



AGENDA FOR THE WORK SESSION AND THE
REGULAR MEETING OF THE
ALBERT LEA CITY COUNCIL – April 13, 2026
WORK SESSION – 5:30 PM – REGULAR MEETING – 7:00 PM

WORK SESSION – 5:30 PM

- I. **CROSS CONNECTION AND BACKFLOW PREVENTION – ORDINANCE
DISCUSSION – WAYNE SORENSEN**
- II. **REVIEW COUNCIL MEETING AGENDA OF APRIL 13, 2026**

REGULAR MEETING – 7:00 PM

- I. **CALL TO ORDER AND ROLL CALL**
- II. **PLEDGE OF ALLEGIANCE**
- III. **CEREMONIAL ITEMS**
- IV. **PUBLIC FORUM**
- V. **CONSENT AND APPROVAL OF AGENDA**
 - A. Approve Minutes of the March 23, 2026 Regular Council Meeting
 - B. Approve Minutes of the March 23, 2026 Work Session
 - C. Appointment of Bob Furland to the Heritage Preservation Commission
 - D. Resolution Approving Handicap Sign Installation NE Corner Washington and Clark
 - E. Resolution Granting Renewal of a Conditional Use Permit for Communication Tower at 1029 Bridge Ave.
 - F. Resolution Accepting Donations as Presented to the City of Albert Lea – Cargill
- VI. **PETITIONS, REQUESTS AND COMMUNICATIONS**
 - A. Curly-Leaf Pondweed Treatment within Fountain Lake – Shell Rock River Watershed District
 - B. 2026 Hometown Pride Spring Cleanup Day April 25th
- VII. **UNFINISHED BUSINESS**
- VIII. **NEW BUSINESS**
 - A. Resolution Approving Proposal to Design New Senior Center – Presentation by Cathy



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Malakowsky

- B. Resolution Authorizing Paint Repairs at Aquatic Center – Presentation by Cathy Malakowsky
- C. Resolution Accepting Bids and Awarding Contract for the 2026 Neighborhood Improvement Project (Job 2601)
- D. Resolution Accepting Bids and Awarding Contract for the 2026 State Aid Street Overlay Project (Job 2602)
- E. Resolution Accepting Bids and Awarding Contract for the St. Mary Avenue & 14th Street Reconstruction Project (Job 2603)
- F. Resolution Accepting Bids and Awarding Contract for the Sorensen Road Watermain Replacement Project (Job 2604)
- G. Resolution Authorizing the City of Albert Lea to Enter Into MN/DOT Agreement No. 1062381 for TH-13 and Mn Highway 65 ADA Improvements, Including Sidewalk and Crossings in Albert Lea Project (Job 2612)
- H. Resolution Authorizing MnDOT Agreement No. 1062561 For Federal Participation in Advance Construction for the Valley Avenue & Marshall Street Reconstruction Project - Job 2517
- I. Resolution Approving Purchase of Mini Rescue – (Replacement, CIP Fir-V-27-02)
- J. Ordinance Amending Chapter 42 Traffic and Vehicles - Article III. – Parking, Stopping, and Standing – Sec. 42.084 (1st Reading)
- K. Ordinance Amending Chapter 44 Utilities – Article II. - Water Service – Adding New Sections 44.067-44.088 (1st Reading)

IX. MAYOR AND COUNCIL REPORTS

X. CITY MANAGER REPORT

XI. APPROVAL OF CLAIMS

- A. Resolution Approving Claims
 - (1) Presentation of Claims Over \$25,000

XII. ADJOURNMENT

Disclaimer: This agenda has been prepared to provide information regarding an upcoming meeting of the City Council of the City of Albert Lea. This document does not claim to be complete and is subject to change



City Manager Report to Council

221 East Clark Street, Albert Lea, MN 56007

(507) 377-4330 – info@ci.albertlea.mn.us

To: Mayor and City Council
From: City Manager
Date: April 13, 2026
Re: April 13, 2026 City Council Meeting

V. CONSENT AND APPROVAL OF AGENDA

C. Appointment of Bob Furland to the Heritage Preservation Commission - With Risha Eriksmoen leaving the History Center, there was an opening on the Heritage Preservation Commission. Bob Furland will replace Risha on the Commission.

D. Resolution Approving Handicap Sign Installation NE Corner Washington and Clark – A handicap sign was requested on the NE corner of Clark Street and Washington Avenue. Public Works reviewed and agree with this request. It adds a handicap stall which can service several businesses on Clark Street. Staff recommends installing a handicap parking sign on the NE corner of Clark and Washington.

See attached resolution.

E. Resolution Approving Renewal of a Conditional Use Permit for Cellphone Tower Located at 1029 Bridge Ave. – Verizon Wireless has requested to renew the Conditional Use Permit for a Communication Tower at 1029 Bridge Ave or the Freeborn County Fairgrounds. The 100ft monopole will be located just north of the Arts and Foods building near the center of the fairgrounds.

The CUP was previously approved in July of 2020 but construction of the tower has been pushed back due to budget constraints.

Sec. 50.1000 (a) allows for the extension of a Conditional Use Permit as long as all aspects of the original permit remain the same. Staff recommends approval of the CUP renewal with conditions as stated in the Resolution.

See attached resolution.

- F. Resolution Accepting Donations as Presented to the City of Albert Lea - Cargill of Albert Lea is generously funding the music and activities for Teen Night at the Albert Lea Aquatic Center, scheduled for July 23.

See attached resolution.

VI. PETITIONS, REQUESTS AND COMMUNICATIONS

- A. Curly-Leaf Pondweed Treatment within Fountain Lake – Shell Rock River Watershed District – Letter provided by the Shell Rock River Watershed District (SRRWD) informing the City of Albert Lea of a second round of aquatic vegetation management targeting curly-leaf pondweed within Fountain Lake.

- B. 2026 Hometown Pride Spring Cleanup Day – April 25th - Resolution 16-59 declared Spring Hometown Pride Clean-up Day be held the last Saturday in April each year. The 2026 Spring Hometown Pride Clean-Up Day will be held on Saturday, April 25, 2026 at the City of Albert Lea Transfer Station and Demolition Landfill from 9am-12pm. The Clean-Up Day provides the opportunity to dispose of most items free of charge, or at reduced rates. No commercial garbage will be accepted. Proof of city residence will be required. The reduced rates on Cleanup Day from 9am-12pm will be:

- Free brush/yard waste
- Free Household Garbage
- Free Demolition Debris
- \$10.00 per Appliance/Sofa/Mattress
- \$5.00 per Furniture Piece
- \$3.00 per Passenger Car Tire; ie. Regular rate for all others
- Regular Rates on rims, & e-waste

VII. UNFINISHED BUSINESS – None

VIII. NEW BUSINESS

- A. Resolution Authorizing Design For New Senior Center - *A community-based team conducted a holistic assessment of the Senior Center in 2025, using standards set by the National Council On Aging and National Institute of Senior Centers. The Senior Center meets all standards except for the facility. The main issue is lack of accessibility. The current facility also has recurring roof leaks and sewer issues plus the parking lot is in poor condition.*

After an RFP process that resulted in 3 proposals for the location, the Senior Center Board voted in December 2025 to recommend the Council move the center to the former HealthReach building now owned by Jim and Dude's. While the initial request is to proceed with paying for \$14,000 design work in order to secure construction estimates, a request for funding the remodeling will follow later this spring. Because the process was still underway without a known outcome in 2025, neither the design nor the construction is in the 2026 budget or CIP. The City Manager has received confirmation we should receive a \$5,000 donation towards this phase of the project. See the presentation for details.

See attached resolution.

- B. Resolution Authorizing Paint Repairs at Aquatic Center - *Acid etching and painting in 2024 with touchups in 2025 at the Aquatic Center did not endure this past winter. While preparing for construction and opening, Recreation Staff recently discovered that the paint on both pools and surrounding deck has severely deteriorated to the point that immediate repairs are needed in order to open this season. The repairs would consist of sandblasting, concrete patches and painting before the June 5 opening date.*

Staff studied three main options and obtained several estimates. The staff recommendation is to contract with three service providers for sandblasting, concrete repairs and painting, respectively, at \$133,000 with contingency of \$7,000 for a total cost of \$140,000. This expense needs Council approval because it is not in the 2026 budget or CIP. See the presentation for details.

See attached resolution.

C. Resolution Accepting Bids and Awarding Contract for the 2026 Neighborhood Improvement Project (Job 2601) - *Engineering has reviewed the bids opened Tuesday, April 7, 2026 for the 2026 Neighborhood Improvement Project. The project consists of bituminous mill & overlay and miscellaneous curb & gutter and sidewalk replacement on the following streets:*

- *James Avenue – 7th Street to 2nd Street*
- *Frank Avenue – 7th Street to Front Street*
- *St. Joseph Avenue – 7th Street to 4th Street*
- *Water Street – 1st Avenue to West Avenue*
- *Ermina Avenue – W. Main Street frontage road to Fountain Street*
- *Oak Lane – Ermina Avenue to Adams Avenue*
- *Adams Avenue – W. Main Street frontage road to Clark Street*
- *Euclid Avenue – W. Main Street frontage road to Clark Street*
- *William Street – Euclid Avenue to St. Mary Avenue*
- *Bancroft Drive – Greenwood Drive to Lakewood Avenue*
- *Michael Place – Bancroft Drive to the cul-de-sac*
- *Lakewood Avenue – 141' south of Bancroft Drive to the cul-de-sac*
- *Green Lea Lane – Greenwood Drive to Lakewood Avenue*

Work in the mill & overlay area will involve milling the existing bituminous street surfacing for a 6-foot width along each concrete gutter line so the new bituminous layer will match with the level of the concrete gutter. A 2-inch thick layer of bituminous will be laid over the entire width of the street. The project would also involve replacing sections of curb & gutter that have settled and

are causing drainage issues. Sidewalk will be replaced where it is damaged or settled causing a tripping hazard, and to bring the pedestrian ramps into compliance with Americans with Disabilities Act standards.

Engineering received one bid. Engineering is recommending accepting the low bid and awarding the contract for \$1,554,275.03 to Ulland Brothers of Albert Lea, Minnesota. The Engineer's estimate was \$1,578,843. The bid abstract is attached. Staff recommends approval.

See attached resolution and bid abstract.

- D. Resolution Accepting Bids and Awarding Contract for the 2026 State Aid Street Overlay Project (Job 2602) - *Engineering has reviewed the bids opened Tuesday, April 7, 2026 for the 2026 State Aid Overlay Project. The project involves the bituminous mill & overlay and miscellaneous curb & gutter and sidewalk replacement on Clark Street from Ermina Avenue to West Avenue.*

Work in the mill & overlay area will involve milling the existing bituminous street surfacing for a 6-foot width along each concrete gutter line so the new bituminous layer will match with the level of the concrete gutter. A 2-inch thick layer of bituminous will be laid over the entire width of the street. The project also involves replacing sections of curb & gutter that have settled and are causing drainage issues, and settled or damaged sidewalk to address tripping hazards and to bring the pedestrian ramps into compliance with Americans with Disabilities Act (ADA) standards.

Engineering received one bid. Engineering is recommending accepting the low bid and awarding the contract of \$164,945.29 to Ulland Brothers of Albert Lea, Minnesota. The Engineer's estimate was \$163,312. The bid abstract is attached. Staff recommends approval.

See attached resolution and bid abstract.

E. Resolution Accepting Bids and Awarding Contract for the St. Mary Avenue & 14th Street Reconstruction Project (Job 2603) - *Engineering has reviewed the bids opened Tuesday, April 7, 2026 for the St. Mary Avenue & 14th Street Reconstruction Project. The project involves the complete reconstruction of portions of St Mary Avenue and 14th Street (approximately 1,232 total feet). Work will include complete removal and replacement of the pavement, curb & gutter, sidewalk, sanitary sewer, storm sewer, and watermain. The existing concrete and bituminous pavements will be removed and replaced with a bituminous surface. The streets are:*

- *St. Mary Avenue – William Street to Clark Street*
- *14th Street – Myers Road to the east end*

St. Mary Avenue is 37 feet wide with sidewalk on the west side. This street is wider to allow for parking on both sides of the street to serve First Lutheran Church, the Freeborn County Department of Human Services building, and other surrounding businesses. The project also includes replacing both the steps and a portion of the concrete revetment that protects the steep slope from the street to the municipal parking lot adjacent to the project. The watermain, sanitary sewer, and storm sewer will be replaced, and the street reconstructed with the same width and sidewalk configuration as the existing street.

14th Street is 42 feet wide from back-to-back of curb and will be reconstructed to the same configuration. No sidewalk will be installed along 14th Street. This section of 14th Street has experienced a large number of watermain breaks in recent years, the watermain will be replaced as part of this project. The sanitary sewer and mainline storm sewer are in good condition and are not proposed for replacement. The curb & gutter along the north side of the road will be replaced as it is almost directly over the watermain. The existing curb on the south side is also in good condition and will be left in place.

Engineering received six bids. The bid abstract is attached. ICON, LLC did

not acknowledge the addendum on their proposal. Engineering is recommending the accepting the low bid and awarding the contract of \$928,195.79 to Jensen Excavating & Trucking LLC of Albert Lea, Minnesota. The Engineer's estimate was \$1,072,147.50. Staff recommends approval.

See attached resolution and bid abstract.

- F. Resolution Accepting Bids and Awarding Contract for the Sorensen Road Watermain Replacement Project (Job 2604) – *Engineering has reviewed the bids opened Tuesday, April 7, 2026 for the Sorensen Road Watermain Replacement Project. This project will involve replacement of the watermain along the east side of Sorensen Road beginning near the TH-65 intersection and ending approximately 1,362 ft north of Hammer Road. Watermain replacement underneath Sorensen Road near TH-65, at Hammer Road, and under Hammer Road will be by removing the existing ductile iron restrained joint pipe from the casing pipe and installing new C900 Restrained Joint watermain through the existing 24" steel casing pipe. All other replacement will be via open trenching methods.*

Engineering received nine bids. Engineering is recommending accepting the low bid and awarding contract of \$836,815.90 to GM Contracting, Inc. of Crystal, Minnesota. The Engineer's estimate was \$868,430.50. The bid abstract is attached. Staff recommends approval.

See attached resolution and bid abstract.

- G. Resolution Authorizing the City of Albert Lea to Enter Into MN/DOT Agreement No. 1062381 for TH-13 and Mn Highway 65 ADA Improvements Including Sidewalk and Crossings in Albert Lea Project (Job 2612) – *This resolution would authorize the Mayor and City Manager to enter into MnDOT Agreement No 1062381. The agreement details the City's share of the costs for the Americans with Disabilities Act (ADA), sidewalk, and street crossing improvements, and other associated construction to be performed upon, along, and adjacent to Trunk Highway 65 at 7th Street and along Trunk*

Highway 13 from approximately 1,300 feet west of 2nd Avenue to Euclid Avenue under State Project No. 8826-278. This is part of a larger project which includes several MNDOT projects.

The estimated City portion is \$83,985.12 which will be paid for with municipal state aid funds. The City will be responsible for long-term maintenance of the sidewalk. This is consistent with past agreements. Staff recommends approval.

See attached resolution.

- H. Resolution Authorizing MnDOT Agreement No. 1062561 for Federal Participation in Advance Construction for Valley Ave. & Marshall St. Reconstruction Project (Job 2517) – *This item is to enter into an agreement with the Minnesota Department of Transportation, which allows for MnDOT to act as the City of Albert Lea’s agent in accepting federal aid in connection with the Valley Avenue and Marshall Street Reconstruction Project, Job No. 2517. This agreement is for Advance Construction, because the City will begin construction before receiving funds in Federal fiscal years 2026, 2027, and 2028.*

This agreement allows receiving the future funds when they become available. The City competed for and was awarded \$511,250 in the 2026 STIP, \$600,000 from the 2027 STIP, and another \$600,000 from the 2028 STIP. Staff intends to use MSAS funds to initially pay for all federal eligible work. The MSAS funds will be reimbursed with federal funds when they become available from the 2027 STIP and 2028 STIP. Staff recommends approval of the agreement.

See attached resolution and agreement.

- I. Resolution Approving Purchase of Mini Rescue – (Replacement, CIP Fir-V-27-02) – *City of Albert Lea/Albert Lea Fire Rescue Unit 921 was involved in an accident in January of 2026. The chassis for that unit was determined to*

be totaled by the League of Minnesota Cities adjuster. The adjuster is still working out the final amounts to be received by the city from the other vehicle's/driver's insurance company. It is estimated to be between \$65,000 and \$85,000. The amount received from the insurance will reduce the overall cost to the City of Albert Lea.

This vehicle's chassis was part of the 2027 CIP budget and we are requesting that the budget item be moved to 2026. The new Chassis will be a 2026 Ram 3500 Big Horn 4x4 crew cab. The unit is the correct size for the capsule topper from the former 921 unit. This saves significant funds with the ability to reuse this capsule and will allow ALFR to carry all necessary equipment.

We worked on receiving 2 price quotes to meet the city's purchasing policy. The cost of the Chassis will be \$53,532. By choosing Dave Syverson over the state bid price, we save on the delivery fee. When the chassis arrives, it will have the capsule topper, emergency lighting, interior cabinets, and graphics installed. The upfitter is ESI out of Pennsylvania. No local upfitter at this time one has not been found. The total for the Chassis and the upfitting will not exceed the \$150,000 in the 2027 CIP moved to 2026.

See attached resolution.

- J. Ordinance Amending Chapter 42 Traffic and Vehicles - Article III. – Parking, Stopping, and Standing – Sec. 42.084 (1st Reading) - *This amendment clarifies that vehicle repairs, assembly, or dismantling may not be performed on public streets, alleys, or other public property, except for fueling, adding oil, or emergency repairs needed to move a disabled vehicle. The update helps maintain public safety, prevent obstruction of the right-of-way, and protect city property. The ordinance also confirms that the restriction does not apply to repair or maintenance work performed by the City or other governmental entities while carrying out official duties. Staff recommends approval.*

See attached ordinance.

- K. Ordinance Amending Chapter 44 Utilities – Article II. – Water Service – Adding New Sections 44.067-44.088 (1st Reading) - *Backflow prevention programs are essential for maintaining the safety of drinking water and protecting the community from potential hazards. The requirements are limited almost exclusively to larger commercial and industrial situations when there is a “testable” backflow device required by plumbing code and outdoor irrigation systems. Staff recommends approval.*

See attached ordinance.

XI. APPROVAL OF CLAIMS

- A. Resolution Approving Claims – The attached resolution directs the Mayor and City Treasurer to issue the payment of claims as presented in the Detail of Claims report.
- (1). Large Claims Over \$25,000 – When applicable, staff will present and display any claims over \$25,000 for the public’s viewing, transparency and education.

**REGULAR COUNCIL MEETING
CITY COUNCIL CHAMBERS, CITY OF ALBERT LEA
March 23, 2026 – 7:00 P.M.**

PRESENT: Mayor Rich Murray, Councilors Rachel Christensen, Larry Baker, Ted Herman, Reid Olson, Keith Van Beek, City Manager Ian Rigg, Public Works Director Steven Jahnke, City Attorney Joel Holstad of Lakes National Law LLP, and Deputy City Clerk Karla Tukua

ABSENT: Councilor Brian Anderson and City Clerk Daphney Maras

ADDITIONAL STAFF PRESENT: Chief of Police Darren Hanson, City Planner Megan Boeck

CALL TO ORDER AND ROLL CALL - Mayor Murray called the meeting to order at 7:00 PM. Deputy Clerk Tukua administered roll call.

PLEDGE OF ALLEGIANCE - Mayor Murray asked all in attendance to stand and recite the Pledge of Allegiance.

CEREMONIAL ITEM - None

PUBLIC FORUM - None

CONSENT AND APPROVAL OF AGENDA

- A. Approve Minutes of the March 09, 2026 Regular Council Meeting
- B. Approve Minutes of the March 09, 2026 Work Session
- C. License & Permits
- D. Resolution Authorizing Application to the Minnesota Public Facilities Authority Drinking Water State Revolving Fund for Lead Service Lines Replacement Project Grant Funding City Job Number 2606

Motion made by Councilor Baker to approve the consent agenda as read, seconded by Councilor Herman. On voice vote, the following councilors voted in favor of said motion: Christensen, Baker, Herman, Olson, Van Beek, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 26-057
(Included with these minutes))

PETITIONS, REQUESTS, AND COMMUNICATIONS

- A. Nation of Patriots Tour 2026 Presentation - Glenville Legion Riders Scott Kallberg and Larry Larson**

Larson and Kallberg spoke about the 2026 Nation of Patriots tour. Larson stated they were representing Post 264 of the Glenville American Legion and Glenville Legion Riders. Kallberg

informed Council that the Glenville American Legion and the Glenville Legion Riders applied to host the Nation of Patriots event. Noting that this is a big deal because it's a national event and through their application and then the interview process, they were chosen as the host. They are the first American Legion that's ever been chosen to host this event and the first one in Minnesota to host the beginning of the ride. Kallberg went through the event timeline, Friday, May 15th at 5pm, there is a Welcome/Send Off Party at the Glenville American Legion, Saturday, May 16th is the Starting Ceremony at 10:00am at Bergdale Harley Davidson here in Albert Lea, with the riders departing at 11:00am. Their route will take them through Albert Lea, to Glenville and continue onto their first stop, which will be Mason City, IA.

Kallberg welcomed residents to come down and be a part of the ceremony and asked them to line the streets along the route to cheer on the riders. Larson said there will be fund raisers for the Nation of Patriots in each town along the route with 100% of all funds raised going to Veterans and their families. It's the 17th Year Anniversary of this ride and he explained that the same flag that starts here in Albert Lea goes through all states participating, including Hawaii and Alaska. Larson said they have partnered with the CVB to help promote the event. He explained there will be a QR code that will link hotels and restaurants in Albert Lea along with any activities that will be going on that same weekend. Larson said that hotel rooms are already being booked for this event. Both Larson and Kallberg are excited to be part of this event and expect about 300 motorcycle riders this year.

Councilor Herman said he belongs to the Glenville Legion Riders and a veteran, he said there was a lot of work in getting this selection. He thanked Larson and Kallberg for taking the lead on this.

UNFINISHED BUSINESS

A. Ordinance 26-153 Amending Chapter 50, Article II, Division 1, Section 50.0052 (2nd Reading)

The amendment to this ordinance is related to a conditional use permit. Currently, these permits expire if construction does not begin within 12 months of approval. However, post-COVID challenges, such as labor shortages, increased construction costs, and supply chain delays, have made it difficult for developers to start projects on time. To address this, staff recommends allowing a permit extension beyond the 12-month deadline, as long as the project remains unchanged from the originally approved conditional use permit. Staff recommends approval of this final reading.

Motion made by Councilor Baker to approve as read, seconded by Councilor Herman. On voice vote, the following councilors voted in favor of said motion: Christensen, Baker, Herman, Olson, Van Beek, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Ordinance 26-153
Included with these minutes)

B. Resolution 26-058 Approving Publication Summary of Ordinance 26-153

Ordinance Summaries may be published if they reasonably inform the public of the effect and intent of the Ordinance. Summaries fulfill all legal requirements as if the entire summarized matter had been published, and also direct the public on how to obtain the complete Ordinance. Noting this does require a 4/5th vote.

Motion made by Councilor Christensen to approve as read, seconded by Councilor Baker. On roll call vote, the following councilors voted in favor of said motion: Christensen, Baker, Herman, Olson, Van Beek, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 26-058
Included with these minutes)

NEW BUSINESS

A. Public Hearing and Resolution 26-059 Authorizing Submission of an Application to the Minnesota Department of Employment and Economic Development (DEED)

A public hearing is being held for public input on submission of application of a Small Cities Development Program (SCDP) grant, to the Minnesota Department of Employment and Economic Development (DEED)

The attached resolution approves the submission of a Small Cities Development Program (SCDP) Grant for the purpose of rehabilitating local housing stock. The City of Albert Lea partnered with South Eastern Minnesota Community Action Council (SEMCAC) on a grant application that targets the areas of Fountain, Clark, Water and William Street. Funds are granted to local units of government, which, in turn, lend the funds in order to benefit those of low- and moderate-income levels.

The final grant request is for \$431,250 and is due to MN DEED by April 15, 2026. Cindy Vitse from SEMCAC will be available to answer any questions.

Mayor Murray opened the public hearing with a staff report, and Rigg introduced Cindy Vitse from SEMCAC to speak about the grant application. Vitse stated that what is being applied for is a single family purpose application to DEED, for small cities and for owner occupied rehab, in the targeted areas. Vitse said if funded, it will be a 30-month program and in the first 15-months they will be working in targeted area A, which includes the areas of Fountain, Clark, Water and William Street. If there are still funds available, they will go back to DEED to ask for permission to move into targeted area B, which includes the areas of College, Court, Pearl and Euclid Ave. There is not a guarantee that they will get to area B. Vitse said once SEMCAC submits the full application they should find out by late summer if approved. Vitse went through the qualifications for applicants, noting that income eligibility is based at the time they take the application and right now they are looking at 2025 income limits. Applicants need to be an owner, occupy the home, be current on their mortgage payments and property taxes, and meet the household income guidelines. Vitse used the example of the resident being approved for the full \$25,000, adding

that not all of the \$25,000 will go to the rehab cost. Part of the funds will be used for title costs and other requirements before using for rehab costs. The term of the loan would be for 7 years, if they move or sell in the first 2 years, they will have to pay back the full loan amount to the City of Albert Lea. If they are still in the home, in years 3 through 7, 20% of the loan is forgiven each year until the end of 7 years. At the end of 7 years if they still own and live in the home the loan is completely forgiven. Vitse said if any loans were paid back to the City within one fiscal year and it was more than \$35,000, it's considered program income and would need to be borrowed back out using the same reason and the same guidelines. If it's less than \$35,000 in one fiscal year, then it's considered local funds and can be borrowed out for any of DEED's objectives. Explaining that this could be for owner rehab, or it can be used for commercial or rental and that would be up to the City.

Christensen asked who does the administration of the program, to which Vitse said that SEMCAC would. She noted the City would process the payments to the contractors and explained how the process would work.

Baker thanked Vitse and SEMCAC for doing this and investing in the city.

Herman stated there were several people that wanted information on this, but had left before the public hearing. He let them know to come back tomorrow to pick up a survey. Vitse said that yes as long as they were in the targeted areas, they could still fill out a survey and get on their list.

Mayor Murray opened the public hearing. He called three times. No one spoke. He closed the public hearing.

Motion made by Councilor Christensen to approve as read, seconded by Councilor Van Beek. On roll call vote, the following councilors voted in favor of said motion: Christensen, Baker, Herman, Olson, Van Beek, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 26-059
Included with these minutes)

B. Approval of Retail Cannabis Registration – Big Dream Organics, LLC, Jerry and Angie Collins

After thorough review, including criminal history, it is determined that the applicant is eligible. In determining the registration of one of the four available openings within the City of Albert Lea, the applicant has:

- A history of managing and/or owning a retail establishment.
- No known behaviors or actions as to cause a denial or revocation of registration under Sec 5.030 and Section 5.031.
- Location of d/b/a 1039 Broadway Avenue South is appropriately zoned.

Approval is contingent on the condition that in 30 days the front window vinyl is changed to meet State Statute and Local Ordinances on sign content. Staff is recommending a thirty (30) day period to correct, as the owner is faced with zoning requirements between front window

requirements in the B2 District while transitioning from low potency cannabis retail to cannabis retail.

Motion made by Councilor Olson to approve as read, seconded by Councilor Van Beek. On roll call vote, the following councilors voted in favor of said motion: Christensen, Baker, Herman, Olson, and Van Beek. Mayor Murray voted nay. Mayor Murray declared the motion passed.

C. Approval of Retail Cannabis Registration – Brenda Zamora dba Aficionados, LLC

After thorough review, including criminal history, it is determined that the applicant is eligible. In determining the registration of one of the four available openings within the City of Albert Lea the applicant has:

- A history of managing and/or owning a retail establishment.
- No known behaviors or actions as to cause a denial or revocation of registration under Sec 5.030 and Section 5.031.
- Location of d/b/a 2006 Main Street East is appropriately zoned.

Approval requires that at the time of beginning cannabis retail operations all food services cease at the location.

Motion made by Councilor Olson to approve as read, seconded by Councilor Van Beek. On roll call vote, the following councilors voted in favor of said motion: Christensen, Baker, Herman, Olson, and Van Beek. Mayor Murray voted nay. Mayor Murray declared the motion passed.

D. Resolution 26-060 Authorizing Funds Transfer

As a result of the City Hall remodel project not moving forward, a transfer of \$123,831.62 is required to settle the outstanding architectural expenses. Had the project moved forward, funding would have been from the General Fund, Water Fund, Sewer Fund, Building Maintenance Fund, and a levy from the issuance of debt. The \$123,831.62 is allocated as follows: 60% to the Building Maintenance Fund, 20% to the Water Fund and 20% to the Sewer Fund.

Motion made by Councilor Baker to approve as read, seconded by Councilor Christensen. On voice vote, the following councilors voted in favor of said motion: Christensen, Baker, Herman, Olson, Van Beek, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 26-060
Included with these minutes)

E. Resolution 26-061 Accepting Bid and Awarding Contract for the 2026 CIPP Rehabilitation Project (Job 2607)

Engineering has reviewed the bids opened Tuesday, March 17, 2026 for the 2026 CIPP Rehabilitation Project. The project involves installing a cured in place pipe liner inside of the existing sanitary sewer mains in the following locations:

- South Shore Drive - 791' at Stormwater Pond
- Court Lane - Vine Avenue to Lakeview Boulevard
- Lakeshore Drive – Lakeview Boulevard to Lee Place

Engineering received three bids. Engineering is recommending the low bid of \$173,529.72 from Municipal Pipe Tool Company, LLC of Hudson, Iowa. The Engineer's Estimate was \$264,255. The bid abstract is attached. Staff recommends approval.

Motion made by Councilor Baker to approve as read, seconded by Councilor Herman. On voice vote, the following councilors voted in favor of said motion: Christensen, Baker, Herman, Olson, Van Beek, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 26-061
Included with these minutes)

F. Resolution 26-062 Approving Variance to Permitted Uses for 409 W. Clark Street

The City of Albert Lea received a proposal for modular housing placement at 409 W Clark Street. In 2013, the area known as Clark and Water Street was re-zoned from Residential Preservation (RP) to Diversified Central District (DCD) with the hopes of stimulating higher density residential developments within walking distance of the downtown. The DCD does not permit single-family residential uses and as such the proposed modular house requires a variance as a permitted use.

The Board of Appeals met on March 17, 2026 to conduct a public hearing to consider a variance application from the City of Albert Lea to allow a single-family residence in the Diversified Central District and recommends approval based on the findings of facts stated in the attached resolution.

Motion made by Councilor Baker to approve as read, seconded by Councilor Herman. On voice vote, the following councilors voted in favor of said motion: Christensen, Baker, Herman, Olson, Van Beek, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 26-062
Included with these minutes)

G. Resolution 26-063 Approving or Denying Variance to Yard Setback Requirements for 915 Autumn Street

The City of Albert Lea received a proposal for modular housing placement at 915 Autumn Street. The model proposed is 1,128 sq. ft with overall measurements of 32ftx40ft plus an additional 16ft for an attached garage. The property at 915 Autumn is a 66ft wide lot that requires 10% of the lot frontage in side yard setbacks or a total of 6ft on each side. In order to accommodate the attached garage and modest space on each side, the applicant is proposing a reduced side yard setback of 5ft which requires a variance.

The Board of Appeals met on March 17, 2026 to conduct a public hearing to consider a variance application from the City of Albert Lea for reduced side yard setbacks and did not come to a unanimous or majority decision.

Christensen stated she would vote yes on this due to the Appeals Board being evenly split in their decision. Had they not been, she would support their overall decision.

Baker said this is another step forward with the city's housing needs and is good news.

Motion made by Councilor Baker to approve as read, seconded by Councilor Olson. On roll call vote, the following councilors voted in favor of said motion: Christensen, Baker, Herman, Olson, Van Beek, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 26-063
Included with these minutes)

MAYOR AND COUNCIL REPORTS

First Ward, Councilor Christensen reported:

- Ward Items – None
- Committee Update – Attended City Day on the Hill in St. Paul. First time she's attended and very educational. There will be a Senior Health Fair this Thursday, March 26th at the YMCA. Invited people to stop out at the Y. Last week the Albert Lea Police Dept. and Minnesota Aging Pathways presented a seminar on preventing frauds and scams. If anyone missed it, you can watch it on the Age Friendly Freeborn County Facebook page.
- Blue Zones Committee meets this week and Budget Committee meets next week.

Second Ward, Councilor Baker reported:

- Ward Items – None
- Committee Update – Attended City Day on the Hill and had good discussions. Will attend the Coalition of Greater Minnesota Cities Legislative Action Day. Will attend the HRA meeting this week and said the soil boring test failed for the duplex build they had planned. Noting there are some other lots they will look at for a build. He added that the Tapestry Project will be on the agenda for the HRA meeting tomorrow.
- Sent heartfelt condolences to the Bryan Skogheim family.

Third Ward, Councilor Herman reported:

- Ward Items – None
- Committee Update – He will have his first committee meeting tomorrow.

Fourth Ward, Councilor Olson reported:

- Ward Items – None
- Committee Update – He noted the housing items that were just voted on were from his board of appeals meeting he attended and there were some good discussions. Attended the Airport Advisory meeting, elected new officers. He said the next meeting they will discuss a new hanger that will be built and plans for the next couple years.

Fifth Ward, Councilor Van Beek reported:

- Ward Items – None
- Committee Update – Will attend the HRA meeting tomorrow night. He thanked the Glenville Legion Riders on their work in getting the Nation of Patriots event here in Albert Lea. Stating he's worked with them since November on this process and it's an honor to have this national event here.

Sixth Ward, Councilor Anderson reported: - Absent

- Ward Items –
- Committee Update –

MAYOR REPORT:

Reported the following and provided details of each:

- Meetings with ALEDA on project updates
- Attended the 104th Birthday of Lupe Gasca, noting he was a World War II veteran. It was an honor to sit and talk with him.
- ALEDA meeting this week and will have an offer for an Assistant Director
- Attended the planning meeting for Eddie Cochran days at the Fire Station, invited all to attend this event.
- Helped interview six high school students at Freeborn Mower Cooperative. Freeborn Mower sends two students each year for a trip to Washington DC.
- Attended the Board of Appeals meeting and met with the board members.

CITY MANAGER REPORT

- Working on some TIF items and will bring to council when ready.
- The City has sent out RFP's for city lots and offering incentives for in-fill for city housing. RFP's are on the city's website.
- There was property that went through the RFP process a year ago and has been recently completed and is now up for sale.
- Working on an economic development plan, putting together a general plan to incorporate three agencies within the city in the plan. The HRA, Economic Development Agency and the Port Authority.
- Resolution coming up for closing the sales tax
- Attended and testified at a hearing last week for the tax committee in the Senate.
- Attended Lobby Day (City Day on the Hill), and will attend Legislative Action Day, both in St. Paul.
- Reminded council on information he sent out on National League of Cities Summit in November. Asked them to look it over and let him know if interested in attending.
- In response to Bakers question about city lots, Rigg stated the HRA could submit their proposal for these lots.

APPROVAL OF CLAIMS

A. Resolution 26-064 Approving Claims

- (1) Presentation of Claims Over \$25,000

The attached resolution directs the Mayor and City Treasurer to issue the payment of claims as presented in the Detail of Claims report. In addition, Maras displayed a list of claims over \$25,000 for the public’s viewing, transparency, and education.

Motion made by Councilor Baker to approve as read, seconded by Councilor Christensen. On voice vote, the following councilors voted in favor of said motion: Christensen, Baker, Herman, Olson, Van Beek, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Ordinance 26-064
Included with these minutes)

Councilor Christensen motioned for adjournment; Councilor Van Beek seconded. That there being no further business, the Council meeting adjourns until the next regular meeting of the Albert Lea City Council at 7:00 p.m. on Monday, April 10, 2026. On a voice call vote, all councilors voted in favor of said motion.

Mayor Murray declared the motion passed, and the meeting adjourned.

ADJOURNMENT: 7:49 PM

Mayor Rich Murray

Karla Tukua
Secretary Pro Tem

**WORK SESSION MEETING
CITY COUNCIL CHAMBERS, CITY OF ALBERT LEA
March 23, 2026 - 5:30 P.M.**

PRESENT: Mayor Rich Murray, Councilors Rachel Christensen, Larry Baker, Reid Olson, Keith Van Beek, City Manager Ian Rigg, Public Works Director Steven Jahnke, City Attorney Joel Holstad of Lakes National Law LLP, and Deputy City Clerk Karla Tukua

ABSENT: Councilor Brian Anderson and City Clerk Daphney Maras

ADDITIONAL STAFF PRESENT: Chief of Police Darren Hanson, City Planner Megan Boeck and Human Resource Director Mike Zelenak

I. DEMOLITION LANDFILL LONG-TERM FEASIBILITY PRESENTATION – TREVOR ROMANKO – SEH INC.

Rigg said the State of Minnesota is proposing changes regarding landfill requirements, which will increase overall costs. With the City's landfill close to capacity of one cell, the decision is to either do a full closure of the landfill or if it's feasible to open another cell. Rigg introduced Trevor Romanko of SEH Inc. to present his findings.

Romanko presented a slide presentation that showed the long-term feasibility of the City's demolition landfill as it reaches its compacity. Romanko worked with city staff to do a study on the landfill, looking at long-term planning and waste management options. As he went through the slides, he gave an overview of the findings and summarized the regulatory requirements as they are being promulgated and drafted. Explaining the purpose and goals of the study looked at finding ways to manage waste disposal with the proposed regulatory changes. Romanko gave an overview of each option, whether the City would expand its current demolition landfill, site new or do a full closure. Adding that the city could transfer waste to other facilities in the area, or possibly bolster the city's transfer station and transfer there.

One of the regulatory changes will require any future landfill options, whether expanding or siting new, to be a fully lined and managed facility. With this change SEH looked at the current waste flow and capacity planning to see what would be needed for another 20 to 30 years of waste disposal. He gave an overview of the design criteria that was outlined in the draft MPCA rules and what's needed to operate. Noting the timelines originally proposed for the changes has been pushed back from late 2026, to July 2027 and adding the Albert Lea demolition landfill is projected to reach capacity between 2029 and 2030.

After covering regulations, planning and waste management options he presented an overview of each option. Option 1 is closure; Option 2 is possible expansion or new site option. Option 3 is transfer of waste.

Option 1 - Closure - Alternative 1A would be within 24 months of rule promulgation, cost estimate is \$180,000, the cell would be unlined and would require a permitted final cover, which is 2-ft soil cover. Alternative 2A is within 5 years of promulgation, would be unlined and would require an enhanced 5-ft. multi-layer soil final cover, the estimated cost is \$970,000. Alternative 1C is within 8 years of promulgation, would be unlined and require a synthetic membrane liner final cover and estimated to cost \$1.3 million.

Rigg explained to Council that the difference between 1A and 1C is how soon the City takes action to close the current landfill. If the city waits a couple years to make this decision, option 1A will no longer be available and the City would need to choose between 1B or 1C, which comes at a higher cost, to which Romanko agreed. Jahnke said if the City decides to close the landfill, the best option would be Alternative 1A and close in 2029, which would be at or close to capacity of the landfill.

Option 2 - Expansion/Site New - If the City chooses to expand, there were 2 alternatives based on a 150,000 cubic yard landfill. Alternative 2A would be to piggyback on existing landfill, cost would be \$4.79 million, which would make the tipping fee, \$32.00 cubic yard. Alternative 2B would be to site new for a cost of \$4.25 million and the disposal tipping fee would be \$28.00 cubic yard. This would be to break even on construction.

Option 3 – Transfer alternatives - Alternative 3A is to bolster city transfer station and transfer of construction and demolition waste to the City’s current transfer station. With this option the C&D and other wastes could stay within the Transfer Stations capacity, but would require off-site hauling to maintain compliance and not go over capacity. Alternative 3B is the transfer of waste by others, which would cost the city nothing, but it would remove this city service.

Christensen asked about brush and yard waste and if this is still able to be disposed of, to which Romanko said yes. Christensen asked who’s the city’s primary customers are at the landfill, to which Rigg responded it’s mostly contractors with a lot of waste. He added residents with bulky waste could go with curbside pickup. Christensen also asked if constructed new, how long would the landfill last. Romanko said they typically last 20 to 30 years.

Mayor Murray asked how much revenue the landfill generates now and what’s left after expenses. Jahnke said they generate about \$150,000 in revenue and after expenses the net is around \$20,000. There was additional discussion on utilizing other waste management options for construction and demolition waste.

Mayor Murray asked for this to be discussed at a future work session due to decisions still needing to be made.

II. REVIEW COUNCIL MEETING AGENDA OF MARCH 23, 2026

Rigg covered agenda items and shared pertinent information on each item. He invited feedback from council members.

CEREMONIAL ITEMS

PUBLIC FORUM

CONSENT AND APPROVAL OF AGENDA

- A. Approve Minutes of the March 09, 2026 Regular Council Meeting
- B. Approve Minutes of the March 09, 2026 Work Session
- C. License & Permits
- D. Resolution Authorizing Application to the Minnesota Public Facilities Authority Drinking Water State Revolving Fund for Lead Service Lines Replacement Project Grant Funding City Job Number 2606

PETITIONS, REQUESTS AND COMMUNICATIONS

- A. Nation of Patriots Tour 2026 Presentation – Glenville Legion Riders Scott Kallberg and Larry Larson

UNFINISHED BUSINESS

- A. Ordinance 26-153 Amending Chapter 50, Article II, Division 1, Section 50.0052 (2nd Reading)
- B. Resolution Approving Publication Summary of Ordinance 26-153

NEW BUSINESS

- A. Public Hearing and Resolution Authorizing Submission of an Application to the Minnesota Department of Employment and Economic Development (DEED)
- B. Approval of Retail Cannabis Registration – Big Dream Organics, LLC, Jerry and Angie Collins
- C. Approval of Retail Cannabis Registration – Brenda Zamora dba Aficionados, LLC
- D. Resolution Authorizing Funds Transfer
- E. Resolution Accepting Bid and Awarding Contract for the 2026 CIPP Rehabilitation Project (Job 2607)
- F. Resolution Approving Variance to Permitted Uses for 409 W Clark Street
- G. Resolution Approving or Denying Variance to Side Yard Setback Requirements for 915 Autumn Street

Olson responded to questions on why the board didn't come to a decision. He was at the meeting and it was a 2-2 vote. The 2 that voted against, felt the house could be shrunk to accommodate the setback and the 2 that voted in favor, voted to leave as is since it's not that different than others in the neighborhood. Baker asked for confirmation that Council will need to approve or deny the resolution and Rigg confirmed yes.

MAYOR AND COUNCIL REPORTS

CITY MANAGER REPORT

APPROVAL OF CLAIMS

- A. Resolution Approving Claims
 - (1) Presentation of Claims Over \$25,000

ADJOURNMENT – 6:50 p.m.

Dated this March 23, 2026

Karla Tukua
Secretary Pro Tem

RESOLUTION 26

Introduced by

RESOLUTION APPROVING INSTALLATION OF HANDICAP SIGN ON THE NE CORNER OF
CLARK STREET AND WASHINGTON AVENUE

WHEREAS, the City of Albert Lea has completed a review of the parking at the corner of Washington Avenue and Clark Street; and

WHEREAS, adding a handicap parking stall on Washington Avenue at the NE corner of Clark Street and Washington Avenue will allow handicap parking to better serve this area.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That a handicap stall be installed at the NE corner of Clark Street and Washington Avenue.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, VanBeek, Anderson and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 13th day of April, 2026

Mayor Rich Murray

Filed and attested this 14th day of April, 2026

Secretary Pro Tem

RESOLUTION 26-

Introduced by Councilor

RESOLUTION GRANTING RENEWAL OF A CONDITIONAL USE PERMIT FOR COMMUNICATION
TOWER AT 1029 BRIDGE AVE

WHEREAS, a request was made to renew an existing Conditional Use Permit for a Communication Tower at 1029 Bridge Ave— Freeborn County Fairgrounds; and

WHEREAS, the City Council previously approved the Conditional Use Permit on July 14, 2020; and

WHEREAS, the City Council may grant an extension after 12 months, provided that all aspects of the original Conditional Use Permit remain the same; and

WHEREAS, renewing the existing Conditional Use Permit will not affect traffic, population or density, create additional noise after construction is completed, and will not negatively impact adjoining land values.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the Conditional Use Permit Renewal for 1029 Bridge Ave, Freeborn County Fairgrounds, is approved with the following conditions:

1. An as-built survey shall be provided to verify the final height of the proposed tower.
2. The proposed access driveway will be paved to support 90,000 pounds and connect to existing pavement no later than June 30, 2027.
3. The proposed tower will be constructed in a manner that will accommodate the co-location of not less than three providers as stated in Sec. 50.1000 (a).
4. An updated FAA Determination of No Hazard should be provided.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, VanBeek, Anderson, and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 13th day of April, 2026

Mayor Rich Murray

Filed and attested this 14th day of April, 2026

Secretary Pro Tem

RESOLUTION 26-

Introduced by Councilor

RESOLUTION ACCEPTING DONATION AS PRESENTED
TO THE CITY OF ALBERT LEA

WHEREAS, The City of Albert Lea is generally authorized to accept donations pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, individual persons and/or entities have offered to contribute donation(s) as set forth below to the city:

<u>Donor</u>	<u>Amount or Item</u>
Cargill	\$250.00 – Teen Night at Aquatic Center July 23

WHEREAS, the City Council finds that it is appropriate to accept the donation offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the donation described is accepted and

Sec. 2. The City of Albert Lea is hereby directed to issue receipts to each donor acknowledging the City's receipt of the donation.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, Van Beek, Anderson, and Mayor Murray;

Introduced and passed this 13th day of April, 2026

Mayor Rich Murray

Filed and attested this 14th day of April, 2026

Secretary Pro Tem



Shell Rock River Watershed District
305 S 1st Ave
Albert Lea, MN 56007
Phone: 507-377-5785
www.ShellRock.org

March 30, 2026

Subject: Notice of Curly-Leaf Pondweed Treatment – Fountain Lake

Albert Lea City Council,

The Shell Rock River Watershed District (SRRWD) would like to inform the City of Albert Lea that we will be conducting a second round of aquatic vegetation management targeting curly-leaf pondweed within Fountain Lake.

This treatment will again be carried out in coordination with Solitude Lake Management, who is serving as the District's consultant and licensed applicator for this effort. The purpose of this follow-up treatment is to further reduce curly-leaf pondweed densities and improve overall lake health and recreational conditions.

Treatment timing will be dependent on plant growth and weather conditions but is anticipated to occur during the upcoming treatment window this season. All applications will be conducted in accordance with state permitting requirements and best management practices.

We will continue to keep the City informed as scheduling is finalized and will provide any necessary public notification materials ahead of treatment.

Please feel free to reach out if you have any questions or would like additional information.

A handwritten signature in black ink, which appears to read "Andy Henschel". The signature is written in a cursive, flowing style.

Thanks,
Andy Henschel
District Administrator.

RESOLUTION 26-

Introduced by Councilor

RESOLUTION AUTHORIZING DESIGN FOR NEW SENIOR CENTER LOCATION

WHEREAS, the Albert Lea Senior Center provides programming for area residents age 55 and older;

WHEREAS, the Senior Center underwent a holistic assessment in 2025 that found the center meets national standards except for the facility due to accessibility issues;

WHEREAS, the current facility is experiencing structural issues such as roof leaks;

WHEREAS, the Recreation Department sought proposals for the Center's location;

WHEREAS, a team of Recreation Department staff, Senior Center members and community members studied the three proposed locations: 1) Current location at Skyline Plaza, 2) Albert Lea HealthCare Coalition at the former Northbridge Mall; and 3) Jim and Dude's at 1705 S.E. Broadway Ave. (former HealthReach building);

WHEREAS, the Senior Center Board voted on Dec. 17, 2025, to recommend to the City Council that the Center be moved to the Jim and Dude's facility at 1705 S.E. Broadway Ave.;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the Council accept a proposal listed in Exhibit A from Wold Architects and Engineers to design a Senior Center within the Jim and Dude's facility at a total cost of \$14,000 for the purposes of obtaining construction estimates.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, Van Beek, Anderson, and Mayor Murray;

Introduced and passed this 13th day of April, 2026

Mayor Rich Murray

Filed and attested this 14th day of April, 2026

Secretary Pro Tem



March 4, 2026
Revised April 8, 2026

Cathy Malakowsky
Engagement and Enrichment Director
City of Albert Lea
221 East Clark Street
Albert Lea, Minnesota 56007

Re: City of Albert Lea
New Senior Center
Commission No. 9999

Dear Cathy:

Wold Architects and Engineers is pleased to submit a proposal to you to provide professional services of Architecture and Interior Design, HVAC Engineering, and Electrical Engineering for the proposed New Senior Center for the City of Albert Lea located in the building owned by Jim and Dudes located at 1705 Southeast Broadway in Albert Lea, Minnesota. As we have discussed, the City is planning on leasing 6,000 square feet in the building and plans to remodel the space to better suit the Senior Center's programming.

As we understand, the desired programmatic spaces include:

- (2) Offices for Senior Center staff (1 FTE, 2 PTE).
- A large activity room to host up to 80 people to play Bingo.
- A medium activity room to house four billiard tables.
- Potential smaller group rooms for quieter activities.
- Toilet rooms with accessibility and increased capacity over current sizing.
- A kitchen space for small demonstration cooking classes.
- A separate entry to maximize flexibility for hours of operation.

As the architect and engineer that most recently remodeled the space into the Dialysis Center and as a firm that has experience working with cities to create Community and Senior Centers, Wold is in the perfect position to assist the City of Albert Lea in successfully completing this project.

Additionally, Wold's in-house mechanical and electrical engineers results in the city having a single point of accountability to ensure that the project is successful. We understand that Jim & Dudes will provide design-build services for plumbing but will require engineered and signed drawings for HVAC and electrical systems.

Wold typically establishes a fixed fee at the onset of each effort. We provide a comprehensive package of full architectural and engineering professional design and management services for our clients and manage our time internally to always meet your expectations. We believe that by establishing a fixed fee for each project based on an agreed upon construction cost or scope of work, it eliminates the potentially negative dialog that can often happen regarding extra services. Our commitment to you is to agree on a fixed fee and not request additional fees unless the scope of the project changes significantly.

Wold Architects and Engineers
50 South 6th Street, Suite 2250
Minneapolis, MN 55402
woldae.com | 612 772 9025

**PLANNERS
ARCHITECTS
ENGINEERS**



We propose to provide full services, including mechanical, HVAC, and electrical engineering as outlined in the American Institute of Architects Document B101 – Standard Form of Agreement Between Owner and Architect. This letter is to serve as an amendment to that contract per Article 11.1. Phases of work are as follows:

SCHEMATIC DESIGN PHASE SERVICES

During the first phase—Schematic Design (SD) —an Architect consults with the Owner to determine project goals and requirements. During Schematic Design, study drawings, documents, or other media are developed that illustrate the concepts of the design and include spatial relationships, scale, and form for the Owner to review. Schematic Design also is the research phase of the project, when zoning requirements and jurisdictional restrictions are discovered and addressed. Costs are estimated based on overall project volume. Schematic Design often produces a site plan, floor plans, sections, an elevation, and other illustrative materials; computer images, renderings, or models. SD accounts for 15% of services.

DESIGN DEVELOPMENT PHASE SERVICES

Design Development (DD) services use the initial design documents from the schematic phase and take them one step further. This phase lays out mechanical, electrical, plumbing, and architectural details. Close coordination with civil and structural engineers must also occur to ensure that the scope of their design is incorporated into the overall project. Typically referred to as DD, this phase results in drawings that often specify design elements such as material types and location of windows and doors. Specific room layouts and amenities are finalized with building users. Design Development often produces floor plans, sections, and elevations with full dimensions. These drawings typically include door and window details and outline material specifications. DD accounts for 20% of architectural services.

CONSTRUCTION DOCUMENT PHASE SERVICES

The next phase is Construction Documents (CDs). Once the Owner and Architect are satisfied with the documents produced during DD, the Architect moves forward and produces drawings with greater detail. These drawings typically include specifications for construction details and materials. Once CDs are completed, the Architect sends them to contractors for bidding. The construction document phase produces a set of drawings and specifications that include all pertinent information required for a contractor to price and build the project. CDs accounts for 40% of architectural services.

PROCUREMENT PHASE SERVICES

The first step of this phase is preparation of the pricing (bid) documents to go out to potential contractors for pricing. The bid document set often includes an advertisement for bids, instructions to bidders, the bid form, bid documents, the Owner-Contractor agreement, labor and material payment bond requirements, and any other sections necessary for successful price bids. The Architect and Owner may elect to have a pre-bid meeting for potential contractors. After bid sets are distributed, the Architect answers contractor questions, reviews any requests for alternate materials and issues addenda to the bid document to clarify them prior to bids being received. The Owner, with the help of the Architect, evaluate the bids and select a winning bid. The final step is to award the contract to the selected bidder with a formal letter of intent to allow construction to begin. The final deliverable is a construction contract generated by Wold. Once this document is signed, project construction can begin. Bidding accounts for 5% of architectural services.



CONSTRUCTION PHASE SERVICES

Contract Administration (CA) services are outlined in the Owner-Architect construction agreement. CA services begin with the initial contract for construction and terminate when the final certificate of payment is issued. The Architect’s core responsibility during this phase is to help the Contractor to build the project as specified in the CDs as approved by the Owner. Questions may arise on site that require the Architect to develop architectural sketches: drawings issued after construction documents have been released that offer additional clarification to finish the project properly. Different situations may require the architect to issue a Change in Services to complete the project. Deliverables: A successfully built and contracted project. CA accounts for 20% of architectural services.

For these services, we consistently propose calculating the fixed fees using a rate of 7.5% for remodeling projects. Based upon the project information that you’ve provided including plans and lease proposals and our relevant experience designing other Senior Centers, we have estimated the probable cost of construction that we would expect for the designs presented to be in the range of \$90/sf to \$120/sf. This scope includes new finishes throughout the remodeled space, modifications and expansion of the toilets, creation of a demonstration kitchen and a new entryway as well as all relevant mechanical, HVAC, and electrical engineering. This results in the following calculations, including our efforts for the overall design and construction phases:

Estimated Construction Cost (6,000sf x \$90/sf)	\$	540,000
Full Service Fixed Fee Rate	x	7.5
<hr/>		
Full Service Fixed Fee	\$	40,500

Because we understand that the City is only interested in contracting for Schematic and Design Development before receiving Council Approval to proceed with the full project as well as the ability for Jim & Dudes to provide design-build services on plumbing, we have broken down this Full Service Fee into the different phases and disciplines with the currently applicable fees in bold:

	Schematic Design	Design Development	Construction Documents	Procurement & Construction
Architectural Design	\$ 4,252.50	\$ 5,670.00	\$ 11,340.00	\$ 7,087.50
HVAC Engineering	\$ 729.00	\$ 972.00	\$ 1,944.00	\$ 1,215.00
Plumbing Engineering	\$ 364.50	\$ 486.00	\$ 972.00	\$ 607.50
Electrical Engineering	\$ 729.00	\$ 972.00	\$ 1,944.00	\$ 1,215.00

This results in a total fee of \$13,324.50 for Schematic Design and Design Development excluding Plumbing Engineering.



Reimbursable Expenses are in addition to compensation for Basic and Supplemental Basic Services and include expenses incurred by the Architect's consultants directly related to the Project, as follows:

- » Transportation in connection with travel.
- » Fees paid for securing approval of authorities having jurisdiction over the Project.
- » Printing, reproductions (except sets of each phase for Owner review), plots, standard form documents.
- » Postage, handling and delivery.
- » Other similar Project-related expenditures, if authorized in advance by the Owner.

We propose to invoice reimbursable expenses at actual cost with a maximum amount capped at \$675.50 for the SD and DD phases. This results in a **total maximum contract value of \$14,000** for the initial phases of this project.

We thank you for this opportunity to team and look forward to building a strong and successful partnership while providing the City of Albert Lea with a facility that will proudly serve their needs for decades! Please let me know if I can provide any additional information.

Sincerely,

Wold Architects and Engineers

A handwritten signature in black ink, appearing to read "Joel Dunning".

Joel Dunning | AIA, LEED AP
Government Practice Leader

cc: Andy Dahlquist, Wold
Accounting, Wold

RESOLUTION 26-

Introduced by Councilor

RESOLUTION AUTHORIZING PAINT REPAIRS AT AQUATIC CENTER

WHEREAS, the Aquatic Center provides recreational value for the Albert Lea community and enhances public safety through swimming lessons for youth;

WHEREAS, the Aquatic Center needs immediate paint repairs to both pools and surrounding deck in order to open for the 2026 season;

WHEREAS, the Recreation Department has obtained estimates from contractors for sandblasting, concrete repairs and painting that total \$133,000;

WHEREAS, the Recreation Department recommends a contingency of \$7,000;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the Council approves up to \$140,000 for immediate repairs to the Aquatic Center.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, Van Beek, Anderson, and Mayor Murray;

Introduced and passed this 13th day of April, 2026

Mayor Rich Murray

Filed and attested this 14th day of April, 2026

Secretary Pro Tem

RESOLUTION 26

Introduced by Councilor

RESOLUTION ACCEPTING BID AND AWARDING CONTRACT FOR THE 2026
NEIGHBORHOOD IMPROVEMENT PROJECT (JOB 2601)

WHEREAS, pursuant to an advertisement for bids for the 2026 Neighborhood Improvement Project, bids were received, opened, and tabulated by the City Clerk at the Albert Lea City Center at 3:00 p.m. on April 7, 2026 according to law, and the following bids were received complying with the advertisement:

<u>Bidder</u>	<u>Total</u>
1. Ulland Brothers Inc., Albert Lea, MN	\$1,554,275.03

WHEREAS, it appears that Ulland Brothers Inc. of Albert Lea, Minnesota is the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the Mayor and City Manager are hereby authorized and directed to enter into a contract with Ulland Brothers Inc. of Albert Lea, Minnesota for the 2026 Neighborhood Improvement Project (Job 2601), therefore approved by the City Council and on file in the office of the City Clerk.

Sec. 2. That the City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that deposit of the successful bidder and the next lowest bidder shall be retained until a contract has been executed.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, Van Beek, Anderson and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 13th day of April, 2026

Mayor Rich Murray

Filed and attested this 14th day of April, 2026

Secretary Pro Tem

Bid Abstract
2026 Neighborhood Improvement Project

Job No. 2601
April 7, 2026

MNDOT Spec. No.	Item	Quantity		Engineers Unit Cost	Ulland Unit Cost	Engineers Unit Cost	Ulland Total Cost
2021.501	Mobilization	1	L. Sum	\$ 80,000.00	\$ 90,000.00	\$ 80,000.00	\$ 90,000.00
2104.502	Remove MH Casting	30	Each	\$ 300.00	\$ 425.00	\$ 9,000.00	\$ 12,750.00
2104.502	Remove CB Casting	3	Each	\$ 300.00	\$ 360.00	\$ 900.00	\$ 1,080.00
2104.502	Salvage & Reinstall Casting	48	Each	\$ 350.00	\$ 725.00	\$ 16,800.00	\$ 34,800.00
2104.503	Remove Curb & Gutter	3,057	LF	\$ 10.00	\$ 14.00	\$ 30,570.00	\$ 42,798.00
2104.518	Remove Concrete Walks & Drives	23,759	SF	\$ 3.00	\$ 3.50	\$ 71,277.00	\$ 83,156.50
2231.604	Bituminous Street Patch	500	SF	\$ 5.00	\$ 7.00	\$ 2,500.00	\$ 3,500.00
2232.504	Edge Mill Bituminous Surface (0" to 2")	21,182	SY	\$ 4.00	\$ 4.10	\$ 84,728.00	\$ 86,846.20
2357.506	Bituminous Material for Tack Coat	5,367	Gal	\$ 2.00	\$ 0.01	\$ 10,734.00	\$ 53.67
2360.509	Type SP 9.5 Wearing Course Mixture (2, B)	5,904	Tons	\$ 100.00	\$ 92.00	\$ 590,400.00	\$ 543,168.00
2504.602	Adjust Water Valve	62	Each	\$ 250.00	\$ 175.00	\$ 15,500.00	\$ 10,850.00
2506.502	MH Casting Assembly	30	Each	\$ 1,200.00	\$ 1,000.00	\$ 36,000.00	\$ 30,000.00
2506.502	CB Casting Assembly	3	Each	\$ 1,200.00	\$ 1,150.00	\$ 3,600.00	\$ 3,450.00
2506.602	Adjust Frame & Ring Casting	47	Each	\$ 250.00	\$ 500.00	\$ 11,750.00	\$ 23,500.00
2521.518	4" Concrete Walk	13,594	SF	\$ 9.00	\$ 8.24	\$ 122,346.00	\$ 112,014.56
2521.518	6" Concrete Walk & Driveway	10,165	SF	\$ 12.00	\$ 10.54	\$ 121,980.00	\$ 107,139.10
2531.503	Concrete Curb & Gutter Design B-618<20 LF	142	LF	\$ 42.00	\$ 35.00	\$ 5,964.00	\$ 4,970.00
2531.503	Concrete Curb & Gutter Design B-618>20 LF	866	LF	\$ 32.00	\$ 43.00	\$ 27,712.00	\$ 37,238.00
2531.503	Concrete Curb & Gutter Design B-624<20 LF	199	LF	\$ 45.00	\$ 37.00	\$ 8,955.00	\$ 7,363.00
2531.503	Concrete Curb & Gutter Design B-624>20 LF	1,850	LF	\$ 35.00	\$ 45.00	\$ 64,750.00	\$ 83,250.00
2531.618	Truncated Domes	470	SF	\$ 80.00	\$ 84.00	\$ 37,600.00	\$ 39,480.00
2563.601	Traffic Control	1	L.Sum	\$ 15,000.00	\$ 16,500.00	\$ 15,000.00	\$ 16,500.00
2573.502	Storm Drain Inlet Protection	86	Each	\$ 300.00	\$ 250.00	\$ 25,800.00	\$ 21,500.00
2574.507	Common Topsoil Borrow	500	CY	\$ 35.00	\$ 20.00	\$ 17,500.00	\$ 10,000.00
2575.504	Sodding Type Lawn	3,397	SY	\$ 25.00	\$ 17.00	\$ 84,925.00	\$ 57,749.00
2582.503	4" Solid Line Multi-Component – White	1,400	LF	\$ 2.00	\$ 2.75	\$ 2,800.00	\$ 3,850.00
2582.503	4" Broken Line Multi-Component – Yellow	660	LF	\$ 2.00	\$ 2.25	\$ 1,320.00	\$ 1,485.00
2582.503	12" Solid Line Multi-Component – White	184	LF	\$ 12.00	\$ 8.00	\$ 2,208.00	\$ 1,472.00
2582.503	24" Solid Line Multi-Component – White	26	LF	\$ 24.00	\$ 12.00	\$ 624.00	\$ 312.00
City Spec	MH & CB Repairs	84	Each	\$ 900.00	\$ 1,000.00	\$ 75,600.00	\$ 84,000.00

SUBTOTAL						\$ 1,578,843.00	\$ 1,554,275.03
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RESOLUTION 26-

Introduced by Councilor

RESOLUTION ACCEPTING BID AND AWARDING CONTRACT FOR THE 2026 STATE AID
OVERLAY PROJECT (JOB 2602)

WHEREAS, pursuant to an advertisement for bids for the 2026 State Aid Overlay Project, bids were received, opened and tabulated by the City Clerk at the Albert Lea City Center at 3:00 p.m. on April 7, 2026 according to law, and the following bids were received complying with the advertisement:

<u>Bidder</u>	<u>Total</u>
1. Ulland Brothers Inc., Albert Lea, MN	\$164,945.29

WHEREAS, it appears that Ulland Brothers Inc. of Albert Lea, Minnesota is the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the Mayor and City Manager are hereby authorized and directed to enter into a contract with Ulland Brothers Inc. of Albert Lea, Minnesota for the 2026 State Aid Overlay Project (Job 2602), therefore approved by the City Council and on file in the office of the City Clerk.

Sec. 2. That the City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that deposit of the successful bidder and the next lowest bidder shall be retained until a contract has been executed.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, Van Beek, Anderson, and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 13th day of April, 2026

Mayor Rich Murray

Filed and attested this 14th day of April, 2026

Secretary Pro Tem

Bid Abstract
2026 State Aid Overlay Project
Job No. 2602
April 7, 2026

MNDOT Spec. No.	Item	Quantity		Engineers Unit Cost	Ulland Unit Cost	Engineers Unit Cost	Ulland Total Cost
2021.501	Mobilization	1	L. Sum	\$ 20,000.00	\$ 22,000.00	\$ 20,000.00	\$ 22,000.00
2104.502	Remove Casting	12	Each	\$ 250.00	\$ 425.00	\$ 3,000.00	\$ 5,100.00
2104.503	Remove Curb & Gutter	102	LF	\$ 5.00	\$ 20.00	\$ 510.00	\$ 2,040.00
2104.518	Remove Concrete Walk	1,301	SF	\$ 3.00	\$ 6.00	\$ 3,903.00	\$ 7,806.00
2104.518	Remove Concrete Driveway Pavement	300	SF	\$ 4.00	\$ 8.00	\$ 1,200.00	\$ 2,400.00
2232.504	Mill Bituminous Surface	1,398	SY	\$ 6.00	\$ 7.00	\$ 8,388.00	\$ 9,786.00
2357.506	Bituminous Material for Tack Coat	454	Gal	\$ 2.50	\$ 0.01	\$ 1,135.00	\$ 4.54
2360.509	Type SP 12.5 Wearing Course Mix (2, B)	500	Tons	\$ 95.00	\$ 97.00	\$ 47,500.00	\$ 48,500.00
2506.502	Adjust & Frame & Ring Casting	4	Each	\$ 400.00	\$ 550.00	\$ 1,600.00	\$ 2,200.00
2506.502	MH Casting Assembly	12	Each	\$ 2,500.00	\$ 1,050.00	\$ 30,000.00	\$ 12,600.00
2521.518	4" Concrete Walk	787	SF	\$ 8.00	\$ 10.25	\$ 6,296.00	\$ 8,066.75
2521.518	6" Concrete Walk	514	SF	\$ 10.00	\$ 21.00	\$ 5,140.00	\$ 10,794.00
2531.503	Concrete Curb & Gutter Design B63C	102	LF	\$ 50.00	\$ 49.00	\$ 5,100.00	\$ 4,998.00
2531.504	6" Concrete Driveway Pavement	300	SF	\$ 15.00	\$ 15.00	\$ 4,500.00	\$ 4,500.00
2531.618	Truncated Domes	96	SF	\$ 80.00	\$ 80.00	\$ 7,680.00	\$ 7,680.00
2563.603	Traffic Control	1	L. Sum	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
2573.502	Storm Drain Inlet Protection	11	Each	\$ 250.00	\$ 185.00	\$ 2,750.00	\$ 2,035.00
2574.507	Common Topsoil Borrow	50	CY	\$ 35.00	\$ 42.38	\$ 1,750.00	\$ 2,119.00
2575.504	Sod Type Lawn	200	SY	\$ 20.00	\$ 22.00	\$ 4,000.00	\$ 4,400.00
2582.503	4" Broken Line Multi Comp (Yellow)	200	LF	\$ 5.00	\$ 4.00	\$ 1,000.00	\$ 800.00
2582.503	12" Solid Line Multi Comp (White)	93	LF	\$ 20.00	\$ 12.00	\$ 1,860.00	\$ 1,116.00

SUBTOTAL	\$ 163,312.00	\$ 164,945.29
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RESOLUTION 26-

Introduced by Councilor

RESOLUTION ACCEPTING BID AND AWARDING CONTRACT FOR THE ST MARY AVENUE & 14TH
STREET RECONSTRUCTION PROJECT (JOB 2603)

WHEREAS, pursuant to an advertisement for bids for the St. Mary Avenue & 14th Street Reconstruction Project, bids were received, opened and tabulated by the City Clerk at the Albert Lea City Center at 3:00 p.m. on April 7, 2026 according to law, and the following bids were received complying with the advertisement:

<u>Bidder</u>	<u>Total</u>
1. Jensen Excavating & Trucking LLC, Albert Lea, MN	\$ 928,195.79
2. Ulland Brothers Inc., Albert Lea, MN	\$ 998,196.85
3. Holtmeier Construction, Inc., Mankato, MN	\$1,117,729.66
4. Wencil Construction Inc, Owatonna, MN	\$1,131,801.50
5. ICON, LLC, Dodge Center, MN	\$1,186,190.00
6. BCM Construction, Inc., Faribault, MN	\$1,214,129.00

WHEREAS, it appears that Jensen Excavating & Trucking LLC. of Albert Lea, Minnesota is the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the Mayor and City Manager are hereby authorized and directed to enter into a contract with Jensen Excavating & Trucking LLC of Albert Lea, Minnesota for the St. Mary Avenue & 14th Street Reconstruction Project (Job 2603), therefore approved by the City Council and on file in the office of the City Clerk.

Sec. 2. That the City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that deposit of the successful bidder and the next lowest bidder shall be retained until a contract has been executed.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, Van Beek, Anderson and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 13th day of April, 2026

Mayor Rich Murray

Filed and attested this 14th day of April, 2026

Secretary Pro Tem

Bid Abstract
St. Mary Avenue & 14th Street Reconstruction Project
Job No. 2603
April 7, 2026

MNDOT Spec. No.	Item	Quantity	Engineers Unit Cost	Jensen Unit Cost	Ullands Unit Cost	Holtmeier Unit Cost	Wenc Unit Cost	ICON Unit Cost	BCM Unit Cost	Engineers Total Cost	Jensen Total Cost	Ullands Total Cost	Holtmeier Total Cost	Wenc Total Cost	ICON Total Cost	BCM Total Cost
2021.501	Mobilization	1 L.Sum	\$ 95,000.00	\$ 5,050.50	\$ 48,000.00	\$ 77,816.00	\$ 68,000.00	\$ 75,000.00	\$ 75,000.00	\$ 95,000.00	\$ 5,050.50	\$ 48,000.00	\$ 77,816.00	\$ 68,000.00	\$ 75,000.00	\$ 75,000.00
2101.505	Clearing & Grubbing	3 Tree	\$ 1,000.00	\$ 303.00	\$ 800.00	\$ 1,200.00	\$ 500.00	\$ 1,200.00	\$ 1,700.00	\$ 3,000.00	\$ 909.00	\$ 2,400.00	\$ 3,600.00	\$ 1,500.00	\$ 3,600.00	\$ 5,100.00
2104.502	Remove MH Casting	7 Each	\$ 300.00	\$ 101.00	\$ 150.00	\$ 25.00	\$ 350.00	\$ 50.00	\$ 350.00	\$ 2,100.00	\$ 707.00	\$ 1,050.00	\$ 175.00	\$ 2,450.00	\$ 350.00	\$ 2,450.00
2104.502	Remove CB Casting	8 Each	\$ 300.00	\$ 101.00	\$ 150.00	\$ 25.00	\$ 300.00	\$ 50.00	\$ 350.00	\$ 2,400.00	\$ 808.00	\$ 1,200.00	\$ 200.00	\$ 2,400.00	\$ 400.00	\$ 2,800.00
2104.502	Remove Manhole	7 Each	\$ 800.00	\$ 757.50	\$ 590.00	\$ 500.00	\$ 1,200.00	\$ 500.00	\$ 425.00	\$ 5,600.00	\$ 5,302.50	\$ 4,130.00	\$ 3,500.00	\$ 8,400.00	\$ 3,500.00	\$ 2,975.00
2104.502	Remove Catch Basin	8 Each	\$ 800.00	\$ 505.00	\$ 495.00	\$ 325.00	\$ 1,000.00	\$ 400.00	\$ 425.00	\$ 6,400.00	\$ 4,040.00	\$ 3,960.00	\$ 2,600.00	\$ 8,000.00	\$ 3,200.00	\$ 3,400.00
2104.502	Remove Gate Valve	11 Each	\$ 850.00	\$ 252.50	\$ 300.00	\$ 200.00	\$ 350.00	\$ 50.00	\$ 350.00	\$ 9,350.00	\$ 2,777.50	\$ 3,300.00	\$ 2,200.00	\$ 3,850.00	\$ 550.00	\$ 3,850.00
2104.502	Remove Hydrant	2 Each	\$ 850.00	\$ 505.00	\$ 650.00	\$ 400.00	\$ 500.00	\$ 50.00	\$ 450.00	\$ 1,700.00	\$ 1,010.00	\$ 1,300.00	\$ 800.00	\$ 1,000.00	\$ 100.00	\$ 900.00
2104.503	Remove Curb & Gutter	1,439 LF	\$ 3.00	\$ 5.30	\$ 3.00	\$ 4.05	\$ 5.00	\$ 5.00	\$ 6.00	\$ 4,317.00	\$ 7,626.70	\$ 4,317.00	\$ 5,827.95	\$ 7,195.00	\$ 7,195.00	\$ 8,634.00
2104.503	Remove Sanitary Sewer	68 LF	\$ 10.00	\$ 5.05	\$ 6.00	\$ 2.00	\$ 12.00	\$ 5.00	\$ 5.00	\$ 680.00	\$ 343.40	\$ 408.00	\$ 136.00	\$ 816.00	\$ 340.00	\$ 340.00
2104.503	Remove Storm Sewer	716 LF	\$ 10.00	\$ 10.10	\$ 13.00	\$ 8.00	\$ 6.00	\$ 20.00	\$ 10.00	\$ 7,160.00	\$ 7,231.60	\$ 9,308.00	\$ 5,728.00	\$ 4,296.00	\$ 14,320.00	\$ 7,160.00
2104.503	Remove Watermain	1,486 LF	\$ 5.00	\$ 8.10	\$ 5.00	\$ 7.80	\$ 5.00	\$ 5.00	\$ 5.00	\$ 7,430.00	\$ 12,036.60	\$ 7,430.00	\$ 11,590.80	\$ 7,430.00	\$ 7,430.00	\$ 7,430.00
2104.504	Remove Bituminous Driveway Pavemen	5,032 SF	\$ 10.00	\$ 1.15	\$ 1.20	\$ 1.40	\$ 1.50	\$ 1.00	\$ 2.00	\$ 50,320.00	\$ 5,786.80	\$ 6,038.40	\$ 7,044.80	\$ 7,548.00	\$ 5,032.00	\$ 10,064.00
2104.504	Remove Bituminous Pavemen	4,052 SY	\$ 10.00	\$ 5.15	\$ 3.60	\$ 5.80	\$ 5.00	\$ 3.50	\$ 5.00	\$ 40,520.00	\$ 20,867.80	\$ 14,587.20	\$ 23,501.60	\$ 20,260.00	\$ 14,182.00	\$ 20,260.00
2104.504	Remove Concrete Pavement	848 SY	\$ 10.00	\$ 5.60	\$ 10.20	\$ 8.30	\$ 8.00	\$ 4.50	\$ 10.00	\$ 8,480.00	\$ 6,784.80	\$ 8,649.60	\$ 7,038.40	\$ 8,649.60	\$ 3,816.00	\$ 8,480.00
2104.518	Remove Concrete Walks & Driveways	4,813 SF	\$ 3.00	\$ 1.15	\$ 1.50	\$ 1.15	\$ 3.00	\$ 1.00	\$ 2.00	\$ 14,439.00	\$ 5,534.95	\$ 7,219.50	\$ 5,534.95	\$ 14,439.00	\$ 4,813.00	\$ 9,626.00
2105.504	Geotextile Fabric Type 5	1,769 SY	\$ 1.50	\$ 2.00	\$ 1.00	\$ 1.65	\$ 2.50	\$ 3.00	\$ 3.00	\$ 2,653.50	\$ 3,538.00	\$ 1,769.00	\$ 2,918.85	\$ 4,422.50	\$ 5,307.00	\$ 5,307.00
2105.507	Common Excavation	2,557 CY	\$ 14.00	\$ 12.70	\$ 17.00	\$ 19.85	\$ 24.00	\$ 19.00	\$ 15.00	\$ 35,798.00	\$ 32,473.90	\$ 43,469.00	\$ 50,756.45	\$ 61,368.00	\$ 48,583.00	\$ 38,555.00
2105.609	Select Granular Borrow	1,592 Tons	\$ 14.00	\$ 16.25	\$ 12.00	\$ 12.85	\$ 20.00	\$ 20.00	\$ 19.00	\$ 22,288.00	\$ 25,870.00	\$ 19,104.00	\$ 20,457.20	\$ 31,840.00	\$ 31,840.00	\$ 30,248.00
2118.509	Aggregate Surfacing Class 2	518 Tons	\$ 20.00	\$ 23.95	\$ 28.00	\$ 37.80	\$ 25.00	\$ 45.00	\$ 38.00	\$ 10,360.00	\$ 12,406.10	\$ 14,504.00	\$ 19,580.40	\$ 12,950.00	\$ 23,310.00	\$ 19,684.00
2211.509	Aggregate Base Class 5	2,838 Tons	\$ 20.00	\$ 21.15	\$ 25.00	\$ 24.00	\$ 27.00	\$ 25.00	\$ 24.00	\$ 56,760.00	\$ 60,023.70	\$ 70,950.00	\$ 68,112.00	\$ 76,626.00	\$ 70,950.00	\$ 68,112.00
2357.506	Bituminous Material for Tack Coat	500 Gal	\$ 1.50	\$ 2.15	\$ 2.00	\$ 2.00	\$ 3.50	\$ 2.00	\$ 4.00	\$ 750.00	\$ 1,075.00	\$ 1,000.00	\$ 1,000.00	\$ 1,750.00	\$ 1,000.00	\$ 2,000.00
2360.509	Type SP 9.5 Wearing Course Mix (2, C)	804 Tons	\$ 100.00	\$ 112.50	\$ 105.00	\$ 105.00	\$ 115.00	\$ 105.00	\$ 116.00	\$ 80,400.00	\$ 90,450.00	\$ 84,420.00	\$ 84,420.00	\$ 92,460.00	\$ 84,420.00	\$ 93,264.00
2360.509	Type SP 9.5 Wearing Course Mix (2, C) Installed in 2027	565 Tons	\$ 105.00	\$ 123.00	\$ 115.00	\$ 115.00	\$ 125.00	\$ 115.00	\$ 127.00	\$ 59,325.00	\$ 69,495.00	\$ 64,975.00	\$ 64,975.00	\$ 70,625.00	\$ 64,975.00	\$ 71,755.00
2503.503	12" RC Pipe Sewer Class V Design 3006	492 LF	\$ 75.00	\$ 63.45	\$ 83.00	\$ 75.70	\$ 75.00	\$ 70.00	\$ 86.00	\$ 36,900.00	\$ 31,217.40	\$ 40,836.00	\$ 37,244.40	\$ 36,900.00	\$ 34,440.00	\$ 42,312.00
2503.602	Connect to Existing Storm Sewer	6 Each	\$ 1,000.00	\$ 474.00	\$ 900.00	\$ 1,400.00	\$ 1,000.00	\$ 1,200.00	\$ 1,000.00	\$ 6,000.00	\$ 2,844.00	\$ 5,400.00	\$ 8,400.00	\$ 6,000.00	\$ 7,200.00	\$ 6,000.00
2503.602	Connect to Existing Sanitary Sewer	1 Each	\$ 1,200.00	\$ 563.50	\$ 1,090.00	\$ 1,024.95	\$ 1,200.00	\$ 1,500.00	\$ 1,100.00	\$ 1,200.00	\$ 563.50	\$ 1,090.00	\$ 1,024.95	\$ 1,200.00	\$ 1,500.00	\$ 1,100.00
2503.602	4" Sanitary Sewer Service	1 Each	\$ 2,000.00	\$ 2,192.00	\$ 2,300.00	\$ 2,900.55	\$ 2,500.00	\$ 1,750.00	\$ 3,500.00	\$ 2,000.00	\$ 2,192.00	\$ 2,300.00	\$ 2,900.55	\$ 2,500.00	\$ 1,750.00	\$ 3,500.00
2503.602	6" Sanitary Sewer Service	1 Each	\$ 2,200.00	\$ 2,385.00	\$ 2,500.00	\$ 3,112.00	\$ 3,000.00	\$ 1,850.00	\$ 4,500.00	\$ 2,200.00	\$ 2,385.00	\$ 2,500.00	\$ 3,112.00	\$ 3,000.00	\$ 1,850.00	\$ 4,500.00
2503.603	8" PVC Pipe Sewer	125 LF	\$ 83.00	\$ 43.50	\$ 68.00	\$ 56.75	\$ 65.00	\$ 85.00	\$ 83.00	\$ 10,375.00	\$ 5,437.50	\$ 8,500.00	\$ 7,093.75	\$ 8,125.00	\$ 10,625.00	\$ 10,375.00
2504.601	Temporary Water Service	1 L.Sum	\$ 15,000.00	\$ 29,891.50	\$ 10,000.00	\$ 45,000.00	\$ 8,000.00	\$ 5,000.00	\$ 16,500.00	\$ 15,000.00	\$ 29,891.50	\$ 10,000.00	\$ 45,000.00	\$ 8,000.00	\$ 5,000.00	\$ 16,500.00
2504.602	Hydrant	2 Each	\$ 7,000.00	\$ 6,936.50	\$ 6,940.00	\$ 6,770.50	\$ 7,500.00	\$ 7,100.00	\$ 7,500.00	\$ 14,000.00	\$ 13,873.00	\$ 13,880.00	\$ 13,541.00	\$ 15,000.00	\$ 14,200.00	\$ 15,000.00
2504.602	6" Gate Valve & Box	10 Each	\$ 2,800.00	\$ 2,490.00	\$ 2,785.00	\$ 3,215.40	\$ 1,800.00	\$ 3,300.00	\$ 3,000.00	\$ 28,000.00	\$ 24,900.00	\$ 27,850.00	\$ 32,154.00	\$ 18,000.00	\$ 33,000.00	\$ 30,000.00
2504.602	8" Gate Valve & Box	2 Each	\$ 3,500.00	\$ 3,262.00	\$ 3,670.00	\$ 4,100.55	\$ 2,500.00	\$ 4,300.00	\$ 4,100.00	\$ 7,000.00	\$ 6,524.00	\$ 7,340.00	\$ 8,201.10	\$ 5,000.00	\$ 8,600.00	\$ 8,200.00
2504.602	12" Gate Valve & Box	7 Each	\$ 5,000.00	\$ 5,582.00	\$ 6,145.00	\$ 930.00	\$ 5,000.00	\$ 6,300.00	\$ 7,000.00	\$ 35,000.00	\$ 39,074.00	\$ 43,015.00	\$ 6,510.00	\$ 35,000.00	\$ 44,100.00	\$ 49,000.00
2504.602	Connect to Existing Watermain	8 Each	\$ 1,500.00	\$ 963.50	\$ 1,920.00	\$ 3,266.15	\$ 1,500.00	\$ 1,920.00	\$ 1,700.00	\$ 12,000.00	\$ 7,708.00	\$ 15,360.00	\$ 26,129.20	\$ 12,000.00	\$ 12,000.00	\$ 13,600.00
2504.602	Water Service System	6 Each	\$ 2,200.00	\$ 3,675.50	\$ 2,750.00	\$ 3,252.30	\$ 3,500.00	\$ 2,650.00	\$ 4,000.00	\$ 13,200.00	\$ 22,053.00	\$ 16,500.00	\$ 19,513.80	\$ 21,000.00	\$ 15,900.00	\$ 24,000.00
2504.602	6" C900 Watermain w/Tracer Wire	473 LF	\$ 55.00	\$ 42.05	\$ 65.00	\$ 53.00	\$ 58.00	\$ 66.00	\$ 68.00	\$ 26,015.00	\$ 19,889.65	\$ 30,745.00	\$ 25,069.00	\$ 27,434.00	\$ 31,218.00	\$ 32,164.00
2504.602	8" C900 Watermain w/Tracer Wire	60 LF	\$ 60.00	\$ 48.40	\$ 72.00	\$ 66.55	\$ 65.00	\$ 76.00	\$ 130.00	\$ 3,600.00	\$ 2,904.00	\$ 4,320.00	\$ 3,900.00	\$ 3,900.00	\$ 4,560.00	\$ 7,800.00
2504.602	12" C900 Watermain w/Tracer Wire	996 LF	\$ 75.00	\$ 68.70	\$ 84.00	\$ 98.85	\$ 79.00	\$ 86.00	\$ 100.00	\$ 74,700.00	\$ 68,425.20	\$ 83,664.00	\$ 98,454.60	\$ 78,684.00	\$ 85,656.00	\$ 99,600.00
2504.608	Watermain Fittings	1,780 Each	\$ 10.00	\$ 11.35	\$ 15.00	\$ 24.95	\$ 7.50	\$ 15.00	\$ 25.00	\$ 17,800.00	\$ 20,203.00	\$ 26,700.00	\$ 44,411.00	\$ 13,350.00	\$ 26,700.00	\$ 44,500.00
2506.502	MH Casting Assembly	3 Each	\$ 850.00	\$ 997.50	\$ 900.00	\$ 1,862.75	\$ 800.00	\$ 1,650.00	\$ 1,425.00	\$ 2,550.00	\$ 2,992.50	\$ 2,700.00	\$ 5,588.25	\$ 2,400.00	\$ 4,950.00	\$ 4,275.00
2506.502	CB Casting Assembly	8 Each	\$ 850.00	\$ 981.00	\$ 1,100.00	\$ 906.50	\$ 700.00	\$ 850.00	\$ 1,525.00	\$ 6,800.00	\$ 7,848.00	\$ 8,800.00	\$ 7,252.00	\$ 5,600.00	\$ 6,800.00	\$ 12,200.00
2506.503	Construct Drainage Structure, Des 48-4020	1 Each	\$ 5,000.00	\$ 4,132.50	\$ 3,830.00	\$ 3,770.00	\$ 6,500.00	\$ 5,550.00	\$ 4,800.00	\$ 5,000.00	\$ 4,132.50	\$ 3,830.00	\$ 3,770.00	\$ 6,500.00	\$ 5,550.00	\$ 4,800.00
2506.502	Construct Drainage Structure, Des 72-4020	1 Each	\$ 8,000.00	\$ 9,234.50	\$ 9,500.00	\$ 9,000.00	\$ 12,000.00	\$ 9,050.00	\$ 7,500.00	\$ 8,000.00	\$ 9,234.50	\$ 9,500.00	\$ 9,000.00	\$ 12,000.00	\$ 9,050.00	\$ 7,500.00
2506.502	Install Manhole, Design F	1 Each	\$ 8,000.00	\$ 5,030.50	\$ 4,400.00	\$ 4,416.00	\$ 4,500.00	\$ 7,050.00	\$ 3,800.00	\$ 8,000.00	\$ 5,030.50	\$ 4,400.00	\$ 4,416.00	\$ 4,500.00	\$ 7,050.00	\$ 3,800.00
2506.603	Construct Drainage Structure, 3'x2' Rectangular	8 Each	\$ 3,000.00	\$ 2,384.50	\$ 2,950.00	\$ 2,007.00	\$ 2,500.00	\$ 4,050.00	\$ 2,300.00	\$ 24,000.00	\$ 19,076.00	\$ 23,600.00	\$ 16,056.00	\$ 20,000.00	\$ 32,400.00	\$ 18,400.00
2521.518	4" Concrete Walk	2,350 SF	\$ 8.00	\$ 7.80	\$ 7.00	\$ 8.45	\$ 10.00	\$ 9.00	\$ 10.00	\$ 18,800.00	\$ 18,330.00	\$ 16,450.00	\$ 19,857.50	\$ 23,500.00	\$ 21,150.00	\$ 23,500.00
2521.518	6" Concrete Walk	5,290 SF	\$ 9.00	\$ 10.75	\$ 9.85	\$ 11.35	\$ 13.00	\$ 11.00	\$ 13.00	\$ 47,610.00	\$ 56,867.50	\$ 52,106.50	\$ 60,041.50	\$ 68,770.00	\$ 58,190.00	\$ 68,770.00
2531.503	Concrete Curb & Gutter Design B624	453 LF	\$ 25.00	\$ 46.50	\$ 44.35	\$ 45.85	\$ 33.00	\$ 29.00	\$ 54.00	\$ 11,325.00	\$ 21,064.50	\$ 20,090.55	\$ 20,770.05	\$ 14,949.00	\$ 13,137.00	\$ 24,462.00
2531.503	Concrete Curb & Gutter Design B624 w/Sidewalk Sill	1,050 LF	\$ 30.00	\$ 30.35	\$ 29.00	\$ 30.45	\$ 40.00	\$ 39.00	\$ 35.00	\$ 31,500.00	\$ 31,867.50	\$ 30,450.00	\$ 31,972.50	\$ 42,000.00	\$ 40,950.00	\$ 36,750.00
2531.504	6" Concrete Driveway Pavement	2,606 SF	\$ 9.00	\$ 9.25	\$ 8.85	\$ 10.85	\$ 10.00	\$ 11.00	\$ 11.50	\$ 23,454.00	\$ 24,105.50	\$ 23,063.10	\$ 28,275.10	\$ 26,060.00	\$ 28,666.00	\$ 29,969.00
2531.618	Truncated Domes	96 SF	\$ 55.00	\$ 63.00	\$ 60.00	\$ 60.00	\$ 70.00	\$ 60.00	\$ 70.00	\$ 5,280.00	\$ 6,048.00	\$ 5,760.00	\$ 6,720.00	\$ 6,720.00	\$ 5,760.00	\$ 6,720.00
2563.601	Traffic Control	1 L.Sum	\$ 10,000.00	\$ 7,070.50	\$ 6,250.00	\$ 6,750.00	\$ 25,000.00	\$ 6,500.00	\$ 7,100.00	\$ 10,000.00	\$ 7,070.50	\$ 6,250.00	\$ 6,750.00	\$ 25,000.00	\$ 6,500.00	\$ 7,100.

RESOLUTION 26

Introduced by Councilor

RESOLUTION ACCEPTING BID AND AWARDING CONTRACT FOR THE SORENSEN ROAD
WATERMAIN REPLACEMENT PROJECT (JOB 2604)

WHEREAS, pursuant to an advertisement for bids for the Sorensen Road Watermain Replacement Project, bids were received, opened and tabulated by the City Clerk at the Albert Lea City Center at 3:00 p.m. on April 7, 2026 according to law, and the following bids were received complying with the advertisement:

<u>Bidder</u>	<u>Total</u>
1. GM Contracting, Inc. of Crystal, Minnesota.	\$ 836,815.90
2. Larson Contracting, Lake Mills, IA	\$ 853,175.29
3. Ulland Brothers Inc., Albert Lea, MN	\$ 869,698.00
4. Jensen Excavating & Trucking LLC, Albert Lea, MN	\$ 888,690.98
5. Wencil Construction Inc., Owatonna, MN	\$ 962,600.00
6. ICON, LLC, Dodge Center, MN	\$ 995,281.00
7. Holtmeier Construction, Inc, Mankato, MN	\$1,002,494.50
8. BCM Construction, Inc, Faribault, MN	\$1,085,855.00
9. Heselton Construction, Faribault, MN	\$1,499,652.00

WHEREAS, it appears that GM Contracting, Inc. of Crystal, Minnesota is the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the Mayor and City Manager are hereby authorized and directed to enter into a contract with GM Contracting, Inc. of Crystal, Minnesota for the Sorensen Road Watermain Replacement Project (Job 2604), therefore approved by the City Council and on file in the office of the City Clerk.

Sec. 2. That the City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that deposit of the successful bidder and the next lowest bidder shall be retained until a contract has been executed.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, Van Beek, Anderson and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 13th day of April, 2026

Mayor Rich Murray

Filed and attested this 14th day of April, 2026

Secretary Pro Tem

Bid Abstract
Sorensen Road Watermain Replacement Project
Job No. 2604
April 7, 2026

MNDOT Spec. No.	Item	Quantity	Engineers Unit Cost	GM Unit Cost	Larson Unit Cost	Ullands Unit Cost	Jensen Unit Cost	Wenel Unit Cost	ICON Unit Cost	Holtmeier Unit Cost	BCM Unit Cost	Heselton Unit Cost	Engineers Total Cost	GM Total Cost	Larson Total Cost	Ullands Total Cost	Jensen Total Cost	Wenel Total Cost	ICON Total Cost	Holtmeier Total Cost	BCM Total Cost	Heselton Total Cost
2021.501	Mobilization	1 L.Sum	\$ 75,000.00	\$ 25,698.42	\$ 81,035.00	\$ 24,000.00	\$ 7,480.20	\$ 5,000.00	\$ 40,000.00	\$ 20,794.00	\$ 66,000.00	\$ 100,000.00	\$ 75,000.00	\$ 25,698.42	\$ 81,035.00	\$ 24,000.00	\$ 7,480.20	\$ 5,000.00	\$ 40,000.00	\$ 20,794.00	\$ 66,000.00	\$ 100,000.00
2104.502	Salvage Sign	7 Each	\$ 50.00	\$ 100.00	\$ 54.14	\$ 50.00	\$ 50.50	\$ 200.00	\$ 200.00	\$ 50.00	\$ 60.00	\$ 55.00	\$ 350.00	\$ 700.00	\$ 378.98	\$ 350.00	\$ 353.50	\$ 1,400.00	\$ 1,400.00	\$ 350.00	\$ 420.00	\$ 385.00
2104.502	Remove Gate Valve	17 Each	\$ 850.00	\$ 511.14	\$ 61.18	\$ 250.00	\$ 236.20	\$ 300.00	\$ 150.00	\$ 200.00	\$ 350.00	\$ 200.00	\$ 14,450.00	\$ 8,689.38	\$ 1,040.06	\$ 4,250.00	\$ 4,015.40	\$ 5,100.00	\$ 2,550.00	\$ 3,400.00	\$ 5,950.00	\$ 3,400.00
2104.502	Remove Hydrant	8 Each	\$ 850.00	\$ 482.74	\$ 245.25	\$ 625.00	\$ 472.50	\$ 400.00	\$ 150.00	\$ 500.00	\$ 425.00	\$ 850.00	\$ 6,800.00	\$ 3,861.92	\$ 1,962.00	\$ 5,000.00	\$ 3,780.00	\$ 3,200.00	\$ 1,200.00	\$ 4,000.00	\$ 3,400.00	\$ 6,800.00
2104.503	Remove Watermain	2,533 LF	\$ 5.00	\$ 9.48	\$ 3.14	\$ 5.00	\$ 8.10	\$ 4.00	\$ 10.00	\$ 10.90	\$ 6.00	\$ 6.00	\$ 12,665.00	\$ 24,012.84	\$ 7,953.62	\$ 12,665.00	\$ 20,517.30	\$ 10,132.00	\$ 25,330.00	\$ 27,609.70	\$ 15,198.00	\$ 15,198.00
2104.503	Remove Watermain (Restrained Joint)	276 LF	\$ 20.00	\$ 14.49	\$ 10.58	\$ 15.00	\$ 15.20	\$ 4.00	\$ 30.00	\$ 47.00	\$ 9.00	\$ 15.00	\$ 5,520.00	\$ 3,999.24	\$ 2,920.08	\$ 4,140.00	\$ 4,195.20	\$ 1,104.00	\$ 8,280.00	\$ 12,972.00	\$ 2,484.00	\$ 4,140.00
2104.518	Remove Bituminous Driveway Pavement	6,178 SF	\$ 2.00	\$ 2.27	\$ 1.30	\$ 1.00	\$ 1.10	\$ 3.00	\$ 1.00	\$ 1.40	\$ 2.00	\$ 2.50	\$ 12,356.00	\$ 14,024.06	\$ 8,031.40	\$ 6,178.00	\$ 6,795.80	\$ 18,534.00	\$ 6,178.00	\$ 8,649.20	\$ 12,356.00	\$ 15,445.00
2104.603	Abandon Watermain	1,640 LF	\$ 5.00	\$ 4.89	\$ 6.65	\$ 6.70	\$ 9.70	\$ 5.00	\$ 10.00	\$ 10.90	\$ 10.00	\$ 12.00	\$ 8,200.00	\$ 8,019.60	\$ 10,906.00	\$ 10,988.00	\$ 15,908.00	\$ 8,200.00	\$ 16,400.00	\$ 17,876.00	\$ 16,400.00	\$ 19,680.00
2105.507	Common Excavation	354 CY	\$ 14.00	\$ 12.66	\$ 16.79	\$ 25.00	\$ 12.70	\$ 25.00	\$ 30.00	\$ 22.20	\$ 25.00	\$ 36.00	\$ 4,956.00	\$ 4,481.64	\$ 5,943.66	\$ 8,850.00	\$ 4,495.80	\$ 8,850.00	\$ 10,620.00	\$ 7,858.80	\$ 8,850.00	\$ 12,744.00
2118.509	Aggregate Surfacing Class 2	226 Tons	\$ 20.00	\$ 28.10	\$ 24.59	\$ 30.00	\$ 25.50	\$ 32.00	\$ 45.00	\$ 37.80	\$ 44.00	\$ 46.00	\$ 4,520.00	\$ 6,350.60	\$ 5,557.34	\$ 6,780.00	\$ 5,763.00	\$ 7,232.00	\$ 10,170.00	\$ 8,542.80	\$ 9,944.00	\$ 10,396.00
2211.509	Aggregate Base Class 5	275 Tons	\$ 20.00	\$ 31.55	\$ 24.59	\$ 33.00	\$ 19.40	\$ 32.00	\$ 45.00	\$ 30.90	\$ 28.00	\$ 40.00	\$ 5,500.00	\$ 8,676.25	\$ 6,762.25	\$ 9,075.00	\$ 5,335.00	\$ 8,800.00	\$ 12,375.00	\$ 8,497.50	\$ 7,700.00	\$ 11,000.00
2221.509	Shoulder Base Aggregate Class 2	180 Tons	\$ 15.00	\$ 42.46	\$ 24.59	\$ 38.00	\$ 30.60	\$ 32.00	\$ 55.00	\$ 48.90	\$ 55.00	\$ 50.00	\$ 2,700.00	\$ 7,642.80	\$ 4,426.20	\$ 6,840.00	\$ 5,508.00	\$ 5,760.00	\$ 9,900.00	\$ 8,802.00	\$ 9,900.00	\$ 9,000.00
2357.506	Bituminous Material for Tack Coat	69 Gal	\$ 1.50	\$ 5.00	\$ 2.16	\$ 2.00	\$ 2.30	\$ 2.00	\$ 2.00	\$ 2.00	\$ 4.00	\$ 3.00	\$ 103.50	\$ 345.00	\$ 149.04	\$ 138.00	\$ 158.70	\$ 138.00	\$ 138.00	\$ 138.00	\$ 276.00	\$ 207.00
2360.509	Type SP 9.5 Wearing Course Mix (2, C)	151 Tons	\$ 125.00	\$ 150.00	\$ 189.49	\$ 175.00	\$ 203.50	\$ 200.00	\$ 175.00	\$ 175.00	\$ 193.00	\$ 195.00	\$ 18,875.00	\$ 22,650.00	\$ 28,612.99	\$ 26,425.00	\$ 30,728.50	\$ 30,200.00	\$ 26,425.00	\$ 29,143.00	\$ 29,445.00	\$ 29,445.00
2504.601	Temporary Water Service	1 L.Sum	\$ 15,000.00	\$ 18,065.11	\$ 7,816.00	\$ 10,000.00	\$ 43,929.50	\$ 15,000.00	\$ 15,000.00	\$ 50,000.00	\$ 28,000.00	\$ 55,000.00	\$ 15,000.00	\$ 18,065.11	\$ 7,816.00	\$ 10,000.00	\$ 43,929.50	\$ 15,000.00	\$ 15,000.00	\$ 50,000.00	\$ 28,000.00	\$ 55,000.00
2504.602	Hydrant	7 Each	\$ 7,000.00	\$ 5,632.56	\$ 6,782.71	\$ 7,000.00	\$ 7,317.60	\$ 8,000.00	\$ 7,350.00	\$ 6,770.50	\$ 7,300.00	\$ 7,550.00	\$ 49,000.00	\$ 39,427.92	\$ 47,478.97	\$ 49,000.00	\$ 51,223.20	\$ 56,000.00	\$ 52,850.00	\$ 47,393.50	\$ 51,000.00	\$ 52,850.00
2504.602	6" Gate Valve & Box	6 Each	\$ 2,800.00	\$ 2,966.36	\$ 2,812.83	\$ 2,600.00	\$ 2,436.40	\$ 3,500.00	\$ 3,250.00	\$ 2,995.40	\$ 3,000.00	\$ 3,200.00	\$ 16,800.00	\$ 17,798.16	\$ 16,876.98	\$ 15,600.00	\$ 14,618.40	\$ 21,000.00	\$ 19,500.00	\$ 17,972.40	\$ 18,000.00	\$ 19,200.00
2504.602	8" Gate Valve & Box	2 Each	\$ 3,200.00	\$ 3,678.16	\$ 3,827.50	\$ 3,500.00	\$ 3,258.80	\$ 4,000.00	\$ 4,250.00	\$ 3,980.55	\$ 4,100.00	\$ 4,200.00	\$ 6,400.00	\$ 7,352.32	\$ 7,655.00	\$ 7,000.00	\$ 6,517.60	\$ 8,000.00	\$ 8,500.00	\$ 7,961.10	\$ 8,200.00	\$ 8,400.00
2504.602	12" Gate Valve & Box	16 Each	\$ 4,000.00	\$ 5,682.97	\$ 6,562.56	\$ 6,000.00	\$ 5,689.70	\$ 7,500.00	\$ 6,250.00	\$ 6,583.35	\$ 7,000.00	\$ 7,000.00	\$ 64,000.00	\$ 90,927.52	\$ 105,000.96	\$ 96,000.00	\$ 91,035.20	\$ 120,000.00	\$ 100,000.00	\$ 105,333.60	\$ 112,000.00	\$ 112,000.00
2504.602	Connect to Existing Watermain	8 Each	\$ 1,500.00	\$ 2,836.84	\$ 1,713.75	\$ 2,000.00	\$ 2,244.90	\$ 1,500.00	\$ 1,950.00	\$ 3,629.75	\$ 2,500.00	\$ 4,500.00	\$ 12,000.00	\$ 22,694.72	\$ 13,710.00	\$ 16,000.00	\$ 17,959.20	\$ 12,000.00	\$ 15,600.00	\$ 29,038.00	\$ 20,000.00	\$ 36,000.00
2504.602	Water Service System	4 Each	\$ 2,200.00	\$ 5,933.74	\$ 1,941.00	\$ 3,200.00	\$ 4,964.30	\$ 2,800.00	\$ 4,650.00	\$ 3,277.70	\$ 2,800.00	\$ 4,400.00	\$ 8,800.00	\$ 23,734.96	\$ 7,764.00	\$ 12,800.00	\$ 19,857.20	\$ 11,200.00	\$ 18,600.00	\$ 13,110.80	\$ 11,200.00	\$ 17,600.00
2504.602	Water Service System (HDD Methods)	6 Each	\$ 8,000.00	\$ 5,696.34	\$ 5,910.33	\$ 5,700.00	\$ 9,024.20	\$ 5,000.00	\$ 6,950.00	\$ 5,940.90	\$ 6,300.00	\$ 8,100.00	\$ 48,000.00	\$ 34,178.04	\$ 35,461.98	\$ 34,200.00	\$ 54,145.20	\$ 30,000.00	\$ 41,700.00	\$ 35,645.40	\$ 37,800.00	\$ 48,600.00
2504.602	6" C900 Watermain w/Tracer Wire	365 LF	\$ 35.00	\$ 39.11	\$ 41.68	\$ 64.00	\$ 49.70	\$ 65.00	\$ 63.00	\$ 64.95	\$ 77.00	\$ 120.00	\$ 20,075.00	\$ 14,275.15	\$ 15,213.20	\$ 23,360.00	\$ 18,140.50	\$ 23,725.00	\$ 22,995.00	\$ 23,706.75	\$ 28,105.00	\$ 43,800.00
2504.602	8" C900 Watermain w/Tracer Wire	70 LF	\$ 58.00	\$ 45.44	\$ 57.37	\$ 72.00	\$ 53.70	\$ 75.00	\$ 68.00	\$ 73.15	\$ 135.00	\$ 132.00	\$ 4,060.00	\$ 3,180.80	\$ 4,015.90	\$ 5,040.00	\$ 3,759.00	\$ 5,250.00	\$ 4,760.00	\$ 5,120.50	\$ 9,450.00	\$ 9,240.00
2504.602	12" C900 Watermain w/Tracer Wire	3,985 LF	\$ 75.00	\$ 62.53	\$ 69.02	\$ 81.00	\$ 80.30	\$ 100.00	\$ 93.00	\$ 76.60	\$ 94.00	\$ 161.00	\$ 298,875.00	\$ 249,182.05	\$ 275,044.70	\$ 322,785.00	\$ 319,995.50	\$ 398,500.00	\$ 370,605.00	\$ 305,251.00	\$ 374,590.00	\$ 641,585.00
2504.602	12" C900 Watermain w/Tracer Wire (Restrained Joint)	341 LF	\$ 150.00	\$ 107.00	\$ 142.32	\$ 165.00	\$ 143.50	\$ 130.00	\$ 160.00	\$ 124.45	\$ 215.00	\$ 260.00	\$ 51,150.00	\$ 36,487.00	\$ 48,531.12	\$ 56,265.00	\$ 48,933.50	\$ 44,330.00	\$ 54,560.00	\$ 42,437.45	\$ 73,315.00	\$ 88,660.00
2504.608	Watermain Fittings	2,956 Lbs	\$ 10.00	\$ 18.00	\$ 17.28	\$ 17.00	\$ 11.20	\$ 18.00	\$ 15.00	\$ 24.00	\$ 24.00	\$ 23.25	\$ 29,560.00	\$ 53,208.00	\$ 51,079.68	\$ 50,252.00	\$ 33,107.20	\$ 53,208.00	\$ 44,340.00	\$ 70,944.00	\$ 70,944.00	\$ 68,727.00
2563.601	Traffic Control	1 L.Sum	\$ 5,000.00	\$ 10,500.00	\$ 4,764.00	\$ 4,400.00	\$ 4,447.70	\$ 5,927.00	\$ 5,000.00	\$ 14,400.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 10,500.00	\$ 4,764.00	\$ 4,400.00	\$ 4,447.70	\$ 5,927.00	\$ 5,000.00	\$ 14,400.00	\$ 5,000.00	\$ 5,000.00
2564.502	Install Salvaged Sign	7 Each	\$ 300.00	\$ 150.00	\$ 487.29	\$ 450.00	\$ 454.90	\$ 250.00	\$ 900.00	\$ 450.00	\$ 500.00	\$ 500.00	\$ 2,100.00	\$ 1,050.00	\$ 3,411.03	\$ 3,150.00	\$ 3,184.30	\$ 1,750.00	\$ 3,500.00	\$ 3,150.00	\$ 3,500.00	\$ 3,500.00
2573.502	Culvert Inlet End Controls	23 Each	\$ 275.00	\$ 200.00	\$ 178.65	\$ 100.00	\$ 252.70	\$ 300.00	\$ 150.00	\$ 50.00	\$ 150.00	\$ 275.00	\$ 6,325.00	\$ 4,600.00	\$ 4,108.95	\$ 2,300.00	\$ 5,812.10	\$ 6,900.00	\$ 3,450.00	\$ 1,150.00	\$ 3,450.00	\$ 6,325.00
2575.504	Rapid Stabilization Method 4	10,580 SY	\$ 3.00	\$ 3.00	\$ 2.11	\$ 2.25	\$ 1.70	\$ 2.00	\$ 2.25	\$ 5.25	\$ 2.50	\$ 2.50	\$ 31,740.00	\$ 31,740.00	\$ 22,323.80	\$ 23,805.00	\$ 17,986.00	\$ 21,160.00	\$ 23,805.00	\$ 55,545.00	\$ 26,450.00	\$ 26,450.00
2575.505	Temporary Hydroseeding	2.1 Acres	\$ 7,500.00	\$ 7,744.00	\$ 2,544.76	\$ 3,000.00	\$ 4,836.80	\$ 2,000.00	\$ 3,500.00	\$ 3,000.00	\$ 3,300.00	\$ 3,350.00	\$ 15,750.00	\$ 16,262.40	\$ 5,344.00	\$ 6,300.00	\$ 10,157.28	\$ 4,200.00	\$ 7,350.00	\$ 6,300.00	\$ 6,930.00	\$ 7,035.00
City Spec	Install Temporary Traffic Barrier Type .	240 LF	\$ 20.00	\$ 75.00	\$ 26.71	\$ 24.00	\$ 18.20	\$ 20.00	\$ 30.00	\$ 22.00	\$ 20.00	\$ 26.00	\$ 4,800.00	\$ 18,000.00	\$ 6,410.40	\$ 5,760.00	\$ 4,368.00	\$ 4,800.00	\$ 7,200.00	\$ 5,280.00	\$ 4,800.00	\$ 6,240.00
City Spec	Foundation Material	200 Tons	\$ 35.00	\$ 25.00	\$ 27.43	\$ 0.01	\$ 22.40	\$ 30.00	\$ 25.00	\$ 34.20	\$ 25.00	\$ 28.00	\$ 7,000.00	\$ 5,000.00	\$ 5,486.00	\$ 2.00	\$ 4,480.00	\$ 6,000.00	\$ 5,000.00	\$ 6,840.00	\$ 5,000.00	\$ 5,600.00

SUBTOTAL													\$ 868,430.50	\$ 836,815.90	\$ 853,175.29	\$ 869,698.00	\$ 888,690.98	\$ 962,600.00	\$ 995,281.00	\$ 1,002,494.50	\$ 1,085,855.00	\$ 1,499,652.00
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RESOLUTION 26

Introduced by Councilor

RESOLUTION AUTHORIZING MN/DOT AGREEMENT NO. 1062381 FOR TH-13 AND MN
HIGHWAY 65 ADA IMPROVEMENTS PROJECT, INCLUDING SIDEWALK AND CROSSINGS
(JOB 2612)

WHEREAS, The Minnesota Department of Transportation (MnDOT) is performing grading, ADA improvements, lighting and revised signal system construction and other associated construction upon, along, and adjacent to Trunk Highway No 13, Trunk Highway No.65, Trunk Highway No. 14, Trunk Highway No. 35, Trunk Highway No. 90 in Steele County, Dodge County, Olmsted County, Winona County, Freeborn County, Mower County and Fillmore County according to State-prepared plans, specifications and special provisions, and

WHEREAS, the Minnesota Department of Transportation (MnDOT) will be performing construction along Trunk Highway 65 and Trunk Highway 13 in Albert Lea as part of this work, and

WHEREAS, MnDOT has requested that the City formally indicate its intent to participate in the costs of the project. Municipal State Aid Funds will be used for the City share.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the City of Albert Lea enter into MnDOT Agreement No. 1062381 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the City to the State of the City's share of the costs for the grading, ADA improvements and city utility construction and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 65 at Ermina Avenue and at 7th Street/Broadway Avenue within Albert Lea City limits under State Project No. 8826-278 (TH65=001), State Aid Project No. 101-020-017 and Federal Project No. STBG8827(015).

Sec. 2. That this agreement continues to include that the City of Albert Lea is responsible for maintaining the sidewalk.

Sec. 3. That the Mayor and City Manager are hereby authorized to execute the Agreement and any amendments to the Agreement.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, Van Beek, Anderson and Mayor Murray;

And, the following voted against the same: None. Mayor Murray declared the motion passed.

Introduced, read and passed this 13th day of April 2026

Mayor Rich Murray

Filed and attested this 14th day of April 2025

Secretary Pro Tem

CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Council of the City of Albert Lea at an authorized meeting held on the 13th day of April, 2026, as shown by the minutes of the meeting in my possession.

Karla Tukua, Deputy City Clerk

Subscribed and sworn to before me this
_____ day of _____, 2026

Notary Public _____

My Commission Expires _____



**STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
AND
CITY OF ALBERT LEA
COOPERATIVE CONSTRUCTION
AGREEMENT**

State Project Number (SP):	<u>8826-278</u>	Estimated Amount Receivable
Trunk Highway Number (TH):	<u>65=001</u>	<u>\$83,985.12</u>
State Aid Project Number (SAP):	<u>101-020-017</u>	
Federal Project Number:	<u>STBG 8827(015)</u>	

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State") and City of Albert Lea acting through its City Council ("City").

Recitals

1. The State will perform grading, ADA improvements, lighting and revised signal system construction and other associated construction upon, along, and adjacent to Trunk Highway No. 13, Trunk Highway No. 65, Trunk Highway No. 14, Trunk Highway No. 35, Trunk Highway No. 90 in Steele County, Dodge County, Olmsted County, Winona County, Freeborn County, Mower County and Fillmore County according to State-prepared plans, specifications, and special provisions designated by the State as State Project No. 8826-278 (TH 65=001), State Aid Project No. 101-020-017 and Federal Project No. STBG 8827(015) ("Project"); and
2. The City wishes to participate in the costs of the grading, ADA improvements and city utility construction and associated construction engineering; and
3. Minnesota Statutes § 161.45, subdivision 2, allows for City-owned utility relocation to be included in a State construction contract, and payment by the City for such relocation according to applicable statutes and rules for utilities on trunk highways; and
4. Minnesota Statutes § 161.20, subdivision 2 authorizes the Commissioner of Transportation to make arrangements with and cooperate with any governmental authority for the purposes of constructing, maintaining, and improving the trunk highway system.

Agreement

1. Term of Agreement; Survival of Terms; Plans; Incorporation of Exhibits

- 1.1. **Effective Date.** This Agreement will be effective on the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2.
- 1.2. **Expiration Date.** This Agreement will expire when all obligations have been satisfactorily fulfilled.
- 1.3. **Survival of Terms.** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: Maintenance by the City, Liability; Worker Compensation Claims, State Audits, Government Data Practices, Governing Law; Jurisdiction; Venue, and Force Majeure.
- 1.4. **Plans, Specifications, and Special Provisions.** Plans, specifications and special provisions designated by the

State and the City as SP 8826-278 (TH 65=001), SAP 101-020-017 and Federal Project No. STBG 8827(015) are on file in the office of the Commissioner of Transportation at St. Paul, Minnesota, and incorporated into this Agreement by reference ("Project Plans").

- 1.5. **Exhibits.** Preliminary Schedule "I" is on file in the office of the City Engineer and attached and incorporated into this Agreement.

2. Construction by the State

- 2.1. **Contract Award.** The State will advertise for bids and award a construction contract to the lowest responsible bidder according to the Project Plans.

2.2. **Direction, Supervision, and Inspection of Construction.**

- A. **Supervision and Inspection by the State.** The State will direct and supervise all construction activities performed under the construction contract, and perform all construction engineering and inspection functions in connection with the contract construction. All contract construction will be performed according to the Project Plans.
- B. **Inspection by the City.** The City participation construction covered under this Agreement will be open to inspection by the City. If the City believes the City participation construction covered under this Agreement has not been properly performed or that the construction is defective, the City will inform the State District Engineer's authorized representative in writing of those defects. Any recommendations made by the City are not binding on the State. The State will have the exclusive right to determine whether the State's contractor has satisfactorily performed the City participation construction covered under this Agreement.

2.3. **Plan Changes, Additional Construction, Etc.**

- A. The State will make changes in the Project Plans and contract construction, which may include the City participation construction covered under this Agreement, and will enter into any necessary addenda and change orders with the State's contractor that are necessary to cause the contract construction to be performed and completed in a satisfactory manner. The State District Engineer's authorized representative will inform the appropriate City official of any proposed addenda and change orders to the construction contract that will affect the City participation construction covered under this Agreement.
- B. The City may request additional work or changes to the work in the plans as part of the construction contract. Such request will be made by an exchange of letter(s) with the State. If the State determines that the requested additional work or plan changes are necessary or desirable and can be accommodated without undue disruption to the project, the State will cause the additional work or plan changes to be made.

- 2.4. **Satisfactory Completion of Contract.** The State will perform all other acts and functions necessary to cause the construction contract to be completed in a satisfactory manner.

2.5. **Permits.**

The City will submit to the State's Utility Engineer an original permit application for all utilities owned by the City to be constructed hereunder that are upon and within the Trunk Highway Right-of-Way. Applications for permits will be made on State form "Application For Utility Permit On Trunk Highway Right-of-Way" (Form 2525).

2.6. Utility Adjustments. Adjustments to certain City-owned facilities, including but not limited to, valve boxes and frame and ring castings, may be performed by the State's contractor under the construction contract. The City will furnish the contractor with new units and/or parts for those in place City-owned facilities when replacements are required and not covered by a contract pay item, without cost or expense to the State or the contractor, except for replacement of units and/or parts broken or damaged by the contractor.

3. Maintenance by the City

Upon completion of the project, the City will provide the following without cost or expense to the State:

- 3.1. Storm Sewers.** Routine maintenance of any storm sewer facilities construction. Routine maintenance includes, but is not limited to, removal of sediment, debris, vegetation and ice from grates and catch basins, and any other maintenance activities necessary to preserve the facilities and to prevent conditions such as flooding, erosion, or sedimentation, this also includes informing the District Maintenance Engineer of any needed repairs.
- 3.2. Municipal Utilities.** Maintenance of any municipal-owned utilities construction, without cost or expense to the State.
- 3.3. Sidewalks.** Maintenance of any sidewalk construction, including stamped and colored concrete sidewalk (if any) and pedestrian ramps. Maintenance includes, but is not limited to, snow, ice, and debris removal, patching, crack repair, panel replacement, cross street pedestrian crosswalk markings, vegetation control of boulevards (if any) and any other maintenance activities necessary to perpetuate the sidewalks in a safe, useable, and aesthetically acceptable condition.
- 3.4. Additional Drainage.** No party to this Agreement will drain any additional drainage volume into the storm sewer facilities constructed under the construction contract that was not included in the drainage for which the storm sewer facilities were designed, without first obtaining written permission to do so from the other party. The drainage areas served by the storm sewer facilities constructed under the construction contract are shown in a drainage area map, Exhibit "Drainage Area", which is on file in the office of the State's District Hydraulics Engineer at Rochester and is incorporated into this Agreement by reference.

4. Basis of City Cost

- 4.1. Schedule "I".** The Preliminary Schedule "I" includes anticipated City participation construction items and the construction engineering cost share covered under this Agreement, and is based on engineer's estimated unit prices.
- 4.2. City Participation Construction.** The City will participate in the following at the percentages indicated. The construction includes the City's proportionate share of item costs for mobilization, and traffic control.
 - A.** 100 Percent will be the City's rate of cost participation in all of the grading, ADA improvements and city utility construction and associated construction engineering construction. The construction includes, but is not limited to, those construction items tabulated on Sheet No. 2 of the Preliminary Schedule "I".
- 4.3. Construction Engineering Costs.** The City will pay a construction engineering charge equal to 8 percent of the total City participation construction covered under this Agreement.
- 4.4. Plan Changes, Additional Construction, Etc.** The City will share in the costs of construction contract addenda and change orders that are necessary to complete the City participation construction covered under this Agreement, including any City requested additional work and plan changes.

The State reserves the right to invoice the City for the cost of any additional City requested work and plan changes, construction contract addenda, change orders, and associated construction engineering before the completion of the contract construction.

- 4.5. Liquidated Damages.** All liquidated damages assessed the State's contractor in connection with the construction contract will result in a credit shared by each party in the same proportion as their total construction cost share covered under this Agreement is to the total contract construction cost before any deduction for liquidated damages.

5. City Cost and Payment by the City

- 5.1. City Cost. \$83,985.12** is the City's estimated share of the costs of the contract construction the 8 percent construction engineering cost share as shown in the Preliminary Schedule "I". The Preliminary Schedule "I" was prepared using anticipated construction items and estimated quantities and unit prices and may include any credits or lump sum costs. Upon award of the construction contract, the State will prepare a Revised Schedule "I" based on construction contract construction items, quantities, and unit prices, which will replace and supersede the Preliminary Schedule "I" as part of this Agreement.
- 5.2. Conditions of Payment.** The City will pay the State the City's total estimated construction and construction engineering cost share, as shown in the Revised Schedule "I", after the following conditions have been met:
- A. Execution of this Agreement and transmittal to the City, including a copy of the Revised Schedule "I".
 - B. The City's receipt of a written request from the State for the advancement of funds.
- 5.3. Acceptance of the City's Cost and Completed Construction.** The computation by the State of the amount due from the City will be final, binding, and conclusive. Acceptance by the State of the completed contract construction will be final, binding, and conclusive upon the City as to the satisfactory completion of the contract construction.
- 5.4. Final Payment by the City.** Upon completion of all contract construction and upon computation of the final amount due the State's contractor, the State will prepare a Final Schedule "I" and submit a copy to the City. The Final Schedule "I" will be based on final quantities, and include all City participation construction items and the construction engineering cost share covered under this Agreement. If the final cost of the City participation construction exceeds the amount of funds advanced by the City, the City will pay the difference to the State without interest. If the final cost of the City participation construction is less than the amount of funds advanced by the City, the State will refund the difference to the City without interest.

The State and the City waive claims for any payments or refunds less than \$5.00 according to Minnesota Statutes § 15.415.

6. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

- 6.1.** The State's Authorized Representative will be:

Name, Title:	Malaki Ruranika, Cooperative Agreements Engineer (or successor)
Address:	395 John Ireland Boulevard, Mailstop 682, St. Paul, MN 55155
Telephone:	(651) 366-4634
E-Mail:	malaki.ruranika@state.mn.us

6.2. The City's Authorized Representative will be:

Name, Title: Steven Jahnke, Public Works Director / City Engineer (or successor)
Address: 221 East Clark Street, Albert Lea, MN 56007
Telephone: (507) 377-4325
E-Mail: sjahnke@ci.albertlea.mn.us

7. Assignment; Amendments; Waiver; Contract Complete

- 7.1. Assignment.** No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office. The foregoing does not prohibit the City from contracting with a third-party to perform City maintenance responsibilities covered under this Agreement.
- 7.2. Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.
- 7.3. Waiver.** If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.
- 7.4. Contract Complete.** This Agreement contains all prior negotiations and agreements between the State and the City. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

8. Liability; Worker Compensation Claims

- 8.1.** Each party is responsible for its own acts, omissions, and the results thereof to the extent authorized by law and will not be responsible for the acts, omissions of others, and the results thereof. Minnesota Statutes § 3.736 and other applicable law govern liability of the State. Minnesota Statutes Chapter 466 and other applicable law govern liability of the City.
- 8.2.** Each party is responsible for its own employees for any claims arising under the Workers Compensation Act.

9. Nondiscrimination

Provisions of Minnesota Statutes § 181.59 and of any applicable law relating to civil rights and discrimination are considered part of this Agreement.

10. State Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the City's books, records, documents, accounting procedures, and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

11. Government Data Practices

The City and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the City under this Agreement. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either the City or the State.

12. Telecommunications Certification

By signing this agreement, the City certifies that, consistent with Section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. 115-232 (Aug. 13, 2018), and 2 CFR 200.216, the City will not use funding covered by this agreement to procure or obtain, or to extend, renew, or enter into any contract to procure or obtain, any equipment, system, or service that uses “covered telecommunications equipment or services” (as that term is defined in Section 889 of the Act) as a substantial or essential component of any system or as critical technology as part of any system. The City will include this certification as a flow down clause in any contract related to this agreement.

13. Governing Law; Jurisdiction; Venue

Minnesota law governs the validity, interpretation, and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14. Termination; Suspension

14.1. *By Mutual Agreement.* This Agreement may be terminated by mutual agreement of the parties.

14.2. *Termination for Insufficient Funding.* The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the performance of contract construction under the Project. Termination must be by written or fax notice to the City.

14.3. *Suspension.* In the event of a total or partial government shutdown, the State may suspend this Agreement and all work, activities and performance of work authorized through this Agreement.

15. Force Majeure

No party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance) if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

[The remainder of this page has been intentionally left blank]

CITY OF ALBERT LEA

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

Recommended for Approval:

By: _____
(District Engineer)

Date: _____

Approved:

By: _____
(State Design Engineer)

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____
(With Delegated Authority)

Date: _____

INCLUDE COPY OF RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.

PRELIMINARY SCHEDULE "I"

Agreement No. 1062381

City of Albert Lea

SP 8826-278 (TH 65=001),
SAP 101-020-017,
Fed. Proj. STBG 8827(015)

Preliminary: March 10, 2026

Grading and ADA improvements, utility construction and related construction to start approximately July 2026 under
State Contract No. ____ with ____
along Trunk Highway No. 65 at Ermina Avenue and 7th Street / Broadway Avenue (SITE No. 2 (TH 65 and 7th Street))

CITY COST PARTICIPATION

SAP 101-020-017, City Utility Items, From Sheet No. 2	77,764.00
Subtotal	\$77,764.00
Construction Engineering (8%)	6,221.12
(1) Total City Cost	\$83,985.12

(1) Amount of advance payment as described in Article 5.2 of the Agreement (estimated amount)

(1) 100% CITY
(P) = PLAN QUANTITY

1062381

ITEM NUMBER	SAP 101-020-017 CITY UTILITY ITEMS	UNIT	QUANTITY	UNIT PRICE	COST (1)
2020.501	MOBILIZATION	LUMP SUM	0.03	\$200,000.00	6,000.00
2104.502	REMOVE HYDRANT	EACH	1.00	850.00	850.00
2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	209.00	2.00	418.00
2104.503	REMOVE WATER MAIN	LIN FT	10.00	15.50	155.00
2104.503	REMOVE CURB AND GUTTER	LIN FT	209.00	5.00	1,045.00
2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	55.00	7.25	398.75
2104.518	REMOVE CONCRETE WALK	SQ FT	1,345.00	1.70	2,286.50
2106.507	EXCAVATION - COMMON (P)	CU YD	10.00	25.00	250.00
2106.507	COMMON EMBANKMENT (CV) (P)	CU YD	10.00	10.00	100.00
2211.507	AGGREGATE BASE (CV) CLASS 6 (P)	CU YD	67.00	43.00	2,881.00
2360.509	TYPE SP 12.5 WEARING COURSE MIXTURE (3,C)	TON	51.00	140.00	7,140.00
2504.602	CONNECT TO EXISTING WATER MAIN	EACH	1.00	2,900.00	2,900.00
2504.602	HYDRANT	EACH	1.00	1,500.00	1,500.00
2504.602	ADJUST VALVE BOX	EACH	3.00	570.00	1,710.00
2504.602	6" GATE VALVE AND BOX	EACH	1.00	3,100.00	3,100.00
2504.603	6" WATERMAIN DUCTILE IRON CL 52	LIN FT	10.00	100.00	1,000.00
2506.502	ADJUST FRAME AND RING CASTING	EACH	11.00	750.00	8,250.00
2521.518	6" CONCRETE WALK	SQ FT	708.00	10.00	7,080.00
2521.602	DRILL AND GROUT REINF BAR (EPOXY COATED)	EACH	79.00	20.00	1,580.00
2521.618	CONCRETE CURB RAMP WALK	SQ FT	516.00	15.00	7,740.00
2531.503	CONCRETE CURB AND GUTTER DESIGN B624	LIN FT	207.00	35.00	7,245.00
2531.504	7" CONCRETE DRIVEWAY PAVEMENT	SQ YD	35.00	100.00	3,500.00
2531.603	CONCRETE SILL	LIN FT	30.00	11.00	330.00
2531.618	TRUNCATED DOMES	SQ FT	81.00	65.00	5,265.00
2563.601	TRAFFIC CONTROL	LUMP SUM	0.03	140,000.00	4,200.00
2573.502	STORM DRAIN INLET PROTECTION	EACH	1.00	180.00	180.00
2574.508	FERTILIZER TYPE 3	POUND	4.00	1.00	4.00
2575.504	SODDING TYPE LAWN	SQ YD	61.00	10.75	655.75
				TOTAL	\$77,764.00
			(1) 100% CITY	\$77,764.00	

RESOLUTION 26-

Introduced by Councilor

RESOLUTION AUTHORIZING MNDOT AGREEMENT NO 1062561 FOR FEDERAL PARTICIPATION IN ADVANCE CONSTRUCTION FOR THE VALLEY AVENUE & MARSHALL STREET RECONSTRUCTION PROJECT - JOB 2517

WHEREAS, the City of Albert Lea has executed an agreement dcp (1052233) with MnDOT which appoints MnDOT as the Local Government agent to receive and disburse transportation related federal funds, for the Valley Avenue and Marshall Street Reconstruction Project; and

WHEREAS, the project is eligible for the expenditure of federal aid funds and is programmed in the approved STIP for fiscal years 2026, 2027, and 2028 and is identified in MnDOT records as State Project 101-106-003, and in the Federal Highway Administration (FHWA) records as Minnesota Project STBG 2426 (135); and

WHEREAS, the City desires to proceed with the construction of the project in advance of the year it is programmed for the federal funds; and

WHEREAS, it is permissible under Federal Highway Administration procedures to perform advance construction of eligible projects with non-federal funds, with the intent to request federal funding for the federally eligible costs in a subsequent federal fiscal year(s), if sufficient funding and obligation authority are available; and

WHEREAS, the local Government desires to temporarily provide Local Government State Aid and/or other local funds in lieu of the federal funds so that the project may proceed prior to the fiscal years (s) designated in the STIP.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of the City of Albert Lea to accept as its agent, federal aid funds which may be made available for eligible transportation related projects; and

Sec. 2. The Mayor and City Manager are hereby authorized and directed for and on behalf of the City of Albert Lea to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation MnDOT Contract Number 1062561," a copy of which said agreement was before the City Council and which is made a part hereof by reference.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olsen, Van Beek, Anderson and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 13th day of April, 2026

Mayor Rich Murray

Filed and attested this 14th day of April, 2026

Secretary Pro Tem

I HEREBY CERTIFY that the above is a true and correct copy of a resolution presented to and adopted by the Municipality of Albert Lea, County of Freeborn, State of Minnesota, at a duly authorized Municipal Council Meeting held in the Municipality of Albert Lea, Minnesota on the 13th day of April, 2026, as disclosed by the records of said Municipality on file and of record in the office.

Municipality of Albert Lea_____

Karla Tukua, Deputy City Clerk



Minnesota Department of Transportation

State Aid for Local Transportation

395 John Ireland Boulevard, MS 500

Saint Paul, MN 55155

March 28, 2026

Mr. Steven Jahnke
City of Albert Lea Engineer/Director of Public Works
221 East Clark Street
Albert Lea, MN 56007

**SUBJECT: SP 101-106-003, STBG 2426(135)
Valley Avenue/Marshall Street Reconstruction
MnDOT Contract Number 1062561**

Dear Mr. Jahnke:

Attached is the agreement between the City of Albert Lea and MnDOT, which allows for MnDOT to act as the City of Albert Lea's agent in accepting federal aid in connection with the above referenced project.

This agreement is for Advance Construction, because you wish to begin construction of the project prior to the year it is designated in the STIP. The project will be converted to "real" funds in Federal fiscal years 2026, 2027 and 2028, or sooner as funds are available.

Please review and if approved, have the agreement signed. A City Council resolution similar to the example attached, must be passed. The certified resolution should then be placed as the last page in the agreement. Please verify that the person/title authorized to sign as stated in the resolution, corresponds to the signature (person/title) on the signature page. Please return the agreement to me for MnDOT signatures. A fully executed copy will be returned to you. If you have any questions or need any revisions, please feel free to contact me at 612.271.6210.

Sincerely,

Angela Murphy, PE
Federal Plans Engineer

Enclosures

Cc: Fausto Cabral — DSAE
Robin Sterzinger—Finance
File

An Equal Opportunity Employer



**STATE OF MINNESOTA
AGENCY AGREEMENT
for
FEDERAL PARTICIPATION IN ADVANCE CONSTRUCTION**

State Project Number: 101-106-003_____

FAIN Number: STBG 2426(135)_____

This Agreement is entered into by and between the City of Albert Lea (“Local Government”) and the State of Minnesota acting through its Commissioner of Transportation (“MnDOT”).

RECITALS

1. MnDOT Contract Number dcp(1052233) which has been executed between the Local Government and MnDOT, appoints MnDOT as the Local Government’s agent to receive and disburse transportation related federal funds, and sets forth duties and responsibilities for letting, payment, and other procedures for a federally funded contract let by the Local Government; and
2. Pursuant to Minnesota Statutes Section 161.36, the Local Government desires MnDOT to act as the Local Government's agent to accept and disburse federal funds for the construction, improvement, or enhancement of transportation financed in whole or in part by federal funds, hereinafter referred to as the “Project”; and
3. The Local Government is proposing a federal aid project for Valley Avenue/Mashall Street Reconstruction, hereinafter referred to as the “Project”; and
4. The Project is eligible for the expenditure of federal aid funds and is programmed in the approved federally approved STIP for fiscal years 2026, 2027 and 2028, and is identified in MnDOT records as State Project 101-106-003, and in Federal Highway Administration (“FHWA”) records as Minnesota Project STBG 2426(135); and
5. The Local Government desires to proceed with the construction of the project in advance of the year it is programmed for the federal funds; and
6. It is permissible under Federal Highway Administration procedures to perform advance construction of eligible projects with non-federal funds, with the intent to request federal funding for the federally eligible costs in a subsequent federal fiscal year(s), if sufficient funding and obligation authority are available; and
7. The Local Government desires to temporarily provide Local Government State Aid and/or other local funds in lieu of the federal funds so that the project may proceed prior to the fiscal year(s) designated in the STIP; and
8. MnDOT requires that the terms and conditions of this agency be set forth in an agreement.

AGREEMENT TERMS

1. Term of Agreement

- 1.1. **Effective Date.** This Agreement will be effective upon execution by the Local Government and by appropriate State officials, pursuant to Minnesota Statutes Section 16C.05, and will remain in effect for five

(5) years from the effective date or until all obligations set forth in this Agreement have been satisfactorily fulfilled, whichever occurs first.

2. Local Government's Duties

2.1. The Local Government will perform all of its duties and obligations in MnDOT Contract Number dcp(1052233), which is incorporated herein by reference, in the solicitation, letting, award, and administration of the construction of the Project.

3. MnDOT's Duties

- 3.1. MnDOT will perform all of its duties in accordance with MnDOT Contract Number dcp(1052233), which is incorporated herein by reference.
- 3.2. MnDOT will make the necessary requests to the FHWA for authorization to use federal funds for the Project, and for reimbursement of eligible costs pursuant to the terms of this Agreement.
- 3.3. MnDOT will request the conversion of the Project to federal funding of eligible costs, when funding and obligation authority are available.
- 3.4. At such time that the project is converted to federal funding and such funding is received by MnDOT, MnDOT will reimburse to the Local Government the federal aid share of the federally eligible costs, previously provided by the Local Government. Reimbursement for Local Government State Aid funds used in lieu of federal funds, will be deposited in the Local Government's State Aid Account. Reimbursement for other Local Government funds used in lieu of federal funds will be forwarded to the Local Government.

4. Time

- 4.1. The Local Government must comply with all time requirements described in this Agreement. In the performance of this Agreement, time is of the essence
- 4.2. The period of performance is defined as beginning on the date of federal authorization and ending on the date defined in the federal financial system or federal agreement ("end date"). **No work completed** after the **end date** will be eligible for federal funding. Local Government must submit all contract close out paperwork to MnDOT at least twenty-four months prior to the **end date**.

5. Payment

- 5.1. It is estimated that the total cost of the Project is \$4,764,878. The remaining share will be paid by the Local Government. 80% of the eligible costs will be eligible for STBG funds in federal fiscal years 2026, 2027 and 2028. These amounts are \$511,250, \$600,000 and \$600,000, respectively.
- 5.2. The Local Government will pay any part of the cost or expense of the work that the FHWA does not pay.
- 5.3. Request for reimbursement of the federal aid share of the federally eligible costs can be made any time after the work is completed, however payment may not be made until after October 1, 2025 for federal fiscal year 2026, October 1, 2026 for federal fiscal year 2027, and October 1, 2027 for federal fiscal year 2028. It could be earlier if funding and obligation authority are available (subject to the Area Transportation Partnership (ATP) policy).
- 5.4. The Local Government will make requests for reimbursement in accordance with the payment provisions in MnDOT Contract Number dcp(1052233), which is incorporated by reference, and will comply with the requirements of 2 CFR Part 200.

6. Authorized Representatives

6.1. MnDOT's Authorized Representative is:

Name: Angela Murphy, or their successor.

Title: State Aid, Federal Plans Engineer

Phone: 612-271-6210

Email: angela.murphy@state.mn.us

MnDOT's Authorized Representative has the responsibility to monitor Local Government's performance and the authority to accept the services provided under this Agreement. If the services are satisfactory, MnDOT's Authorized Representative will certify acceptance on each invoice submitted for payment.

6.2. The Local Government's Authorized Representative is:

Name: Mr. Steven Jahnke _____, or their successor.

Title: City of Albert Lea Engineer/Director of Public Works__

Phone: 507-377-4325 _____

Email: sjahnke@ci.albertlea.mn.us

If the Local Government's Authorized Representative changes at any time during this Agreement, the Local Government will immediately notify MnDOT.

7. Assignment Amendments, Waiver, and Agreement Complete

- 7.1. **Assignment.** The Local Government may neither assign nor transfer any rights or obligations under this Agreement without the prior written consent of MnDOT and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.
- 7.2. **Amendments.** Any amendments to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.
- 7.3. **Waiver.** If MnDOT fails to enforce any provision of this Agreement, that failure does not waive the provision or MnDOT's right to subsequently enforce it.
- 7.4. **Agreement Complete.** This Agreement contains all negotiations and agreements between MnDOT and the Local Government. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.
- 7.5. **Severability.** If any provision of this Agreement or the application thereof is found to be invalid or unenforceable to any extent, the remainder of the Agreement, including all material provisions and the application of such provisions, will not be affected and will be enforceable to the greatest extent permitted by the law.
- 7.6. **Electronic Records and Signatures.** The parties agree to contract by electronic means. This includes using electronic signatures and converting original documents to electronic records.
- 7.7. **Certification.** By signing this Agreement, the Local Government certifies that it is not suspended or debarred from receiving federal or state awards.

8. Liability and Claims

- 8.1. **Tort Liability.** Each party is responsible for its own acts and omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of any others and the results thereof. The Minnesota Tort Claims Act, Minnesota Statutes Section 3.736, governs MnDOT liability.
- 8.2. **Claims.** The Local Government acknowledges that MnDOT is acting only as the Local Government's agent for acceptance and disbursement of federal funds, and not as a principal or co-principal with respect to the

Project. The Local Government will pay any and all lawful claims arising out of or incidental to the Project including, without limitation, claims related to contractor selection (including the solicitation, evaluation, and acceptance or rejection of bids or proposals), acts or omissions in performing the Project work, and any *ultra vires* acts. To the extent permitted by law, the Local Government will indemnify, defend (to the extent permitted by the Minnesota Attorney General), and hold MnDOT harmless from any claims or costs arising out of or incidental to the Project(s), including reasonable attorney fees incurred by MnDOT. The Local Government's indemnification obligation extends to any actions related to the certification of DBE participation, even if such actions are recommended by MnDOT.

9. Audits

- 9.1. Under Minn. Stat. § 16C.05, Subd.5, the books, records, documents, and accounting procedures and practices of the Local Government, or any other party relevant to this Agreement or transaction, are subject to examination by MnDOT and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later. The Local Government will take timely and appropriate action on all deficiencies identified by an audit.
- 9.2. All requests for reimbursement are subject to audit, at MnDOT's discretion. The cost principles outlined in 2 CFR 200.400-.476 will be used to determine whether costs are eligible for reimbursement under this Agreement.
- 9.3. If Local Government expends \$750,000 or more in Federal Funds during the Local Government's fiscal year, the Local Government must have a single audit or program specific audit conducted in accordance with 2 CFR Part 200.

10. Government Data Practices. The Local Government and MnDOT must comply with the Minnesota Government Data Practices Act, [Minn. Stat. Ch. 13](#), as it applies to all data provided by MnDOT under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Local Government under this Agreement. The civil remedies of [Minn. Stat. §13.08](#) apply to the release of the data referred to in this clause by either the Local Government or MnDOT.

11. Workers Compensation. The Local Government certifies that it is in compliance with [Minn. Stat. §176.181](#), Subd. 2, pertaining to workers' compensation insurance coverage. The Local Government's employees and agents will not be considered MnDOT employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way MnDOT's obligation or responsibility.

12. Governing Law, Jurisdiction, and Venue. Minnesota law, without regard to its choice-of-law provisions, governs this Agreement. Venue for all legal proceedings out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

13. Termination; Suspension

- 13.1. **Termination by MnDOT or Commissioner of Administration.** MnDOT or Commissioner of Administration may unilaterally terminate this Agreement with or without cause, upon 30 days written notice to the Local Government. Upon termination, the Local Government will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.
- 13.2. **Termination for Cause.** MnDOT may immediately terminate this Agreement if MnDOT finds that there has been a failure to comply with the provisions of this Agreement, that reasonable progress has not been made, that fraudulent or wasteful activity has occurred, that the Local Government has been convicted of a criminal offense relating to a state agreement, or that the purposes for which the funds were granted have not been or will not be fulfilled. MnDOT may take action to protect the interests of MnDOT of Minnesota,

including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

13.3. Termination for Insufficient Funding. MnDOT may immediately terminate this Agreement if:

13.3.1. Funding is not obtained from the Minnesota Legislature; or

13.3.2. Funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Local Government. MnDOT is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Local Government will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. MnDOT will not be assessed any penalty if the Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. MnDOT will provide the Local Government notice of the lack of funding within a reasonable time of MnDOT's receiving that notice.

13.4. Suspension. MnDOT may immediately suspend this Agreement in the event of a total or partial government shutdown due to the failure to have an approved budget by the legal deadline. Work performed by the Local Government during a period of suspension will be deemed unauthorized and undertaken at risk of non-payment.

14. Data Disclosure. Under [Minn. Stat. § 270C.65](#), Subd. 3, and other applicable law, the Local Government consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to MnDOT, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Local Government to file state tax returns and pay delinquent state tax liabilities, if any.

15. Fund Use Prohibited. The Local Government will not utilize any funds received pursuant to this Agreement to compensate, either directly or indirectly, any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a State contract. This restriction applies regardless of whether the disqualified or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or material supplier. This restriction does not prevent the Local Government from utilizing these funds to pay any party who might be disqualified or debarred after the Local Government's contract award on this Project.

16. Discrimination Prohibited by Minnesota Statutes §181.59. The Local Government will comply with the provisions of Minnesota Statutes §181.59 which requires that every contract for or on behalf of the State of Minnesota, or any county, city, town, township, school, school district or any other district in the state, for materials, supplies or construction will contain provisions by which Contractor agrees: 1) That, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no Contractor, material supplier or vendor, will, by reason of race, creed or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; 2) That no Contractor, material supplier, or vendor, will, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause 1 of this section, or on being hired, prevent or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed or color; 3) That a violation of this section is a misdemeanor; and 4) That this contract may be canceled or terminated by the state of Minnesota, or any county, city, town, township, school, school district or any other person authorized to contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this Agreement.

17. Appendix II 2 CFR Part 200. The Local Government agrees to comply with the following federal requirements as identified in 2 CFR 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal

Awards, and agrees to pass through these requirements to its subcontractors and third party contractors, as applicable. In addition, the Local Government shall have the same meaning as "Contractor" in the federal requirements listed below.

- 17.1.1. Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.
- 17.1.2. All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.
- 17.1.3. Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."
- 17.1.4. Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.
- 17.1.5. Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles

ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

- 17.1.6. Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.
- 17.1.7. Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended - Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
- 17.1.8. Debarment and Suspension (Executive Orders 12549 and 12689) - A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.
- 17.1.9. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) - Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.
- 17.1.10. Local Government will comply with 2 CFR § 200.323.
- 17.1.11. Local Government will comply with 2 CFR § 200.216.
- 17.1.12. Local Government will comply with 2 CFR § 200.322.
- 17.2. **Drug-Free Workplace.** The Local Government will comply with the Drug-Free Workplace requirements under subpart B of 49 C.F.R. Part 32.
- 17.3. **Title VI/Non-discrimination Assurances.** The Local Government hereby agrees that, as a condition of receiving any Federal financial assistance under this Agreement, it will comply with Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. § 2000d), related nondiscrimination statutes (i.e., 23 U.S.C. § 324, Section 504 of the Rehabilitation Act of 1973 as amended, and the Age Discrimination Act of 1975), and applicable regulatory requirements to the end that no person in the United States shall, on the grounds of race, color, national origin, sex, disability, or age be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity for which the Local Government receives Federal financial assistance.

The Local Government hereby agrees to comply with all applicable US DOT Standard Title VI/Non-Discrimination Assurances contained in DOT Order No. 1050.2A, and in particular Appendices A and E, which can be found at: https://edocs-public.dot.state.mn.us/edocs_public/DMResultSet/download?docId=11149035. If federal funds are included in any contract, the Local Government will ensure the appendices and solicitation language within the assurances are inserted into contracts as required. State may conduct a review of the Local Government's compliance with this provision. The Local Government must cooperate with State throughout the review process by supplying all requested information and documentation to State, making Local Government staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by State.

17.4. **Buy America.** The Local Government must comply with the Buy America domestic preferences contained in the Build America, Buy America Act (Sections 70901-52 of the Infrastructure Investment and Jobs Act, Public Law 117-58) and as implemented by US DOT operating agencies and the US Office of Management and Budget, as applicable.

17.5. **Federal Funding Accountability and Transparency Act (FFATA).**

17.5.1. This Agreement requires the Local Government to provide supplies and/or services that are funded in whole or in part by federal funds that are subject to FFATA. The Local Government is responsible for ensuring that all applicable requirements, including but not limited to those set forth herein, of FFATA are met and that the Local Government provides information to the MnDOT as required.

- a. Reporting of Total Compensation of the Local Government's Executives.
- b. The Local Government shall report the names and total compensation of each of its five most highly compensated executives for the Local Government's preceding completed fiscal year, if in the Local Government's preceding fiscal year it received:
 - i. 80 percent or more of the Local Government's annual gross revenues from Federal procurement contracts and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
 - ii. \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and
 - iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)

Executive means officers, managing partners, or any other employees in management positions.

- c. Total compensation means the cash and noncash dollar value earned by the executive during the Local Government's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)):
 - i. Salary and bonus.
 - ii. Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in

accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.

- iii. Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
 - iv. Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.
 - v. Above-market earnings on deferred compensation which is not tax qualified.
- 17.5.2. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.
- 17.5.3. The Local Government must report executive total compensation described above to the MnDOT by the end of the month during which this Agreement is awarded.
- 17.5.4. The Local Government will obtain a Unique Entity Identifier (UEI) number and maintain this number for the term of this Agreement. This number shall be provided to MnDOT on the plan review checklist submitted with the plans for each project.
- 17.5.5. The Local Government's failure to comply with the above requirements is a material breach of this Agreement for which the MnDOT may terminate this Agreement for cause. The MnDOT will not be obligated to pay any outstanding invoice received from the Local Government unless and until the Local Government is in full compliance with the above requirements.

[THE REMAINDER OF THIS PAGE HAS INTENTIONALLY BEEN LEFT BLANK.]

City of Albert Lea

City of Albert Lea certifies that the appropriate person(s) have executed the contract on behalf of the Local Government as required by applicable articles, bylaws, resolutions or ordinances

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

By: _____

Title: State Aid Engineer _____

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____

Date: _____

SAMPLE RESOLUTION FOR AGENCY AGREEMENT

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of the City of Albert Lea to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the **Mayor* and the **Clerk* are hereby authorized and directed for and on behalf of the City of Albert Lea to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation MnDOT Contract Number 1062561," a copy of which said agreement was before the City Council and which is made a part hereof by reference.

Titles of persons authorized to sign on behalf of the City

SAMPLE CERTIFICATION

STATE OF MINNESOTA

COUNTY OF _____

I hereby certify that the foregoing Resolution is a true and correct copy of the Resolution presented to and adopted by the City of Albert Lea name at a duly authorized meeting thereof held on the ____ day of _____, 20____, as shown by the minutes of said meeting in my possession.

Clerk

Notary Public

My Commission expires _____

(SEAL)

RESOLUTION 26-

Introduced by Councilor

RESOLUTION APPROVING PURCHASE OF MINI RESCUE
(Replacement, CIP FIR-V-27-02)

WHEREAS, Fire Rescue is seeking authorization to replace Unit 921, a 2021 GMC Sierra 3500 Mini-Rescue that was involved in an accident, which totaled out the Chassis; and

WHEREAS, the replacement unit will be a 2026 Ram 3500; and

WHEREAS, the replacement unit will be purchased from Dave Syverson Auto Center, a second quote was obtained as the state bid price. Dave Syverson Auto Center was cheaper due to no delivery fee; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the City Council hereby authorizes staff to proceed with the purchase of a 2026 Ram 3500 Mini-Rescue in the amount not to exceed \$53,532.00.

Sec. 2. That the City Council hereby authorizes staff to proceed with in-built adjustments and the purchase of the accessories and equipment from various vendors in the amount of \$96,468.00, where the totals of sections 1 and 2 do not exceed \$150,000.00

Sec. 3. That Unit 921 was sold on MNBid, a competitive process by the League of Minnesota Cities.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, Van Beek, Anderson, and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the motion passed.

Introduced and passed this 13th day of April, 2026

Mayor Rich Murray

Filed and attested this 14th day of April 2026

Secretary Pro Tem

ORDINANCE 26-

Introduced by Councilor

**AN ORDINANCE AMENDING CHAPTER 42 – TRAFFIC AND VEHICLES
ARTICLE III. – PARKING, STOPPING AND STANDING – SEC. 42.084**

ARTICLE III. – PARKING, STOPPING AND STANDING

Sec. 42.084. Vehicle repair on streets or public property.

It is unlawful for any person to service, repair, assemble or dismantle any vehicle parked upon any street, alley, or other public property within the city, or to attempt to do so, except to service such vehicle with gasoline or oil or to provide emergency repairs thereon. This section shall not apply to repairs or maintenance performed by or under the direction of the city or other governmental entity while engage in official duties.

That the motion for the adoption of the foregoing ordinance was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, Van Beek, and Anderson.

And the following voted against the same: Mayor Murray. Mayor Murray declared the ordinance passed.

Introduced the first time on the 13th day of April, 2026

Mayor Rich Murray

Filed and attested this 14th day of April, 2026

Secretary Pro Tem

ORDINANCE 26-

Introduced by Councilor

AN ORDINANCE AMENDING CHAPTER 44, ARTICLE II, SECTION 44.053 AND ADDING SECTIONS 44.067 – 44.088

THE CITY COUNCIL OF ALBERT LEA, MINNESOTA ORDAINS:

SECTION 1. Chapter 44 – Utilities – Article II. – Water Service, Section 44.053 and adding Sections 44.067 – 44.088, of the Code of Ordinances of the City of Albert Lea, Minnesota, is hereby amended to read as follows:

Sec. 44.053. – Cross connections prohibited.

Cross connections between the city water system and other systems or equipment containing water or other substances of unknown or questionable safety are prohibited, except when and where, as approved by the city engineer and utilities superintendent, suitable protective devices such as break tanks, reduced pressure zone backflow preventers or their equal are installed, tested and maintained to ensure proper operation on a continuing basis. Such protective devices may be required on any water service when, in the opinion of the city engineer and utilities superintendent, a condition exists that could result in the back siphoning into the water system of any water or other substance of unknown or questionable safety. When cross connections are found to exist, the city will notify the owner to disconnect the connection, and if not done immediately, the city water supply shall be turned off forthwith and it shall remain off until the cross connection is removed and the fittings sealed so as to prevent reconnection after service is restored. Before any new connection to the city system is permitted, the utilities department shall ascertain that no cross connection will exist when the new connection is made.

[Also reference section 44.067 – 44.088.](#)

Sec. 44.067. – Cross connections and backflow prevention – Background.

The United States Congress enacted the Safe Drinking Water Act (PL 93532) into law on December 16, 1974. Minnesota achieved primacy for the Safe Drinking Water Act in 1976. Minnesota State Statutes place responsibility for compliance with the Safe Drinking Water Act on the water purveyor through the Department of Health. The Safe Drinking Water Act and its regulations cover all potable water systems and states that “minimum protection should include programs that result in the prevention of health hazards, such as cross connections.”

Sec. 44.068. – Purpose.

The purpose of this specification is:

- (a) To carry out the requirements of the Safe Drinking Water Act (PL 93532) and the Minnesota Department of Health chapters 4720 and 4714.

- (b) To protect the municipal potable water supply of the City of Albert Lea, Minnesota from the possibility of contamination or pollution of the potable water system(s) under the direct authority of the City of Albert Lea.
- (c) To promote the elimination or control of existing cross connections, actual or potential, between the customers' potable water system(s) and another environment containing substance(s).
- (d) To provide for the maintenance of a continuing Program of Cross Connection Control which will systematically and effectively prevent the contamination or pollution of all potable water system(s) under the direct authority of the City of Albert Lea.

Sec. 44.069. – Responsibility.

The City of Albert Lea shall be responsible for the protection of the potable water distribution system from contamination or pollution due to the backflow of contaminants or pollutants. If, in the judgement of the City of Albert Lea, an approved means of backflow prevention is required (in the customer's water service; or within the customer's private water system) for the safety of the water system, the City of Albert Lea shall give notice in writing to said customer to install an approved means of backflow prevention at a specific location(s) on the customer's premises. The customer shall immediately install an approved means of backflow prevention at the customer's own expense; failure, refusal, or inability on the part of the customer to install, have tested, maintain or repair such, shall constitute grounds for disconnecting water service to the premises until such requirements have been satisfactorily met.

Sec. 44.070. – Definitions.

The following definitions shall apply to this specification. These definitions shall be used in conjunction with definitions and guidelines of the Minnesota Plumbing Code as amended "Rules Chapter 4714, Definitions and Standards."

- (a) *Approved* as herein used in reference to a water supply shall mean a water supply that has been approved by the Minnesota Department of Health.
- (b) *Approved* as herein used in reference to an air gap, pressure vacuum breaker assembly, a double check valve assembly, a reduced pressure principle backflow prevention assembly or other backflow prevention assemblies, devices or methods shall mean any such assembly, device or method approved by the State of Minnesota Plumbing Code, Department of Health and the City of Albert Lea.
- (c) *Auxiliary water supply* means any water supply on or available to the premises other than the water supply of the City of Albert Lea will be considered as an auxiliary water supply. These auxiliary waters may include water from another city's water utility or public potable water supply or any natural source(s) such as a well, spring, river, stream, harbor, etc., or used water of industrial fluids. These waters may be contaminated or polluted or they may be objectionable and constitute an unacceptable water source over which the City of Albert Lea does not have sanitary control.

- (d) *Backflow* means the undesirable reversal of flow of water or mixtures of water and other liquids, gases or other substances into the distribution pipes of the potable supply of water from any source(s).
- (e) *Backpressure* means any elevation of pressure in the downstream piping system (i.e., pump, elevation of piping, or steam and/or air pressure) above the supply pressure at the point of consideration, which would cause, or tend to cause, a reversal of the normal direction of flow.
- (f) *Backsiphonage* means a form of backflow due to a reduction in system pressure, which causes a hub atmospheric pressure to exist at a site in the water system.
- (g) *Backflow preventer* is a means designed to prevent backflow prescribed by Minnesota Plumbing Code Rules Chapter 4714 as described by the hazard, pressure, design, and use characteristic. Community approved methods to achieve backflow prevention are as follows:
1. Air Gap
 2. Reduced Pressure Principle Backflow Prevention Assembly (RPP or RPZ)
 3. Double Check Valve Backflow Prevention Assembly (DC)
 4. Pressure Vacuum Breaker (PVB)
 5. Backsiphonage Backflow Vacuum Breaker (SVB)
 6. Atmospheric Vacuum Breaker (AVB)
 7. Hose Connection Vacuum Breaker (Hose VB)
- (h) *Contamination* means an impairment of the quality of the water creating an actual hazard to the public health through poisoning or through the spread of disease by sewage, industrial fluids, waste, or toxic solutions.
- (i) *Cross connection* means any unprotected actual or potential connection or structural arrangement between a municipal or a consumer's private potable water system and any other source or system through which it is possible to introduce into any part of the potable system any used water, industrial fluid, gases, solids or substance other than the intended potable water with which the system is supplied. Bypass arrangements, jumper connections, removable sections, swivel or change-over devices and other temporary or permanent devices through which or because of which backflow can or may occur are considered to be cross connections.
1. *Direct cross connection* means a cross connection which is subject to both backsiphonage and backpressure.
 2. *Indirect cross connection* means a cross connection which is subject to backsiphonage only.

- (j) *Controlled cross connections* is a connection between a portable water system and a non-potable water system with an approved means of backflow prevention properly installed and maintained so that it will continuously afford the protection commensurate with the degree of hazard.
- (k) *Containment – potable water service protection* means the appropriate type or method of backflow protection in the water service commensurate with the degree of hazard of the customer's water system. (See also *isolation*).
- (l) *Customer* means the owner (i.e., building or property owner) of the water system(s) supplied by the City of Albert Lea.
- (m) *Degree of hazard* means either a pollution (non-health) or contamination (health) hazard and is derived from the elevation of conditions within a system.
1. *Health hazard* means an actual or potential threat of contamination of a physical or toxic nature to the public potable water system of the customer's potable water system that would be a danger to health (i.e., contamination).
 2. *Plumbing hazard* means an internal or plumbing type cross connection in a customer's potable water system that may be either a pollution or a contamination type hazard. This includes, but is not limited to, cross connections in toilets, sinks, lavatories, wash trays, private wells and lawn irrigation systems. Plumbing type cross connections can be located in many types of structures including homes, apartment houses, hotels, property outbuildings, commercial and industrial establishments. Such a connection, if permitted to exist, must be properly protected by an appropriate means of backflow prevention.
 3. *Non-health hazard* means an actual or potential threat to the physical properties of the water system or the portability of the public or the customer's potable water system but which would not constitute a health or system hazard, as defined. The maximum degree or intensity of pollution to which the potable water system could be degraded under this definition would cause a nuisance, be aesthetically objectionable or could cause minor damage to the system or its appurtenances (added parts).
 4. *System hazard* means an actual or potential threat of severe damage to the physical properties of the water system (public or customer's potable water system) or of a pollution or contamination which would have a protracted effect on the quality of the potable water in the system.
- (n) *Industrial fluids* mean any fluid or solution which may be chemically, biologically or otherwise contaminated or polluted in a form or concentration which would constitute a health, system, non-health or plumbing hazard if introduced into an approved water supply. This may include, but not be limited to: polluted or contaminated used waters, all types of process waters and "used waters" originating from the public potable water system which may deteriorate in sanitary quality, chemicals in fluid form, plating acids and alkalis, circulating cooling treated or stabilized with toxic substances, contaminated natural

waters such as from wells, springs, streams, rivers, bays, harbors, seas, irrigation canals or systems, etc., oils, gas, glycerin, paraffin, caustic and acid solution or other liquid and gaseous fluids used industrially for other purposes including firefighting purposes.

- (o) *Isolation – point of use* means the appropriate type or method of backflow protection at all potable water outlets commensurate with the degree of hazard to the customer’s potable water system.
- (p) *Non-potable water* means water not safe for drinking, personal, or culinary use.
- (q) *Pollution* means an impairment of the quality of the water to a degree which does not create a hazard to the public health, but which does adversely and unreasonably affect the aesthetic qualities of such waters for human use or consumption.
- (r) *Potable water* means water that is: safe for human consumption, personal or culinary use, and free from impurities in amounts sufficient to cause disease or harmful physiological effects.
- (s) *Rebuild* when used in reference to a Reduced Pressure Principle (RPP or RPZ) backflow prevention assembly shall consist of replacing all of the spring and rubber parts within the device. Both spring and rubber repair kits are required.
- (t) *Water user* means the person(s) that will be consuming or using the water at some point of use (i.e., consumer).
- (u) *State of Minnesota, Department of Health (Minnesota Plumbing Code)*, Chapters 4714 and 326B.46 shall apply to all aspects of this specification.
- (v) *System drain* means a hose bib or boiler cock that is used exclusively to blow out or drain the water system for frost conditions or maintenance.

44.071. – Policy requirements.

- (a) Water service provided by the City of Albert Lea shall be protected against back-siphonage as required by the State of Minnesota Department of Health, Chapters 4714 and 4720, State Statutes and Regulations.
- (b) The customer’s system shall be open for inspection at all reasonable times to authorized representatives of the City of Albert Lea to determine whether unprotected cross connections or other structural or sanitary hazards, including violations of these regulations exist. When such a condition becomes known, the City of Albert Lea shall immediately notify the customer of the violation, ensure that corrective action is taken punctually or shall deny or immediately discontinue water service to the premises by providing for a physical break in the service line until the customer has corrected the condition(s) in conformance with Minnesota Law and this specification.
- (c) It shall be the responsibility of the customer to assume the cost for the installation, testing, repair and maintenance of the backflow assembly as required by these Specifications and all other referenced materials. An accredited tester approved by the City of Albert Lea shall perform these tests.

44.072. – Water system requirements.

- (a) The water system shall be considered as made up of two (2) parts: The City of Albert Lea and the customer's water system.
- (b) The City of Albert Lea water system shall consist of the source of the water, the facilities and distribution system, and shall also include all those facilities of the water system under the control of the City of Albert Lea.
- (c) The source shall include all components of the facilities utilized in the production, treatment, storage and delivery of water to the distribution system.
- (d) The distribution system shall include the network of conduits used from the source to the customer's system.
- (e) The customer's system shall include those parts of the facilities beyond the termination of the City of Albert Lea's distribution system, which are utilized in conveying potable water to points of use.

44.073. – Special backflow assembly requirements.

- (a) An approved means of backflow prevention shall be installed on each service line to a customer's water system immediately inside the building being served, but in all cases before the first branch line leading off the service line whenever the following conditions exist:
 - 1. In the case of premises having an auxiliary water supply which is not, or may not be, of safe bacteriological or chemical quality and which is not acceptable as an additional source by the State of Minnesota Department of Health, City of Albert Lea's water system shall be protected against backflow from the premises by installing an approved means of backflow prevention in the service line commensurate with the degree of hazard.
 - 2. In the case of premises on which any industrial fluids or any other objectionable substance is handled in such a fashion as to create an actual or potential hazard to the City of Albert Lea's water system. The City of Albert Lea's water system shall be protected against backflow from the premises by installing an approved means of backflow prevention in the service line commensurate with the degree of hazard. This shall include the handling of process waters and waters originating from the City of Albert Lea's distribution system, which have been subject to deterioration in quality.
 - 3. In the case of premises having either internal cross connections that cannot be corrected and protected, or intricate plumbing and piping arrangements or where entry to all portions of the premises is not readily accessible for inspection purposes thereby making it impractical or impossible to ascertain whether dangerous cross connections exist, the City of Albert Lea's water system shall be protected against backflow from the premises by installing an approved means of backflow prevention in the service line.

(b) The type of protective backflow prevention assembly required shall depend upon the degree of hazard which exists as defined in the Minnesota State Plumbing Code.

1. In the case of any premise where there is an auxiliary water supply not subject to the following rules, the City of Albert Lea's water system shall be protected by an approved air gap or an approved reduced pressure principle backflow prevention assembly.
2. In the case of any premise where there is water or substance that would be objectionable, but not hazardous to health if introduced into the City of Albert Lea's water system, an approved double check valve backflow prevention assembly shall protect the City of Albert Lea's water system.
3. In the case of any premise where there is any material dangerous to health, which is handled in such a fashion as to create an actual or potential hazard to the City of Albert Lea's water system, the City of Albert Lea's water system shall be protected by an approved air gap or an approved reduced pressure principle backflow prevention assembly. Examples of premises where these conditions will exist include, but are not limited to, sewage treatment plants, sewage pumping stations, chemical manufacturing plants, hospitals, health care facilities (i.e., clinics, medical centers, health centers, nursing homes, etc.) mortuaries, plating plants, agricultural facilities (i.e., farms), chemical or fertilizer plants, etc.
4. In the case of any premise having multiple violations where there has been unprotected cross connections, either actual or potential, and/or where there are a number of plumbing or piping changes occurring, the City of Albert Lea's water system shall be protected by an approved air gap or an approved reduced pressure principle backflow prevention assembly at the service connection directly off of the main ahead of all customer connections.
5. In the case of any premises where, because of security requirements or other prohibitions or restrictions, it is impossible or impractical to make a complete on-premises cross connection survey, either an approved air gap or an approved reduced pressure principle backflow assembly on each service to the premises shall protect the City of Albert Lea's water system.
6. Means of backflow prevention application will be determined by the degree of hazard in the State of Minnesota Department of Health Chapter 4714.0603.
7. Any means of backflow prevention required herein shall mean an assembly that has been manufactured in full conformance with the standards established by American Water Works Association (AWWA) and by American Society of Sanitary Engineering (ASSE) and have met completely the laboratory and field performance specifications of the Foundation for Cross Connection Control and Hydraulic Research of the University of Southern California (USC FCCCHR) established in: Specifications of Backflow Prevention Assemblies – Section 10 of the most current Edition of the Manual of Cross Connection Control.

44.074. – Customer responsibilities.

- (a) It shall be the duty of the customer at any premise where backflow prevention assemblies are installed to have a field test performed by an accredited backflow prevention assembly tester upon installation and at the required annual intervals thereafter. The City of Albert Lea may require field tests at more frequent intervals as individual circumstances may indicate.
- (b) It shall be the responsibility of the customer to assume the cost for the installation, testing, repair, and maintenance of the backflow assembly. An accredited tester approved by the City of Albert Lea shall perform these tests.

44.075. – Testing and maintenance.

- (a) All testable backflow assemblies must be tested upon installation, at the required annual intervals thereafter per State of Minnesota Plumbing Code and/or the manufacturer's minimum recommended interval. The City of Albert Lea may require field tests at more frequent intervals as individual circumstances may indicate (i.e., high hazards, high incidence of field test failures, frequent internal plumbing changes, etc.).
- (b) The Owner is required to have all testable backflow prevention assemblies' tests at intervals not to exceed twelve (12) months from the date of the previous test date and shall be submitted to the City of Albert Lea no more than 30 days after the test date.
- (c) The owner is required to have any Reduced Pressure Principle (RPP or RPZ) backflow prevention assemblies rebuilt. If an RPP or RPZ does not pass an annual test, it must be repaired/rebuilt to a passing test before it can be put back into service to isolate a cross-connection. The rebuild must be completed by a licensed plumber per State of Minnesota Plumbing Code. See Section 44.070 (s) for the definition of a rebuild.
- (d) The City of Albert Lea will notify in writing each water customer who is delinquent in submitting their annual backflow prevention assembly tests. This written notice shall give the water customer a maximum of 30 calendar days to have the assembly tested and submitted.
- (e) A "Second Notice" shall be sent to each water customer who does not have the backflow prevention assembly tested as prescribed in the first written notice within the 30-calendar day period allowed. The "Second Notice" will give the water customer a period of 15 calendar days to have the assembly tested and the completed report submitted. A fee as prescribed in 44.075 (g) shall apply to all instances where a "Second Notice" is sent.
 - 1. If the water customer takes no action within the 15-calendar day grace period, the City of Albert Lea may terminate water supply to the water customer until the said assembly is tested. The water customer will be subject to fees if it is necessary to terminate the water service and reinstate the service.
 - 2. All tests must be performed by an accredited backflow tester and reports completed and submitted on the proper form to: City of Albert Lea, 221 E Clark St, Albert Lea, MN 56007.

- (f) The City of Albert Lea, the company or tester doing the testing and the water customer shall keep records of tests, repairs and maintenance. The City of Albert Lea and the water customer shall maintain these records for a minimum of seven (7) years and make them available upon request.
- (g) Fees. If the customer fails to comply with this section, penalties shall be in accordance with the adopted fee schedule.

44.076. – Requirements for the City of Albert Lea approval of backflow prevention assembly testers.

- (a) All testers and rebuilders must be certified by the State of Minnesota Department of Labor and Industry and approved by the City of Albert Lea. Competency in all phases of backflow prevention assembly testing must be demonstrated by means of education and experience. Prior to completing any work within the City of Albert Lea city limits, potential testers must be certified by the Minnesota Department of Labor and Industry and accredited by the City of Albert Lea and must submit the following minimum requirements. After approval, tester shall be added to the official list of backflow prevention assembly testers.

1. Testers of backflow prevention assemblies shall furnish evidence that he/she has available the necessary tools and equipment to properly test such assemblies and shall be responsible for the accuracy and calibration (annual requirement) of the test equipment, including the competency and accuracy of all tests and reports prepared by him/her. Test equipment shall be calibrated by an accredited laboratory in accordance with the recognized International Standard ISO/MC 17025.
2. Maintenance and repair on backflow prevention devices must be performed by a licensed master plumber (MN Statute 326.40) in addition to being an accredited backflow prevention assembly tester.
3. Exception: An accredited backflow preventer assembly tester approved by the State of Minnesota Department of Labor and Industry and accredited by the City of Albert Lea may test, maintain, repair and replace Pressure Vacuum Breakers (PVB) assemblies or irrigation systems only.

44.077. – Commercial fire protection system requirements.

- (a) All new installations or RP valves shall require double check valves. All systems with a single check valve that are being replaced shall be upgraded to a double check valve.
- (b) Existing single check valves that are in place may remain in place as long as no work is being completed to the device or the immediate area adjacent to the device. Before testing or performing maintenance on a backflow prevention device for a fire sprinkler system, all proper notifications shall be made. Each system will have different requirements. Contact the City of Albert Lea with questions

1. Exceptions may be made in cases where the replacement of a single check valve with a double check backflow device on existing systems reduces the flow to a point that the system no longer complies with fire code or insurance requirements and the addition of a booster pump or fire pump is not structurally practical.

44.078. – Residential fire protection system requirements.

- (a) The following applies to residential fire systems that are constructed of approved potable materials and are designed to flow water so it does not become stagnant. The conditions found in the NFPA 13d must be met.
 1. If a residential sprinkler system installed in a single-family dwelling is constructed with a potable water pipe and there are no chemicals in the system, a backflow device is not required.
 2. If the system is constructed with non-potable materials and there are no chemicals in the system, a double check valve is required. Annual testing is also required.
 3. If the system is constructed with any chemicals contained within it, an (RPP or RPZ) is required. Annual testing and rebuilds are also required if (RPP or RPZ) fails.
- (b) The following applies to a multi-purpose residential fire system in a single-family dwelling. This system has dead end runs that permit water to become stagnant.
 1. If the system is constructed with a potable water pipe and there are no chemicals in the system, a double check valve is required. Annual testing is not required.
 2. If the system is constructed with any chemicals contained and there are no chemicals in the system, a double check valve is required. Annual testing is also required.
 3. If the system is constructed with any chemicals contained within it, an (RPP or RPZ) is required. Annual testing and rebuilds are also required if (RPP or RPZ) fails.
- (c) Residential fire sprinkler systems shall be installed on the customer side of the water meter.
- (d) Residential fire sprinkler systems that have non-potable materials shall be labeled with stickers that read “non-potable water” a minimum of every 5 feet and oriented to be in conspicuous locations.
- (e) It is the fire sprinkler system designer’s responsibility to provide the City of Albert Lea Utilities Department with the water flow requirements of the meter to meet their system needs. The City of Albert Lea Utilities Department will supply all water meter(s).
- (f) All fire sprinkler systems must be reviewed and approved by the City of Albert Lea.

44.079. – In-ground irrigation systems.

The State of Minnesota requires backflow protection on all in-ground irrigation systems. The testing of all irrigation system protection devices must be completed each year at the time of system start-up. This is due to the nature of the system being taken in/out of service to protect it from our local climate.

44.080. – Penalty.

- (a) A financial penalty shall be charged as outlined in Section 44.075 (g) for any failure to perform the requirements of these specifications. The penalty shall be billed directly to the customer on a monthly invoice.
- (b) The City of Albert Lea may terminate water supply to the water customer for any failure to perform the requirements of these specifications. The water customer will be subject to any fees to re-establish water service to the customer.

44.081 – 44.088. – Reserved.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Herman, Baker, Olson, Van Beek, Anderson, and Mayor Murray;

And, the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and read the first time on the 13th day of April, 2026

Mayor Rich Murray

Filed and attested on the 14th day of April, 2026

Secretary Pro Tem

City of Albert Lea

221 Clark Street East
Albert Lea, MN 56007

CROSS CONNECTION CONTROL AND BACKFLOW PREVENTION POLICY

For

City of Albert Lea, MN



Prepared by:

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2/4/2026

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1. INTRODUCTION

1.1. Purpose

The purpose of this document is to outline the City of City of Albert Lea's Cross Connection Control policies for all residential, commercial, industrial, and public authority facilities, and is summarized as follows:

- Protect the public water supply from contaminants and pollutants that could backflow through the customer service connection
- Promote the elimination of actual and/or potential cross connections between the public potable water supply from any fixtures or systems containing water or other substances of unknown or questionable quality
- Provide for guidance for an ongoing comprehensive Cross Connection Control Program

1.2. Legality

In accordance with the State of Minnesota Department of Health (MDH), the City of City of Albert Lea proclaims this program as a continuing effort to maintain clean, safe potable water. By reference to the Minnesota Administrative Rules, Department of Health Chapter 4720, Part 4720.0025 and Minnesota Department of Labor and Industry Chapter 4714 - Chapter 6, we hereby establish the City of City of Albert Lea's Cross Connections and Backflow Prevention Program. This program was adopted by the hereby above described governing body on April 27, 2026

2. ORDINANCE

Albert Lea City Code Sections 44.053 and 44.067 – 44.088.

3. AUTHORITY

The City of City of Albert Lea shall be the Authority and Administrator of the Cross Connection Control Program. This shall include, but not be limited to:

- Inspections
- Requirements/Recommendations
- Data Management
- Public Relations
- Educational materials
- Notifications
- Periodic Re-inspections

3.1. Inspector/Designated Agent

The City of City of Albert Lea or Designated Agent (Authority/Agent) conducting inspections on behalf of the City of City of Albert Lea must be designated/approved by the City of City of Albert Lea. The Authority/Agent must meet both 1) an experience component and 2) a certification/training component.

Acceptable certification/training components are as follows:

- a) Possess a certificate of completion from the following:
 - o ASSE Professional Qualification Standard 5120

3.2. Other Applicable Laws

The Authority shall conduct this Cross Connection Control Program in accordance with:

- Albert Lea City Code Sections 44.053 and 44.067 – 44.088.
- Local District/County Health Department Standards relating to cross connection control
- The following chapters of the Minnesota Administrative Code:
 - o 4720 *Public Water Supplies*
 - o 4720.0025 *Unsafe Water Connections*
 - o 4714 *Minnesota Plumbing Code*
 - o 4714 *Basic Plumbing Principles*
 - o 4714 Chapter 6 *Water Supply and Distribution*
- Any other applicable laws affecting public health protection through cross connection control.

4. INSPECTIONS

4.1. Rights of Inspection

Authorized employees/contractors, having proper identification, shall be permitted to enter the building/premises at reasonable times for the purpose of inspection for the presence or absence of cross connections, testing, repair and maintenance of any part of the plumbing system or any cross connection control device connected to the water system. The Authority shall deny or discontinue, after reasonable notice to the occupants, water service to any building/premises for refusal or failure to arrange for a cross connection inspection. The Authority shall deny or discontinue water service if there is reason to believe the building/premises pose a potential for danger to the public and/or occupants.

4.2. Responsibility of Owner

The Owner of the property shall be responsible for the protection of the public water supply from contamination due to backflow through the Owner's water service connection. The Authority may require Owners at their own expense to install, alter, replace, or repair any plumbing connected to the public water system that may pose a threat to public health. Failure, refusal or the inability on the part of the Owner to correct any deficiency or violation shall be unlawful, and the Authority may deny or discontinue water service to the building/premises.

4.3. Initial Inspections

Facilities, as defined in Section 1.1, and connected to the public water system shall be inspected by a Cross Connection Control Inspector. The facility's water use practices shall be reviewed to determine whether there are actual or potential cross connections to

the plumbing system through which contaminants or pollutants could backflow into the plumbing system or the public water supply. This type of inspection must be done as defined in Section 5.0.

4.4. Inspection Notification

An attempt to notify the facility owner shall be made prior to the inspection. This *Inspection Notice* will contain the following information:

- Reason for inspection
- Inspection date
- Contact telephone number to contact for scheduling/questions

The Inspection Notice will be mailed to the facility to be inspected approximately 14 days prior to the scheduled inspection.

While either the building/premises owner and/or Authority/Agent can request a change in inspection date, the Authority/Agent still reserves the right to enter any building/premises unannounced for the sole purpose of inspecting for cross connections. Refusal of entry by the building/premises constitutes a violation of this program and the Authority can enforce code actions or deny or discontinue water service as applicable.

4.5. Inspection Forms

An Inspection Form (electronic or hard copy) shall be used in every inspection, as required, and will be filed in a location as identified by the Authority/Agent along with other pertinent information accumulated.

4.6. Inspection Procedures

Cross connection control inspections shall be completed as follows:

- a) Identify building/facility to be inspected and send inspection notice in advance.
- b) Meet on-site with facility contact/owner.
- c) Explain the Cross Connection Control Program to the facility contact/owner before inspection of the facility.
- d) Inspect the building /premises and complete the Inspection Forms with the following information:
 - Identify facility type/classification and on-going inspection frequency based on the degree of hazard
 - Identify all building/premises water use equipment. Examples: water softeners, toilet ball cock assemblies, lawn sprinkling systems, hose aspirators, swimming pools, dry/liquid fertilizer feed, solar installations, hose outlets and laundry tubs
 - Confirm individual contact data
 - Do they have a secondary/auxiliary source of water (private well)?
- e) Identify isolation hazards utilizing the Inspection Form. A diagram of the system may be requested or required.
- f) Visually review all exposed piping and water outlets/uses.
- g) Complete all forms, as required, to identify situation.

4.7. Exit Interview

After completing the inspection, the inspector will review with the facility contact/owner the cross connections found. If it is possible or necessary, the Inspector may request that the cross connections be addressed immediately.

4.8. Inspection Compliance Notification

Upon completion of an inspection, a facility having no cross connections, or that has addressed all existing or potential cross connections will receive a Compliance Tag to be placed near the service meter.

4.9. Initial Inspection Non-Compliance Notification

After the initial inspection, a Notice of Non-Compliance will be sent to each building/premise having unprotected cross connections. The Notice of Non-Compliance will include a list of requirements and provide the time allocated for compliance.*

- * The Authority reserves the right to adjust the number of days allocated for compliance based on the degree of hazard associated with existing and/or potential cross connections

4.10. Request for Internal Cross Connection Control Information

The Authority has the legal right to request specific cross connection control information to include but not limited to piping information, piping drawings or information related to a specific point of water use in relation to cross connections. The Authority shall issue a request notice for any one of the following:

- Facility is determined by the Inspector to be large and/or complex requiring considerable amount of additional time to inspect
- Facility does not allow for free and unlimited access to areas requiring inspection/survey
- Piping configurations are too complex or complicated
- Piping is not readily accessible (i.e. concealed piping)
- Multiple piping systems
- Inadequate piping identification
- Facility changes their plumbing configurations on a regular frequency
- Secondary/auxiliary water sources
- Manufacturing/use of industrial fluids in piping systems or facility operations
- Refusal of entry
- No current as-built/engineering drawings of the potable water system

If the Authority/Agent is not able to complete an inspection the property owner must, at their own expense, have the plumbing inspected for cross-connections by a certified firm

or individual that has met the requirements in Section 3.1.

4.11. Request Notice for Internal Cross Connection Control Information

The *Request Notice Internal Cross Connection Control Information* shall contain the following information:

- Reason for the request
- Approved contractor requirements
- Contracted performance insurance requirements
- Time allocated to submit the cross connection survey report to the Authority

Failure or refusal to comply with this request shall be unlawful and the Authority may deny or discontinue water service to the building/premises.

4.12. Submission of Internal Cross Connection Control Information

Information that must be included is as follows:

- Methodology used to conduct the survey
- General facility overview
- List of violations/requirements - information must include the following:
 - Type of backflow prevention device to be installed
 - Size of backflow prevention device to be installed
 - Location description/remarks to include what the backflow prevention device will be supplying
- List of all existing backflow prevention devices (both testable and non-testable). Information that must be included is as follows:
 - Type of backflow prevention device installed
 - Size of backflow prevention device installed
 - Manufacturer of backflow prevention device to include:
 - Model
 - Serial number
 - Location description/remarks
- A proposed plan for the correction of violations/requirements must be submitted along with a proposed timetable for completion
- Drawings of the facility's potable water piping system may be required

Information can be submitted to the Authority/Agent in an electronic file format or hard copy.

4.13. Educational Material

- Commercial/Industrial brochure – upon request
- Residential brochure – upon request

5. PERIODIC MONITORING

5.1. Subsequent Inspection Frequency

Subsequent inspection frequency will be determined by the degree of hazard existing within the facility. The term degree of hazard shall be derived from the evaluation of conditions within a facility which can be classified as either a pollution or contamination hazard. Degree of hazard shall be determined by the Authority or Designated Agent.

5.2. Re-inspection Frequency – Determination

The re-inspection frequency is based on the "degree of hazard" assigned to a facility and may range from one (1) to five (5) years for commercial and every ten (10) years for residential, but will be based on specific site circumstances. The re-inspection frequency will be determined by the Authority/Agent based on the assessed degree of hazard.

5.3. Re-inspection Frequency – Criteria

- High hazard facilities may be reinspected every (1) year - examples: Medical, Industrial/Manufacturing facilities, Car Washes, Mortuaries, Labs, Wastewater Treatment Plants, Marina's, Greenhouses/Nurseries, etc.
- Low hazard facilities may be reinspected every five (5) years – examples: Retail Outlets, Condominiums, Storage Buildings, Office Buildings, etc.

5.4. Inspection Compliance Procedure

Upon notification from the facility that all violations have been corrected and the necessary backflow prevention devices are properly installed, a compliance re-inspection will be conducted as outlined in Sections 4.6 and 4.8 of this plan.

Upon completion of the compliance re-inspection, a facility having no cross connections, or having addressed all existing or potential cross connections, will receive an Inspection compliance notice or a Compliance Tag to be placed at the meter.

5.5. Inspection Non-Compliance Notification #2

Failure to comply with the Inspection Non-Compliance Notice #1 within the number of *days as determined by the Authority will result in issuing a second notice of inspection non-compliance. Included with the notice will be a Requirements List. The facility will be given a specific time frame to comply with Inspection Non-Compliance Notice #2.

- * The Authority reserves the right to adjust the number of days allocated for compliance based on the degree of hazard associated with existing and/or potential cross connections.

5.6. Termination of Water Service

Termination* of water service will be for any of the following reasons:

- a) Immediate health threat
- b) Non-compliance (i.e.: Failure to test devices and submit device test forms or refusal to comply with the requirements as outline in the Requirements Form)
- c) Refusal of entry

- * Termination procedures to be determined by the Authority

5.7. Shut-Off Notification

Failure to comply with the Inspection Non-Compliance Notification #2 within the number of days as determined by the Authority will result in issuing an Inspection Shut-Off Notice. The notice may be sent registered mail, return receipt requested or other means of service as deemed necessary by Authority. The water shut off date will be “days after shut off notification” days from the date of notification.

6. BACKFLOW PREVENTION DEVICES

6.1. Responsibility

- a) Installation and maintenance of devices/methods shall be the responsibility of the building/premises owner
- b) All testable assemblies shall be tested upon installation and at yearly intervals thereafter as required by the Minnesota Plumbing Code or as determined by the Authority
- c) Completed device test form(s) for the reduced pressure principle backflow preventer assembly, reduced pressure principle backflow preventer detector assembly, pressure vacuum breaker assembly and the backflow backsiphonage vacuum breaker assembly are to be distributed to the following parties;
 - The Owner
 - The Purveyor
 - The Tester
- d) The Authority/Agent may require additional testing for any of the following reasons:
 - Loss of water flow/pressure to the facility
 - Repair or maintenance to the water distribution system at or near the facility

6.2. Approved Backflow Prevention Devices

The City of City of Albert Lea accepts backflow prevention devices as recognized by the Department of Labor and Industry’s Minnesota Plumbing Code.

7. NEW SERVICE INSPECTIONS

7.1. Procedures

All plumbing plans and permits for a proposed building shall be reviewed by the Authority, Plumbing Inspector, Building Inspector and building contractor(s). The Authority’s Cross Connection Control Plan and Backflow Prevention requirements will be reviewed with the responsible party.

7.2. Inspections

The Authority/Agent conducting the cross connection control inspection shall inspect the building/premises for compliance with the Cross Connection Control Program.

7.3. Compliance

Upon completion of the cross connection control inspection and it is determined that the facility is in compliance and has been met any required actions of this plan, certificate of occupancy and water service will be initiated.

7.4. Non-Compliance

If the facility does not comply with the Cross Connection Control Program, the Authority shall enforce this plan as required. The water service and the certificate of occupancy will not be initiated until compliance is achieved and approved.

7.5. Bulk Water Sales

Persons purchasing water in bulk shall contact Utility office prior to taking water from hydrants or fill stations. Utility personnel shall be present to insure tanks are properly equipped to prevent cross connections to the Utility water supply.

7.6. Bulk Water Stations

Bulk Water Fill Stations shall be inspected to ensure they are properly protected against backflow in accordance with the Minnesota State Plumbing Code. At a minimum, all Bulk Water Loading Stations shall be installed with either (1) a free air gap to prevent backsiphonage of contaminated water or other substances or (2) a reduced pressure backflow prevention assembly installed on the supply line to the loading station. All hoses and other connections at loading stations shall be installed in such a manner that they cannot be contaminated by contact with the ground.

8. REGULATIONS

State of Minnesota Administrative Codes:

- o 4720 - Public Water Supplies
- o 4720.0025 - Unsafe Water Connections
- o 4714 - Minnesota Plumbing Code
- o 4714 - Basic Plumbing Principles
- o 4714 - Chapter 6 Water Supply and Distribution

City of Albert Lea
Cross Connections and Backflow Prevention Plan

Date: _____

In accordance with the State of Minnesota Health Department, the City of City of Albert Lea proclaims this program as a continuing effort to maintain clean, safe potable water. By reference to the Minnesota Administrative Rules, Department of Health Chapter 4720, Part 4720.0025 and Minnesota Department of Labor and Industry Chapter 4714 - Chapter 6, we hereby establish the City of City of Albert Lea's Cross Connections and Backflow Prevention plan as adopted on April 27, 2026.

Authorized Signature

RESOLUTION 26-

Introduced by Councilor

RESOLUTION APPROVING CLAIMS

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the claims, as presented in the attached exhibit in the amount of \$1,591,255.66 are approved and the City Treasurer is hereby directed to disburse said amounts with payment to be made from the fund indicated.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, Van Beek, Anderson and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 13th day of April, 2026

Mayor Rich Murray

Filed and attested this 14th day of April, 2026

Secretary Pro Tem

Claims Over \$25,000

City of Albert Lea Council Meeting 04/13/2026

- **\$26,872.50 – Freeborn County Co-op Oil**
Diesel Fuel
- **\$29,640.00 – Ferguson Enterprises Inc**
Water Meters (78)
- **\$29,750.00 – Ferguson Enterprises Inc**
Water Meters (78)
- **\$30,749.22 – HomeServe USA Corp**
Water/Sewer Protection Plan Services (March)
- **\$33,943.00 – Motorola Solutions Inc**
Portable Radios (Police)
- **\$38,161.00 – GFY Custom Crafts LLC**
409 Clark St W – Modular Home Down Payment
- **\$38,161.00 – GFY Customer Crafts LLC**
915 Autumn St – Modular Home Down Payment
- **\$45,800.00 – Cloudpermits Inc**
Cloudpermit Software & Implementation



Claims Over \$25,000

City of Albert Lea Council Meeting 04/13/2026

- **\$48,169.00 – Bolton & Menk Inc**
WWTP Septic Receiving Station & CMAR Selection
- **\$54,926.00 – MINNCOR Industries**
Bridge Avenue Dock
- **\$57,668.00 – Shawn Hammer**
Fire Insurance Check Release
- **\$75,517.90 – Bolton & Menk Inc**
WWTP Phosphorus Removal Design
- **\$81,214.98 – Platinum Plumbing Solutions LLC**
Pay Estimate 19 – Lead Service Line Replacement Project
- **\$140,933.50 – Bolton & Menk Inc**
WWTP Septic Receiving Station & CMAR Selection
- **\$225,934.42 – Southeast Service Coop**
Health Insurance – Approximately 87% Employer and 13% Employee

Accounts Payable

Checks for Approval

User: nthoms
 Printed: 4/9/2026 - 8:08 AM



Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
0	03/31/2026	101 General	Credit Card & Bank Fees	US Bank		8.44
0	03/31/2026	603 Solid Waste	Credit Card & Bank Fees	US Bank		205.15
0	03/31/2026	602 Sewer	Credit Card & Bank Fees	US Bank		232.20
0	03/31/2026	601 Water	Credit Card & Bank Fees	US Bank		17.18
0	03/31/2026	101 General	Credit Card & Bank Fees	US Bank		473.16
0	03/31/2026	101 General	Postage	US Bank		12.45
0	03/31/2026	101 General	Training & Education	US Bank		75.00
0	03/31/2026	101 General	Supplies	US Bank		14.01
0	03/31/2026	101 General	Training & Education	US Bank		15.32
0	03/31/2026	101 General	Training & Education	US Bank		25.00
0	03/31/2026	101 General	Training & Education	US Bank		40.00
0	03/31/2026	101 General	Supplies	US Bank		40.50
0	03/31/2026	101 General	Refuse Disposal	US Bank		275.44
0	03/31/2026	101 General	Furniture, Equipment & Tools	US Bank		447.86
0	03/31/2026	701 CG - Vehicle & Equip Capital	Vehicles (Licensed)	US Bank		212.50
0	03/31/2026	101 General	Motor Fuels	Minnesota Department of Revenue		60.02
0	03/31/2026	101 General	Credit Card & Bank Fees	US Bank		0.00
0	03/31/2026	101 General	Training & Education	US Bank		948.70
0	03/31/2026	101 General	Training & Education	US Bank		250.00
0	03/31/2026	101 General	Uniforms	US Bank		201.15
0	03/31/2026	101 General	Meeting	US Bank		275.85
0	03/31/2026	101 General	Supplies	US Bank		35.77
0	03/31/2026	101 General	Motor Fuels	Minnesota Department of Revenue		229.43
0	03/31/2026	101 General	Dues,Subscriptions,Ee Licenses	US Bank		91.94
0	03/31/2026	101 General	Medical Flex Payable	WEX Health Inc		11.26
0	03/31/2026	101 General	Medical Flex Payable	WEX Health Inc		984.62
0	03/31/2026	601 Water	Credit Card & Bank Fees	US Bank		0.00
0	03/31/2026	101 General	Travel Expense	US Bank		546.00
0	03/31/2026	101 General	Software/Software Subscription	US Bank		60.00
0	03/31/2026	101 General	Dues,Subscriptions,Ee Licenses	US Bank		900.00
0	03/31/2026	101 General	Training & Education	US Bank		105.00
0	03/31/2026	601 Water	Furniture, Equipment & Tools	US Bank		179.98
0	03/31/2026	101 General	Training & Education	US Bank		269.00
0	03/31/2026	101 General	Motor Fuels	US Bank		33.67

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
0	03/31/2026	101 General	Medical Flex Payable	WEX Health Inc		304.14
0	03/31/2026	101 General	Travel Expense	US Bank		14.00
0	03/31/2026	101 General	Motor Fuels	US Bank		28.68
0	03/31/2026	601 Water	Training & Education	US Bank		645.00
0	03/31/2026	602 Sewer	Motor Fuels	Minnesota Department of Revenue		59.70
0	03/31/2026	101 General	Training & Education	US Bank		25.00
0	03/31/2026	101 General	Software/Software Subscription	US Bank		1,103.38
0	03/31/2026	101 General	Dues,Subscriptions,Ee Licenses	US Bank		6.47
0	03/31/2026	101 General	Travel Expense	US Bank		181.46
0	03/31/2026	101 General	Credit Card & Bank Fees	US Bank		0.00
0	03/31/2026	101 General	Software/Software Subscription	US Bank		98.00
0	03/31/2026	602 Sewer	Credit Card & Bank Fees	US Bank		0.00
0	03/31/2026	101 General	Vehicle/Equipment Parts	US Bank		14.70
0	03/31/2026	602 Sewer	Furniture, Equipment & Tools	US Bank		149.99
0	03/31/2026	101 General	Training & Education	US Bank		598.00
0	03/31/2026	602 Sewer	Supplies	US Bank		385.96
0	03/31/2026	603 Solid Waste	Credit Card & Bank Fees	US Bank		0.00
0	03/31/2026	101 General	Credit Card & Bank Fees	US Bank		35.80
0	03/31/2026	101 General	Postage	US Bank		22.70
0	03/31/2026	701 CG - Vehicle & Equip Capital	Vehicles (Licensed)	US Bank		644.79
0	03/31/2026	701 CG - Vehicle & Equip Capital	Vehicles (Licensed)	US Bank		450.90
0	03/31/2026	101 General	Training & Education	US Bank		20.00
0	03/31/2026	101 General	Supplies	US Bank		-145.89
0	03/31/2026	101 General	Supplies	US Bank		21.94
0	03/31/2026	101 General	Training & Education	US Bank		184.93
0	03/31/2026	101 General	Vehicle and Equipment Repairs	US Bank		113.30
0	03/31/2026	101 General	Software/Software Subscription	US Bank		53.32
0	03/31/2026	101 General	Motor Fuels	US Bank		42.88
0	03/31/2026	101 General	Motor Fuels	US Bank		35.53
0	03/31/2026	101 General	Training & Education	US Bank		40.00
0	03/31/2026	232 Housing Program Fund	New Home Construction	GFY Custom Crafts LLC		7,000.00
0	03/31/2026	232 Housing Program Fund	New Home Construction	GFY Custom Crafts LLC		7,000.00
0	03/31/2026	232 Housing Program Fund	New Home Construction	GFY Custom Crafts LLC		31,161.00
0	03/31/2026	232 Housing Program Fund	New Home Construction	GFY Custom Crafts LLC		31,161.00
0	04/01/2026	101 General	Accrued PERA Payable	PERA		53,802.02
0	04/01/2026	101 General	Deferred Compensation Payable	Mission Square Plan Services		964.96
0	04/01/2026	101 General	Accrued PERA Payable	PERA		40,006.64
0	04/01/2026	101 General	Deferred Compensation Payable	MN State Retirement - Empower		50.00
0	04/01/2026	101 General	Deferred Compensation Payable	Mission Square Plan Services		4,497.06
0	04/01/2026	101 General	Deferred Compensation Payable	Mission Square Plan Services		1,035.46
0	04/01/2026	101 General	Federal Withholding Payable	Internal Revenue Service		38,623.49
0	04/01/2026	101 General	Accrued Medicare Payable	Internal Revenue Service		6,313.68
0	04/01/2026	101 General	Deferred Compensation Payable	MN State Retirement - Empower		1,275.93
0	04/01/2026	101 General	Accrued FICA Payable	Internal Revenue Service		15,990.89

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
0	04/01/2026	101 General	Accrued FICA Payable	Internal Revenue Service		15,990.89
0	04/01/2026	101 General	Accrued Medicare Payable	Internal Revenue Service		6,313.68
0	04/01/2026	101 General	State Withholding Payable	Minnesota Department of Revenue		18,842.90
0	04/01/2026	101 General	Other Payroll Deduct Payable	Minnesota Department of Human Services		1,263.00
0	04/01/2026	101 General	Other Payroll Deduct Payable	WEX Health Inc		12,291.96
0	04/01/2026	101 General	Deferred Compensation Payable	Mission Square Plan Services		2,814.00
0	04/03/2026	101 General	Union Dues Payable	IAFF Local 1041		1,089.30
0	04/03/2026	101 General	Union Dues Payable	MNPEA		75.00
0	04/03/2026	101 General	Deferred Compensation Payable	Nationwide Retirement Solutions		96.55
0	04/03/2026	101 General	Deferred Compensation Payable	Nationwide Retirement Solutions		359.28
0	04/03/2026	101 General	Deferred Compensation Payable	Nationwide Retirement Solutions		1,493.53
0	04/03/2026	101 General	Union Dues Payable	Minnesota Public Employees Association		576.00
0	04/03/2026	101 General	Union Dues Payable	Minnesota Public Employees Association		1,032.00
0	04/13/2026	101 General	Rents & Leases	Loffler		17.32
0	04/13/2026	101 General	Credit Card & Bank Fees	Global Payments, Inc		2,265.93
0	04/13/2026	101 General	Telephone & Internet	Granite Telecommunications LLC		80.01
0	04/13/2026	602 Sewer	Telephone & Internet	Granite Telecommunications LLC		86.64
0	04/13/2026	602 Sewer	Telephone & Internet	Granite Telecommunications LLC		80.40
0	04/13/2026	602 Sewer	Telephone & Internet	Granite Telecommunications LLC		80.40
0	04/13/2026	602 Sewer	Telephone & Internet	Granite Telecommunications LLC		77.30
0	04/13/2026	101 General	Telephone & Internet	Granite Telecommunications LLC		91.05
0	04/13/2026	101 General	Health Insurance	Southeast Service Coop		3,969.78
0	04/13/2026	101 General	Expert & Professional Services	WEX Health Inc		354.75
0	04/13/2026	101 General	Medical Insurance Payable	Southeast Service Coop		221,964.64
0	04/13/2026	101 General	Telephone & Internet	Granite Telecommunications LLC		37.85
0	04/13/2026	602 Sewer	Telephone & Internet	Granite Telecommunications LLC		77.30
0	04/13/2026	101 General	Telephone & Internet	Granite Telecommunications LLC		60.80
0	04/13/2026	602 Sewer	Credit Card & Bank Fees	TTech		201.39
0	04/13/2026	101 General	Telephone & Internet	Granite Telecommunications LLC		145.79
0	04/13/2026	601 Water	Credit Card & Bank Fees	BPSH LLC		1,945.80
0	04/13/2026	601 Water	Telephone & Internet	Granite Telecommunications LLC		37.85
0	04/13/2026	101 General	Telephone & Internet	Granite Telecommunications LLC		112.01
0	04/13/2026	602 Sewer	Credit Card & Bank Fees	BPSH LLC		1,945.80
0	04/13/2026	101 General	Telephone & Internet	Granite Telecommunications LLC		41.60
0	04/13/2026	101 General	Telephone & Internet	Granite Telecommunications LLC		25.62
0	04/13/2026	602 Sewer	Telephone & Internet	Granite Telecommunications LLC		37.85
0	04/13/2026	101 General	Telephone & Internet	Granite Telecommunications LLC		77.24
0	04/13/2026	101 General	Telephone & Internet	Granite Telecommunications LLC		113.55
0	04/13/2026	101 General	Medical Flex Payable	WEX Health Inc		1,283.16
0	04/13/2026	601 Water	Credit Card & Bank Fees	TTech		201.39
0	04/13/2026	602 Sewer	Telephone & Internet	Granite Telecommunications LLC		80.40
0	04/13/2026	101 General	Travel Expense	Patrick Ian Rigg		142.54
0	04/13/2026	101 General	Travel Expense	Daphney Maras		159.50
0	04/13/2026	601 Water	Statement Printing/Postage	Publiq, LLC		3,160.35

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
0	04/13/2026	101 General	Travel Expense	Matthew Tessmer		131.00
0	04/13/2026	602 Sewer	Statement Printing/Postage	Publiq, LLC		3,160.35
0	04/13/2026	101 General	Travel Expense	Matthew Tessmer		139.20
0	04/13/2026	602 Sewer	Statement Printing/Postage	Publiq, LLC		3,164.40
0	04/13/2026	601 Water	Expert & Professional Services	Platinum Plumbing Solutions LLC		81,214.98
0	04/13/2026	601 Water	Credit Card & Bank Fees	Springbrook Holding Company LLC		1,290.00
0	04/13/2026	101 General	Safety Equipment	Fastenal Company		50.83
0	04/13/2026	101 General	Travel Expense	Annice Sevett		139.20
0	04/13/2026	101 General	Travel Expense	Matthew Tessmer		706.62
0	04/13/2026	602 Sewer	Supplies	Fastenal Company		31.23
0	04/13/2026	602 Sewer	Credit Card & Bank Fees	Springbrook Holding Company LLC		1,290.00
0	04/13/2026	602 Sewer	Expert & Professional Services	Minnesota Valley Testing Laboratories		264.50
0	04/13/2026	602 Sewer	Expert & Professional Services	Minnesota Valley Testing Laboratories		1,528.25
0	04/13/2026	101 General	Supplies	Fastenal Company		75.27
0	04/13/2026	101 General	Supplies	Fastenal Company		49.62
0	04/13/2026	101 General	Supplies	Fastenal Company		190.08
0	04/13/2026	101 General	Travel Expense	Annice Sevett		33.35
0	04/13/2026	602 Sewer	Credit Card & Bank Fees	Springbrook Holding Company LLC		175.75
0	04/13/2026	101 General	Travel Expense	Luke Tuzinski		205.44
0	04/13/2026	602 Sewer	Safety Equipment	Brandon Huston		152.95
0	04/13/2026	602 Sewer	Expert & Professional Services	Minnesota Valley Testing Laboratories		347.50
0	04/13/2026	601 Water	Safety Equipment	Fastenal Company		50.80
0	04/13/2026	101 General	Travel Expense	Matthew Tessmer		158.22
0	04/13/2026	101 General	Travel Expense	Annice Sevett		129.33
0	04/13/2026	601 Water	Safety Equipment	Tracy Fjeldberg		114.94
0	04/13/2026	601 Water	Credit Card & Bank Fees	Springbrook Holding Company LLC		175.75
0	04/13/2026	601 Water	Statement Printing/Postage	Publiq, LLC		3,164.40
0	04/13/2026	101 General	Travel Expense	Luke Tuzinski		107.80
	03/25/2026	101 General	Uniform Allowance	Isaac Burgett		1,100.00
	03/25/2026	101 General	Rents & Leases	Canon Financial Services Inc		92.68
	03/25/2026	101 General	Software/Software Subscription	Cloudpermit Inc		26,500.00
	03/25/2026	702 Computer Equip Capital Purchas	Software/Software Subscription	Cloudpermit Inc		19,300.00
	03/25/2026	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		6,022.77
	03/25/2026	601 Water	Electric Utilities	Freeborn Mower Electric Cooperative		10,856.57
	03/25/2026	602 Sewer	Electric Utilities	Freeborn Mower Electric Cooperative		6,599.39
	03/25/2026	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		1,214.88
	03/25/2026	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		287.06
	03/25/2026	101 General	Gas Utilities	Minnesota Energy Resources		1,511.84
	03/25/2026	602 Sewer	Gas Utilities	Minnesota Energy Resources		617.85
	03/25/2026	101 General	Gas Utilities	Minnesota Energy Resources		158.61
	03/25/2026	101 General	Gas Utilities	Minnesota Energy Resources		102.40
	03/25/2026	101 General	Gas Utilities	Minnesota Energy Resources		382.41
	03/25/2026	601 Water	Gas Utilities	Minnesota Energy Resources		1,220.69
	03/25/2026	101 General	Gas Utilities	Minnesota Energy Resources		50.44

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
	03/25/2026	101 General	Expert & Professional Services	MN Bureau of Criminal Apprehension		30.00
	03/25/2026	101 General	Expert & Professional Services	MN Bureau of Criminal Apprehension		15.00
	04/02/2026	101 General	Miscellaneous Charges	Albert Lea Port Authority		8,500.00
	04/02/2026	101 General	Supplies	Home Depot Credit Services		77.93
	04/02/2026	234 Blight/Hazardous Mitigation	Expert & Professional Services	Home Depot Credit Services		31.05
	04/02/2026	101 General	Supplies	Home Depot Credit Services		113.20
	04/02/2026	412 Recreation Facilities Project	Building & Bldg Improvements	Home Depot Credit Services		247.51
	04/02/2026	101 General	Building Repair Supplies	Home Depot Credit Services		73.95
	04/02/2026	101 General	Supplies	Home Depot Credit Services		118.64
	04/02/2026	101 General	Supplies	Home Depot Credit Services		325.92
	04/02/2026	101 General	Supplies	Home Depot Credit Services		163.80
	04/02/2026	101 General	Building Repair Supplies	Home Depot Credit Services		199.88
	04/02/2026	101 General	Building Maintenance	Home Depot Credit Services		187.56
	04/02/2026	101 General	Building Repair Supplies	Home Depot Credit Services		371.66
	04/02/2026	234 Blight/Hazardous Mitigation	Hazard Prop Removal-Assessed	Home Depot Credit Services		40.44
	04/02/2026	602 Sewer	Supplies	Home Depot Credit Services		639.96
	04/02/2026	602 Sewer	Supplies	Home Depot Credit Services		217.70
	04/02/2026	101 General	Safety Equipment	Home Depot Credit Services		54.70
	04/02/2026	101 General	Rents & Leases	Marco, Inc		49.54
	04/02/2026	101 General	Gas Utilities	Minnesota Energy Resources		137.37
	04/02/2026	601 Water	Gas Utilities	Minnesota Energy Resources		778.07
	04/02/2026	101 General	Gas Utilities	Minnesota Energy Resources		171.38
	04/02/2026	101 General	Gas Utilities	Minnesota Energy Resources		18.81
	04/02/2026	602 Sewer	Gas Utilities	Minnesota Energy Resources		397.09
	04/02/2026	101 General	Gas Utilities	Minnesota Energy Resources		47.03
	04/02/2026	101 General	Gas Utilities	Minnesota Energy Resources		154.62
	04/02/2026	101 General	Gas Utilities	Minnesota Energy Resources		18.81
	04/02/2026	101 General	Gas Utilities	Minnesota Energy Resources		18.81
	04/02/2026	101 General	Gas Utilities	Minnesota Energy Resources		154.97
	04/02/2026	101 General	Gas Utilities	Minnesota Energy Resources		147.61
	04/02/2026	230 Economic Development	Gas Utilities	Minnesota Energy Resources		680.81
	04/02/2026	601 Water	Gas Utilities	Minnesota Energy Resources		94.16
	04/02/2026	101 General	Gas Utilities	Minnesota Energy Resources		89.28
	04/02/2026	101 General	Gas Utilities	Minnesota Energy Resources		134.33
	04/02/2026	101 General	Gas Utilities	Minnesota Energy Resources		67.20
	04/02/2026	101 General	Gas Utilities	Minnesota Energy Resources		1,333.56
	04/02/2026	601 Water	Gas Utilities	Minnesota Energy Resources		322.77
	04/02/2026	101 General	Gas Utilities	Minnesota Energy Resources		47.03
	04/02/2026	101 General	Gas Utilities	Minnesota Energy Resources		83.77
	04/02/2026	101 General	Gas Utilities	Minnesota Energy Resources		177.13
	04/02/2026	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.01
	04/02/2026	101 General	Telephone & Internet	Verizon Wireless Services LLC		51.79
	04/02/2026	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.01
	04/02/2026	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.01

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
	04/02/2026	601 Water	Telephone & Internet	Verizon Wireless Services LLC		40.01
	04/02/2026	601 Water	Telephone & Internet	Verizon Wireless Services LLC		35.01
	04/02/2026	602 Sewer	Telephone & Internet	Verizon Wireless Services LLC		35.01
	04/02/2026	601 Water	Telephone & Internet	Verizon Wireless Services LLC		35.01
	04/02/2026	601 Water	Telephone & Internet	Verizon Wireless Services LLC		35.01
	04/02/2026	601 Water	Telephone & Internet	Verizon Wireless Services LLC		35.01
	04/02/2026	101 General	Telephone & Internet	Verizon Wireless Services LLC		35.01
	04/02/2026	601 Water	Telephone & Internet	Verizon Wireless Services LLC		35.01
	04/02/2026	601 Water	Telephone & Internet	Verizon Wireless Services LLC		40.01
	04/02/2026	601 Water	Telephone & Internet	Verizon Wireless Services LLC		35.01
	04/02/2026	601 Water	Telephone & Internet	Verizon Wireless Services LLC		35.01
	04/02/2026	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.01
	04/02/2026	602 Sewer	Telephone & Internet	Verizon Wireless Services LLC		35.01
	04/02/2026	101 General	Telephone & Internet	Verizon Wireless Services LLC		51.79
	04/13/2026	602 Sewer	Expert & Professional Services	ADA Enterprises, Inc		364.00
	04/13/2026	101 General	Lodging Tax Payable	Albert Lea Convention & Visitors Bureau		8,216.30
	04/13/2026	401 Capital Project Revolving Fund	Supplies	Albert Lea Convention & Visitors Bureau		10,240.00
	04/13/2026	602 Sewer	Expert & Professional Services	Albert Lea Electric		479.50
	04/13/2026	225 Airport	Building Maintenance	Albert Lea Electric		763.08
	04/13/2026	101 General	Vehicle and Equipment Repairs	Albert Lea Electric		624.00
	04/13/2026	101 General	Building Maintenance	Albert Lea Electric		742.36
	04/13/2026	101 General	Dues,Subscriptions,Ee Licenses	Albert Lea Newspapers Inc		40.00
	04/13/2026	101 General	Dues,Subscriptions,Ee Licenses	Albert Lea Newspapers Inc		40.00
	04/13/2026	601 Water	Dues,Subscriptions,Ee Licenses	Albert Lea Newspapers Inc		40.00
	04/13/2026	101 General	Legal Notices & Recording	Albert Lea Newspapers, Inc		72.24
	04/13/2026	496 2026 Projects	Cash and Investments	Albert Lea Newspapers, Inc		107.50
	04/13/2026	496 2026 Projects	Cash and Investments	Albert Lea Newspapers, Inc		-107.50
	04/13/2026	232 Housing Program Fund	Loans & Grants	Albert Lea Newspapers, Inc		91.59
	04/13/2026	496 2026 Projects	Cash and Investments	Albert Lea Newspapers, Inc		-113.95
	04/13/2026	496 2026 Projects	Legal Notices & Recording	Albert Lea Newspapers, Inc		107.50
	04/13/2026	496 2026 Projects	Cash and Investments	Albert Lea Newspapers, Inc		113.95
	04/13/2026	496 2026 Projects	Legal Notices & Recording	Albert Lea Newspapers, Inc		113.95
	04/13/2026	234 Blight/Hazardous Mitigation	Expert & Professional Services	Albert Lea Seed House		438.00
	04/13/2026	602 Sewer	Supplies	Albert Lea Seed House		26.68
	04/13/2026	101 General	Supplies	Amazon Capital Services Inc		22.98
	04/13/2026	101 General	Audio Visual	Amazon Capital Services Inc		20.99
	04/13/2026	101 General	Audio Visual	Amazon Capital Services Inc		42.44
	04/13/2026	101 General	Building Maintenance	Amazon Capital Services Inc		16.96
	04/13/2026	101 General	Supplies	Amazon Capital Services Inc		-57.99
	04/13/2026	101 General	Supplies	Amazon Capital Services Inc		16.98
	04/13/2026	101 General	Building Maintenance	Amazon Capital Services Inc		12.48
	04/13/2026	602 Sewer	Vehicle/Equipment Parts	Amazon Capital Services Inc		19.72
	04/13/2026	101 General	Books	Amazon Capital Services Inc		32.98
	04/13/2026	101 General	Audio Visual	Amazon Capital Services Inc		17.99

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
	04/13/2026	101 General	Books	Amazon Capital Services Inc		34.58
	04/13/2026	101 General	Supplies	Amazon Capital Services Inc		80.94
	04/13/2026	101 General	Uniforms	Amazon Capital Services Inc		26.98
	04/13/2026	101 General	Special Programs	Amazon Capital Services Inc		53.95
	04/13/2026	101 General	Supplies	Amazon Capital Services Inc		69.93
	04/13/2026	602 Sewer	Furniture, Equipment & Tools	Amazon Capital Services Inc		45.49
	04/13/2026	602 Sewer	Supplies	Amazon Capital Services Inc		34.44
	04/13/2026	602 Sewer	Supplies	Amazon Capital Services Inc		146.60
	04/13/2026	101 General	Vehicle and Equipment Repairs	Amazon Capital Services Inc		23.94
	04/13/2026	101 General	Books	Amazon Capital Services Inc		22.42
	04/13/2026	101 General	Training/ Instruction Supplies	Amazon Capital Services Inc		176.97
	04/13/2026	101 General	Uniforms	Amazon Capital Services Inc		-6.99
	04/13/2026	101 General	Supplies	Amazon Capital Services Inc		15.99
	04/13/2026	101 General	Supplies	Amazon Capital Services Inc		69.95
	04/13/2026	101 General	Uniforms	Amazon Capital Services Inc		44.03
	04/13/2026	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		39.99
	04/13/2026	602 Sewer	Vehicle/Equipment Parts	APH Stores, Inc.		-108.00
	04/13/2026	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		146.99
	04/13/2026	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		5.91
	04/13/2026	101 General	Furniture, Equipment & Tools	APH Stores, Inc.		37.32
	04/13/2026	601 Water	Supplies	APH Stores, Inc.		2.99
	04/13/2026	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		149.99
	04/13/2026	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		57.35
	04/13/2026	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		192.98
	04/13/2026	101 General	Lubricants & Additives	APH Stores, Inc.		11.99
	04/13/2026	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		15.99
	04/13/2026	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		1,523.94
	04/13/2026	101 General	Supplies	APH Stores, Inc.		3.56
	04/13/2026	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		42.24
	04/13/2026	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		-162.00
	04/13/2026	602 Sewer	Vehicle/Equipment Parts	APH Stores, Inc.		231.99
	04/13/2026	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		132.99
	04/13/2026	602 Sewer	Vehicle/Equipment Parts	APH Stores, Inc.		544.97
	04/13/2026	602 Sewer	Supplies	APH Stores, Inc.		11.78
	04/13/2026	101 General	Supplies	APH Stores, Inc.		29.99
	04/13/2026	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		142.32
	04/13/2026	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		19.98
	04/13/2026	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		40.99
	04/13/2026	101 General	Vehicle/Equipment Parts	Arnold's of Alden, Inc		23.66
	04/13/2026	101 General	Vehicle and Equipment Repairs	B&H Petroleum Equipment		1,520.00
	04/13/2026	602 Sewer	Vehicle/Equipment Parts	BDG Inc		161.20
	04/13/2026	602 Sewer	Vehicle and Equipment Repairs	BDG Inc		2,351.05
	04/13/2026	101 General	Auditing & Accounting Services	BerganKDV Ltd		3,000.00
	04/13/2026	496 2026 Projects	Cash and Investments	Bolton & Menk Inc		-4,209.46

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
	04/13/2026	602 Sewer	Engineering Services	Bolton & Menk Inc		10,319.50
	04/13/2026	602 Sewer	Engineering Services	Bolton & Menk Inc		1,307.50
	04/13/2026	496 2026 Projects	Cash and Investments	Bolton & Menk Inc		4,209.46
	04/13/2026	602 Sewer	Engineering Services	Bolton & Menk Inc		48,169.00
	04/13/2026	602 Sewer	Engineering Services	Bolton & Menk Inc		140,933.50
	04/13/2026	602 Sewer	Engineering Services	Bolton & Menk Inc		75,517.90
	04/13/2026	496 2026 Projects	Engineering Services	Bolton & Menk Inc		4,209.46
	04/13/2026	601 Water	Supplies	Bomgaars Supply Inc		26.24
	04/13/2026	101 General	Supplies	Bomgaars Supply Inc		349.00
	04/13/2026	601 Water	Furniture, Equipment & Tools	Bomgaars Supply Inc		19.46
	04/13/2026	101 General	Supplies	Bomgaars Supply Inc		31.98
	04/13/2026	602 Sewer	Supplies	Bomgaars Supply Inc		50.92
	04/13/2026	602 Sewer	Supplies	Bomgaars Supply Inc		6.99
	04/13/2026	101 General	Building Repair Supplies	Bomgaars Supply Inc		25.99
	04/13/2026	602 Sewer	Lubricants & Additives	Bomgaars Supply Inc		49.90
	04/13/2026	602 Sewer	Supplies	Bomgaars Supply Inc		0.03
	04/13/2026	602 Sewer	Supplies	Bomgaars Supply Inc		12.54
	04/13/2026	101 General	Supplies	Bomgaars Supply Inc		17.49
	04/13/2026	101 General	Supplies	Bomgaars Supply Inc		8.97
	04/13/2026	101 General	Vehicle/Equipment Parts	Bomgaars Supply Inc		12.98
	04/13/2026	101 General	Furniture, Equipment & Tools	Bomgaars Supply Inc		59.99
	04/13/2026	601 Water	Building Repair Supplies	Bomgaars Supply Inc		5.49
	04/13/2026	101 General	Supplies	Bomgaars Supply Inc		5.99
	04/13/2026	101 General	Building Maintenance	Bomgaars Supply Inc		8.98
	04/13/2026	101 General	Supplies	Bomgaars Supply Inc		104.85
	04/13/2026	101 General	Safety Equipment	Bomgaars Supply Inc		11.99
	04/13/2026	601 Water	Furniture, Equipment & Tools	Bomgaars Supply Inc		28.48
	04/13/2026	101 General	Safety Equipment	Bomgaars Supply Inc		12.99
	04/13/2026	601 Water	Furniture, Equipment & Tools	Bomgaars Supply Inc		52.99
	04/13/2026	441 5-33 Blzg Star Soil District	Expert & Professional Services	Braun Intertec Corporation		307.62
	04/13/2026	234 Blight/Hazardous Mitigation	Expert & Professional Services	Braun Intertec Corporation		15,056.00
	04/13/2026	603 Solid Waste	Safety Equipment	Al D. Brooks		107.30
	04/13/2026	602 Sewer	Expert & Professional Services	Al D. Brooks		58.00
	04/13/2026	225 Airport	Safety Equipment	Al D. Brooks		484.65
	04/13/2026	101 General	Rents & Leases	John R. Butler		1,115.00
	04/13/2026	101 General	Books	Cengage Learning, Inc		29.59
	04/13/2026	101 General	Books	Cengage Learning, Inc		103.19
	04/13/2026	101 General	Books	Cengage Learning, Inc		29.59
	04/13/2026	101 General	Books	Cengage Learning, Inc		30.39
	04/13/2026	101 General	Books	Cengage Learning, Inc		169.54
	04/13/2026	101 General	Books	Center Point, Inc		171.99
	04/13/2026	602 Sewer	Training & Education	Central States Water Environment Assn		515.00
	04/13/2026	101 General	Laundry Services	Cintas Corporation		28.18
	04/13/2026	101 General	Laundry Services	Cintas Corporation		24.44

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
	04/13/2026	602 Sewer	Laundry Services	Cintas Corporation		115.91
	04/13/2026	101 General	Laundry Services	Cintas Corporation		28.82
	04/13/2026	101 General	Laundry Services	Cintas Corporation		28.18
	04/13/2026	602 Sewer	Laundry Services	Cintas Corporation		115.91
	04/13/2026	101 General	Laundry Services	Cintas Corporation		28.82
	04/13/2026	101 General	Laundry Services	Cintas Corporation		28.18
	04/13/2026	602 Sewer	Laundry Services	Cintas Corporation		115.91
	04/13/2026	101 General	Laundry Services	Cintas Corporation		28.18
	04/13/2026	602 Sewer	Laundry Services	Cintas Corporation		115.91
	04/13/2026	602 Sewer	Laundry Services	Cintas Corporation		115.91
	04/13/2026	101 General	Laundry Services	Cintas Corporation		28.82
	04/13/2026	101 General	Laundry Services	Cintas Corporation		28.18
	04/13/2026	602 Sewer	Laundry Services	Cintas Corporation		115.91
	04/13/2026	101 General	Laundry Services	Cintas Corporation		24.44
	04/13/2026	101 General	Safety Equipment	Cintas First Aid and Safety		7.53
	04/13/2026	602 Sewer	Supplies	Cintas First Aid and Safety		50.48
	04/13/2026	101 General	Training & Education	City of Saint Paul		200.00
	04/13/2026	101 General	Training & Education	Coalition of Greater Minnesota Cities		85.00
	04/13/2026	101 General	Training & Education	Coalition of Greater Minnesota Cities		85.00
	04/13/2026	101 General	Training & Education	Coalition of Greater Minnesota Cities		85.00
	04/13/2026	101 General	Training & Education	Coalition of Greater Minnesota Cities		85.00
	04/13/2026	101 General	Software/Software Subscription	ConfiTrek Inc		3,000.00
	04/13/2026	101 General	Rents & Leases	Coordinated Business Systems LTD		30.75
	04/13/2026	101 General	Rents & Leases	Coordinated Business Systems LTD		17.49
	04/13/2026	101 General	Rents & Leases	Coordinated Business Systems LTD		63.53
	04/13/2026	101 General	Rents & Leases	Coordinated Business Systems LTD		157.33
	04/13/2026	101 General	Rents & Leases	Coordinated Business Systems LTD		21.95
	04/13/2026	101 General	Rents & Leases	Coordinated Business Systems LTD		24.68
	04/13/2026	601 Water	Vehicle and Equipment Repairs	Core & Main LP		1,535.96
	04/13/2026	601 Water	Supplies	Core & Main LP		1,915.17
	04/13/2026	601 Water	Accounts Payable	Cory & Tracy Cox		85.97
	04/13/2026	101 General	Periodicals & Magazines	Crochet World		22.97
	04/13/2026	101 General	Vehicle/Equipment Parts	Crysteel Truck Equipment Inc		847.73
	04/13/2026	101 General	Expert & Professional Services	Custom Communications, Inc.		195.00
	04/13/2026	101 General	Training & Education	Data Practices Office		125.00
	04/13/2026	101 General	Vehicle/Equipment Parts	Dave Syverson, Inc.		27.03
	04/13/2026	701 CG - Vehicle & Equip Capital	Vehicles (Licensed)	Dinges Partners Group LLC		3,250.00
	04/13/2026	101 General	Supplies	Driessen Water Inc		77.50
	04/13/2026	101 General	Rents & Leases	Driessen Water Inc		65.57
	04/13/2026	101 General	Supplies	Driessen Water Inc		28.20
	04/13/2026	101 General	Dues,Subscriptions,Ee Licenses	DTN, LLC		456.44
	04/13/2026	602 Sewer	Expert & Professional Services	Duke's Root Control, Inc.		10,909.52
	04/13/2026	431 District 5-24 St John's Housin	Expert & Professional Services	Ehlers & Associates, Inc		603.00
	04/13/2026	438 District 5-29 Ulland	Expert & Professional Services	Ehlers & Associates, Inc		1,030.00

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
	04/13/2026	422 District 5-13 - Larson Mfg	Expert & Professional Services	Ehlers & Associates, Inc		603.00
	04/13/2026	438 District 5-29 Ulland	Expert & Professional Services	Ehlers & Associates, Inc		150.00
	04/13/2026	438 District 5-29 Ulland	Expert & Professional Services	Ehlers & Associates, Inc		602.00
	04/13/2026	437 District 5-28 Vortex Cold Stor	Expert & Professional Services	Ehlers & Associates, Inc		1,370.00
	04/13/2026	423 District 5-15 - Broadway Ridge	Expert & Professional Services	Ehlers & Associates, Inc		603.00
	04/13/2026	435 District 5-26 Unique Opport	Expert & Professional Services	Ehlers & Associates, Inc		507.50
	04/13/2026	435 District 5-26 Unique Opport	Expert & Professional Services	Ehlers & Associates, Inc		380.00
	04/13/2026	439 District 5-30 - 201 211 Bdwy	Expert & Professional Services	Ehlers & Associates, Inc		602.00
	04/13/2026	437 District 5-28 Vortex Cold Stor	Expert & Professional Services	Ehlers & Associates, Inc		300.00
	04/13/2026	435 District 5-26 Unique Opport	Expert & Professional Services	Ehlers & Associates, Inc		603.00
	04/13/2026	437 District 5-28 Vortex Cold Stor	Expert & Professional Services	Ehlers & Associates, Inc		602.00
	04/13/2026	437 District 5-28 Vortex Cold Stor	Expert & Professional Services	Ehlers & Associates, Inc		1,500.00
	04/13/2026	436 District 5-27 Marketplace	Expert & Professional Services	Ehlers & Associates, Inc		602.00
	04/13/2026	407 Sales Tax Capital Fund	Expert & Professional Services	Ehlers & Associates, Inc		300.00
	04/13/2026	434 District 5-25 Zumbro	Expert & Professional Services	Ehlers & Associates, Inc		710.00
	04/13/2026	602 Sewer	Vehicle/Equipment Parts	Electric Motor/Bearing Service, Inc		827.91
	04/13/2026	101 General	Vehicle/Equipment Parts	Electric Motor/Bearing Service, Inc		30.20
	04/13/2026	101 General	Vehicle/Equipment Parts	Electric Motor/Bearing Service, Inc		7.94
	04/13/2026	101 General	Periodicals & Magazines	Elle Decor		9.00
	04/13/2026	496 2026 Projects	Cash and Investments	Erickson Engineering Co, LLC		-4,361.00
	04/13/2026	496 2026 Projects	Cash and Investments	Erickson Engineering Co, LLC		4,361.00
	04/13/2026	496 2026 Projects	Engineering Services	Erickson Engineering Co, LLC		847.00
	04/13/2026	496 2026 Projects	Engineering Services	Erickson Engineering Co, LLC		3,514.00
	04/13/2026	101 General	Expert & Professional Services	Ernie's Canvas Products, Inc		116.00
	04/13/2026	602 Sewer	Postage	FedEx		158.56
	04/13/2026	602 Sewer	Postage	FedEx		25.44
	04/13/2026	601 Water	Supplies	Ferguson Enterprises, Inc.		1,737.00
	04/13/2026	601 Water	Supplies	Ferguson Enterprises, Inc.		29,640.00
	04/13/2026	601 Water	Supplies	Ferguson Enterprises, Inc.		12,548.00
	04/13/2026	601 Water	Supplies	Ferguson Enterprises, Inc.		29,750.00
	04/13/2026	101 General	Vehicle and Equipment Repairs	Fire Safety USA Inc		585.80
	04/13/2026	101 General	Vehicle and Equipment Repairs	Fire Safety USA Inc		1,123.95
	04/13/2026	701 CG - Vehicle & Equip Capital	Vehicles (Licensed)	Fire Safety USA Inc		79.90
	04/13/2026	101 General	Vehicle and Equipment Repairs	Fire Safety USA Inc		243.75
	04/13/2026	701 CG - Vehicle & Equip Capital	Vehicles (Licensed)	Fire Safety USA Inc		51.90
	04/13/2026	101 General	Building Maintenance	Keith Flatness		105.00
	04/13/2026	602 Sewer	Building Maintenance	Keith Flatness		1,581.90
	04/13/2026	412 Recreation Facilities Project	Building & Bldg Improvements	Keith Flatness		4,335.00
	04/13/2026	101 General	Vehicle/Equipment Parts	Force America Distributing, LLC		1,180.28
	04/13/2026	101 General	Vehicle and Equipment Repairs	Fountain Refrigeration		617.26
	04/13/2026	101 General	Inventory - Fuel	Freeborn County Co-op Oil Co. Inc.		26,872.50
	04/13/2026	101 General	Inventory - Fuel	Freeborn County Co-op Oil Co. Inc.		23,440.24
	04/13/2026	101 General	Legal Notices & Recording	Freeborn County Recorder		46.00
	04/13/2026	101 General	Legal Notices & Recording	Freeborn County Recorder		46.00

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
	04/13/2026	101 General	Legal Notices & Recording	Freeborn County Recorder		46.00
	04/13/2026	101 General	Legal Notices & Recording	Freeborn County Recorder		46.00
	04/13/2026	101 General	Legal Notices & Recording	Freeborn County Recorder		46.00
	04/13/2026	101 General	Legal Notices & Recording	Freeborn County Recorder		46.00
	04/13/2026	101 General	Legal Notices & Recording	Freeborn County Recorder		46.00
	04/13/2026	101 General	Legal Notices & Recording	Freeborn County Recorder		46.00
	04/13/2026	101 General	Legal Notices & Recording	Freeborn County Recorder		46.00
	04/13/2026	101 General	Legal Notices & Recording	Freeborn County Recorder		46.00
	04/13/2026	101 General	Vehicle/Equipment Parts	Freeborn County Registrar		16.25
	04/13/2026	701 CG - Vehicle & Equip Capital	Vehicles (Licensed)	Freeborn County Registrar		72.00
	04/13/2026	225 Airport	Electric Utilities	Freeborn Mower Electric Cooperative		2,190.86
	04/13/2026	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		17,661.07
	04/13/2026	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		3,206.26
	04/13/2026	101 General	Animal Licenses/Permits	Olle Gladso		100.00
	04/13/2026	601 Water	Expert & Professional Services	Gopher State One-Call, Inc.		167.40
	04/13/2026	101 General	Supplies	H & L Mesabi Company		2,000.00
	04/13/2026	101 General	Deposits	Shawn Hammer		57,668.00
	04/13/2026	101 General	Demo Deposits	Shawn Hammer		1,100.00
	04/13/2026	101 General	Building Maintenance	Harty Mechanical Inc.		858.00
	04/13/2026	602 Sewer	Chemicals & Chemical Products	Hawkins, Inc.		2,211.00
	04/13/2026	602 Sewer	Chemicals & Chemical Products	Hawkins, Inc.		4,956.84
	04/13/2026	602 Sewer	Chemicals & Chemical Products	Hawkins, Inc.		2,211.00
	04/13/2026	602 Sewer	Chemicals & Chemical Products	Hawkins, Inc.		4,956.84
	04/13/2026	101 General	Building Maintenance	Hillyard Inc.-Hutchinson		272.00
	04/13/2026	101 General	Supplies	Hillyard Inc.-Hutchinson		245.84
	04/13/2026	101 General	Supplies	Hillyard Inc.-Hutchinson		370.38
	04/13/2026	605 Utility Line Protection Plan	Protection Plan Services	HomeServe USA Corp		30,749.22
	04/13/2026	101 General	Supplies	Howmedica Osteonics Corp		471.20
	04/13/2026	101 General	Supplies	Howmedica Osteonics Corp		618.70
	04/13/2026	101 General	Supplies	Hy-Vee, Inc.		17.24
	04/13/2026	602 Sewer	Supplies	IDEXX Distribution, Inc.		430.02
	04/13/2026	602 Sewer	Supplies	IDEXX Distribution, Inc.		662.30
	04/13/2026	101 General	Books	Ingram Library Services		19.08
	04/13/2026	101 General	Books	Ingram Library Services		41.69
	04/13/2026	101 General	Books	Ingram Library Services		19.42
	04/13/2026	101 General	Books	Ingram Library Services		64.10
	04/13/2026	101 General	Books	Ingram Library Services		18.19
	04/13/2026	101 General	Books	Ingram Library Services		4.68
	04/13/2026	101 General	Books	Ingram Library Services		136.83
	04/13/2026	101 General	Books	Ingram Library Services		27.71
	04/13/2026	101 General	Books	Ingram Library Services		17.34
	04/13/2026	101 General	Books	Ingram Library Services		17.15
	04/13/2026	101 General	Books	Ingram Library Services		32.91
	04/13/2026	101 General	Books	Ingram Library Services		33.38

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
	04/13/2026	101 General	Books	Ingram Library Services		25.79
	04/13/2026	101 General	Books	Ingram Library Services		12.56
	04/13/2026	101 General	Books	Ingram Library Services		16.93
	04/13/2026	101 General	Books	Ingram Library Services		27.88
	04/13/2026	101 General	Books	Ingram Library Services		105.05
	04/13/2026	101 General	Books	Ingram Library Services		80.20
	04/13/2026	101 General	Books	Ingram Library Services		30.94
	04/13/2026	101 General	Books	Ingram Library Services		19.95
	04/13/2026	101 General	Books	Ingram Library Services		48.30
	04/13/2026	101 General	Books	Ingram Library Services		18.61
	04/13/2026	101 General	Books	Ingram Library Services		29.10
	04/13/2026	101 General	Books	Ingram Library Services		35.31
	04/13/2026	101 General	Books	Ingram Library Services		103.48
	04/13/2026	101 General	Books	Ingram Library Services		21.69
	04/13/2026	101 General	Books	Ingram Library Services		20.24
	04/13/2026	101 General	Books	Ingram Library Services		26.04
	04/13/2026	101 General	Books	Ingram Library Services		14.75
	04/13/2026	101 General	Books	Ingram Library Services		11.32
	04/13/2026	101 General	Books	Ingram Library Services		28.20
	04/13/2026	101 General	Books	Ingram Library Services		262.61
	04/13/2026	101 General	Books	Ingram Library Services		5.28
	04/13/2026	101 General	Books	Ingram Library Services		22.12
	04/13/2026	101 General	Books	Ingram Library Services		39.75
	04/13/2026	101 General	Books	Ingram Library Services		19.34
	04/13/2026	101 General	Books	Ingram Library Services		56.34
	04/13/2026	101 General	Books	Ingram Library Services		17.86
	04/13/2026	101 General	Books	Ingram Library Services		13.07
	04/13/2026	101 General	Books	Ingram Library Services		35.05
	04/13/2026	101 General	Books	Ingram Library Services		20.68
	04/13/2026	101 General	Books	Ingram Library Services		12.95
	04/13/2026	101 General	Books	Ingram Library Services		6.64
	04/13/2026	101 General	Books	Ingram Library Services		19.54
	04/13/2026	101 General	Books	Ingram Library Services		17.74
	04/13/2026	101 General	Books	Ingram Library Services		19.40
	04/13/2026	101 General	Books	Ingram Library Services		113.17
	04/13/2026	101 General	Books	Ingram Library Services		353.33
	04/13/2026	101 General	Books	Ingram Library Services		117.67
	04/13/2026	101 General	Books	Ingram Library Services		19.07
	04/13/2026	101 General	Books	Ingram Library Services		22.76
	04/13/2026	101 General	Books	Ingram Library Services		23.44
	04/13/2026	101 General	Books	Ingram Library Services		22.99
	04/13/2026	101 General	Books	Ingram Library Services		17.04
	04/13/2026	101 General	Books	Ingram Library Services		35.82
	04/13/2026	101 General	Books	Ingram Library Services		78.77

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
	04/13/2026	101 General	Books	Ingram Library Services		16.39
	04/13/2026	101 General	Books	Ingram Library Services		37.30
	04/13/2026	101 General	Books	Ingram Library Services		53.71
	04/13/2026	101 General	Books	Ingram Library Services		16.24
	04/13/2026	101 General	Books	Ingram Library Services		19.89
	04/13/2026	101 General	Books	Ingram Library Services		13.08
	04/13/2026	101 General	Books	Ingram Library Services		20.59
	04/13/2026	101 General	Books	Ingram Library Services		17.64
	04/13/2026	101 General	Books	Ingram Library Services		39.70
	04/13/2026	101 General	Books	Ingram Library Services		38.98
	04/13/2026	101 General	Books	Ingram Library Services		11.99
	04/13/2026	101 General	Books	Ingram Library Services		11.88
	04/13/2026	101 General	Books	Ingram Library Services		23.38
	04/13/2026	101 General	Books	Ingram Library Services		12.13
	04/13/2026	101 General	Expert & Professional Services	Intellicents Inc		2,000.00
	04/13/2026	101 General	Software/Software Subscription	Interactive Data LLC		121.00
	04/13/2026	101 General	Dues,Subscriptions,Ee Licenses	International Code Council, Inc		31.50
	04/13/2026	101 General	Expert & Professional Services	Interstate Services, Inc		30.00
	04/13/2026	101 General	Expert & Professional Services	Interstate Services, Inc		30.00
	04/13/2026	602 Sewer	Building Repair Supplies	Jasper Engineering & Equipment Co LLC		4,139.50
	04/13/2026	701 CG - Vehicle & Equip Capital	Vehicles (Licensed)	Jefferson Fire & Safety, Inc		197.55
	04/13/2026	101 General	Building Maintenance	Jim & Dudes Plumbing & Heating, Inc.		284.93
	04/13/2026	101 General	Building Maintenance	Jim & Dudes Plumbing & Heating, Inc.		110.00
	04/13/2026	602 Sewer	Expert & Professional Services	Jim & Dudes Plumbing & Heating, Inc.		380.00
	04/13/2026	101 General	Building Maintenance	JK Routh Contracting LLC		1,693.00
	04/13/2026	602 Sewer	Lubricants & Additives	Kibble Equipment		55.94
	04/13/2026	602 Sewer	Lubricants & Additives	Kibble Equipment		273.16
	04/13/2026	602 Sewer	Vehicle/Equipment Parts	Kibble Equipment		176.36
	04/13/2026	101 General	Vehicle and Equipment Repairs	Kibble Equipment		2,109.58
	04/13/2026	101 General	Vehicle/Equipment Parts	Kibble Equipment		356.44
	04/13/2026	602 Sewer	Vehicle/Equipment Parts	Kibble Equipment		169.53
	04/13/2026	701 CG - Vehicle & Equip Capital	Vehicles (Licensed)	L & L Street Rods		650.00
	04/13/2026	602 Sewer	Supplies	L & M Boiler Systems, Inc		244.60
	04/13/2026	101 General	Supplies	Lawson Products Inc		323.81
	04/13/2026	101 General	Supplies	Lawson Products Inc		206.51
	04/13/2026	101 General	Vehicle/Equipment Parts	Lawson Products Inc		135.07
	04/13/2026	101 General	Lubricants & Additives	Lawson Products Inc		42.12
	04/13/2026	101 General	Supplies	Lawson Products Inc		352.68
	04/13/2026	101 General	Audio Visual	Library Ideas LLC		995.73
	04/13/2026	602 Sewer	Vehicle/Equipment Parts	MacQueen Equipment LLC		819.98
	04/13/2026	101 General	Supplies	Magtech Ammunition Company Inc		-831.64
	04/13/2026	101 General	Supplies	Magtech Ammunition Company Inc		8,392.00
	04/13/2026	602 Sewer	Building Repair Supplies	McMaster-Carr Supply Company		275.42
	04/13/2026	602 Sewer	Building Repair Supplies	McMaster-Carr Supply Company		827.10

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
	04/13/2026	101 General	Safety Equipment	MES I Acquisition Inc		277.07
	04/13/2026	101 General	Rents & Leases	Metro Sales, Inc		11.00
	04/13/2026	225 Airport	Telephone & Internet	MetroNet Holding LLC		130.34
	04/13/2026	101 General	Audio Visual	Midwest Tape, LLC		1,906.20
	04/13/2026	401 Capital Project Revolving Fund	Improvements Other Than Bldgs	MINNCOR Industries		54,926.00
	04/13/2026	101 General	Supplies	MINNCOR Industries		440.00
	04/13/2026	101 General	Engineering Services	Minnesota Department of Transportation		96.78
	04/13/2026	101 General	Building Maintenance	Minnesota Elevator Inc		110.71
	04/13/2026	101 General	Building Maintenance	Minnesota Elevator Inc		79.11
	04/13/2026	230 Economic Development	Building Maintenance	Minnesota Elevator Inc		63.29
	04/13/2026	602 Sewer	Gas Utilities	Minnesota Energy Resources		8,832.89
	04/13/2026	225 Airport	Gas Utilities	Minnesota Energy Resources		1,810.68
	04/13/2026	101 General	Gas Utilities	Minnesota Energy Resources		1,129.00
	04/13/2026	101 General	Gas Utilities	Minnesota Energy Resources		12,547.37
	04/13/2026	225 Airport	Gas Utilities	Minnesota Energy Resources		146.14
	04/13/2026	101 General	Expert & Professional Services	MN Department of Labor and Industry		25.00
	04/13/2026	101 General	Taxes, License & Permit Fees	MN Department of Labor and Industry		20.00
	04/13/2026	101 General	Advertising - Employment	MN Recreation and Park Association		175.00
	04/13/2026	602 Sewer	Training & Education	MN Wastewater Operators Association		150.00
	04/13/2026	602 Sewer	Training & Education	MN Wastewater Operators Association		80.00
	04/13/2026	101 General	Supplies	MoboTrex LLC		635.00
	04/13/2026	701 CG - Vehicle & Equip Capital	Vehicles (Licensed)	Motorola Solutions, Inc.		9,761.68
	04/13/2026	101 General	Dues,Subscriptions,Ee Licenses	Motorola Solutions, Inc.		243.75
	04/13/2026	251 Police Capital Fund	Office Equipment & Furniture	Motorola Solutions, Inc.		2,742.25
	04/13/2026	251 Police Capital Fund	Machinery & Equipment	Motorola Solutions, Inc.		33,943.00
	04/13/2026	701 CG - Vehicle & Equip Capital	Vehicles (Licensed)	Motorola Solutions, Inc.		907.20
	04/13/2026	101 General	Vehicle/Equipment Parts	MTI Distributing, Inc.		716.11
	04/13/2026	602 Sewer	Lubricants & Additives	Napa Auto Parts		12.99
	04/13/2026	602 Sewer	Vehicle/Equipment Parts	Napa Auto Parts		12.20
	04/13/2026	101 General	Supplies	National Sign Company, LLC		811.37
	04/13/2026	101 General	Vehicle/Equipment Parts	North Central International LLC		59.95
	04/13/2026	101 General	Vehicle/Equipment Parts	North Central International LLC		7.31
	04/13/2026	101 General	Vehicle/Equipment Parts	North Central International LLC		92.10
	04/13/2026	496 2026 Projects	Improvements Other Than Bldgs	Anthony O'Connell		1,455.25
	04/13/2026	225 Airport	Building Maintenance	Overhead Door Company of Albert Lea		495.00
	04/13/2026	101 General	Books	Ley Kapaw Paw		19.95
	04/13/2026	101 General	Expert & Professional Services	Petty Cash		10.00
	04/13/2026	101 General	Expert & Professional Services	Petty Cash		10.00
	04/13/2026	101 General	Meeting	Petty Cash		5.58
	04/13/2026	101 General	Expert & Professional Services	Petty Cash		10.00
	04/13/2026	101 General	Expert & Professional Services	Petty Cash		5.00
	04/13/2026	101 General	Expert & Professional Services	Petty Cash		10.00
	04/13/2026	101 General	Expert & Professional Services	Petty Cash		10.00
	04/13/2026	101 General	Expert & Professional Services	Plunkett's Pest Control Inc		67.64

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
	04/13/2026	101 General	Tires	Pomp's Tire Service Inc		158.68
	04/13/2026	101 General	Vehicle and Equipment Repairs	Pomp's Tire Service Inc		51.89
	04/13/2026	101 General	Vehicle and Equipment Repairs	Pomp's Tire Service Inc		28.89
	04/13/2026	101 General	Furniture, Equipment & Tools	Pro-Vision Solutions, LLC		129.13
	04/13/2026	101 General	Telephone & Internet	Qwest Corporation		118.00
	04/13/2026	101 General	Safety Equipment	Rainy Falls Venture LLC		138.50
	04/13/2026	602 Sewer	Building Maintenance	Raleigh's Ace Hardware		289.99
	04/13/2026	101 General	Supplies	Raleigh's Ace Hardware		49.08
	04/13/2026	101 General	Supplies	Raleigh's Ace Hardware		32.90
	04/13/2026	101 General	Supplies	Raleigh's Ace Hardware		39.56
	04/13/2026	602 Sewer	Supplies	Raleigh's Ace Hardware		6.29
	04/13/2026	101 General	Supplies	Raleigh's Ace Hardware		18.82
	04/13/2026	101 General	Supplies	Raleigh's Ace Hardware		12.59
	04/13/2026	101 General	Supplies	Raleigh's Ace Hardware		17.99
	04/13/2026	101 General	Training/ Instruction Supplies	Raleigh's Ace Hardware		22.99
	04/13/2026	602 Sewer	Supplies	Raleigh's Ace Hardware		125.83
	04/13/2026	101 General	Supplies	Raleigh's Ace Hardware		31.46
	04/13/2026	101 General	Building Repair Supplies	Raleigh's Ace Hardware		30.58
	04/13/2026	101 General	Supplies	Raleigh's Ace Hardware		70.18
	04/13/2026	101 General	Supplies	Raleigh's Ace Hardware		39.20
	04/13/2026	101 General	Building Maintenance	Raleigh's Ace Hardware		28.79
	04/13/2026	101 General	Supplies	Raleigh's Ace Hardware		8.99
	04/13/2026	101 General	Supplies	Raleigh's Ace Hardware		20.69
	04/13/2026	101 General	Furniture, Equipment & Tools	Raleigh's Ace Hardware		7.73
	04/13/2026	603 Solid Waste	Supplies	Raleigh's Ace Hardware		16.18
	04/13/2026	101 General	Furniture, Equipment & Tools	Raleigh's Ace Hardware		28.79
	04/13/2026	101 General	Supplies	Raleigh's Ace Hardware		35.09
	04/13/2026	101 General	Supplies	Raleigh's Ace Hardware		20.95
	04/13/2026	601 Water	Vehicle/Equipment Parts	Rihm Motor Company		39.34
	04/13/2026	101 General	Building Maintenance	Rink Systems, Inc.		1,950.00
	04/13/2026	101 General	Expert & Professional Services	Rohn Industries, Inc		76.55
	04/13/2026	101 General	Vehicle/Equipment Parts	Ronco Engineering Sales		117.76
	04/13/2026	101 General	Vehicle and Equipment Repairs	Ronco Engineering Sales		191.11
	04/13/2026	101 General	Building Repair Supplies	Ronco Engineering Sales		899.98
	04/13/2026	101 General	Vehicle/Equipment Parts	Ronco Engineering Sales		126.93
	04/13/2026	601 Water	Vehicle/Equipment Parts	Sanderson Auto Repair Inc		549.54
	04/13/2026	101 General	Library Selco/Software	Selco		1,771.30
	04/13/2026	232 Housing Program Fund	Expert & Professional Services	SEMCAC		2,500.00
	04/13/2026	602 Sewer	Building Repair Supplies	Sherwin-Williams		313.05
	04/13/2026	401 Capital Project Revolving Fund	Engineering Services	Short Elliott Hendrickson Inc.		455.44
	04/13/2026	101 General	Uniforms	Streicher's		-339.00
	04/13/2026	101 General	Uniforms	Streicher's		52.99
	04/13/2026	101 General	Uniforms	Streicher's		84.50
	04/13/2026	101 General	Supplies	Streicher's		995.92

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
	04/13/2026	101 General	Supplies	Streicher's		8,843.60
	04/13/2026	101 General	Uniforms	Streicher's		1,993.00
	04/13/2026	101 General	Supplies	Streicher's		180.00
	04/13/2026	101 General	Uniforms	Streicher's		40.00
	04/13/2026	101 General	Uniforms	Streicher's		-35.00
	04/13/2026	101 General	Uniforms	Streicher's		-339.00
	04/13/2026	101 General	Uniforms	Streicher's		1,085.83
	04/13/2026	101 General	Uniforms	Streicher's		45.97
	04/13/2026	101 General	Uniforms	Streicher's		34.00
	04/13/2026	101 General	Refuse Disposal	Thompson Sanitation, Inc.		695.95
	04/13/2026	234 Blight/Hazardous Mitigation	Hazard Prop Removal-Assessed	Thompson Sanitation, Inc.		81.40
	04/13/2026	234 Blight/Hazardous Mitigation	Hazard Prop Removal-Assessed	Thompson Sanitation, Inc.		1,548.12
	04/13/2026	602 Sewer	Supplies	Trading Post Inc		33.97
	04/13/2026	101 General	Supplies	Traffic and Parking Control Co, Inc		1,425.72
	04/13/2026	101 General	Building Maintenance	Uline, Inc.		114.67
	04/13/2026	101 General	Building Maintenance	Uline, Inc.		5,022.87
	04/13/2026	101 General	Vehicle and Equipment Repairs	Ultimate Safety Concepts, Inc.		95.00
	04/13/2026	101 General	Vehicle and Equipment Repairs	Ultimate Safety Concepts, Inc.		381.10
	04/13/2026	601 Water	Building Maintenance	US LBM Operating Co 3009 LLC		839.49
	04/13/2026	101 General	Periodicals & Magazines	Value Line Publishing LLC		1,298.00
	04/13/2026	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.01
	04/13/2026	101 General	Telephone & Internet	Verizon Wireless Services LLC		38.41
	04/13/2026	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.01
	04/13/2026	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.01
	04/13/2026	101 General	Telephone & Internet	Verizon Wireless Services LLC		38.41
	04/13/2026	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.01
	04/13/2026	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.01
	04/13/2026	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.01
	04/13/2026	101 General	Supplies	Walter Kidde Portable Equipment		157.92
	04/13/2026	101 General	Uniforms	Kelly Wangsness		625.00
	04/13/2026	602 Sewer	Refuse Disposal	Waste Management of WI-MN		189.79
	04/13/2026	603 Solid Waste	Refuse Disposal	Waste Management of WI-MN		1,084.23
	04/13/2026	603 Solid Waste	Refuse Disposal	Waste Management of WI-MN		4,324.87
	04/13/2026	101 General	Furniture, Equipment & Tools	Wesley L. Webb		113.88
	04/13/2026	101 General	Telephone & Internet	Winnebago Cooperative Telecom Assn		84.44
	04/13/2026	101 General	Telephone & Internet	Winnebago Cooperative Telecom Assn		309.68
	04/13/2026	603 Solid Waste	Telephone & Internet	Winnebago Cooperative Telecom Assn		73.06
	04/13/2026	602 Sewer	Supplies	Winsupply Albert Lea MN Co		68.17
	04/13/2026	101 General	Vehicle/Equipment Parts	Ziegler Inc		170.40
	04/13/2026	101 General	Vehicle and Equipment Repairs	Ziegler Inc		956.89
Report Total:						1,591,255.66