY &, CATRINA BLOUIN	206 EUCLID AVENUE	206 EUCLID AVENUE	ALBERT LEA, MN 56007	340071760	40.00	28.7				\$ 32.99		\$ 1,319.60								\$ 1,319.60	
362	MIDTHUN,SHAWN J &, JANE M MIDTHUN	126 EUCLID AVE	13957 HOLLYHOCK LN	ROGERS, MN 55374	340071770			88.80	28.7	88.80		\$ 32.99	\$ 2,929.51	\$ 11.55	\$ (1,025.64)	150.00	\$ 531.00	150.00	\$ (186.00)			\$ 2,248.87
363	PETERSEN,SHELLEY &, BRIAN PETERSEN	116 EUCLID AVE	116 EUCLID AVE	ALBERT LEA, MN 56007	340071790	75.00	26.8				\$ 31.49		\$ 2,361.75			75.00	\$ 265.50				\$ 2,627.25	
364	SEEGER,RINEY &, KRISTALYNN SEEGER	112 EUCLID AVE	112 EUCLID AVE	ALBERT LEA, MN 56007	340071800	50.00	26.8				\$ 31.49		\$ 1,574.50			50.00	\$ 177.00				\$ 1,751.50	
365	FIRST LUTHERAN CHURCH	318 WILLIAM ST	301 CLARK ST W	ALBERT LEA, MN 56007	346012040	33.00	29+				\$ 33.20		\$ 1,095.60								\$ 1,095.60	
366	FIRST LUTHERAN CHURCH	301 CLARK ST W	301 CLARK ST W	ALBERT LEA, MN 56007	346012070	72.50	29+				\$ 33.20		\$ 2,407.00			25.00	\$ 88.50				\$ 2,495.50	
Totals:						18,807.18		5,841.05			5,726.05		\$ 804,863.58		\$ (65,098.09)	11,121.00	\$ 39,368.34	2,417.00	\$ (2,997.08)		\$ 776,136.75	

Average Assessment: \$ 2,120.59
Median Assessment: \$ 1,900.34
Lowest Assessment: \$ 415.00
Highest Assessment: \$ 17,529.60

INDEX MAP

CITY OF ALBERT LEA

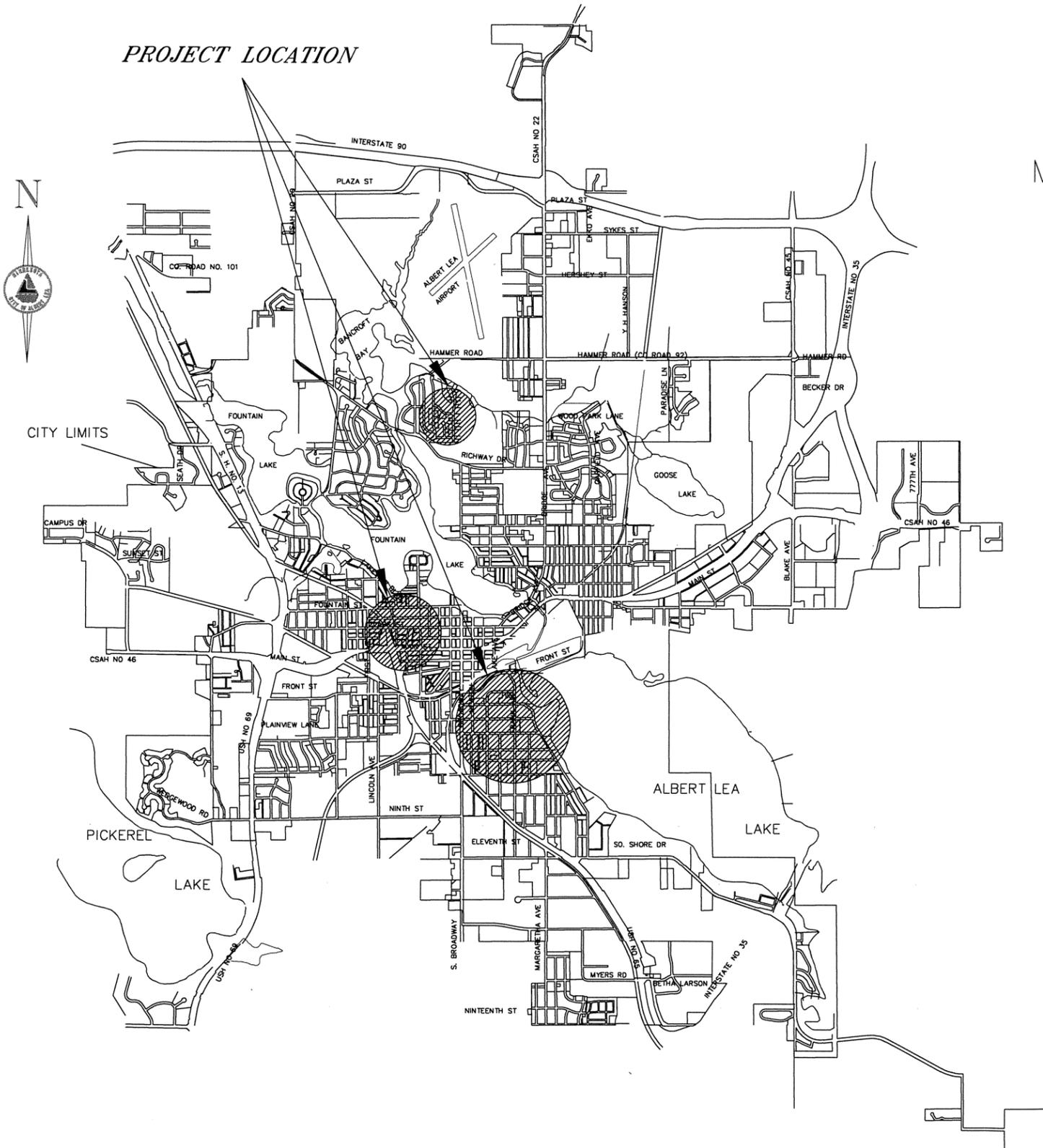
2026 NEIGHBORHOOD IMPROVEMENT PROJECT

PROJECT LOCATION

BITUMINOUS MILL & OVERLAY
MISCELLANEOUS CURB & GUTTER & SIDEWALK REPLACEMENT
JOB NO. 2501

INDEX TO SHEETS

SHEET	SUBJECT
1	Title Sheet
2	James Ave, Frank Ave, & St Joseph Ave
3	Water St, Ermina Ave, Oak Ln, Adams Ave, Euclid Ave, & William St
4	Bancroft Dr, Michael Pl, Lakewood Ave, & Green Lea Ln



LEGEND

	PAVED ROAD		BRIDGE
	GRAVEL ROAD		LAKE/POND
	TRAIL		DRAINAGE LINE
	DRIVEWAY		CULVERT
	GRAVEL PARKING		MARSH
	PAVED PARKING		TREE COVER
	RAILROAD		TREE
	WALL		INDEX CONTOUR
	FENCE		INTERMEDIATE CONTOUR
	BUILDING		OBSCURED CONTOUR
	CONCRETE SLAB		DEPRESSION CONTOUR
	TANKS		SPOT ELEVATION
	LOCATED OBJECTS		HORIZ. GROUND CONTROL
	SIGNS		VERT. GROUND CONTROL
	POLE		UNDERGROUND TELEPHONE
	UNDERGROUND ELECTRIC		OVERHEAD ELECTRIC

LOCATION MAP



No responsibility is accepted for the locations of utilities shown hereon. Verification of actual locations should be requested prior to the commencement of construction or the taking of any other action relying on the actual locations.

Locations of all utilities shown are approximate.

GOPHER STATE ONE-CALL: 1-800-252-1166

NO.	DATE	BY	REVISION	NO.	DATE	BY	REVISION

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
Signature: Steven J. Jahnke
Printed Name: Steven J. Jahnke
Date: License No. 24464

The City of Albert Lea
Department of Public Works
ENGINEERING DIVISION
221 E. Clark Street
Albert Lea, MN 56007
TELEPHONE (507) 337-4325
(414) (507) 337-4325

Date: 1/13/2026
Drawn By: CDL
Dwg. No.:

2026 Neighborhood Improvement Project
City of Albert Lea

Mill & Overlay, Misc. Curb & Gutter and Sidewalk Replacement
Feasibility Report
Job No. 2601



PROPOSED PROJECT AREAS

NO.	DATE	BY	REVISION	NO.	DATE	BY	REVISION

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 ENGINEERING DIVISION
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 Albert Lea, MN 56007

PHONE: (507) 371-4525
 FAX: (507) 371-4526

Date: 1/13/2026
 Drawn By: CDL
 Dwg. No.: _____

2026 Neighborhood Improvement Project
 City of Albert Lea

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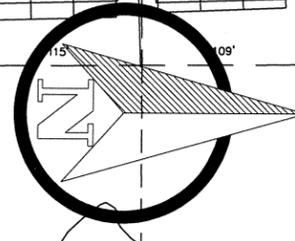
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 ENGINEERING DIVISION
 221 E. Clark Street
 Albert Lea, MN 56007
 PHONE (507) 471-425
 FAX (507) 471-426

Date: 1/13/2026
 Drawn By: CDL
 Dwg. No.: _____

2026 Neighborhood Improvement Project
 City of Albert Lea

Mill & Overlay, Misc. Curb & Gutter and Sidewalk Replacement
Feasibility Report
 Job No. 2601

Sheet No. **4** of **4**
 Sheet

RESOLUTION 26

Introduced by Councilor

RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS FOR THE
STATE AID STREET OVERLAY PROJECT - JOB 2602

WHEREAS, Resolution 26-13 for the City Council adopted the 26th day of January 2026 fixed a date for a public hearing for the State Aid Overlay Project Job 2602. The streets are as follows:

Clark Street – Ermina Avenue to West Avenue

WHEREAS, this project will include but not be limited to mill & overlay, and miscellaneous curb & gutter and sidewalk replacement; and

WHEREAS, ten days' mailed notice and two weeks published notice of the hearing was given, and the hearing was held on the 23rd day of February 2026, at which time all persons desiring to be heard were given an opportunity to be heard thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.

Sec. 2. That such improvement is hereby ordered as proposed in the council resolution adopted the 23rd day of February, 2026.

Sec. 3. That the City Engineer is hereby designated as the engineer for this improvement and is directed to prepare final plans and specifications for said improvements.

Sec. 4. That the City Council declares its official intent to reimburse itself for the costs of the improvement from the proceeds of the tax-exempt bonds.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, Van Beek, Anderson and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 23rd day of February, 2026

Mayor Rich Murray

Filed and attested this 24th day of February, 2026

Secretary of the Council

PROJECT NO 2602
 2026 State Aid Street Overlay Project
 REPORT OF THE CITY ENGINEER
 CITY OF ALBERT LEA, MINNESOTA 56007

After analysis of the proposed improvement(s) listed below, I consider it (them):

Not feasible for the reasons stated.

The improvement is necessary, cost effective, and feasible. The improvement(s) should be made as here proposed.

<u>TYPE OF IMPROVEMENT</u>	<u>LOCATION</u>	<u>ESTIMATED COST</u>
2026 State Aid Street Mill, Overlay, Curb & Sidewalk Replacement	Clark Street Ermina Avenue to West Avenue	\$186,386.90

The cost breakdown is as follows:

Total Project Costs	\$186,386.90
Municipal State Aid Funds	\$134,716.15
Levy Amt for 429 Process	\$51,670.75
Special Assessments	\$51,670.75 (100.0%)

Proposed work is outlined in the following sections

Proposed Mill & Overlay Work

This proposed project involves the bituminous overlay of Clark Street from Ermina Avenue to West Avenue. Proposed work includes

- Replacement of settled or damaged curb & gutter
- Replacement of damaged or settled sidewalk to remove tripping hazards and to bring into compliance with Americans with Disabilities Act (ADA) standards
- Mill bituminous 2” deep along the edges
- Place a new 2” bituminous overlay over the entire surface

The City costs are for side yard credits, lots with more than 150 ft of front footage, work in the intersections, and for work along City-owned property.

Typically Engineering has tried to extend the life of the roadways by performing an overlay between year 20 and 30 and every 15 to 25 years thereafter. The goal is to extend the life of the roadway to approximately a 75 year life. This is the estimated life of the underground utilities. The section proposed for an overlay was last overlaid in 1987.

The total centerline footage of the project is approximately 1,048 linear feet (0.20 miles). Other recent State Aid Street overlay areas had total centerline footages of 1,419 ft in 2025; 3,011 ft in 2024; 4,816 ft in 2023, and 9,390 ft in 2021.

Complete Streets Review

Since 2006, the City has actively worked to improve pedestrian and bicycle safety, including closing sidewalk gaps and implementing a Complete Streets policy in 2009. This policy requires consideration of all transportation modes in street projects.

Sidewalk currently exists on both sides of this section of Clark Street. There is inadequate right-of-way to add bike lanes or widen one of the sidewalks to a shared user path without eliminating parking on one side. No new Complete Streets improvements are proposed with this project.

Assessments

There are 15 properties to be assessed as part of this project. The preliminary assessment rate for the curb & gutter and mill & overlay is \$34.38 per front foot. Abutting properties will be assessed for 25% of the sidewalk replacement costs, per the Assessment Policy. The assessment rate for sidewalk replacement is \$3.02 per square foot. The assessment breakdown is as follows:

Average Assessment:	\$3,444.72
Median Assessment:	\$2,296.58
Lowest Assessment:	\$1,719.00
Highest Assessment:	\$14,124.41

The assessment term will be over five, ten, or fifteen years according to the City's Assessment Policy. The interest rate will be based on bonding in 2026.

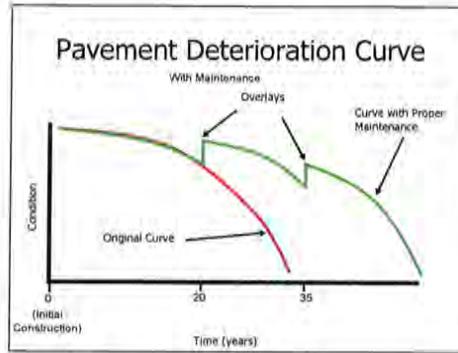
Pavement Management Program

The Engineering Department has put together a Pavement Management Program in order to better target which streets are due for routine maintenance, overlays, or complete replacement. The goal of this program is to delay progressive failures and reduce the need for service activities and routine maintenance by implementing a schedule of preventative maintenance. Put simply, a preventative maintenance program seeks to "do the right treatment at the right time." In the past, a corrective maintenance plan was used where street failures were fixed as they arose. Since activities associated with corrective maintenance are generally considered more extensive, preventative maintenance plans have been shown to be much more cost-effective.

There are a number of treatments that will be used with this program. They are as follows:

1. Do nothing: If a street is already in very poor condition, the best solution may be to put off any action for a number of years until a complete reconstruction is warranted.
2. Patch: Lasts 1 year; adds no structural capacity.
3. Crack Seal: Used to stop a crack from spreading and for preventing water from seeping into the crack.
4. Chip Seal: Lasts 5 years; adds no structural capacity.
5. Overlay: Lasts 10+ years; increases structural capacity.
6. Reconstruct: The design life for the City's water and sewer lines is 75 years. As such, when a street reconstruction is warranted, the City will attempt to coincide it with this 75 year mark for the sewer and water.

The following figure shows how the life of a pavement can be extended through the use of preventive maintenance.



The following table shows the schedule recommended by Mn/DOT for low volume bituminous roads.

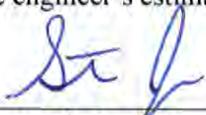
Pavement Age	Treatment
0	Initial Construction
6	Route & Seal Cracks
10	Chip Seal
20	Overlay
23	Route & Seal Cracks
27	Chip Seal
35	Overlay
38	Route & Seal Cracks
43	Chip Seal
50	End of Analysis Period

These streets are showing signs of aging and are at the point where an overlay will benefit them the most. If the City were to put off maintenance on these streets for much longer, the cracks that are there now will have grown, and new cracks will have formed. These new and larger cracks would reflect through the overlay much sooner than if the overlay were installed as proposed in this report.

If the Council approves moving forward with the project, the proposed timeline is as follows:

Council Accepts Feasibility Study	January 26, 2026
Council Calls Public Improvement Hearing	January 26, 2026
Neighborhood Informational Presentation	February 11, 2026 (Tentative)
Public Improvement Hearing & Order Preparation of Plans	February 23, 2026
Resolution Approving Plans & Authorizing Advertisement for Bid	March 9, 2026
State Aid Plan Review	February-March, 2026
Start Advertisement	March 14, 2026
Open Bids	April 7, 2026
Council Awards Bid	April 13, 2026
Earliest Start Date	May 15, 2026
Completion Date:	August 28, 2026

Also attached to this Feasibility Report is a map showing the project areas, the engineer's estimate and the individual parcel assessment list (15 parcels).

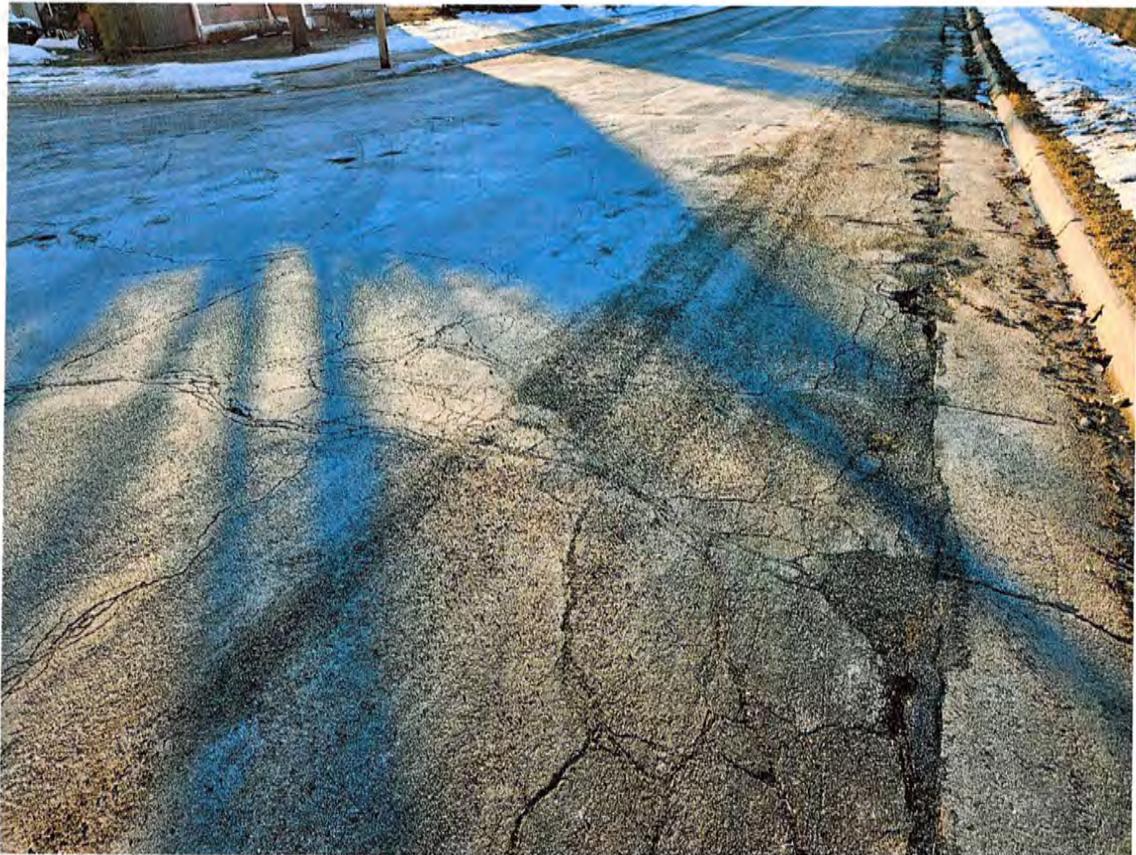


 Steven Jahnke, PE
 City Engineer and
 Director of Public Works

Date: January 20, 2026



1 – Clark Street – Block Cracking



2 – Clark Street – Edge Cracking

Estimate Final Cost Summary
2026 State Aid Street Overlay Project - Clark Street: Ermina Avenue to West Avenue
Job No. 2602
SAP 101-103-015
January 14, 2026

MnDOT Spec No.	Notes	Item	Unit	Unit Price	MSAS Funding SAP 101-103-015		City Funds (Bonding & Special Assessments)		Total	
					Est. Quantity	Est. Amount	Est. Quantity	Est. Amount	Est. Quantity	Est. Amount
2021.501		Mobilization	L. Sum	\$ 20,000.00	0.72	\$ 14,400.00	0.28	\$ 5,600.00	1.00	\$ 20,000.00
2104.502		Remove Casting	Each	\$ 250.00	7	\$ 1,750.00	4	\$ 1,000.00	11.00	\$ 2,750.00
2104.503		Remove Curb & Gutter	LF	\$ 5.00	87	\$ 435.00	33	\$ 165.00	120.00	\$ 600.00
2104.518		Remove Concrete Walk	SF	\$ 3.00	1,012	\$ 1,064.00	388	\$ 1,164.00	1,400.00	\$ 2,228.00
2104.518		Remove Concrete Driveway Pavement	SF	\$ 4.00	217	\$ 868.00	83	\$ 332.00	300.00	\$ 1,200.00
2232.504	1	Mill Bituminous Surface	SY	\$ 6.00	1,011	\$ 6,066.00	387	\$ 2,322.00	1,398.00	\$ 8,388.00
2357.506		Bituminous Material for Tack Coat	Gal	\$ 2.50	328.17	\$ 820.43	125.83	\$ 314.58	454.00	\$ 1,135.01
2360.509		Type SP 9.5 Wearing Course Mix (2, B)	Tons	\$ 95.00	356.04	\$ 33,823.80	143.96	\$ 13,676.20	500.00	\$ 47,500.00
2506.502		Adjust Frame & Ring Casting	Each	\$ 400.00	3	\$ 1,200.00	1	\$ 400.00	4.00	\$ 1,600.00
2506.502		Casting Assembly	Each	\$ 2,500.00	7	\$ 17,500.00	4	\$ 10,000.00	11.00	\$ 27,500.00
2521.518		4" Concrete Walk	SF	\$ 8.00	678	\$ 5,424.00	260	\$ 2,080.00	938.00	\$ 7,504.00
2521.518		6" Concrete Walk	SF	\$ 10.00	334	\$ 3,340.00	128	\$ 1,280.00	462.00	\$ 4,620.00
2531.503		Concrete Curb & Gutter Design B630	LF	\$ 50.00	87	\$ 4,350.00	33	\$ 1,650.00	120.00	\$ 6,000.00
2531.504		6" Concrete Driveway Pavement	SF	\$ 15.00	217	\$ 3,255.00	83	\$ 1,245.00	300.00	\$ 4,500.00
2531.618		Truncated Domes	SF	\$ 80.00	96	\$ 7,680.00			96.00	\$ 7,680.00
2563.603		Traffic Control	L. Sum	\$ 6,000.00	0.72	\$ 4,320.00	0.28	\$ 1,680.00	1.00	\$ 6,000.00
2573.501		Storm Drain Inlet Protection	Each	\$ 250.00	11	\$ 2,750.00			11.00	\$ 2,750.00
2574.507		Common Topsoil Borrow	CY	\$ 35.00	50	\$ 1,750.00			50.00	\$ 1,750.00
2575.504		Sodding Type Lawn	SY	\$ 20.00	116	\$ 2,320.00	44	\$ 880.00	160.00	\$ 3,200.00
2582.503	2	4" Broken Line Multi Comp	LF	\$ 5.00	210	\$ 1,050.00			210.00	\$ 1,050.00
				Subtotal:		\$ 114,166.23		\$ 43,788.78		\$ 157,955.00
				Engineering:		\$ 9,133.30		\$ 3,503.10		\$ 12,636.40
				Contingency:		\$ 11,416.62		\$ 4,378.88		\$ 15,795.50
				Total 2026 State Aid Street Overlay Project:		\$ 134,716.15		\$ 51,670.76		\$ 186,386.90

Notes	
1	Edge Milling
2	Yellow

**Preliminary Assessment Roll
2026 State Aid Street Overlay Project
Job No. 2602
January 14, 2026**

Street Assessment Rate: \$ 34.38
Side Credit Rate: \$ 12.03

Sidewalk Assessment Rate/SF: \$ 3.02
Sidewalk Replacement Corner Lot Credit Rate: \$ 1.06

Roll No.	Owner	Property Address	Owner Address	Owner City, State Zip	Parcel No.	Front Feet	Side Feet	Assessment	Side Credit	Sidewalk Replacement Assessments				Total Preliminary Assessment
										Sidewalk Repl SF	Sidewalk Repl Assessment	Sidewalk Repl Corner Lot Credit SF	Sidewalk Repl Corner Lot Credit	
1	ALBERT LEA PORT AUTHORITY	Former Mayo Parking Lo	132 BROADWAY AVE N	ALBERT LEA, MN 56007	340060570		627.58	\$ 21,576.20	\$ (7,549.79)	50.00	\$ 151.00	50.00	\$ (53.00)	\$ 14,124.41
2	AMANI PROPERTIES LLC	421 CLARK ST W	617 12TH AVE NE	STEWARTVILLE, MN 55976	340012180	94.30		\$ 3,242.03		36.00	\$ 108.72			\$ 3,350.75
3	KRUGER ENTERPRISES LLC	622 CLARK ST W	PO BOX 504	HAYFIELD, MN 55940	340060580	82.60		\$ 2,839.79						\$ 2,839.79
4	CASTRO,IRASEMA HERNANDEZ	501 CLARK ST W	501 CLARK ST W	ALBERT LEA, MN 56007	340071600	75.00		\$ 2,578.50		141.00	\$ 425.82			\$ 3,004.32
5	ALBERT LEA PORT AUTHORITY	513 CLARK ST W	132 BROADWAY AVE N	ALBERT LEA, MN 56007	340071610	60.00		\$ 2,062.80						\$ 2,062.80
6	ALBERT LEA PORT AUTHORITY	519 CLARK ST W	132 BROADWAY AVE N	ALBERT LEA, MN 56007	340071620	50.45		\$ 1,734.47		72.00	\$ 217.44			\$ 1,951.91
7	ALBERT LEA PORT AUTHORITY	525 CLARK ST W	132 BROADWAY AVE N	ALBERT LEA, MN 56007	340071630		132.05	\$ 4,539.88	\$ (1,588.56)					\$ 2,951.32
8	KRATZ,MEGHAN	625 CLARK ST W	625 CLARK STREET W	ALBERT LEA, MN 56007	340090080	48.90		\$ 1,681.18		65.00	\$ 196.30			\$ 1,877.48
9	FLATLANDHERR LLC, ATTN: JOSEPH LANDHERR	619 CLARK ST W	107 2ND ST SE	ROSE CREEK, MN 55970	340090090	50.00		\$ 1,719.00						\$ 1,719.00
10	TRUONG,TOAN &, HIEN NGUYEN	615 CLARK ST W	1802 13TH ST NW	FARIBAULT, MN 55021	340090110	55.00		\$ 1,890.90		65.00	\$ 196.30			\$ 2,087.20
11	CLARK,RHEANNA KAY	607 CLARK ST W	607 CLARK ST W	ALBERT LEA, MN 56007	340090130	60.00		\$ 2,062.80		65.00	\$ 196.30			\$ 2,259.10
12	LINDE,NICOLE M &, RYAN P LINDE	611 CLARK ST W	71848 154TH ST	ALBERT LEA, MN 56007	340090140	55.00		\$ 1,890.90						\$ 1,890.90
13	ZION KAREN BAPTIST CHURCH	335 CLARK ST W	335 CLARK ST W	ALBERT LEA, MN 56007	346011120	66.80		\$ 2,296.58						\$ 2,296.58
14	MOORE,ROBYN J	601 CLARK ST W	601 CLARK ST W	ALBERT LEA, MN 56007	340090160	75.80		\$ 2,606.00		110.00	\$ 332.20	110.00	\$ (116.60)	\$ 2,821.60
15	MAYO CLINIC HEALTH SYSTEM-AL, C/O MAYO CORPORATE TAX	109 WEST AVE	200 1ST ST SW	ROCHESTER, MN 55905	340010500		262.60	\$ 9,028.19	\$ (3,159.08)	288.00	\$ 869.76	288.00	\$ (305.28)	\$ 6,433.59
Totals:						773.85	1,022.23	\$ 61,749.22	\$ (12,297.43)	892.00	\$ 2,693.84	448.00	\$ (474.88)	\$ 51,670.75

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INDEX MAP

CITY OF ALBERT LEA

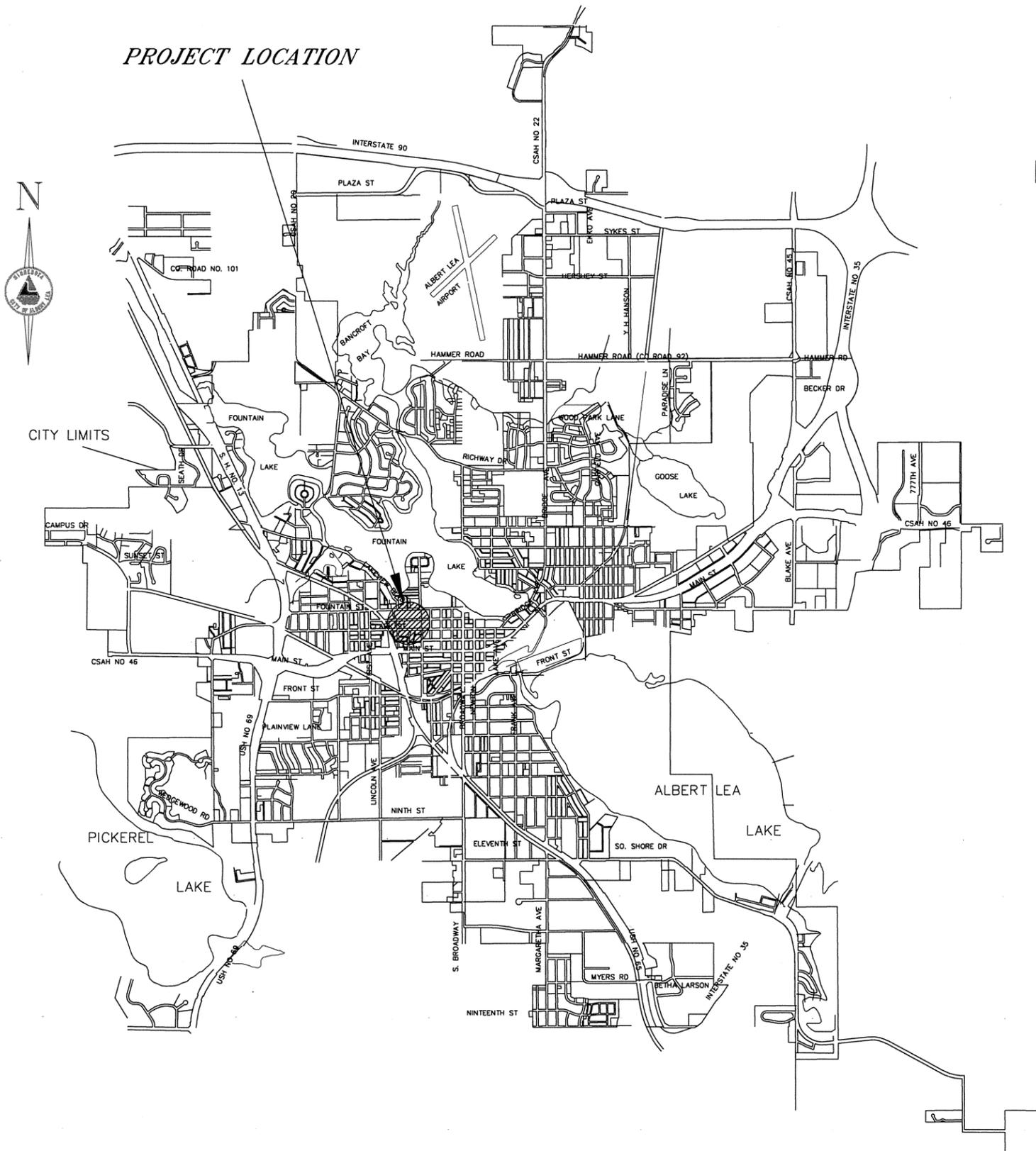
2026 STATE AID STREET OVERLAY PROJECT

BITUMINOUS MILL & OVERLAY
MISCELLANEOUS CURB & GUTTER & SIDEWALK REPLACEMENT
JOB NO. 2602

INDEX TO SHEETS

SHEET	SUBJECT
1	Title Sheet
2	Clark Street – Ermina Avenue to West Avenue

PROJECT LOCATION



LEGEND

	PAVED ROAD		BRIDGE
	GRAVEL ROAD		LAKE/POND
	TRAIL		DRAINAGE LINE
	DRIVEWAY		CULVERT
	GRAVEL PARKING		MARSH
	PAVED PARKING		TREE COVER
	RAILROAD		TREE
	WALL		INDEX CONTOUR
	FENCE		INTERMEDIATE CONTOUR
	BUILDING		OBSCURED CONTOUR
	CONCRETE SLAB		DEPRESSION CONTOUR
	TANKS		SPOT ELEVATION
	LOCATED OBJECTS		HORIZ. GROUND CONTROL
	SIGNS		VERT. GROUND CONTROL
	POLE		UNDERGROUND TELEPHONE
	UNDERGROUND ELECTRIC		OVERHEAD ELECTRIC

LOCATION MAP



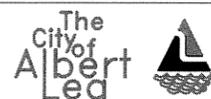
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Signature: Steven J. Jahnke
Printed Name: Steven J. Jahnke
Date: _____ License No. 24464



Department of Public Works
ENGINEERING DIVISION
221 E. Clark Street
Albert Lea, MN 56007

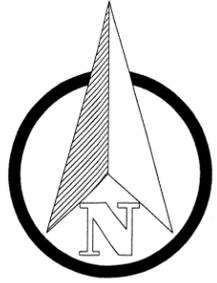
TELEPHONE (507) 371-425
FAX (507) 371-436

Date
1/15/2026
Drawn By
CDL
Dwg. No.

2026 State Aid Street Overlay Project
Clark Street – Ermina Avenue to West Avenue

Mill & Overlay, Misc. Curb & Gutter & Sidewalk Replacement
Feasibility Report
Job No. 2602

Sheet No.
1 of 2
Sheets



NO.	DATE	BY	REVISION	NO.	DATE	BY	REVISION

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
 Signature: Steven J. Jahnke
 Printed Name: Steven J. Jahnke
 Date: _____ License No. 24464



Date: 1/15/2026
 Drawn By: CDL
 Dwg. No.: _____

2026 State Aid Street Overlay Project
 Clark Street - Ermina Avenue to West Avenue

Mill & Overlay, Misc. Curb & Gutter & Sidewalk Replacement
 Feasibility Report
 Job No. 2602

RESOLUTION 26

Introduced by Councilor

RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS FOR THE ST MARY
AVENUE & 14TH STREET RECONSTRUCTION PROJECT - JOB 2603

WHEREAS, Resolution 26-14 for the City Council adopted the 26th day of January 2026 fixed a date for a public hearing for the St. Mary Avenue & 14th Street Reconstruction Project, Job 2603. The streets are as follows:

St. Mary Avenue – William Street to Clark Street
14th Street – Myers Road to the east end

WHEREAS, this project will include but is not limited to the complete reconstruction of the pavement, curb & gutter, sidewalk, watermain, sanitary sewer and storm sewer, and boulevard tree removal and replacement; and

WHEREAS, ten days' mailed notice and two weeks published notice of the hearing was given, and the hearing was held on the 23rd day of February 2026, at which time all persons desiring to be heard were given an opportunity to be heard thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.

Sec. 2. That such improvement is hereby ordered as proposed in the council resolution adopted the 23rd day of February, 2026.

Sec. 3. That the City Engineer is hereby designated as the engineer for this improvement and is directed to prepare final plans and specifications for said improvements.

Sec. 4. That the City Council declares its official intent to reimburse itself for the costs of the improvement from the proceeds of the tax-exempt bonds.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, Van Beek, Anderson and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 23rd day of February, 2026

Mayor Rich Murray

Filed and attested this 24th day of February, 2026

Secretary of the Council

PROJECT NO. 2603
St Mary Avenue & 14th Street Reconstruction Project
 REPORT OF THE CITY ENGINEER
 CITY OF ALBERT LEA, MINNESOTA 56007

After analysis of the proposed improvement(s) listed below, I consider it (them):

- Not feasible for the reasons stated.
- Feasible. The improvement(s) should be made as here proposed.

<u>TYPE OF IMPROVEMENT</u>	<u>LOCATION</u>	<u>ESTIMATED COST</u>
Street Reconstruction And Underground Infrastructure Improvement	St Mary Avenue – William Street to Clark Street 14 th Street – Myers Road to the east end	\$1,178,418.80

The project funding breakdown is as follows:

Total Estimated Costs	\$1,178,418.80
Watermain Funds	\$265,213.43
Sanitary Sewer Funds	\$90,630.82
Levy Amt for 429 Process	\$822,574.55
Preliminary Assessments	\$312,624.21 (38.0%)
City Costs (Bonding)	\$509,950.34 (62.0%)

SUMMARY OF IMPROVEMENTS

The proposed project calls for the complete reconstruction of portions of St Mary Avenue and 14th Street (approximately 1,232 total feet). Proposed work will include complete removal and replacement of the pavement, curb & gutter, sidewalk, sanitary sewer, storm sewer, and watermain. The existing concrete and bituminous pavements will be removed and replaced with a bituminous surface. The streets are:

- St. Mary Avenue – William Street to Clark Street
- 14th Street – Myers Road to the east end

St. Mary Avenue is 37 feet wide with sidewalk on the west side. This street is wider to allow for parking on both sides of the street to serve First Lutheran Church, the Freeborn County Department of Human Services building, and other surrounding businesses. The proposed project also includes replacing both the steps and a portion of the concrete revetment that protects the steep slope from the street to the municipal parking lot adjacent to the project. The watermain, sanitary sewer, and storm sewer are proposed to be replaced, and the street reconstructed with the same width and sidewalk configuration as the existing street

While not included in the complete reconstruction, there is currently no sidewalk along the portion of St Mary Avenue abutting Morin Park from William Street to West Main Street. Proposed with this project is to install new sidewalk along this block of St Mary Avenue to close this gap.

14th Street is 42 feet wide from back-to-back of curb and is proposed to be reconstructed to the same configuration. No sidewalk is proposed to be installed along 14th Street. This section of 14th Street has experienced a large number of watermain breaks in recent years, so the watermain is proposed to be replaced. The sanitary sewer and mainline storm sewer are in good condition and are not proposed for replacement. The curb & gutter along the north side of the road will be replaced as it is almost directly over the watermain. The existing curb on the south side is also in good condition and will be left in place.

While not included in this project, Engineering did consider whether new sidewalk should be installed along the portion of 14th Street that is on the Municipal State Aid System between Margaretha Avenue and Myers Road. The high proportion of the abutting land that is already hardscaped for loading docks and/or parking lots make it much more feasible to install sidewalk along this stretch in conjunction with a complete reconstruction project and is thus not being recommended for new sidewalk.

Complete Street Review

St Mary Avenue has sidewalk on the west side of the street and along the parking lot on the south 1/3 of the east side. This sidewalk was replaced when the parking lot was reconstructed in 2022 and is not proposed to be replaced with this project. There is inadequate right-of-way to extend this sidewalk to Clark Street without eliminating parking on one side of the road.

As part of this project, new sidewalk is proposed to be installed along the west side of St Mary Avenue from William Street to W. Main Street (along Morin Park). This new sidewalk would fill a gap.

14th Street serves primarily industrial and commercial traffic in the South Industrial Park. The street is wider than a typical street to allow for semi-truck turning and backing movements. There is no sidewalk along 14th Street, and there is a very low volume of pedestrian traffic. Engineering believes that due to the industrial nature of the area, the addition of sidewalk would not generate a significant amount of pedestrian traffic.

BACKGROUND

The pavement on St Mary Avenue was constructed in 1951 and is severely deteriorated beyond the ability of routine maintenance to address. The watermain, sanitary sewer and storm sewer were constructed at the same time and have reached the end of their useful life. If left in place, these utilities would not last as long as the new roadway and are recommended to be replaced. The curb & gutter and sidewalk are in poor shape as well and are proposed to be replaced.

This section of 14th Street was constructed in 1984. While the street is in better condition, the watermain has experienced a large number of breaks.

Street	From	To	Year Built	ROW Width
St Mary Avenue	William	Clark	1951	59.5'
14 th Street	Myers	End	1984	50'

The City of Albert Lea has had this project on its Capital Improvement Plan for several years. The Albert Lea City Council authorized the preparation of a feasibility study for this project.

Concrete vs. Asphalt

The existing pavements on these streets are concrete. Engineering is proposing to replace the streets with bituminous due to the lower construction costs.

ASSESSMENTS

Assessments will be levied to the benefiting properties based upon constructing the street with the City minimum standard of 4 inches of bituminous over 8 inches of aggregate base. Properties will be assessed for half of the street width abutting the project and for 25% of the sidewalk replacement costs. The proposed assessment rate for St Mary Avenue is \$168.48 per foot, and \$148.08 per foot for 14th Street. The proposed assessment rate for the sidewalk is \$2.23 per square foot.

There are 12 properties proposed to be assessed as part of this project (7 along 14th Street and 5 along St Mary Avenue). A preliminary assessment roll is attached to this report. A summary of the proposed residential assessments is as follows:

	14 th Street	St Mary Avenue	Overall
Average Assessment	\$36,035.69	\$12,074.87	\$26,052.02
Median Assessment	\$29,616.00	\$10,855.78	\$18,758.78
Lowest Assessment	16,636.79	\$5,366.03	\$5,366.03
Highest Assessment	\$109,247.50	\$24,427.14	\$109,247.50

Following the assessment policy, the assessments will be over five, ten, or fifteen years. The interest rate will be based on bonding in 2026.

PROPOSED PROJECT SCHEDULE

The proposed project schedule for the St Mary Avenue & 14th Street Reconstruction project is as follows:

- Accept Feasibility Report/Set Public Hearing January 26, 2026
- Neighborhood Information Presentation February 12, 2026 (Tentative)
- Public Improvement Hearing & Order Preparation of Plans February 23, 2026
- Resolution Approving Plans & Authorizing Advertisement for Bid March 9, 2026
- Start Advertisement March 14, 2026
- Open Bids April 7, 2026
- Council Awards Bid April 13, 2026
- Start Construction May 15, 2026
- End Construction October 31, 2026
- Final Lift of Bituminous July 1, 2027

RECOMMENDATION

The improvements herein are necessary, cost effective and feasible from an engineering standpoint and are best made as proposed. It is recommended that the City approve the Feasibility Report and set a date for the Improvement Hearing.



Steven Jahnke, PE
City Engineer and
Director of Public Works

DATE: January 20, 2026

G:\JOBS\2026\Job 2603 - St Mary Avenue & 14th Street Reconstruction Project\Feasibility Report & Assessments\Feasibility2603.docx



Photo 1 – St Mary Avenue



Photo 2 - 14th Street

Engineer's Estimate
St. Mary Avenue & 14th Street Reconstruction Project
Job No. 2603
January 16, 2026

Mn/DOT Spec No.	Item	Unit	Estimated Unit Price	Estimated Quantity	Total Estimated Costs
2021.501	Mobilization	L. Sum	\$ 75,000.00	1.00	\$ 75,000.00
2101.524	Clearing & Grubbing	Tree	\$ 1,000.00	3	\$ 3,000.00
2104.502	Remove MH Casting	Each	\$ 300.00	10	\$ 3,000.00
2104.502	Remove CB Casting	Each	\$ 300.00	10	\$ 3,000.00
2104.502	Remove Manhole	Each	\$ 800.00	10	\$ 8,000.00
2104.502	Remove Catch Basin	Each	\$ 800.00	10	\$ 8,000.00
2104.502	Remove Gate Valve	Each	\$ 850.00	12	\$ 10,200.00
2104.502	Remove Hydrant	Each	\$ 850.00	3	\$ 2,550.00
2104.503	Remove Curb & Gutter	L.F.	\$ 3.00	1,449	\$ 4,347.00
2104.503	Remove Sanitary Sewer	L.F.	\$ 10.00	117	\$ 1,170.00
2104.503	Remove Storm Sewer	L.F.	\$ 10.00	634	\$ 6,340.00
2104.503	Remove Watermain	L.F.	\$ 5.00	1,454	\$ 7,270.00
2104.504	Remove Bituminous Driveway Pavement	S.Y.	\$ 10.00	851	\$ 8,510.00
2104.504	Remove Bituminous Pavement	S.Y.	\$ 10.00	4,186	\$ 41,860.00
2104.504	Remove Concrete Pavement	S.Y.	\$ 10.00	946	\$ 9,460.00
2104.518	Remove Concrete Walks & Driveways	S.F.	\$ 3.00	4,988	\$ 14,964.00
2105.504	Geotextile Fabric Type 5	SY	\$ 1.50	2,197	\$ 3,295.50
2105.507	Common Excavation	C.Y.	\$ 14.00	3,183	\$ 44,562.00
2105.609	Select Granular Borrow	Tons	\$ 14.00	1,978	\$ 27,692.00
2211.509	Aggregate Base Class 5	Tons	\$ 20.00	3,549	\$ 70,980.00
2357.506	Bituminous Material for Tack Coat	Gal	\$ 1.50	597	\$ 895.50
2360.509	Type SP 9.5 Wearing Course Mix (2;C)	Tons	\$ 100.00	985	\$ 98,500.00
2360.509	Type SP 9.5 Wearing Course Mix (2;C)	Tons	\$ 105.00	658	\$ 69,090.00
2503.503	12" RC Pipe Sewer Class V Design 3006	L.F.	\$ 75.00	445	\$ 33,375.00
2503.503	18" RC Pipe Sewer Class V Design 3006	L.F.	\$ 95.00	51	\$ 4,845.00
2503.602	Connect to Existing Storm Sewer	Each	\$ 1,000.00	5	\$ 5,000.00
2503.602	Connect to Existing Sanitary Sewer	Each	\$ 1,200.00	1	\$ 1,200.00
2503.602	4" Sanitary Sewer Service	Each	\$ 2,000.00	1	\$ 2,000.00
2503.602	6" Sanitary Sewer Service	Each	\$ 2,200.00	1	\$ 2,200.00
2503.603	8" PVC Pipe Sewer	L.F.	\$ 83.00	117	\$ 9,711.00
2504.601	Temporary Water Service	L. Sum	\$ 15,000.00	1.00	\$ 15,000.00
2504.602	Hydrant	Each	\$ 7,000.00	3	\$ 21,000.00
2504.602	6" Gate Valve & Box	Each	\$ 2,800.00	13	\$ 36,400.00
2504.602	Connect to Existing Watermain	Each	\$ 1,500.00	9	\$ 13,500.00
2504.602	Water Service System	Each	\$ 2,200.00	2	\$ 4,400.00
2504.602	6" C900 Watermain w/Tracer Wire	L.F.	\$ 55.00	1,454	\$ 79,970.00
2504.608	Watermain Fittings	Lbs	\$ 10.00	949	\$ 9,490.00
2506.502	MH Casting Assembly	Each	\$ 850.00	7	\$ 5,950.00
2506.502	CB Casting Assembly	Each	\$ 850.00	10	\$ 8,500.00
2506.503	Construct Drainage Structure, Design 48-4020	Each	\$ 2,500.00	4	\$ 10,000.00
2506.602	Install Manhole, Design F	Each	\$ 7,500.00	2	\$ 15,000.00
2506.603	Construct Drainage Structure, 3'x2' Rectangular	Each	\$ 2,200.00	10	\$ 22,000.00
2521.518	4" Concrete Walk	S.F.	\$ 8.00	4,897	\$ 39,176.00
2531.503	Concrete Curb & Gutter Design B624	L.F.	\$ 25.00	1,179	\$ 29,475.00

Mn/DOT Spec No.	Item	Unit	Estimated Unit Price	Estimated Quantity	Total Estimated Costs
2531.504	6" Concrete Driveway Pavement	S.F.	\$ 9.00	1,666	\$ 14,994.00
2531.618	Truncated Domes	S.F.	\$ 55.00	48	\$ 2,640.00
2563.601	Traffic Control	L. Sum	\$ 2,500.00	1.00	\$ 2,500.00
2573.501	Stabilized Construction Exit	Each	\$ 1,100.00	3	\$ 3,300.00
2573.501	Storm Drain Inlet Protection	Each	\$ 275.00	22	\$ 6,050.00
2574.507	Common Topsoil Borrow	C.Y.	\$ 12.00	225	\$ 2,700.00
2575.504	Sodding Type Lawn	S.Y.	\$ 12.00	679	\$ 8,148.00
2575.505	Seeding	Acres	\$ 7,500.00	0.14	\$ 1,050.00
City Spec	Foundation Material	Tons	\$ 22.00	200	\$ 4,400.00
City Spec	Density Testing	Each	\$ 150.00	20	\$ 3,000.00
City Spec	Sanitary Sewer Bypassing	L. Sum	\$ 5,000.00	1.00	\$ 5,000.00
	Retaining Wall	L. Sum	\$ 50,000.00	1.00	\$ 50,000.00

	Subtotal:	\$	998,660.00
8%	Engineering:	\$	79,892.80
10%	Contingency:	\$	99,866.00

Total St Mary Avenue & 14th Street Reconstruction Project: \$ 1,178,418.80

Preliminary Assessments
St. Mary Avenue & 14th Street Reconstruction Project
Job No. 2603
January 21, 2026

Assessment Rate: St Mary 14th
 \$ 170.35 \$ 148.08
 Side Credit Rate: \$ 59.62 \$ 51.83

Sidewalk Assessment Rate: \$ 2.42
 Sidewalk Side Credit Rate: \$ 0.85

Roll No.	Owner	Property Address	Owner Address	Owner City, State Zip	Parcel No.	Street	Side Street	Front Feet	Front Feet Rate	Side Feet	Side Feet Rate	Street Assessment	Side Credit Rate	Street Side Credit	Sidewalk Assessments				Total Preliminary Assessment
															Sidewalk SF	Sidewalk Assessment	Sidewalk Corner Lot Credit SF	Sidewalk Corner Lot Credit	
1	VENTURA FOODS LLC	919 14TH ST E	40 POINTE DR	BREA, CA 92821	340690220	14th		113.36	\$ 148.08			\$ 16,786.35							\$ 16,786.35
2	T&M REAL ESTATE OF ALBERT LEA	922 14TH ST E	P O BOX 127	ALBERT LEA, MN 56007	340690230	14th		200.00	\$ 148.08			\$ 29,616.00							\$ 29,616.00
3	VENTURA FOODS, LLC	924 14TH ST E	40 POINTE DR	BREA, CA 92821	340690240	14th		112.35	\$ 148.08			\$ 16,636.79							\$ 16,636.79
4	T&M REAL ESTATE OF ALBERT LEA	812 14TH ST E	P O BOX 127	ALBERT LEA, MN 56007	340690250	14th		200.00	\$ 148.08			\$ 29,616.00							\$ 29,616.00
5	ALBERT LEA PORT AUTHORITY	808 14TH ST E	132 BROADWAY AVE N	ALBERT LEA, MN 56007	340690260	14th		200.00	\$ 148.08			\$ 29,616.00							\$ 29,616.00
6	ALBERT LEA PORT AUTHORITY	804 14TH ST E	132 BROADWAY AVE N	ALBERT LEA, MN 56007	340690270	14th		140.00	\$ 148.08			\$ 20,731.20							\$ 20,731.20
7	VENTURA FOODS LLC	914 14TH ST E	40 POINTE DR	BREA, CA 92821	340690280	14th		737.76	\$ 148.08			\$ 109,247.50							\$ 109,247.50
8	COUNTY OF FREEBORN, COURT HOUSE	245 CLARK ST W	411 BROADWAY AVE S	ALBERT LEA, MN 56007	340011850		St Mary			100.50	\$ 170.35	\$ 17,120.18	\$ 59.62	\$ (5,991.81)					\$ 11,128.37
9	DAVIS,DERECK	119 ST MARYS AVE S	119 ST MARYS AVE S	ALBERT LEA, MN 56007	340011860	St Mary		31.50	\$ 170.35			\$ 5,366.03							\$ 5,366.03
10	FIRST LUTHERAN CHURCH	301 CLARK ST W	301 CLARK ST W	ALBERT LEA, MN 56007	346011100	St Mary		132.10	\$ 170.35			\$ 22,503.24			795.00	\$ 1,923.90			\$ 24,427.14
11	FIRST LUTHERAN CHURCH	122 ST MARY AVE	301 CLARK ST W	ALBERT LEA, MN 56007	346011110	St Mary		59.50	\$ 170.35			\$ 10,135.83			297.50	\$ 719.95			\$ 10,855.78
12	FIRST LUTHERAN CHURCH	126 ST MARY AVE	301 CLARK ST W	ALBERT LEA, MN 56007	346012070		St Mary			72.50	\$ 170.35	\$ 12,350.38	\$ 59.62	\$ (4,322.45)	362.50	\$ 877.25	362.50	\$ (308.13)	\$ 8,597.05
Totals:										1,926.57	\$ 340.70	\$ 319,725.50	\$ 119.24	\$ (10,314.26)	1,455.00	\$ 3,521.10	362.50	\$ (308.13)	\$ 312,624.21

14th St Assessments
 Average Assessment: \$ 36,035.69
 Median Assessment: \$ 29,616.00
 Lowest Assessment: \$ 16,636.79
 Highest Assessment: \$ 109,247.50

St Mary Ave Assessments
 Average Assessment: \$ 12,074.87
 Median Assessment: \$ 10,855.78
 Lowest Assessment: \$ 5,366.03
 Highest Assessment: \$ 24,427.14

Overall Assessments
 Average Assessment: \$ 26,052.02
 Median Assessment: \$ 18,758.78
 Lowest Assessment: \$ 5,366.03
 Highest Assessment: \$ 109,247.50

INDEX MAP

CITY OF ALBERT LEA

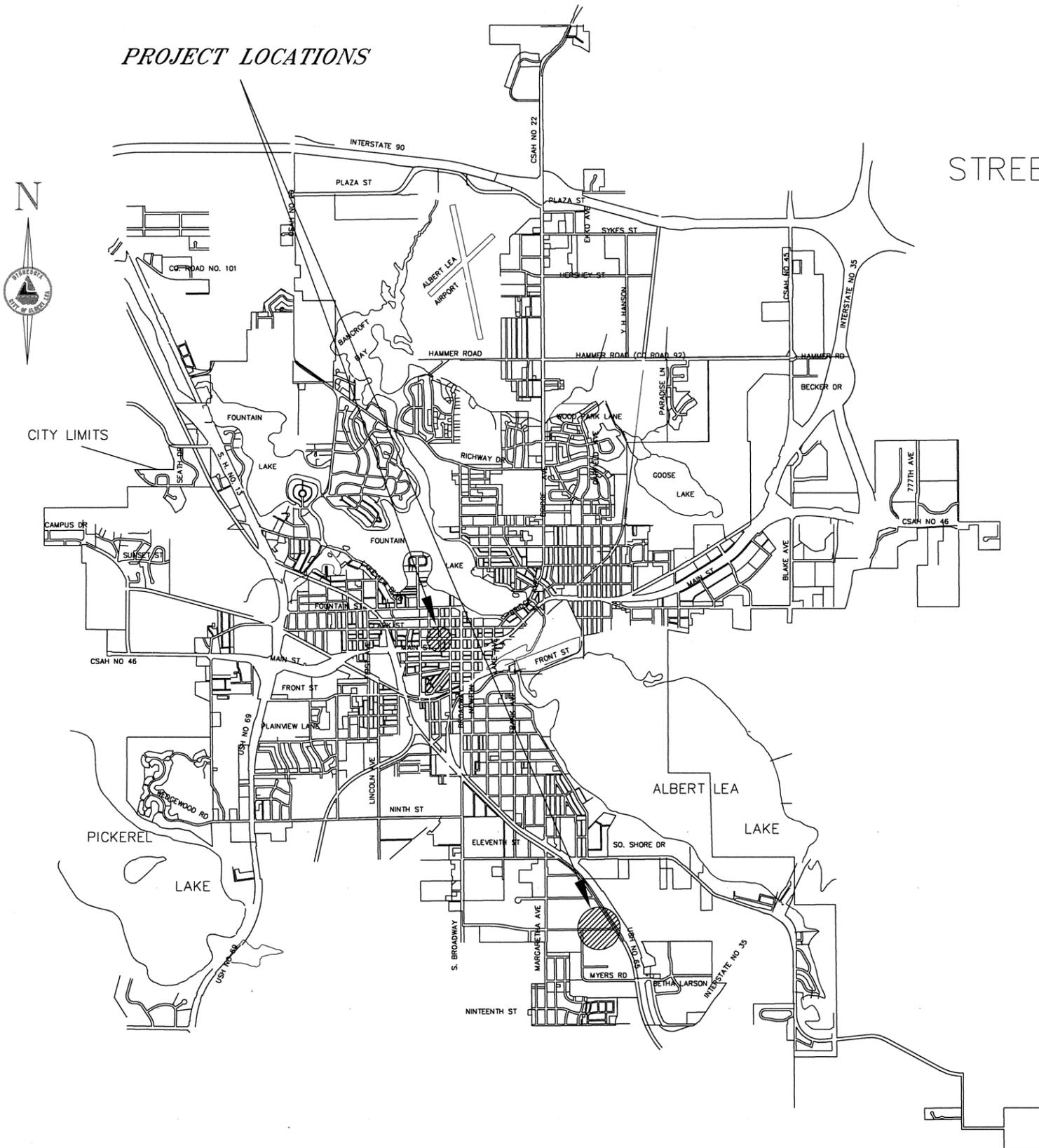
ST MARY AVENUE & 14TH STREET OVERLAY PROJECT

PROJECT LOCATIONS

COMPLETE STREET RECONSTRUCTION
STREET, CURB & GUTTER & UNDERGROUND UTILITY REPLACEMENT
JOB NO. 2603

INDEX TO SHEETS

SHEET	SUBJECT
1	Title Sheet
2	St Mary Avenue – William Street to Clark Street
3	14th Street – Myers Road to the east end



LEGEND

	PAVED ROAD		BRIDGE
	GRAVEL ROAD		LAKE/POND
	TRAIL		DRAINAGE LINE
	DRIVEWAY		CULVERT
	GRAVEL PARKING		MARSH
	PAVED PARKING		TREE COVER
	RAILROAD		TREE
	WALL		INDEX CONTOUR
	FENCE		INTERMEDIATE CONTOUR
	BUILDING		OBSCURED CONTOUR
	CONCRETE SLAB		DEPRESSION CONTOUR
	TANKS		SPOT ELEVATION
	LOCATED OBJECTS		HORIZ. GROUND CONTROL
	SIGNS		VERT. GROUND CONTROL
	POLE		UNDERGROUND TELEPHONE
	UNDERGROUND ELECTRIC		OVERHEAD ELECTRIC

LOCATION MAP



No responsibility is accepted for the locations of utilities shown hereon. Verification of actual locations should be requested prior to the commencement of construction or the taking of any other action relying on the actual locations.

Locations of all utilities shown are approximate.

GOPHER STATE ONE-CALL: 1-800-252-1166

NO.	DATE	BY	REVISION	NO.	DATE	BY	REVISION

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
Signature: Steven J. Jahnke
Printed Name: Steven J. Jahnke
Date: License No. 24464



Department of Public Works
ENGINEERING DIVISION
221 E. Clark Street
Albert Lea, MN 56007

TELEPHONE (507) 317-4325
FAX (507) 317-4326

Date: 1/21/2026
Drawn By: CDL
Dwg. No.:

St Mary Avenue & 14th Street
Reconstruction Project

Curb, Sidewalk, Pavement, & Underground Utility Reconstruction
Feasibility Report
Job No. 2603

Sheet No. 1 of 3
Sheets

RESOLUTION 26

Introduced by Councilor

RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING
ADVERTISEMENT OF BIDS FOR THE VALLEY AVENUE & MARSHALL STREET
RECONSTRUCTION PROJECT - JOB 2517

WHEREAS, pursuant to a resolution passed by the council on February 9, 2026, the City Engineer has prepared plans and specifications for the Valley Avenue & Marshall Street Reconstruction Project, City Job No. 2517. The streets are as follows:

Valley Avenue – Hawthorne Street to Johnson Street
Johnson Street – Valley Avenue to Marshall Street
Marshall Street – Johnson Street to Bridge Avenue

WHEREAS, this complete reconstruction includes, but is not limited to, curb & gutter, sidewalk, sanitary sewer, storm sewer, and watermain replacement; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. A copy of the plans and specifications are available for review.

Sec. 2. The City Clerk shall prepare and cause to be inserted in the official newspaper and in the QuestCDN an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published in each of said publications at least once not less than three weeks and shall specify the work to be done. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the Clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the clerk for 5% percent of the amount of such bid.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, Van Beek, Anderson and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 23rd day of February, 2026

Mayor Rich Murray

Filed and attested this 24th day of February, 2026

Secretary of the Council

RESOLUTION 26

Introduced by Councilor

RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING
ADVERTISEMENT OF BIDS FOR A PORTION OF THE SONGBIRD TRAIL IN
COOPERATION WITH FREEBORN COUNTY (JOB 2411)

WHEREAS, pursuant to a resolution passed by the council on January 12, 2026, HDR Inc. has prepared plans and specifications for a portion of the Songbird Trail in Cooperation with Freeborn County Job 2411. The project is as follows:

- Fountain Street to Highway 13
- A portion of Sunset Street to approximately County Road 74
- Four bridges

WHEREAS, Freeborn County is fee title owner of retired railroad property that exists from Commercial Street in Albert Lea to the City of Hartland (Songbird Trail) that was acquired with the intent to construct a paved trail facility for public use; and

WHEREAS, the City of Albert Lea has partnered with Freeborn County to promote the development of the trail; and

WHEREAS, the first portion proposed to be constructed is Fountain Street to Highway 13, a portion of Sunset Street to County Road 74, and four bridges; and

WHEREAS, this proposed work includes, but is not limited to, construction of a trail and four bridges.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. A copy of the plans and specifications are available for review.

Sec. 2. Freeborn County will hold and administer the consulting contract with HDR, Inc. in cooperation with the City of Albert Lea and be lead on this project.

Sec. 3. Freeborn County shall prepare and cause to be inserted in the official newspaper and properly advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published in said publications at least once not less than three weeks and shall specify the work to be done. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address Freeborn County on the issue of responsibility. No bids will be considered unless sealed and filed with Freeborn County and accompanied by a cash deposit, cashier's check, bid bond or certified check for 5% percent of the amount of such bid.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, Van Beek, Anderson and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 23rd day of February, 2026

Mayor Rich Murray

Filed and attested this 24th day of February, 2026

Secretary of the Council

RESOLUTION 26-

Introduced by Councilor

RESOLUTION ADOPTING THE 2025 FREEBORN COUNTY
HAZARD MITIGATION PLAN

WHEREAS, the City of Albert Lea recognizes the threat of natural hazards to people and property within the City of Albert Lea; and

WHEREAS, the City of Albert Lea has participated in the development of the 2025 Freeborn County Hazard Mitigation Plan in accordance with Federal laws, including the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance Act of 1968, as amended; and the National Dam Safety Program Act, as amended; and

WHEREAS, the 2025 Freeborn County Hazard Mitigation Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property within the City of Albert Lea from the impacts of future hazards and disasters; and

WHEREAS, the adoption by the City of Albert Lea demonstrates its commitment to hazard mitigation and achieving the goals outlined in the 2025 Freeborn County Hazard Mitigation Plan,

WHEREAS, approval of the 2025 Freeborn County Hazard Mitigation Plan by the Federal Emergency Management Agency (FEMA) will make Freeborn County and participating jurisdictions eligible to apply for FEMA Hazard Mitigation Assistance grants; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

The Albert Lea City Council supports the hazard mitigation planning effort and wishes to adopt the 2025 Freeborn County Hazard Mitigation Plan.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor, and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, Van Beek, Anderson, and Mayor Murray;

And, the following voted against the same: None.

Introduced and passed this 23rd day of February, 2026

Mayor Rich Murray

Filed and attested this 24th day of February, 2026

Secretary of the Council

RESOLUTION 26-

Introduced by Councilor

RESOLUTION ACCEPTING BID AND AWARDING CONTRACT FOR REMODELING
THE CITY CENTER BUILDING

WHEREAS, pursuant to an advertisement for bids for remodeling the City Center, 221 Clark Street East, bids were received, opened and tabulated by Olsen + Hobbie Architects at 2:00 p.m. on January 20, 2026, according to law, and the following bids were received complying with the advertisement:

Company	Bid Amount
WEB Construction.	\$1,416,257
Brennan Companies	\$1,495,000
Joseph Company Inc.	\$1,535,000
Larson Contracting	\$1,549,755
Ankeny Builders	\$1,584,000
JD Driver, Ltd	\$1,618,000
Dean Snyder Construction	\$1,698,000
Met-Con Construction	\$1,742,000
Knutson Construction	\$1,754,000
APX Construction Group	Non-Responsive

WHEREAS, it appears that WEB Construction is the lowest responsible bidder;

WHEREAS, it is recommended to add Alternative Bids 1 and 2 for a total of \$46,370;

WHEREAS, server relocation, asbestos removal, and security cameras not in the Capital Improvement Plan (CIP) and not in the bid are approved at approximately \$97,000;

WHEREAS, the purchase of furniture will be procured through competitive quotes and within the 2026 CIP budget;

WHEREAS, the purchase of security locks and security upgrades in the 2026 CIP shall be limited at this time to the City Center location;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the Mayor and City Manager are hereby authorized and directed to enter into a contract with WEB Construction for the base bid and alternates 1 & 2 in an amount of \$1,462,627 for the remodeling at the City Center, as specified in plans approved on April 14, 2025, by the City Council.

Sec. 2. That the project budget includes contingency up to \$80,000.

Sec. 3. Staff are directed to make remaining purchases for the City Center improvement per purchase policy for cameras plus monitors, door locks, asbestos removal, server relocation, and furniture.

Sec. 4. Staff will notify Council in advance if projected bonding paid by debt service exceeds \$600,000 in construction costs.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor, and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, Van Beek, Anderson, and Mayor Murray;

And, the following voted against the same: None.

Introduced and passed this 23rd day of February, 2026

Mayor Rich Murray

Filed and attested this 24th day of February, 2026

Secretary of the Council

RESOLUTION 26 - XXX

Introduced by Councilor

RESOLUTION APPROVING CLAIMS

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the claims, as presented in the attached exhibit in the amount of \$808,163.13 are approved and the City Treasurer is hereby directed to disburse said amounts with payment to be made from the fund indicated.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, Van Beek, Anderson, and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 23rd day of February, 2026

Mayor Rich Murray

Filed and attested this 24th day of February, 2026

Secretary of the Council

Claims Over \$25,000

City of Albert Lea Council Meeting 02/23/2026

- **\$30,728.70 – HomeServe USA Corp**
Water/Sewer Protection Plan Services (January)
- **\$31,501.29 – Minnesota Public Facilities Authority**
PFA Loan Payment
- **\$37,979.07 – Freeborn Mower Electric Cooperative**
Electricity - WWTP
- **\$42,377.80 – Freeborn County Administration**
City Share LEC – November
- **\$49,020.68 – Wapasha Construction Company Inc**
Pay Estimate 20 – WWTP Preliminary Facility Design & Construction
- **\$51,907.01 – St. Johns Lutheran Home of Albert Lea**
Senior Housing TIF Payment

Accounts Payable

Checks for Approval

User: NThoms
 Printed: 2/19/2026 - 3:16 PM



Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
0	02/20/2026	101 General	Deferred Compensation Payable	Mission Square Plan Services		964.96
0	02/20/2026	101 General	Deferred Compensation Payable	Mission Square Plan Services		1,035.46
0	02/20/2026	101 General	Deferred Compensation Payable	Mission Square Plan Services		2,814.00
0	02/20/2026	101 General	Deferred Compensation Payable	Mission Square Plan Services		4,497.06
0	02/20/2026	101 General	Accrued Medicare Payable	Internal Revenue Service		6,361.68
0	02/20/2026	101 General	Federal Withholding Payable	Internal Revenue Service		529.04
0	02/20/2026	101 General	Accrued FICA Payable	Internal Revenue Service		16,080.69
0	02/20/2026	101 General	Accrued Medicare Payable	Internal Revenue Service		57.25
0	02/20/2026	101 General	Accrued Medicare Payable	Internal Revenue Service		6,361.68
0	02/20/2026	101 General	Accrued FICA Payable	Internal Revenue Service		16,080.69
0	02/20/2026	101 General	Accrued Medicare Payable	Internal Revenue Service		57.25
0	02/20/2026	101 General	Federal Withholding Payable	Internal Revenue Service		38,487.84
0	02/20/2026	101 General	Other Payroll Deduct Payable	Minnesota Department of Human Services		1,263.00
0	02/20/2026	101 General	State Withholding Payable	Minnesota Department of Revenue		18,841.35
0	02/20/2026	101 General	State Withholding Payable	Minnesota Department of Revenue		237.62
0	02/20/2026	101 General	Deferred Compensation Payable	MN State Retirement - Empower		1,244.61
0	02/20/2026	101 General	Deferred Compensation Payable	MN State Retirement - Empower		50.00
0	02/20/2026	101 General	Accrued PERA Payable	PERA		53,971.62
0	02/20/2026	101 General	Accrued PERA Payable	PERA		40,079.91
0	02/20/2026	101 General	Other Payroll Deduct Payable	WEX Health Inc		12,191.96
0	02/20/2026	101 General	Life Insurance Payable	Sun Life Financial		249.40
0	02/20/2026	101 General	Other Payroll Deduct Payable	Sun Life Financial		1,639.89
0	02/20/2026	101 General	Vision Care Payable	Fidelity Security Life		372.45
0	02/20/2026	101 General	Dental Insurance Payable	MetLife		1,980.26
0	02/20/2026	101 General	Other Payroll Deduct Payable	AFLAC Group Insurance		391.72
0	02/20/2026	101 General	Other Payroll Deduct Payable	AFLAC Group Insurance		534.77
0	02/20/2026	101 General	Vision Care Payable	Fidelity Security Life		372.45
0	02/20/2026	101 General	Union Dues Payable	IAFF Local 1041		1,089.30
0	02/20/2026	101 General	Dental Insurance Payable	MetLife		1,980.26
0	02/20/2026	101 General	Union Dues Payable	MNPEA		75.00
0	02/20/2026	101 General	Union Dues Payable	Minnesota Public Employees Association		576.00
0	02/20/2026	101 General	Union Dues Payable	Minnesota Public Employees Association		1,032.00
0	02/20/2026	101 General	Deferred Compensation Payable	Nationwide Retirement Solutions		359.28

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
0	02/20/2026	101 General	Deferred Compensation Payable	Nationwide Retirement Solutions		1,493.53
0	02/20/2026	101 General	Deferred Compensation Payable	Nationwide Retirement Solutions		85.35
0	02/20/2026	101 General	Other Payroll Deduct Payable	Sun Life Financial		1,639.89
0	02/20/2026	101 General	Long-term Disability Payable	Sun Life Financial		1,244.72
0	02/20/2026	101 General	Other Payroll Deduct Payable	AFLAC Group Insurance		534.77
0	02/20/2026	101 General	Other Payroll Deduct Payable	AFLAC Group Insurance		391.72
0	02/20/2026	101 General	Vision Care Payable	Fidelity Security Life		8.08
0	02/20/2026	101 General	Dental Insurance Payable	MetLife		33.17
0	02/20/2026	101 General	Life Insurance Payable	Sun Life Financial		1.72
0	02/20/2026	101 General	Life Insurance Payable	Sun Life Financial		1.72
0	02/12/2026	602 Sewer	Other LT Obligation - Interest	Minnesota Public Facilities Authority		3,775.00
0	02/12/2026	602 Sewer	Other LT Obligation - Interest	Minnesota Public Facilities Authority		31,501.29
0	02/12/2026	601 Water	Other LT Obligation - Interest	Minnesota Public Facilities Authority		1,344.99
0	02/23/2026	703 HealthIns/Workers Comp Reserve	Expert & Professional Services	WEX Health Inc		357.50
0	02/23/2026	101 General	Medical Flex Payable	WEX Health Inc		17.36
0	02/23/2026	101 General	Medical Flex Payable	WEX Health Inc		500.00
0	02/23/2026	601 Water	Credit Card & Bank Fees	TTech		194.62
0	02/23/2026	602 Sewer	Credit Card & Bank Fees	TTech		194.62
0	02/23/2026	101 General	Rents & Leases	Loffler		2.22
0	02/23/2026	101 General	Credit Card & Bank Fees	US Bank		7.30
0	02/23/2026	101 General	Credit Card & Bank Fees	US Bank		3.10
0	02/23/2026	101 General	Credit Card & Bank Fees	US Bank		48.48
0	02/23/2026	101 General	Credit Card & Bank Fees	US Bank		299.28
0	02/23/2026	601 Water	Credit Card & Bank Fees	BPSH LLC		1,773.41
0	02/23/2026	601 Water	Credit Card & Bank Fees	US Bank		45.70
0	02/23/2026	602 Sewer	Credit Card & Bank Fees	BPSH LLC		1,773.40
0	02/23/2026	602 Sewer	Credit Card & Bank Fees	US Bank		33.33
0	02/23/2026	603 Solid Waste	Credit Card & Bank Fees	US Bank		236.38
0	02/23/2026	101 General	Motor Fuels	Minnesota Department of Revenue		637.28
0	02/23/2026	101 General	Motor Fuels	Minnesota Department of Revenue		34.85
0	02/23/2026	101 General	Motor Fuels	Minnesota Department of Revenue		8.72
0	02/23/2026	602 Sewer	Motor Fuels	Minnesota Department of Revenue		46.46
0	02/23/2026	101 General	Safety Equipment	Joseph Hornberger		94.05
0	02/23/2026	101 General	Safety Equipment	Joseph Hornberger		142.50
0	02/23/2026	101 General	Safety Equipment	Joseph Hornberger		48.45
0	02/23/2026	602 Sewer	Expert & Professional Services	Minnesota Valley Testing Laboratories		347.50
0	02/23/2026	602 Sewer	Expert & Professional Services	Minnesota Valley Testing Laboratories		73.00
0	02/23/2026	601 Water	Safety Equipment	Charles Dennison		239.95
0	02/23/2026	101 General	Lubricants & Additives	State Industrial Products		1,046.56
0	02/23/2026	101 General	Humane Society Mgmt/Costs	Humane Society of Freeborn County		1,000.00
0	02/23/2026	101 General	Travel Expense	Brad Skogheim		31.93
0	02/23/2026	101 General	Travel Expense	Brandi Krenz		79.36
0	02/23/2026	101 General	Travel Expense	Robert Rice		65.00

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
0	02/23/2026	101 General	Travel Expense	Brandi Krenz		31.20
0	02/23/2026	101 General	Travel Expense	Brandi Krenz		337.86
0	02/23/2026	101 General	Supplies	Justan Bellrichard		337.85
0	02/23/2026	101 General	Travel Expense	Rachel Christensen		132.10
0	02/23/2026	101 General	Travel Expense	Brian Anderson		153.70
0	02/23/2026	101 General	Travel Expense	Annice Sevett		95.70
0	02/23/2026	101 General	Travel Expense	Brandi Krenz		229.10
0	02/23/2026	101 General	Travel Expense	Rachel Christensen		44.08
0	02/23/2026	101 General	Supplies	Fastenal Company		8.82
0	02/23/2026	101 General	Vehicle/Equipment Parts	Fastenal Company		103.46
0	02/23/2026	601 Water	Expert & Professional Services	Platinum Plumbing Solutions LLC		19,525.45
0	02/23/2026	602 Sewer	Improvements Other Than Bldgs	Wapasha Construction Company Inc		49,020.68
0	02/23/2026	101 General	Telephone & Internet	Granite Telecommunications LLC		60.54
0	02/23/2026	101 General	Telephone & Internet	Granite Telecommunications LLC		113.68
0	02/23/2026	101 General	Telephone & Internet	Granite Telecommunications LLC		87.69
0	02/23/2026	101 General	Telephone & Internet	Granite Telecommunications LLC		41.42
0	02/23/2026	101 General	Telephone & Internet	Granite Telecommunications LLC		111.52
0	02/23/2026	101 General	Telephone & Internet	Granite Telecommunications LLC		79.66
0	02/23/2026	101 General	Telephone & Internet	Granite Telecommunications LLC		144.11
0	02/23/2026	101 General	Telephone & Internet	Granite Telecommunications LLC		37.89
0	02/23/2026	101 General	Telephone & Internet	Granite Telecommunications LLC		77.37
0	02/23/2026	101 General	Telephone & Internet	Granite Telecommunications LLC		25.52
0	02/23/2026	601 Water	Telephone & Internet	Granite Telecommunications LLC		37.89
0	02/23/2026	602 Sewer	Telephone & Internet	Granite Telecommunications LLC		80.74
0	02/23/2026	602 Sewer	Telephone & Internet	Granite Telecommunications LLC		80.73
0	02/23/2026	602 Sewer	Telephone & Internet	Granite Telecommunications LLC		80.74
0	02/23/2026	602 Sewer	Telephone & Internet	Granite Telecommunications LLC		77.36
0	02/23/2026	602 Sewer	Telephone & Internet	Granite Telecommunications LLC		77.36
0	02/23/2026	602 Sewer	Telephone & Internet	Granite Telecommunications LLC		86.77
0	02/23/2026	602 Sewer	Telephone & Internet	Granite Telecommunications LLC		37.89
	02/11/2026	234 Blight/Hazardous Mitigation	Taxes, License & Permit Fees	Freeborn County Auditor-Treasurer		1,179.11
	02/12/2026	602 Sewer	Rents & Leases	Driessen Water Inc		72.05
	02/12/2026	602 Sewer	Rents & Leases	Driessen Water Inc		161.82
	02/12/2026	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		153.70
	02/12/2026	602 Sewer	Electric Utilities	Freeborn Mower Electric Cooperative		37,979.07
	02/12/2026	101 General	Gas Utilities	Minnesota Energy Resources		18.81
	02/12/2026	101 General	Gas Utilities	Minnesota Energy Resources		2,881.79
	02/12/2026	602 Sewer	Gas Utilities	Minnesota Energy Resources		14,445.71
	02/12/2026	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.01
	02/12/2026	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.01
	02/12/2026	101 General	Telephone & Internet	Verizon Wireless Services LLC		38.41
	02/12/2026	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.01
	02/12/2026	101 General	Telephone & Internet	Verizon Wireless Services LLC		38.41

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
	02/12/2026	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.01
	02/12/2026	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.01
	02/12/2026	602 Sewer	Refuse Disposal	Waste Management of WI-MN		453.04
	02/12/2026	603 Solid Waste	Telephone & Internet	Winnebago Cooperative Telecom Assn		72.96
	02/13/2026	431 District 5-24 St John's Housin	TIF - PAYG Payment	St. Johns Lutheran Home of Albert Lea		51,907.01
	02/20/2026	101 General	Other Payroll Deduct Payable	LegalShield		430.14
	02/20/2026	101 General	Other Payroll Deduct Payable	LegalShield		430.14
	02/20/2026	101 General	Life Insurance Payable	NCPERS Minnesota Group Life Ins		280.00
	02/20/2026	101 General	Life Insurance Payable	NCPERS Minnesota Group Life Ins		280.00
	02/23/2026	601 Water	Vehicle and Equipment Repairs	Ag Express Electronics Inc		318.72
	02/23/2026	225 Airport	Building Maintenance	Albert Lea Airport, Inc		850.00
	02/23/2026	225 Airport	Expert & Professional Services	Albert Lea Airport, Inc		2,200.00
	02/23/2026	101 General	Management Services	Albert Lea Community Theater, Inc.		1,000.00
	02/23/2026	225 Airport	Vehicle and Equipment Repairs	Albert Lea Electric		3,919.32
	02/23/2026	412 Recreation Facilities Project	Building & Bldg Improvements	Albert Lea Electric		2,843.17
	02/23/2026	412 Recreation Facilities Project	Building & Bldg Improvements	Albert Lea Electric		17,952.27
	02/23/2026	225 Airport	Vehicle and Equipment Repairs	Albert Lea Electric		2,914.45
	02/23/2026	101 General	Building Maintenance	Albert Lea Electric		1,365.00
	02/23/2026	101 General	Expert & Professional Services	Albert Lea Electric		260.00
	02/23/2026	101 General	Building Maintenance	Albert Lea Electric		348.41
	02/23/2026	602 Sewer	Building Maintenance	Albert Lea Electric		530.36
	02/23/2026	101 General	Management Services	Albert Lea Family YMCA		4,175.00
	02/23/2026	101 General	Legal Notices & Recording	Albert Lea Newspapers, Inc		115.24
	02/23/2026	225 Airport	Legal Notices & Recording	Albert Lea Newspapers, Inc		75.68
	02/23/2026	496 2026 Projects	Cash and Investments	Albert Lea Newspapers, Inc		218.44
	02/23/2026	496 2026 Projects	Cash and Investments	Albert Lea Newspapers, Inc		-218.44
	02/23/2026	496 2026 Projects	Legal Notices & Recording	Albert Lea Newspapers, Inc		218.44
	02/23/2026	101 General	Legal Notices & Recording	Albert Lea Newspapers, Inc		58.91
	02/23/2026	422 District 5-13 - Larson Mfg	Due from Component Unit	Albert Lea Port Authority		11,212.60
	02/23/2026	101 General	Meeting	Albert Lea PR Inc		304.21
	02/23/2026	602 Sewer	Building Maintenance	Albert Lea Steel, Inc		10,281.60
	02/23/2026	101 General	Supplies	Albert Lea Steel, Inc		32.98
	02/23/2026	101 General	Training/ Instruction Supplies	Albert Lea Steel, Inc		55.69
	02/23/2026	601 Water	Supplies	Albert Lea Steel, Inc		36.80
	02/23/2026	602 Sewer	Building Repair Supplies	Albert Lea Steel, Inc		631.52
	02/23/2026	101 General	Vehicle/Equipment Parts	Albert Lea Steel, Inc		14.92
	02/23/2026	101 General	Vehicle/Equipment Parts	Albert Lea Steel, Inc		232.32
	02/23/2026	101 General	Vehicle/Equipment Parts	Albert Lea Steel, Inc		20.00
	02/23/2026	101 General	Expert & Professional Services	Alliant Engineering Inc		1,280.00
	02/23/2026	101 General	Uniforms	Amazon Capital Services Inc		8.54
	02/23/2026	101 General	Furniture, Equipment & Tools	Amazon Capital Services Inc		398.99
	02/23/2026	101 General	Supplies	Amazon Capital Services Inc		11.45
	02/23/2026	101 General	Supplies	Amazon Capital Services Inc		201.44

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
	02/23/2026	101 General	Supplies	Amazon Capital Services Inc		103.56
	02/23/2026	101 General	Supplies	Amazon Capital Services Inc		-0.01
	02/23/2026	101 General	Supplies	Amazon Capital Services Inc		-40.00
	02/23/2026	101 General	Supplies	Amazon Capital Services Inc		-6.97
	02/23/2026	101 General	Supplies	Amazon Capital Services Inc		144.56
	02/23/2026	101 General	Supplies	Amazon Capital Services Inc		27.09
	02/23/2026	101 General	Supplies	Amazon Capital Services Inc		48.99
	02/23/2026	101 General	Vehicle/Equipment Parts	Amazon Capital Services Inc		34.90
	02/23/2026	101 General	Supplies	Amazon Capital Services Inc		31.99
	02/23/2026	101 General	Vehicle/Equipment Parts	Amazon Capital Services Inc		36.24
	02/23/2026	101 General	Supplies	Amazon Capital Services Inc		-19.99
	02/23/2026	101 General	Supplies	Amazon Capital Services Inc		37.73
	02/23/2026	101 General	Supplies	Amazon Capital Services Inc		49.50
	02/23/2026	101 General	Supplies	Amazon Capital Services Inc		-92.70
	02/23/2026	101 General	Supplies	Amazon Capital Services Inc		-5.59
	02/23/2026	101 General	Supplies	Amazon Capital Services Inc		25.58
	02/23/2026	101 General	Supplies	Amazon Capital Services Inc		13.13
	02/23/2026	101 General	Books	Amazon Capital Services Inc		12.99
	02/23/2026	101 General	Books	Amazon Capital Services Inc		16.99
	02/23/2026	101 General	Supplies	Amazon Capital Services Inc		84.55
	02/23/2026	101 General	Supplies	Amazon Capital Services Inc		-0.01
	02/23/2026	101 General	Audio Visual	Amazon Capital Services Inc		65.35
	02/23/2026	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		446.97
	02/23/2026	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		122.97
	02/23/2026	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		99.98
	02/23/2026	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		22.97
	02/23/2026	101 General	Lubricants & Additives	APH Stores, Inc.		45.48
	02/23/2026	101 General	Supplies	APH Stores, Inc.		94.95
	02/23/2026	101 General	Supplies	APH Stores, Inc.		22.99
	02/23/2026	101 General	Supplies	APH Stores, Inc.		72.27
	02/23/2026	101 General	Supplies	APH Stores, Inc.		144.54
	02/23/2026	601 Water	Vehicle/Equipment Parts	APH Stores, Inc.		64.99
	02/23/2026	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		58.45
	02/23/2026	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		160.78
	02/23/2026	101 General	Lubricants & Additives	APH Stores, Inc.		55.96
	02/23/2026	101 General	Lubricants & Additives	APH Stores, Inc.		155.88
	02/23/2026	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		45.25
	02/23/2026	601 Water	Furniture, Equipment & Tools	APH Stores, Inc.		9.86
	02/23/2026	101 General	Vehicle/Equipment Parts	Arnold's of Alden, Inc		955.93
	02/23/2026	225 Airport	Vehicle/Equipment Parts	Arnold's of Alden, Inc		232.12
	02/23/2026	101 General	Vehicle/Equipment Parts	Arnold's of Alden, Inc		1,608.00
	02/23/2026	101 General	Uniforms	Aspen Mills Incorporated		387.58
	02/23/2026	101 General	Telephone & Internet	AT&T		59.18

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
	02/23/2026	602 Sewer	Telephone & Internet	AT&T Mobility II LLC		15.59
	02/23/2026	101 General	Legal Services	Barna, Guzy & Steffen, Ltd		270.00
	02/23/2026	602 Sewer	Engineering Services	Bolton & Menk Inc		22,714.40
	02/23/2026	101 General	Supplies	Bomgaars Supply Inc		43.98
	02/23/2026	101 General	Vehicle/Equipment Parts	Bomgaars Supply Inc		3.67
	02/23/2026	602 Sewer	Supplies	Bomgaars Supply Inc		15.97
	02/23/2026	101 General	Supplies	Bomgaars Supply Inc		36.75
	02/23/2026	101 General	Vehicle/Equipment Parts	Bomgaars Supply Inc		73.90
	02/23/2026	101 General	Vehicle/Equipment Parts	Bomgaars Supply Inc		12.76
	02/23/2026	101 General	Supplies	Bomgaars Supply Inc		7.98
	02/23/2026	602 Sewer	Supplies	Bomgaars Supply Inc		22.92
	02/23/2026	601 Water	Supplies	Bomgaars Supply Inc		34.99
	02/23/2026	602 Sewer	Supplies	Bomgaars Supply Inc		7.74
	02/23/2026	101 General	Safety Equipment	Bomgaars Supply Inc		55.98
	02/23/2026	101 General	Supplies	Bomgaars Supply Inc		80.38
	02/23/2026	101 General	Supplies	Bomgaars Supply Inc		43.96
	02/23/2026	601 Water	Safety Equipment	Bomgaars Supply Inc		48.98
	02/23/2026	101 General	Supplies	Bomgaars Supply Inc		18.96
	02/23/2026	101 General	Furniture, Equipment & Tools	Bomgaars Supply Inc		191.99
	02/23/2026	101 General	Supplies	Bound Tree Medical LLC		219.49
	02/23/2026	101 General	Expert & Professional Services	Al D. Brooks		186.50
	02/23/2026	101 General	Building Maintenance	Cedar Valley Services, Inc		2,120.58
	02/23/2026	101 General	Building Maintenance	Cedar Valley Services, Inc		1,600.00
	02/23/2026	101 General	Books	Cengage Learning, Inc		214.33
	02/23/2026	101 General	Library Selco/Software	Central Technology		1,710.26
	02/23/2026	101 General	Telephone & Internet	Charter Communications Holdings LLC		189.99
	02/23/2026	602 Sewer	Laundry Services	Cintas Corporation		115.91
	02/23/2026	602 Sewer	Laundry Services	Cintas Corporation		115.91
	02/23/2026	101 General	Laundry Services	Cintas Corporation		24.44
	02/23/2026	101 General	Laundry Services	Cintas Corporation		28.18
	02/23/2026	602 Sewer	Supplies	Cintas First Aid and Safety		91.51
	02/23/2026	101 General	Safety Equipment	Cintas First Aid and Safety		67.26
	02/23/2026	601 Water	Supplies	Core & Main LP		868.46
	02/23/2026	602 Sewer	Supplies	Core & Main LP		1,209.63
	02/23/2026	412 Recreation Facilities Project	Building & Bldg Improvements	D8 Products Inc		1,490.01
	02/23/2026	101 General	Vehicle/Equipment Parts	Dave Syverson Truck Center		236.23
	02/23/2026	101 General	Vehicle/Equipment Parts	Dave Syverson, Inc.		290.29
	02/23/2026	101 General	Vehicle and Equipment Repairs	Dave Syverson, Inc.		262.75
	02/23/2026	602 Sewer	Safety Equipment	DiVal Safety Equipment Inc		837.28
	02/23/2026	101 General	Supplies	Diessen Water Inc		28.00
	02/23/2026	101 General	Supplies	Diessen Water Inc		73.50
	02/23/2026	101 General	Furniture, Equipment & Tools	Ernie's Canvas Products, Inc		500.00
	02/23/2026	601 Water	Supplies	Ferguson Enterprises, Inc.		1,423.10

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
	02/23/2026	101 General	Supplies	Ferrellgas		66.96
	02/23/2026	101 General	Supplies	Ferrellgas		67.17
	02/23/2026	412 Recreation Facilities Project	Machinery & Equipment	Fischer Bros. LLC		4,980.50
	02/23/2026	602 Sewer	Legal Services	Flaherty & Hood, PA		15,001.50
	02/23/2026	101 General	Building Maintenance	Keith Flatness		199.75
	02/23/2026	101 General	Supplies	Keith Flatness		5.00
	02/23/2026	230 Economic Development	Building Maintenance	Keith Flatness		7.00
	02/23/2026	101 General	Supplies	Keith Flatness		169.50
	02/23/2026	101 General	Joint LEC Expenditures	Freeborn County Administration		8,145.51
	02/23/2026	101 General	Joint LEC Expenditures	Freeborn County Administration		-3,725.96
	02/23/2026	101 General	Joint LEC Expenditures	Freeborn County Administration		8,423.85
	02/23/2026	101 General	Joint LEC Expenditures	Freeborn County Administration		8,423.93
	02/23/2026	101 General	Joint LEC Expenditures	Freeborn County Administration		25,715.42
	02/23/2026	101 General	Joint LEC Expenditures	Freeborn County Administration		75.00
	02/23/2026	101 General	Joint LEC Expenditures	Freeborn County Administration		17.95
	02/23/2026	101 General	Joint LEC Expenditures	Freeborn County Administration		8,145.50
	02/23/2026	101 General	Telephone & Internet	Freeborn County Administration		233.66
	02/23/2026	101 General	Telephone & Internet	Freeborn County Administration		1,678.86
	02/23/2026	101 General	Telephone & Internet	Freeborn County Administration		1,678.94
	02/23/2026	101 General	Telephone & Internet	Freeborn County Administration		233.66
	02/23/2026	101 General	Lubricants & Additives	Freeborn County Co-op Oil Co. Inc.		567.25
	02/23/2026	101 General	Supplies	Freeborn County Co-op Oil Co. Inc.		43.15
	02/23/2026	101 General	Legal Notices & Recording	Freeborn County Recorder		166.00
	02/23/2026	101 General	Legal Notices & Recording	Freeborn County Recorder		46.00
	02/23/2026	101 General	Legal Notices & Recording	Freeborn County Recorder		46.00
	02/23/2026	101 General	Legal Notices & Recording	Freeborn County Recorder		46.00
	02/23/2026	101 General	Legal Notices & Recording	Freeborn County Recorder		46.00
	02/23/2026	101 General	Legal Notices & Recording	Freeborn County Recorder		46.00
	02/23/2026	101 General	Legal Notices & Recording	Freeborn County Recorder		46.00
	02/23/2026	101 General	Legal Notices & Recording	Freeborn County Recorder		46.00
	02/23/2026	101 General	Legal Notices & Recording	Freeborn County Recorder		46.00
	02/23/2026	101 General	Legal Notices & Recording	Freeborn County Recorder		46.00
	02/23/2026	101 General	Legal Notices & Recording	Freeborn County Recorder		46.00
	02/23/2026	101 General	Legal Notices & Recording	Freeborn County Recorder		66.00
	02/23/2026	101 General	Legal Notices & Recording	Freeborn County Recorder		46.00
	02/23/2026	101 General	Legal Notices & Recording	Freeborn County Recorder		46.00
	02/23/2026	230 Economic Development	Electric Utilities	Freeborn Mower Electric Cooperative		25.00
	02/23/2026	230 Economic Development	Electric Utilities	Freeborn Mower Electric Cooperative		134.30
	02/23/2026	601 Water	Electric Utilities	Freeborn Mower Electric Cooperative		215.00
	02/23/2026	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		114.02
	02/23/2026	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		6,979.76
	02/23/2026	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		1,634.32
	02/23/2026	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		2,391.80
	02/23/2026	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		373.92

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
	02/23/2026	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		957.17
	02/23/2026	603 Solid Waste	Electric Utilities	Freeborn Mower Electric Cooperative		224.68
	02/23/2026	603 Solid Waste	Electric Utilities	Freeborn Mower Electric Cooperative		57.13
	02/23/2026	602 Sewer	Electric Utilities	Freeborn Mower Electric Cooperative		591.21
	02/23/2026	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		166.21
	02/23/2026	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		222.79
	02/23/2026	601 Water	Expert & Professional Services	Gopher State One-Call, Inc.		104.00
	02/23/2026	101 General	Dues & Subscriptions	Greater Minnesota Parks & Trails		265.00
	02/23/2026	601 Water	Chemicals & Chemical Projects	Hawkins, Inc.		6,481.44
	02/23/2026	101 General	Supplies	Hillyard Inc.-Hutchinson		985.00
	02/23/2026	605 Utility Line Protection Plan	Protection Plan Services	HomeServe USA Corp		30,728.70
	02/23/2026	101 General	Furniture, Equipment & Tools	Howmedica Osteonics Corp		110.54
	02/23/2026	101 General	Furniture, Equipment & Tools	Howmedica Osteonics Corp		296.40
	02/23/2026	101 General	Furniture, Equipment & Tools	Howmedica Osteonics Corp		37.80
	02/23/2026	409 Storm Water Capital Projects	Expert & Professional Services	HR Green Inc		6,057.50
	02/23/2026	101 General	Rents & Leases	Huber Supply Company Inc.		187.75
	02/23/2026	601 Water	Expert & Professional Services	HydroCorp, LLC		9,943.89
	02/23/2026	101 General	Books	Ingram Library Services		25.80
	02/23/2026	101 General	Books	Ingram Library Services		39.83
	02/23/2026	101 General	Books	Ingram Library Services		21.79
	02/23/2026	101 General	Books	Ingram Library Services		29.86
	02/23/2026	101 General	Books	Ingram Library Services		27.76
	02/23/2026	101 General	Books	Ingram Library Services		11.17
	02/23/2026	101 General	Books	Ingram Library Services		17.44
	02/23/2026	101 General	Books	Ingram Library Services		68.73
	02/23/2026	101 General	Books	Ingram Library Services		10.58
	02/23/2026	101 General	Special Programs	Ingram Library Services		71.88
	02/23/2026	101 General	Books	Ingram Library Services		15.12
	02/23/2026	101 General	Books	Ingram Library Services		19.10
	02/23/2026	101 General	Books	Ingram Library Services		34.13
	02/23/2026	101 General	Books	Ingram Library Services		24.12
	02/23/2026	101 General	Books	Ingram Library Services		89.46
	02/23/2026	101 General	Books	Ingram Library Services		6.02
	02/23/2026	101 General	Books	Ingram Library Services		16.89
	02/23/2026	101 General	Books	Ingram Library Services		10.86
	02/23/2026	101 General	Special Programs	Ingram Library Services		532.56
	02/23/2026	101 General	Books	Ingram Library Services		102.21
	02/23/2026	101 General	Books	Ingram Library Services		25.80
	02/23/2026	101 General	Books	Ingram Library Services		20.19
	02/23/2026	101 General	Books	Ingram Library Services		18.04
	02/23/2026	101 General	Books	Ingram Library Services		35.09
	02/23/2026	101 General	Books	Ingram Library Services		37.93
	02/23/2026	101 General	Books	Ingram Library Services		7.62

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
	02/23/2026	101 General	Books	Ingram Library Services		12.23
	02/23/2026	101 General	Books	Ingram Library Services		56.23
	02/23/2026	101 General	Books	Ingram Library Services		47.96
	02/23/2026	101 General	Building Maintenance	Jim & Dudes Plumbing & Heating, Inc.		199.23
	02/23/2026	601 Water	Supplies	Jim & Dudes Plumbing & Heating, Inc.		3.95
	02/23/2026	101 General	Safety Equipment	Lawson Products Inc		61.64
	02/23/2026	101 General	Supplies	Lawson Products Inc		223.68
	02/23/2026	101 General	Vehicle/Equipment Parts	Lawson Products Inc		84.66
	02/23/2026	101 General	Vehicle/Equipment Parts	Lawson Products Inc		370.58
	02/23/2026	101 General	Furniture, Equipment & Tools	Lawson Products Inc		391.91
	02/23/2026	101 General	Furniture, Equipment & Tools	Lawson Products Inc		585.22
	02/23/2026	101 General	Vehicle/Equipment Parts	Lawson Products Inc		-40.19
	02/23/2026	101 General	Workers Comp Deductible	League of MN Cities Insurance Trust		878.28
	02/23/2026	601 Water	Supplies	Locators and Supplies, Inc.		747.36
	02/23/2026	701 CG - Vehicle & Equip Capital	Vehicles	MacQueen Equipment LLC		1,671.96
	02/23/2026	602 Sewer	Vehicle/Equipment Parts	MacQueen Equipment LLC		90.79
	02/23/2026	101 General	Vehicle/Equipment Parts	MacQueen Equipment LLC		487.66
	02/23/2026	101 General	Expert & Professional Services	MCHS - Albert Lea and Austin		920.00
	02/23/2026	101 General	Expert & Professional Services	MCHS - Albert Lea and Austin		510.00
	02/23/2026	101 General	Expert & Professional Services	MCHS - Albert Lea and Austin		274.00
	02/23/2026	101 General	Expert & Professional Services	MCHS - Albert Lea and Austin		184.00
	02/23/2026	101 General	Expert & Professional Services	MCHS - Albert Lea and Austin		342.00
	02/23/2026	101 General	Dues & Subscriptions	Medtox Laboratories, Inc.		50.00
	02/23/2026	602 Sewer	Training & Education	MESERB		350.00
	02/23/2026	101 General	Rents & Leases	Metro Sales, Inc		11.00
	02/23/2026	101 General	Rents & Leases	Metro Sales, Inc		194.10
	02/23/2026	225 Airport	Telephone & Internet	MetroNet Holding LLC		130.34
	02/23/2026	101 General	Audio Visual	Midwest Tape, LLC		1,903.50
	02/23/2026	101 General	Training & Education	Justin Miller		300.00
	02/23/2026	101 General	Training & Education	Justin Miller		300.00
	02/23/2026	101 General	Building Maintenance	Minnesota Elevator Inc		105.44
	02/23/2026	101 General	Building Maintenance	Minnesota Elevator Inc		75.34
	02/23/2026	230 Economic Development	Building Maintenance	Minnesota Elevator Inc		60.28
	02/23/2026	101 General	Gas Utilities	Minnesota Energy Resources		2,703.45
	02/23/2026	101 General	Gas Utilities	Minnesota Energy Resources		283.96
	02/23/2026	602 Sewer	Gas Utilities	Minnesota Energy Resources		487.05
	02/23/2026	101 General	Gas Utilities	Minnesota Energy Resources		566.81
	02/23/2026	602 Sewer	Training & Education	Minnesota Pollution Control Agency	23.00	0.00
	02/23/2026	602 Sewer	Training & Education	Minnesota Pollution Control Agency	150.00	0.00
	02/23/2026	602 Sewer	Training & Education	Minnesota Pollution Control Agency	585.00	0.00
	02/23/2026	101 General	Training & Education	MN Bureau of Criminal Apprehension		75.00
	02/23/2026	101 General	Training & Education	MN Bureau of Criminal Apprehension		300.00
	02/23/2026	101 General	Supplies	Motorola Solutions, Inc.		632.00

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
	02/23/2026	101 General	Expert & Professional Services	Christopher Nelson		1,700.00
	02/23/2026	496 2026 Projects	Cash and Investments	Anthony O'Connell		13,105.00
	02/23/2026	496 2026 Projects	Improvements Other Than Bldgs	Anthony O'Connell		13,105.00
	02/23/2026	496 2026 Projects	Cash and Investments	Anthony O'Connell		-13,105.00
	02/23/2026	101 General	Expert & Professional Services	Office of MN IT Services-Accts. Rec.		240.45
	02/23/2026	101 General	Building Maintenance	Plunkett's Pest Control Inc		96.08
	02/23/2026	101 General	Building Maintenance	Plunkett's Pest Control Inc		39.12
	02/23/2026	101 General	Periodicals & Magazines	Prevention		36.00
	02/23/2026	401 Capital Project Revolving Fund	Improvements Other Than Bldgs	Pro Trucking Inc		4,410.21
	02/23/2026	101 General	Vehicle/Equipment Parts	Raleigh's Ace Hardware		22.49
	02/23/2026	101 General	Building Maintenance	Raleigh's Ace Hardware		37.75
	02/23/2026	412 Recreation Facilities Project	Building & Bldg Improvements	Raleigh's Ace Hardware		11.68
	02/23/2026	602 Sewer	Supplies	Raleigh's Ace Hardware		20.69
	02/23/2026	101 General	Supplies	Raleigh's Ace Hardware		69.27
	02/23/2026	101 General	Supplies	Raleigh's Ace Hardware		17.99
	02/23/2026	101 General	Vehicle and Equipment Repairs	Raleigh's Ace Hardware		7.50
	02/23/2026	101 General	Supplies	Raleigh's Ace Hardware		22.49
	02/23/2026	101 General	Building Maintenance	Raleigh's Ace Hardware		78.57
	02/23/2026	602 Sewer	Supplies	Raleigh's Ace Hardware		35.98
	02/23/2026	602 Sewer	Supplies	Raleigh's Ace Hardware		29.68
	02/23/2026	101 General	Building Maintenance	Raleigh's Ace Hardware		1,824.47
	02/23/2026	601 Water	Building Maintenance	Raleigh's Ace Hardware		38.31
	02/23/2026	602 Sewer	Supplies	Raleigh's Ace Hardware		4.13
	02/23/2026	101 General	Furniture, Equipment & Tools	Raleigh's Ace Hardware		25.19
	02/23/2026	101 General	Supplies	Raleigh's Ace Hardware		33.14
	02/23/2026	101 General	Building Maintenance	Raleigh's Ace Hardware		61.17
	02/23/2026	601 Water	Supplies	Raleigh's Ace Hardware		17.24
	02/23/2026	225 Airport	Supplies	Raleigh's Ace Hardware		19.79
	02/23/2026	101 General	Furniture, Equipment & Tools	Raleigh's Ace Hardware		41.38
	02/23/2026	101 General	Building Maintenance	Rink Systems, Inc.		6,000.00
	02/23/2026	101 General	Building Maintenance	Rink Systems, Inc.		1,760.00
	02/23/2026	101 General	Building Repair Supplies	Rink Systems, Inc.		2,160.00
	02/23/2026	101 General	Furniture, Equipment & Tools	Rink Systems, Inc.		2,155.00
	02/23/2026	101 General	Furniture, Equipment & Tools	Rink Systems, Inc.		270.00
	02/23/2026	101 General	Expert & Professional Services	Rohn Industries, Inc		46.88
	02/23/2026	101 General	Vehicle/Equipment Parts	Ronco Engineering Sales		5,225.95
	02/23/2026	101 General	Vehicle/Equipment Parts	Ronco Engineering Sales		2,060.87
	02/23/2026	101 General	Vehicle/Equipment Parts	Ronco Engineering Sales		749.76
	02/23/2026	101 General	Supplies	Schilling Supply Company		58.24
	02/23/2026	101 General	Library Selco/Software	Selco		1,771.30
	02/23/2026	101 General	Library Selco/Software	Selco		1,159.68
	02/23/2026	602 Sewer	Building Repair Supplies	Sherwin-Williams		198.78
	02/23/2026	101 General	Rents & Leases	Skyline Plaza Associates		4,150.00

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
	02/23/2026	101 General	Vehicle and Equipment Repairs	Southern Minnesota Inspection Company		495.00
	02/23/2026	101 General	Vehicle and Equipment Repairs	Southern Minnesota Inspection Company		1,474.00
	02/23/2026	601 Water	Vehicle and Equipment Repairs	Southern Minnesota Inspection Company		495.00
	02/23/2026	602 Sewer	Vehicle and Equipment Repairs	Southern Minnesota Inspection Company		495.00
	02/23/2026	101 General	Supplies	St Paul Stamp Works Inc		203.01
	02/23/2026	101 General	Uniforms	Streicher's		45.97
	02/23/2026	101 General	Safety Equipment	Streicher's		1,101.60
	02/23/2026	225 Airport	Building Maintenance	Syn-tech Systems Inc		42.00
	02/23/2026	101 General	Supplies	The Display Company		500.00
	02/23/2026	101 General	Rental Registration	Karen Thompson		7.00
	02/23/2026	101 General	Refuse Disposal	Thompson Sanitation, Inc.		342.75
	02/23/2026	101 General	Refuse Disposal	Thompson Sanitation, Inc.		183.32
	02/23/2026	101 General	Refuse Disposal	Thompson Sanitation, Inc.		25.30
	02/23/2026	101 General	Refuse Disposal	Thompson Sanitation, Inc.		146.34
	02/23/2026	101 General	Hot Spots	T-Mobile		1,342.22
	02/23/2026	101 General	Furniture, Equipment & Tools	Trading Post Inc		218.99
	02/23/2026	101 General	Lubricants & Additives	Trading Post Inc		27.99
	02/23/2026	602 Sewer	Supplies	Trading Post Inc		17.24
	02/23/2026	101 General	Supplies	Trading Post Inc		109.99
	02/23/2026	101 General	Furniture, Equipment & Tools	Trading Post Inc		99.98
	02/23/2026	101 General	Prepaid Postage	United States Postal Service		2,000.00
	02/23/2026	603 Solid Waste	Refuse Disposal	Waste Management of WI-MN		1,054.21
	02/23/2026	603 Solid Waste	Refuse Disposal	Waste Management of WI-MN		3,161.80
	02/23/2026	101 General	Refuse Disposal	Waste Management of WI-MN		400.20
	02/23/2026	101 General	Telephone & Internet	Winnebago Cooperative Telecom Assn		309.95
	02/23/2026	602 Sewer	Supplies	Winsupply Albert Lea MN Co		178.93
	02/23/2026	602 Sewer	Supplies	Winsupply Albert Lea MN Co		-178.63
	02/23/2026	601 Water	Vehicle/Equipment Parts	Winsupply Albert Lea MN Co		59.00
	02/23/2026	101 General	Supplies	Winter Equipment Company		2,052.56
	02/23/2026	101 General	Periodicals & Magazines	Woman's Day Magazine		7.00
	02/23/2026	101 General	Vehicle/Equipment Parts	Ziegler Inc		-699.11
	02/23/2026	101 General	Vehicle/Equipment Parts	Ziegler Inc		12.80
	02/23/2026	101 General	Vehicle/Equipment Parts	Ziegler Inc		264.98
	02/23/2026	101 General	Lubricants & Additives	Ziegler Inc		880.35
	02/23/2026	602 Sewer	Training & Education	Minnesota Pollution Control Agency		23.00
	02/23/2026	602 Sewer	Training & Education	Minnesota Pollution Control Agency		150.00
	02/23/2026	602 Sewer	Training & Education	Minnesota Pollution Control Agency		585.00
Report Total:						808,163.13