



AGENDA FOR THE WORK SESSION AND THE  
REGULAR MEETING OF THE  
ALBERT LEA CITY COUNCIL – May 26, 2026  
WORK SESSION – 5:30 PM – REGULAR MEETING – 7:00 PM

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**WORK SESSION – 5:30 PM**

- I. REVIEW 2026 DEBT ISSUE – KRISTI BRUTLAG
- II. REVIEW 2025 GENERAL FUND RESULTS – KRISTI BRUTLAG
- III. REVIEW COUNCIL MEETING AGENDA OF MAY 26, 2026

**REGULAR MEETING – 7:00 PM**

- I. **CALL TO ORDER AND ROLL CALL**
- II. **PLEDGE OF ALLEGIANCE**
- III. **CEREMONIAL ITEMS**
  - A. Daybreakers Kiwanis Proclamation
- IV. **PUBLIC FORUM**
- V. **CONSENT AND APPROVAL OF AGENDA**
  - A. Approve Minutes of the May 11, 2026 Regular Council Meeting
  - B. Approve Minutes of the May 11, 2026 Work Session
  - C. License & Permits
  - D. Resolution Approving Purchase of Parks Department Bucket Truck Chassis
- VI. **PETITIONS, REQUESTS AND COMMUNICATIONS**
- VII. **UNFINISHED BUSINESS**
- VIII. **NEW BUSINESS**
  - A. Resolution Accepting Bid and Awarding Contract for the Front Street Bridge No. 24514 Rehabilitation Project (Job 2605)
  - B. Resolution Accepting Bid and Awarding Contract for the WWTP Fiberglass Aeration



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Tank Covers & Ventilation Stacks Rehabilitation (Job 2620)

- C. Resolution Authorizing Memorandum of Agreement for the Planning, Construction and Maintenance of Songbird Trail (City of Albert Lea - Freeborn County - Waseca County)
- D. Resolution Denying Final Plat of Dress Second Addition
- E. Ordinance Amending Chapter 8 – Article II. – Animal Control (1<sup>st</sup> Reading)
- F. Resolution Authorizing Application, Acceptance, and Entering into a Grant Agreement with The State of Minnesota Department of Public Safety for the FY 2027 DWI/Traffic Safety Officer
- G. Discussion on Establishing an Economic Development Authority

**IX. MAYOR AND COUNCIL REPORTS**

**X. CITY MANAGER REPORT**

**XI. APPROVAL OF CLAIMS**

- A. Resolution Approving Claims
  - (1) Presentation of Claims Over \$25,000

**XII. ADJOURNMENT**

**Disclaimer: This agenda has been prepared to provide information regarding an upcoming meeting of the City Council of the City of Albert Lea. This document does not claim to be complete and is subject to change**



City Manager Report to Council  
221 East Clark Street, Albert Lea, MN 56007  
(507) 377-4330 – [info@ci.albertlea.mn.us](mailto:info@ci.albertlea.mn.us)

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**To: Mayor and City Council**  
**From: City Manager**  
**Date: May 26, 2026**  
**Re: May 26, 2026 City Council Meeting**

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V. CONSENT AND APPROVAL OF AGENDA

C. Licenses & Permits –

**TREE TRIMMER**

*The Davey Tree Expert Company – Rochester, MN*

*Thates Tree Service – Fairmont, MN*

*Maple Island Solutions LLC dba Albert Lea Tree Service – Hollandale, MN*

*Carstens Properties Tree Service – Austin, MN*

**SIGN HANGER**

*SLG Graphics & Sign LLC*

*JGB Media Inc., dba Sign Pro of Southern MN – N. Mankato, MN*

*ROA Rochester, LLC dba Reagan Outdoor Advertising of Rochester – Rochester, MN*

*La Crosse Sign Co., Inc. – Onalaska, WI*

*M & M Signs, Inc. – Mankato, MN*

**MOBILE VENDOR**

*OTH NE, LLC, dba On The Hook Fish and Chips – Laramie, WY*

*Pearl Cup Coffee – Geneva, MN*

*Cheverri Delicious Pupusas – Faribault, MN*

*Smokin' Barrel Barbecue, LLC*

*Little Mary*

*Classic Kitchen LLC – Austin, MN*

**MASSAGE THERAPIST**

*Tranquil Touch Massage – Hope Nielsen*

*Restorative Touch Massage – Elizabeth Wagner*

*It's Worth it Massage & Wellness Studio – Lindsay Kramer*

**REFUSE HAULER**

*Green RU, LLC – Blairsburg, IA*

D. Resolution Approving Purchase of Parks Department Bucket Truck Chassis - This item is for the replacement of Unit 245, a single axle bucket truck. This is CIP item PAR-V-27-03 budgeted at \$250,000. The unit to be replaced is a 2008 International single axle truck with a Terex bucket body. This truck is projected to be 19 years old when replaced. The truck has over 7736 hours and over 28,000 miles.

The replacement unit will be a 2027 International single axle chassis. Due to extremely long lead times the Terex bucket body was approved by the Council (Resolution 25-193) and ordered in November 2025. The bucket body will be mounted to this chassis. The truck will be purchased from North Central International of Albert Lea MN under state bid. Their bid came in at \$106,555.04. Unit 245 will be sold and go towards the price of the new truck; this is estimated at \$30,000.

With the sale of the old truck the total truck and body cost is estimated to be \$15,000 over budget due to inflating equipment costs. Below is the summary of expenses:

2027 International (Unit 245 Replacement)	\$106,555.04
2027 Terex bucket body	\$187,836.00
Sale of old unit (estimate)	- \$30,000.00
<b>Estimated Total Replacement Cost for Unit 245 Replacement</b>	<b>\$264,361.04</b>

Staff recommends approval.

See attached resolution.

VI. PETITIONS, REQUESTS AND COMMUNICATIONS

VII. UNFINISHED BUSINESS - None

VIII. NEW BUSINESS

A. Resolution Accepting Bid for the Front Street Bridge No. 24514 Rehabilitation Project (Job 2605) – *Engineering and Erickson Engineering has reviewed the bids opened Tuesday, May 19, 2026 for the Front Street Bridge No. 24514 Rehabilitation project.*

*The project involves pier repairs to the Front Street bridge. The work involved is not typical work which is reflected in the number of bids received, only one, and the amount of the bid. Finding a comparable project was also difficult which is also reflected in the engineers estimate.*

*Engineering is recommending accepting the low bid and awarding the contract for \$381,339.60 to PCiRoads LLC of Maple Grove, Minnesota. The Engineer's estimate was \$328,230.00. The bid abstract is attached. The City will be using its state aid funds on this project. Staff recommends approval.*

See attached resolution.

- B. Resolution Accepting Bid and Awarding Contract for the WWTP Fiberglass Aeration Tank Covers & Ventilation Stacks Rehabilitation (Job 2620) – *Engineering has reviewed the bids opened Tuesday, May 19, 2026 for the WWTP Aeration Tank Covers & Ventilation Stacks Rehabilitation project.*

*The project involves sandblasting and recoating the fiberglass aeration tank covers and ventilation stacks at the WWTP.*

*Engineering received four bids. Engineering is recommending accepting the low bid and awarding the contract for \$241,560.00 to Champion Coatings Inc. of Jordan, Minnesota. The Engineer's estimate was \$257,620.00. The bid abstract is attached. Staff recommends approval.*

See attached resolution.

- C. Resolution Authorizing Memorandum of Agreement for the Planning, Construction and Maintenance of Songbird Trail (City of Albert Lea - Freeborn County - Waseca County) – *This resolution authorizes the City Manager to sign a Memorandum of Agreement (MOA) with Freeborn County and Waseca County. The MOA is the agreement on how the Songbird Trail will be planned, constructed and maintained. The MOA is required in order to obtain regional trail designation.*

*In 2014 the City and County entered into a Joint Powers Agreement regarding the trail. This Memorandum of Agreement replaces the existing agreement.*

*On May 11, 2026 Freeborn County Engineer, Phil Wacholz presented at the pre-agenda meeting regarding the agreement. Staff recommends approval.*

*See attached resolution.*

- D. Resolution Denying Final Plat of Dress Second Addition – *The Planning Commission held a public hearing on May 5, 2026 to review the Plat of Dress Second Addition for compliance with Chapter 38 Subdivisions.*

*The purpose of the plat is to subdivide a smaller 16-acre parcel to provide for a potential residential development. The preliminary plat of Dress Second Addition meets all the requirements of Chapter 38—Subdivisions. However, there are additional utility easements not shown within or along the abandoned Chicago, Milwaukee, St. Paul Railroad. As such, the Planning Commission recommended approval contingent upon the applicant providing evidence or title status including encumbrances and easements.*

*Since this item was tabled at the previous council meeting, it has been determined that the easement descriptions provided do not describe the property that the existing transmission lines are situated upon and therefore, the final plat does not conform to evidence of title.*

*In order to meet the MN 60-day rule which requires local government agencies to approve or deny land-use and zoning requests within 60-days, staff recommends denial until easement discrepancies or conflicts can be resolved.*

*Denying the plat does not mean staff does not support the future development of Dress Second Addition, rather its due diligence to ensure that there are accurate descriptions of land and property boundaries, compliance with local zoning laws, and clear legal descriptions describing all easements.*

*Staff recommends denial of final plat of Dress Second Addition based on the above findings.*

*See attached resolution.*

- E. Ordinance Amending Chapter 8 – Article II. – Animal Control (1<sup>st</sup> Reading) - *This ordinance was first presented at the May 11 council meeting and was tabled to allow*

*time for additional information from the Police Department regarding pet-related complaints, as well as to gather further public input. Since that initial introduction, the term “commercially” has been added to the definition of Kennels in Section 8.043, and the redundant kennel definition previously located in Section 8.029 has been removed. All other proposed changes from the first introduction remain unchanged.*

*Key considerations in this proposal that have stirred public opinion or comments are:*

- The removal of animal limits is countered by the additional authority to correct excessive animal ownership if a nuisance or risk is created. Since January 1<sup>st</sup>, 2023 there have been over 3,000 animal complaints and only one citation for violation of animals over the limit. That citation is one of several citations to the owner, without which the animal limit citation would never have been issued.*
- Animals running at large. Originally focused on dogs the ordinance now adds cats. As before an owner is not allowed to let their animal run at large. This does not necessarily mean leash when the animal is outside. It means once off the owner’s property a cat or dog has to be under their physical control. A leash is the example in the definition of control and not running “at large”.*
- Prohibition of feeding stations does not mean people cannot help with the stray or feral population. It means these efforts are to be done in coordination or part of some larger animal management effort, that includes trap, fix and rehome/release to eventually reduce the over population, not counter such programs with colonies that are breeding grounds. The Human Society has vaccinated and fixed 944 cats since 2024 and Camp Companion has trapped and fixed 409 cats.*

See attached ordinance.

- F. Resolution Authorizing Application, Acceptance, and Entering into a Grant Agreement with the State of Minnesota Department of Public Safety for the FY 2027 DWI/Traffic Safety Officer – *This position is 119% of the salary of a patrol officer. This position is focused on traffic safety. Within the department, if the position is not funded with grants in the future the position would be removed through attrition.*

*Given the size of the department and the rates of retirement or resignation this would not create a long-term fiscal constraint.*

See attached resolution.

- G. Discussion on Creation of an Economic Development Authority – See report and handouts from the City Manager. This is a discussion on whether to notice the formation of an Economic Development Authority on June 22, 2026. In the creation of the authority the city is not obligated at that time to pass a levy amount, commit staff or finalize structure or joint efforts. It is only creating the authority to act on certain economic development matters not authorized to the Port Authority or the Housing and Redevelopment Authority. All three have clear expectations under statute even if there are over laps and the City has the ability to assign such responsibilities and authority to those other agencies.

XI. APPROVAL OF CLAIMS

- A. Resolution Approving Claims – The attached resolution directs the Mayor and City Treasurer to issue the payment of claims as presented in the Detail of Claims report.
  - (1). Large Claims Over \$25,000 – When applicable, staff will present and display any claims over \$25,000 for the public’s viewing, transparency and education.

**REGULAR COUNCIL MEETING  
CITY COUNCIL CHAMBERS, CITY OF ALBERT LEA  
May 11, 2026 – 7:00 P.M.**

**PRESENT:** Mayor Rich Murray, Councilors Larry Baker, Ted Herman, Reid Olson, Keith Van Beek, Brian Anderson, City Manager Ian Rigg, Public Works Director Steven Jahnke, City Attorney Joel Holstad of Lakes National Law LLP, and City Clerk Daphney Maras.

Councilor Rachel Christensen attended via Zoom.

**ADDITIONAL STAFF PRESENT:** Chief of Police Darren Hanson, Lieutenant Jeff Strom, City Planner Megan Boeck

**CALL TO ORDER AND ROLL CALL** - Mayor Murray called the meeting to order at 7:00 PM. City Clerk Maras administered roll call.

**PLEDGE OF ALLEGIANCE** - Mayor Murray asked all in attendance to stand and recite the Pledge of Allegiance.

**CEREMONIAL ITEMS**

A. Recognition of the Citizen Academy Participants

Chief Hanson opened by recognizing the dedication of this year's Citizen Academy participants and expressing appreciation for their engagement. He also extended his thanks to the staff who plan and facilitate the Academy, noting the significant effort that goes into making the program successful. He introduced Detective Luke Tuzinski, the coordinator of the Citizen Academy. Detective Tuzinski outlined the details of the program, followed by introducing the group of participants.

B. Mayor Murray read aloud the Proclamation Declaring May 17-23, 2026 National Public Works Week. Several staff members from the Public Works Department were present to receive the proclamation.

C. Mayor Murray read aloud the Proclamation Declaring May 10-16, 2026, National Police Week. Staff members were present to receive the proclamation.

D. Mayor Murray read aloud the Proclamation Declaring the Month of May Building Safety Month. Staff members were present to receive the proclamation.

**PUBLIC FORUM**

Dave Karge spoke in opposition to the proposed animal ordinance changes.

Martha Jones-Sichko spoke in opposition to the proposed animal ordinance changes and asked that the council table the matter to obtain additional information.

Kim Hammer of the Freeborn County Humane Society expressed support for removing the cap on the number of household pets, noting that responsible pet ownership is what truly matters. She also emphasized that welcoming pets into a family contributes positively to the local economy.

Dee Amberg of Camp Companion noted the difference between feral and stray cats. She provided tips on how residents can deter stray or feral cats from their yard. She discourages people from feeding cats to allow the TNR program to be effective.

**CONSENT AND APPROVAL OF AGENDA**

- A. Approve Minutes of the April 27, 2026 Regular Council Meeting
- B. Approve Minutes of the April 27, 2026 Work Session
- C. License & Permits
- D. Resolution Approving In-Fill Housing Incentives – Turning Point
- E. Resolution Not Waiving Monetary Limits on Tort Liability

Motion made by Councilor Baker to approve the consent agenda as read, seconded by Councilor Herman. On roll call vote, the following councilors voted in favor of said motion: Christensen, Baker, Herman, Olson, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 26-085 and 26-086  
(Included with these minutes)

**PETITIONS, REQUESTS, AND COMMUNICATIONS** - None

**UNFINISHED BUSINESS** - None

**NEW BUSINESS**

**A. Ordinance Amending Chapter 8 – Article II. – Animal Control (1<sup>st</sup> Reading) - TABLED**

These updates modernize the City’s animal control regulations, clarify definitions, and strengthen tools for addressing nuisance and safety concerns.

The ordinance aligns the definition of service animal with the ADA, noting that emotional support animals are not included and “are subject to all regulations applicable to pets.”

The previous numerical limit on household pets is replaced with a responsible ownership standard. Owners must ensure animals are not kept in “unsanitary or overcrowded conditions” and that noise, odor, and waste are properly controlled. This allows flexibility while giving the City clearer authority to act when conditions become a nuisance or health risk.

A new section addresses feral cat overpopulation by prohibiting feeding unless part of a City-approved TNR program, citing the health and overpopulation impacts of unauthorized feeding.

The ordinance extends running-at-large requirements to include both dogs and cats, emphasizing that animals must be kept on their owner's property and not allowed to roam in public spaces. This approach supports responsible ownership, minimizes nuisance issues, and affirms that owners remain accountable even if an animal escapes unintentionally.

The ordinance also clarifies inspection authority, allowing the City to investigate complaints and order a reduction in animals if conditions threaten public health or safety.

Dangerous and potentially dangerous dog procedures are updated to reflect state law, including notice, appeal timelines, and requirements such as proper enclosures, muzzling, microchipping, and insurance.

Finally, kennels are prohibited within city limits, defined as premises with four or more dogs, four or more cats, or a combination of six or more animals over six months of age. Zoning requirements for commercial kennels or runs are addressed separately in Chapter 50 of the City Code.

Councilor Baker asked the council to restate the work-session discussion so the audience could hear the concerns and understand the ordinance.

Councilor Anderson opened by noting the council had a productive discussion during the work session, where the less formal structure allows for more open dialogue. He reiterated that his primary concern continues to be enforcement rather than the number of animals permitted. He emphasized the need to focus on enforcement and asked Police Chief Darren Hanson to address the enforcement component of the ordinance.

Chief Hanson referred back to the earlier discussion, noting that the amendments now address several gaps in the ordinance, including clearer definitions for service animals and emotional support animals, as well as more explicit authority for law enforcement to inspect properties when warranted. He emphasized that the issue is rarely the number of dogs a person owns; the real concerns stem from complaints about persistent barking, feces left in yards, poorly maintained properties, and animals running at large. Responsible owners tend to be responsible regardless of how many dogs they have.

In response to Councilor Baker's question about whether law enforcement can issue citations, Hanson explained that while a citation is possible, the City's practice is to begin with education and voluntary compliance. Baker then asked what a citation involves. Hanson noted that it depends on the level of the offense and may be classified as either a misdemeanor or a petty misdemeanor. He then deferred to the City Attorney, who agreed and added that he does not recall ever issuing a penalty based solely on the number of animals, but has taken action in cases involving animal care, conditions, or public safety concerns.

Councilor Herman restated the point he raised during the work session, that he prefers the focus

remain on enforcement, and he would support adopting the enforcement provisions while retaining the current limit of two dogs and two cats per household. He noted that the issues typically arise from barking and other nuisance behaviors.

Anderson stated that public concern has centered on the allowable number of animals rather than the ordinance's substantive updates. He noted that complaints he has received relate to dog behavior, making a numerical limit seem arbitrary. He said the enforcement provisions should be the primary focus.

Chief Hanson stated that the department follows the State Statute outlining penalties and the process for determining when a dog is classified as potentially dangerous or dangerous. He reported that five dogs are currently designated as dangerous. He noted that when a situation meets the criteria for a dangerous-dog determination, enforcement procedures are clear and applied accordingly.

Councilor Baker suggested setting a limit of a total of four dogs and cats, as he believes it would help people who already have three dogs.

Rigg restated that the City's enforcement practices have focused on nuisance behavior, public safety, and animal welfare rather than the number of dogs in a household. City Attorney Holstad emphasized that the revised ordinance strengthens the City's ability to address these issues. He explained that regulating conditions is significantly more enforceable than regulating a numerical limit, and that in practice, the number of animals matters far less than whether they are being cared for appropriately.

The City Manager reminded council that maintaining a numerical limit, while acknowledging that the limit is not enforceable, would not be a prudent use of staff time or the judicial system. If a complaint were based solely on exceeding that number, staff would be placed in a position where they must disregard a portion of the ordinance due to limited time and resources, rather than focusing on the substantive health and safety issues the ordinance is designed to address.

Councilor Anderson asked whether law enforcement could provide citation data, and Chief Hanson confirmed that he could.

Council agreed to table the first reading of this ordinance until the May 26<sup>th</sup> council meeting.

## **B. Resolution 26-087 Accepting Bids and Awarding Contract for 2026 Bituminous Material**

Public Works has reviewed the bids opened on Tuesday, April 28, 2026 for the 2026 Bituminous Material.

The City received two bids. Public Works is recommending the low bid from Flint Hills Resources of St. Paul, Minnesota, with a bid of \$616.00/Ton delivered w/o tax for CRS-2P and \$576.00/Ton delivered w/o tax for CRS-2. Although the CRS-2 bid was \$1.00 per ton more than MEIGS, the overall combined bid was lower.

Below is a summary of the bids:

**Flint Hills Resources**

CRS-2P            \$616.00 per ton delivered w/o tax

CRS-2            \$576.00 per ton delivered w/o tax

**MEIGS Paving Asphalts & Emulsions**

CRS-2P            \$646.64 per ton delivered w/o tax

CRS-2            \$575.00 per ton delivered w/o tax

Motion made by Councilor Baker to approve. Seconded by Councilor Herman. On roll call vote, the following councilors voted in favor of said motion: Christensen, Baker, Herman, Olson, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 26-087  
(Included with these minutes)

**C. Resolution 26-088 Accepting Donations as Presented to the City of Albert Lea**

The City of Albert Lea is generally authorized to accept donations pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens. Staff recommends acceptance of the following donations as submitted for Council review and approval.

The Stars Mentorship Program offers community service opportunities to disadvantaged youths in the area, and the garden is part of this broader effort to engage young people in civic responsibility, the outdoors, and good stewardship. As part of the continuing relationship with the City of Albert Lea, the Stars Mentorship Program is donating \$150 of plants to replace expired annual plants in the garden located next to the inclusive playground at Edgewater Park. This is a project that was donated by the organization last summer.

Select Foods of Albert Lea has generously contributed \$2,400 toward the placement of a memorial bench honoring the life of Bryan Skogheim. The City extends its sincere appreciation for this meaningful gift, which will serve as a lasting tribute to Bryan's memory and his connection to the community.

Motion made by Councilor Anderson to approve. Seconded by Councilor Van Beek. On roll call vote, the following councilors voted in favor of said motion: Christensen, Baker, Herman, Olson, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 26-088  
(Included with these minutes)

**D. Resolution Approving Preliminary and Final Plat of Dress Second Addition – TABLED**

The Planning Commission held a public hearing on May 5, 2026, to review the Plat of Dress Second Addition for compliance with Chapter 38 Subdivisions.

The purpose of the plat is to subdivide a smaller 16-acre parcel to provide for a potential residential development. The preliminary plat of Dress Second Addition meets all the requirements of Chapter 38—Subdivisions. However, there are additional utility easements not shown within or along the abandoned Chicago, Milwaukee, St. Paul Railroad and Freeborn County, as questioned ownership of the area described in Detail 3 of the Plat. As such, the Planning Commission recommends approval contingent upon the applicant providing evidence or title status, including encumbrances and easements in the form of an opinion of title addressed to the City of Albert Lea, provided by a licensed attorney or a commitment to ensure title naming the City of Albert Lea. The final plat is to conform to the evidence of title.

City Manager Rigg said staff does not recommend approval at this time. Several issues had been identified since the Planning Commission reviewed the plat and indicated the item should be tabled to allow staff additional time for review. Council agreed to table this item.

### **MAYOR AND COUNCIL REPORTS**

First Ward, Councilor Christensen reported:

- Ward Items – None
- Committee Update – Blue Zones committee met last week.
- Public Announcements – Attended the ribbon cutting ceremony at the opening of Althing Clinic. Participated in the City/County joint meeting

Second Ward, Councilor Baker reported:

- Ward Items – Sent ward items to the City Manager
- Committee Update – Provided an HRA update
- Public Announcements – Attended Freeborn County Officer of the Year ceremony

Third Ward, Councilor Herman reported:

- Ward Items – Public Works Director handled a ward item on Herman's behalf
- Committee Update – None.
- Public Announcements – Attended the Cinco de Mayo festival held downtown and the Freeborn County Officer of the Year ceremony. Volunteered at the Family Literacy Night at the Library

Fourth Ward, Councilor Olson reported:

- Ward Items – Thanked CSO Green for taking care of an issue
- Committee Update –
- Public Announcements – Reminded the community that to watch for children as school season is ending this week.

Fifth Ward, Councilor Van Beek reported:

- Ward Items – None
- Committee Update – None
- Invited the community to attend the Nation of Patriots event on May 16<sup>th</sup> at Bergdale Harley Davidson

Sixth Ward, Councilor Anderson reported:

- Ward Items – Many conversations with residents regarding the proposed animal ordinance
- Committee Update – Attended the HRA meeting

### **MAYOR REPORT:**

Reported the following and provided details of each:

- Thanked council members who stepped in on his behalf, as he has been absent the last couple of weeks out of town
- Received some ALEDA updates
- Met with the Lakeview Lions Club a couple of weeks ago.

Mentioned the upcoming events and said they are also listed on the City's website.

### **CITY MANAGER REPORT**

- Attended the joint City/County meeting
- Received a letter from the US Housing and Urban Development related to the cleanup at the Blazing Star, indicating future communications regarding details of the awarded funds.
- Planned meeting to review the development of the 300 block
- Special Taxing districts will need to be discussed at the next meeting
- Human Rights meets on Thursday
- An agreement will soon be in place for a mural to be painted on the retaining wall by the water tower
- Submitted two legislative items and presented and spoke with legislatures
- Will be attending the Relay for Life on June 5.

### **APPROVAL OF CLAIMS**

#### **A. Resolution 26- 089 Approving Claims**

- (1) Presentation of Claims Over \$25,000

The attached resolution directs the Mayor and City Treasurer to issue the payment of claims as presented in the Detail of Claims report. In addition, Maras displayed a list of claims over \$25,000 for the public's viewing, transparency, and education.

Motion made by Councilor Anderson to approve as read, seconded by Councilor Baker. On roll call vote, the following councilors voted in favor of said motion: Christensen, Baker, Herman, Olson, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 26-089  
(Included with these minutes)

Councilor Herman motioned for adjournment; Councilor Van Beek seconded. That there being no further business, the Council meeting adjourns until the next regular meeting of the Albert Lea City Council at 7:00 p.m. on Monday, May 11, 2026. On a voice call vote, all councilors voted in favor of said motion.

Mayor Murray declared the motion passed, and the meeting adjourned.

**ADJOURNMENT: 8:09 PM**

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Mayor Rich Murray

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Daphney Maras  
Secretary of the Council

**WORK SESSION MEETING  
CITY COUNCIL CHAMBERS, CITY OF ALBERT LEA  
May 11, 2026 - 5:30 P.M.**

**PRESENT:** Mayor Rich Murray, Councilors Larry Baker, Ted Herman, Reid Olson, Keith Van Beek, Brian Anderson, City Manager Ian Rigg, Public Works Director Steven Jahnke, City Attorney Joel Holstad of Lakes National Law LLP, and City Clerk Daphney Maras.

Councilor Rachel Christensen attended via Zoom.

**ADDITIONAL STAFF PRESENT:** Chief of Police Darren Hanson, Lieutenant Jeff Strom, City Planner Megan Boeck, Human Resource Director Mike Zelenak.

**I. JOINT POWERS AGREEMENT DISCUSSION REGARDING REGIONAL TRAIL – PHIL WACHOLZ**

Phil Wacholz, County Engineer and Director of Public Works, presented an overview of the proposed Memorandum of Agreement (MOA), which would formalize collaboration between the City, Freeborn County, and Waseca County for implementing the Regional Trail Masterplan and advancing construction of the Songbird Trail. He noted that the agreement is intended to accomplish four key objectives:

1. Commit the parties to implementing the Masterplan. (City has already done this with resolution 25-153)
2. Work in a coordinated manner on a committee or task force with regular meetings. (we are already doing this, but the agreement adds Waseca County to our group)
3. Identify the membership of the committee or task force
4. Identify the frequency of meetings.

Wacholz indicated that a draft agreement should be ready for the City's review in the very near future.

**II. REVIEW 2026 DEBT ISSUE – KRISTI BRUTLAG** – This item was removed to be discussed at a later date.

**III. REVIEW COUNCIL MEETING AGENDA OF MAY 11, 2026**

City Manager Rigg walked through each agenda item and addressed the council's questions.

**CEREMONIAL ITEMS**

- A. Recognition of the Citizen Academy Participants
- B. Proclamation Declaring May 17-23, 2026 National Public Works Week

- C. Proclamation Declaring May 10-16, 2026 National Police Week
- D. Proclamation Declaring the Month of May Building Safety Month

**PUBLIC FORUM**

**CONSENT AND APPROVAL OF AGENDA**

- A. Approve Minutes of the April 27, 2026 Regular Council Meeting
- B. Approve Minutes of the April 27, 2026 Work Session
- C. License & Permits
- D. Resolution Approving In-Fill Housing Incentives – Turning Point
- E. Resolution Not Waiving Monetary Limits on Tort Liability

**PETITIONS, REQUESTS AND COMMUNICATIONS** - None

**UNFINISHED BUSINESS**

**NEW BUSINESS**

- A. Ordinance Amending Chapter 8 – Article II. – Animal Control (1<sup>st</sup> Reading)

A substantial discussion followed on whether to lift the household limit on dogs and cats. Council members referenced numerous conversations with constituents who opposed removing the cap. The Council also reviewed the drafted definition of *Kennels*, noting that the language created confusion and required further clarification.

- B. Resolution Accepting Bids and Awarding Contract for 2026 Bituminous Material
- C. Resolution Accepting Donations as Presented to the City of Albert Lea
- D. Resolution Approving Preliminary and Final Plat of Dress Second Addition

City Manager Rigg reported that several issues had been identified since the Planning Commission reviewed the plat and indicated the item may need to be tabled at the Council meeting to allow staff additional time for review.

**MAYOR AND COUNCIL REPORTS**

**CITY MANAGER REPORT**

**APPROVAL OF CLAIMS**

- A. Resolution Approving Claims
  - (1) Presentation of Claims Over \$25,000

**ADJOURNMENT** – 6: 44 p.m.

Dated May 11, 2026

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Daphney Maras  
Council Secretary

## **5C - Licenses and Permits**

*Council Approval 05-26-2026*

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**All Licenses Listed Are Located In Albert Lea Unless Otherwise Indicated**

### **TREE TRIMMER**

*The Davey Tree Expert Company - Rochester, MN*

*Thates Tree Service - Fairmont, MN*

*Maple Island Solutions LLC dba Albert Lea Tree Service - Hollandale, MN*

*Carstens Properties Tree Service - Austin, MN*

### **SIGN HANGER**

*SLG Graphics & Sign LLC*

*JGB Media Inc. dba Sign Pro of Southern MN - N. Mankato, MN*

*ROA Rochester, LLC dba Reagan Outdoor Advertising of Rochester - Rochester, MN*

*La Crosse Sign Co., Inc. - Onalaska, WI*

*M & M Signs, Inc. - Mankato, MN*

### **MOBILE VENDOR**

*OTH NE, LLC, dba On the Hook Fish and Chips - Laramie, WY*

*Pearl Cup Coffee - Geneva, MN*

*Cheverri Delicious Pupusas - Faribault, MN*

*Smokin' Barrel Barbecue, LLC*

*Little Mary*

*Classic Kitchen LLC - Austin, MN*

### **MASSAGE THERAPIST**

*Tranquil Touch Massage - Hope Nielsen*

*Restorative Touch Massage - Elizabeth Wagner*

*It's Worth it Massage & Wellness Studio - Lindsay Kramer*

### **REFUSE HAULER**

*Green RU, LLC - Blairsburg, IA*

RESOLUTION 26

Introduced by Councilor

RESOLUTION APPROVING PURCHASE OF BUCKET TRUCK CHASSIS

WHEREAS, the Park Department is seeking authorization for the replacement of Unit 245, a 2008 International single axle bucket truck; and

WHEREAS, the replacement body has already been ordered per Resolution 25-193 for delivery in 2027; and

WHEREAS, the replacement unit will be a 2027 International single axle purchased through the Minnesota State Bid Contract for \$106,555.04 from North Central International of Albert Lea MN; and

WHEREAS, the old unit #245 will be sold on an auction site, a competitive bidding process when the new truck and body are in City possession.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the City Council hereby authorizes staff to proceed with the purchase of a 2027 International single axle truck chassis from North Central International of Albert Lea MN in the amount \$106,555.04.

Sec. 2. That the City Council hereby authorizes staff to proceed with the purchase of the single axle International truck chassis to be invoiced and delivered in 2027.

Sec. 3. That Unit 245 will be sold on, a competitive bidding platform, when the new unit is complete.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, Van Beek, Anderson and Mayor Murray;

And, the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 26<sup>th</sup> day of May, 2026

---

Mayor Rich Murray

Filed and attested this 27<sup>th</sup> Day of May 2026

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Secretary of the Council

RESOLUTION 26

Introduced by Councilor

RESOLUTION ACCEPTING BID AND AWARDING CONTRACT FOR THE FRONT STREET BRIDGE  
NO. 24514 REHABILITATION PROJECT (JOB 2605)

WHEREAS, pursuant to an advertisement for bids for the Front Street Bridge No. 24514 Rehabilitation project, bids were received, opened and tabulated by the City Clerk at the Albert Lea City Center at 3:00 p.m. on May 19, 2026 according to law, and the following bid was received complying with the advertisement:

<u>Bidder</u>	<u>Total</u>
1. PCiRoads LLC, Maple Grove, Minnesota	\$381,339.60

WHEREAS, it appears that PCiRoads LLC of Maple Grove, Minnesota is the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the Mayor and City Manager are hereby authorized and directed to enter into a contract with PCiRoads LLC of Maple Grove, Minnesota for the Front Street Bridge No. 24514 Rehabilitation project (Job 2605), therefore approved by the City Council and on file in the office of the City Clerk.

Sec. 2. That the City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that deposit of the successful bidder and the next lowest bidder shall be retained until a contract has been executed.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, Van Beek, Anderson and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 26<sup>th</sup> day of May, 2026

---

Mayor Rich Murray

Filed and attested this 27<sup>th</sup> day of May, 2026

---

Secretary of the Council

**Bid Abstract**  
**Front Street Bridge No. 24514 Rehabilitation Project**  
**Job No. 2605**  
**May 19, 2026**

MNDOT Spec. No.	Item	Quantity		Engineers	PCiRoads LLC	Engineers	PCiRoads LLC
				Unit Cost	Unit Cost	Unit Cost	Total Cost
2021.501	Mobilization	1	LS	\$ 30,000.00	\$ 74,000.00	\$ 30,000.00	\$ 74,000.00
2401.618	Special Surface Finish (Implace)	2588	SQ FT	\$ 10.00	\$ 6.70	\$ 25,880.00	\$ 17,339.60
2433.501	Structure Removals	1	LS	\$ 68,000.00	\$ 63,000.00	\$ 68,000.00	\$ 63,000.00
2433.602	Reconstruct Pier Pile	20	Each	\$ 7,100.00	\$ 9,360.00	\$ 142,000.00	\$ 187,200.00
2433.618	Concrete Surface Repair	120	SQ FT	\$ 250.00	\$ 310.00	\$ 30,000.00	\$ 37,200.00
2563.601	Traffic Control	1	LS	\$ 9,600.00	\$ 2,600.00	\$ 9,600.00	\$ 2,600.00
2563.601	Floataction Curtain Type Moving Water	350	LF	\$ 65.00		\$ 22,750.00	\$ -

<b>SUBTOTAL</b>						<b>\$ 328,230.00</b>	<b>\$ 381,339.60</b>
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RESOLUTION 26

Introduced by Councilor

RESOLUTION ACCEPTING BID AND AWARDING CONTRACT FOR THE WWTP AERATION TANK  
COVERS & VENTILATION STACKS REHABILITATION PROJECT (JOB 2620)

WHEREAS, pursuant to an advertisement for bids for the WWTP Aeration Tank Covers & Ventilation Stacks Rehabilitation project, bids were received, opened and tabulated by the City Clerk at the Albert Lea City Center at 3:00 p.m. on May 19, 2026 according to law, and the following bids were received complying with the advertisement:

<u>Bidder</u>	<u>Total</u>
1. Champion Coatings Inc., Jordan, MN	\$241,560.00
2. Greener World Solutions, LLC, Waseca, MN	\$298,512.00
3. Fresh Blast Inc., Lake Elmo, MN	\$321,400.00
4. TMI Coatings, LLC, Eagan, MN	\$342,500.00

WHEREAS, it appears that Champion Coatings Inc. of Jordan, Minnesota is the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the Mayor and City Manager are hereby authorized and directed to enter into a contract with Champion Coatings Inc. of Jordan, Minnesota for the WWTP Aeration Tank Covers & Ventilation Stacks Rehabilitation project (Job 2620), therefore approved by the City Council and on file in the office of the City Clerk.

Sec. 2. That the City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that deposit of the successful bidder and the next lowest bidder shall be retained until a contract has been executed.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, Van Beek, Anderson and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 26<sup>th</sup> day of May, 2026

---

Mayor Rich Murray

Filed and attested this 27<sup>th</sup> day of May, 2026

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Secretary of the Council

**Bid Abstract**  
**WWTP Fiberglass Aeration Tank Covers & Stacks Recoating Rehabilitation Project**  
**Job No. 2620**  
**May 19, 2026**

MNDOT Spec. No.	Item	Quantity		Engineers	Champion Coatings	Greener World	Fresh Blast	TMI Coatings	Engineers	Champion Coatings	Greener World	Fresh Blast	TMI Coatings
				Unit Cost	Unit Cost	Unit Cost	Unit Cost	Unit Cost	Unit Cost	Total Cost	Total Cost	Total Cost	Total Cost
2021.501	Mobilization	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 11,500.00	\$ 40,000.00	\$ 16,000.00	\$ 5,000.00	\$ 5,000.00	\$ 11,500.00	\$ 40,000.00	\$ 16,000.00
City Spec.	Recoat Nitrification Aeration Tank Stack	4	EACH	\$ 250.00	\$ 900.00	\$ 260.00	\$ 287.50	\$ 750.00	\$ 1,000.00	\$ 3,600.00	\$ 1,040.00	\$ 1,150.00	\$ 3,000.00
City Spec.	Recoat Nitrification Aeration Tank Cover	208	EACH	\$ 790.00	\$ 720.00	\$ 894.00	\$ 875.00	\$ 1,050.00	\$ 164,320.00	\$ 149,760.00	\$ 185,952.00	\$ 182,000.00	\$ 218,400.00
City Spec.	Recoat Secondary Aeration Tank Cover	60	EACH	\$ 960.00	\$ 830.00	\$ 1,134.00	\$ 1,000.00	\$ 1,100.00	\$ 57,600.00	\$ 49,800.00	\$ 68,040.00	\$ 60,000.00	\$ 66,000.00
City Spec.	Recoat Secondary Aeration Tank Stack	4	EACH	\$ 250.00	\$ 900.00	\$ 260.00	\$ 287.50	\$ 750.00	\$ 1,000.00	\$ 3,600.00	\$ 1,040.00	\$ 1,150.00	\$ 3,000.00
City Spec.	Recoat Pre-Aeration Tank Covers	14	EACH	\$ 1,050.00	\$ 750.00	\$ 780.00	\$ 750.00	\$ 900.00	\$ 14,700.00	\$ 10,500.00	\$ 10,920.00	\$ 10,500.00	\$ 12,600.00
City Spec.	Recoat Pre-Aeration Tank Stacks	2	EACH	\$ 250.00	\$ 900.00	\$ 260.00	\$ 180.00	\$ 750.00	\$ 500.00	\$ 1,800.00	\$ 520.00	\$ 360.00	\$ 1,500.00
City Spec.	Spot Repair Fiberglass Covers	250	SF	\$ 40.00	\$ 30.00	\$ 78.00	\$ 24.00	\$ 68.00	\$ 10,000.00	\$ 7,500.00	\$ 19,500.00	\$ 6,000.00	\$ 17,000.00
City Spec.	Disposal and Cleanup	1	LS	\$ 3,500.00	\$ 10,000.00		\$ 20,240.00	\$ 5,000.00	\$ 3,500.00	\$ 10,000.00	\$ -	\$ 20,240.00	\$ 5,000.00

SUBTOTAL	\$ 257,620.00	\$ 241,560.00	\$ 298,512.00	\$ 321,400.00	\$ 342,500.00
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RESOLUTION 26

Introduced by Councilor

RESOLUTION AUTHORIZING MEMORANDUM OF AGREEMENT FOR THE PLANNING,  
CONSTRUCTION, AND MAINTENANCE OF SONGBIRD TRAIL - CITY OF ALBERT LEA, FREEBORN  
COUNTY, AND WASECA COUNTY (JOB 2411)

WHEREAS, Freeborn County is fee title owner of retired railroad property that exists from Commercial Street in Albert Lea to the City of Hartland that was acquired with the intent to construct a paved trail facility for public use; and

WHEREAS, the City of Albert Lea has partnered with Freeborn County and Waseca County to promote the development of the trail including a Trail Action Plan funded with an Active Transportation Grant from the State of Minnesota; and

WHEREAS, Regional trail designation is being sought for the trail and a requirement of this designation is a Memorandum of Agreement; and

WHEREAS, the Memorandum of Agreement has been prepared which outlines the planning, construction, and maintenance responsibilities of each party.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the City Council approves entering into a Memorandum of Agreement for the Planning, Construction, and Maintenance of Songbird Trail with Freeborn County and Waseca County.

Sec. 2. That the Mayor and City Manager are authorized to enter into the Memorandum of Agreement.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, Van Beek, Anderson and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 26<sup>th</sup> day of May, 2026

---

Mayor Rich Murray

Filed and attested this 27<sup>th</sup> day of May, 2026

---

Secretary of the Council



Philip B. Wacholz, County Engineer  
3300 Bridge Avenue, Albert Lea, Minnesota 56007

507 / 377-5188  
Fax 507 / 377-5189  
E-mail: philip.wacholz@co.freeborn.mn.us

May 18, 2026

Ian Rigg  
City of Albert Lea  
221 E. Clark Street  
Albert Lea, MN 56007

Re: 2026 Songbird Trail Memorandum of Agreement  
Regional Trail Masterplan

Dear Ian,

During your review of the draft Memorandum of Agreement concerning the Planning, Construction, and Maintenance of Songbird Trail, you returned a comment relating to how we determine what constitutes trail construction and a trail amenity. Specifically, would a potential trail crossing over existing railroad near front street that included expensive crossing treatments, signals, or railroad requirements be considered an amenity.

After consideration, I would like to further define what would constitute a trail construction item and an amenity.

Trail construction would include all grading and base, drainage, pavements, ramps, sidewalk, street repairs, signage, safety enhancements at crossings determined to be necessary from an engineering review, vegetative or constructed screening, bridges, or other items directly related to or caused by the development of Songbird Trail.

Trail amenities would include items such as pavilions, benches, play park equipment, bike repair stations, and streetscape elements like planters, decorative lighting, water fountains, or other enhancements that add to the enjoyment of the trail but that are not essential to the construction of the actual paved trail and the safe movement of trail users.

If you have any questions or concerns about the items shown above, please contact me.

Sincerely,

A handwritten signature in blue ink that reads 'Philip Wacholz'.

Philip Wacholz, P.E.  
County Engineer and Director of Public Works  
Freeborn County, Minnesota

**MEMORANDUM OF AGREEMENT**  
**For the Planning, Construction, and Maintenance**  
**of Songbird Trail**

**City of Albert Lea – Freeborn County – Waseca County**

This Memorandum of Agreement (the Agreement) is between the City of Albert Lea, Freeborn County, and Waseca County, all from the state of Minnesota, collectively referred to as the “Parties” for the planning, construction, and maintenance of the Songbird Trail, a paved walking and biking surface (the Trail) from Albert Lea in Freeborn County through Waseca County.

**Recitals**

**Whereas**, the Parties have worked in collaboration since 2014 on a vision for a trail project that would link counties, cities, towns, townships, and trails that began with the acquisition of a retired segment of railroad property between Albert Lea and Hartland in that year; and,

**Whereas**, the Parties and other stakeholders participated in a coordinated planning effort to develop a regional trail masterplan that culminated in 2018 with the first formal planning document for this project; and,

**Whereas**, the City of Albert Lea initiated a trail action plan with the Minnesota Department of Transportation Active Transportation Program in 2023 that revitalized interest in developing this project and served as the second formal planning document for the Trail; and,

**Whereas**, in 2023 Freeborn County and the City of Albert Lea formed the City/County Joint Trail Committee to foster collaboration towards the development of what would become named the Songbird Trail and meets approximately twice annually; and,

**Whereas**, in 2025 the City of Albert Lea and Freeborn County elected to execute a design phase services consulting contract with HDR Incorporated in the hopes formal planning and design work would lead to grant awards to support the first construction projects on the Trail; and,

**Whereas**, in 2025 the City of Albert Lea and Freeborn County identified an opportunity that included the Songbird Trail being designated as a regional trail by the Department of Natural Resource's Greater Minnesota Regional Parks and Trails Commission (GMRPTC) that would allow increased awareness of the Trail in our communities and also offer specific funding for the development of the Trail; and,

**Whereas**, Freeborn County and the City of Albert Lea have split evenly the costs of the consultant contract with HDR for the masterplan effort; and,

**Whereas**, in 2025 Freeborn County officials engaged the Waseca County Board to announce its goals leading to Waseca County adopting a resolution in support of a regional trail masterplan and the development of Songbird Trail; and,

**Whereas**, HDR Incorporated has prepared a regional trail masterplan document for Songbird Trail and has submitted it to the GMRPTC for review and approval; and,

**Whereas**, the GMRPTC requires an agreement between the Parties to memorialize the intention to develop the project as detailed in the Regional Trail Masterplan for Songbird Trail (the Plan) before the masterplan is eligible for approval and for the Trail to become designated.

## **Agreement**

### **1. Terms of Agreement**

- 1.1. This Agreement shall be in effect from the date of execution of the Parties.
- 1.2. This Agreement shall be terminated in accordance with Section 6 herein.

### **2. Agreement between the Parties**

The Parties:

- 2.1. Agree to work in good faith towards the development of the Trail.
- 2.2. Agree to implement the Plan in a coordinated manner.
- 2.3. Agree to maintain trail, trailheads, and other trail features within that Party's jurisdiction.
  - 2.3.1. The City of Albert Lea will maintain trail, trailheads, and other trail features within the City of Albert Lea.
  - 2.3.2. Freeborn County will maintain trail, trailheads, and other trail features within Freeborn County that are located outside the City of Albert Lea.

2.3.3. Waseca County will maintain trail, trailheads, and other trail features located within Waseca County.

- 2.4. Agree to form and participate in a Joint Committee for the development of Songbird Trail (the Committee). The Committee shall consist of representatives from the Parties including at least one elected official and one staff member from each Party, but no more than the one less than the number of elected officials from each Party that would create a quorum for that Party and no more than three staff members from each Party. The Committee shall meet at least twice annually in a virtual or in person setting to discuss the implementation of the masterplan.
- 2.5. Agree to promote the Trail in established communication channels with their constituents and others from the region and beyond to facilitate the full use of this Trail.
- 2.6. Agree to obtain permits required to allow the completion of work.
- 2.7. Agree to sponsor or write letters of support on grant applications for improvements to the Trail.
- 2.8. Agree to allow all Parties to develop trail segments and trail amenities within their jurisdictions independently without requiring authorizations from Parties outside that jurisdiction.

The City of Albert Lea and Freeborn County:

- 2.9. Agree to split evenly the cost to construct trail within the corporate limits of the City of Albert Lea that are not fully grant funded or not fully funded with a voter and legislatively approved local option sales tax.
- 2.10. Agree that the City of Albert Lea is responsible for the cost to construct trail amenities within the corporate limits of the City of Albert Lea that are not fully grant funded or not fully funded with a voter and legislatively approved local option sales tax.
- 2.11. Agree that Freeborn County is responsible for cost to construct trail outside the corporate limits of the City of Albert Lea that are not fully grant funded or not fully funded with a voter and legislatively approved local option sales tax.
- 2.12. Agree to redetermine cost splits included in 2.9, 2.10, and 2.11 if a voter and legislatively approved local option sales tax does not designate funds for Songbird Trail through an amendment pursuant to 4.2 of this agreement.

Waseca County:

- 2.13. Agrees to administer construction projects within Waseca County for projects initiated by Waseca County and to commit the necessary funds to complete such projects that are not fully funded by other sources like grants or by grants that require a match.

2.14. Agrees to allow, support, and cooperate with other Waseca County municipalities that initiate trail construction projects or other trail amenity projects in their jurisdictions.

3. Authorized Representatives

3.1. City of Albert Lea's authorized representative is Ian Rigg, Albert Lea City Manager, or successor.

3.2. Freeborn County's authorized representative is Melanie Aeschliman, Freeborn County Administrator, or successor.

3.3. Waseca County's authorized representative is Michael Johnson, Waseca County Administrator, or successor.

4. Assignment, Amendments, Waiver, Final Agreement, and Severability

4.1. Assignment. Neither Party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other Parties and a fully executed assignment agreement, executed and approved by the authorized representatives of the Parties.

4.2. Amendments. Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the authorized representatives of all Parties.

4.3. Waiver. The waiver of any default by any Party, or the failure to give notice of any default, shall not constitute a waiver of any subsequent default or be deemed to be a failure to give such notice with respect to any subsequent default. Waiver of breach of any provision of this Agreement shall not be construed to be modification of the terms of this Agreement unless stated to be such in writing and approved in accordance with Section 4.2 herein.

4.4. Final Agreement. This Agreement (including amendments adopted in accordance with Section 4.2 herein) is the final expression of the agreement of the Parties and the complete and exclusive statement of the terms agreed upon and shall supersede all prior negotiations, understandings, or agreements. There are no representations, warranties, or stipulations, either oral or written, not herein contained.

4.5. Severability. If any term or condition of this Agreement is illegal, invalid, or unenforceable under present or future laws effective during the term of this Agreement, it is the intent of the Parties that the remainder of this Agreement shall not be affected thereby and that in lieu of each such term or condition, there be added as part of this Agreement a term or condition as similar as may be possible and legal, valid, and enforceable.

5. Indemnification

5.1. Each Party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its officers and employees against any and all

liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the other, its officers or employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of the Party, its agents, servants or employees, in the execution, performance, or failure to adequately perform its obligations pursuant to this Agreement.

- 5.2. Each Party furthermore shall be liable for its own geographic segment of the Trail to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the other, its officers or employees may hereafter sustain, incur or be required to pay, arising out of or in connection with the design, construction, operation, or routine maintenance of the Trail segment located within the jurisdiction of the Party, except to the extent such claims are caused by the sole negligence or willful misconduct of the other.
- 5.3. In the event a claim or lawsuit is filed naming more than one party, each Party shall be responsible for the defense of the portion of the claim attributable to its geographic segment or operational control, and the parties shall cooperate in the joint defense of the action.
- 5.4. It is expressly understood and agreed that nothing contained in this Agreement, including this indemnification provision, shall constitute a waiver of any immunities, liability limitations, or other protections provided by law.

## 6. Termination

- 6.1. In the event that the Parties shall mutually agree in writing, this Agreement may be terminated with or without cause on the terms and dates stipulated in such written agreement to terminate.
- 6.2. Either party may terminate this Agreement, effective on written notice to the other party, if the other party materially breaches this Agreement, and such breach:
  - 7.1.1. is incapable of cure; or
  - 7.1.2. being capable of cure, remains uncured 30 days after the non-breaching party provides the breaching party with written notice of such breach.

## 7. Governing Law, Jurisdiction, and Venue

- 7.1. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota without reference to the choice of law principles or rules thereof. Any action or proceeding by either of the parties to enforce this Agreement shall be brought only in state



**City of Albert Lea**

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Rich Murray  
Its: Mayor

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Patrick Ian Rigg  
Its: City Manager

**Freeborn County**

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Brad Edwin  
Its: Board Chair

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Melanie Aeschliman  
Its: County Administrator

**Waseca County:**

Dated: \_\_\_\_\_

By: \_\_\_\_\_

DeAnne Malterer  
Its: Board Chair

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Michael Johnson  
Its: County Administrator

RESOLUTION 26-

Introduced by Councilor

RESOLUTION DENYING FINAL PLAT OF DRESS SECOND ADDITION

WHEREAS, Chapter 38 (Subdivision) of the City Code allows for the platting of land within in the City that will provide harmonious development, coordinated layouts, proper arrangements of streets and utilities, and adequate provisions for water, sewer, drainage and other sanitary facilities; and

WHEREAS, the Planning Commission held a public hearing on May 5, 2026 and reviewed the preliminary plat of Dress Second Addition in accordance with Chapter 38 of the City Code;

WHEREAS, the Planning Commission recommends approval of the preliminary and final plat of Dress Second Addition contingent upon the applicant providing evidence of title status including encumbrances and easements in the form of opinion of title addressed to the City of Albert Lea provided by a licensed attorney or commitment to insure title naming City of Albert Lea is insured; and

WHEREAS, the evidence of title included easements that do not accurately describe property that existing transmission line are situated on; and

WHEREAS, the final plat does not conform to evidence of title provided;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the final plat of Dress Second Addition, prepared by Jones, Haugh & Smith Inc dated \_\_\_\_\_, 2026 is denied based on the finding of easement discrepancies or conflicts.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, Van Beek, Anderson, and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 26<sup>th</sup> day of May, 2026

\_\_\_\_\_  
Mayor Rich Murray

Filed and attested this 27<sup>th</sup> day of May, 2026

\_\_\_\_\_  
Secretary of the Council

ORDINANCE 26-

Introduced by Councilor

**AN ORDINANCE AMENDING CHAPTER 8 – ANIMALS  
ARTICLE II. – ANIMAL CONTROL**

THE CITY COUNCIL OF ALBERT LEA, MINNESOTA ORDAINS:

Chapter 8 – Animals, Article II. – Animal Control be amended to read as follows:

**Sec. 8.029. Definitions.**

For the purposes of this ordinance, a service animal is defined in accordance with the Americans with Disabilities Act (ADA) as a dog that is individually trained to do work or perform tasks for a person with a disability. Emotional support animals, comfort animals, or therapy animals that do not meet this definition are not considered service animals and are subject to all regulations applicable to pets.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Altered* means any female dog or cat that has been spayed or any male dog or cat that has been neutered.

*Animal* means a dog, a cat or both.

*At large* means off the premises of the owner and not under the physical control (by leash) of the owner, a member of the owner's immediate family, or a person designated by the owner.

*Feral or Stray Cat*: Any domesticated cat that is unowned, unsocialized to humans, and typically lives outdoors without direct human supervision or care.

*Owner* means any person who owns, harbors, keeps or has custody of a dog or cat, or the parents or guardians of a person under eighteen (18) years of age who owns, harbors, keeps, or has custody of an animal.

*Multifamily residence* means a building or structure that is designed to house several different families in separate housing units, including, but not limited to, apartment complexes, attached townhomes and duplexes.

*Restrained* means within the limits of the owner's property or while confined within a vehicle being driven or parked on the streets or under the physical control by leash by the owner or person of suitable age and discretion. Any animal not restrained is deemed at large.

*Service animal* means a dog or a miniature horse.

*Single-family residence* means a standalone structure with its own lot and intended for one (1) family.

*Unreasonably and/or excessively disturbs the peace and quiet* means, but is not limited to, the creation of any noise by any animal which can be heard by any persons, from a location off the owner's property where the animal is being kept and which noise occurs repeatedly over at least a five (5) minute period of time with one (1) minute or less lapse of time between each noise during the five (5) minute period.

**Sec. 8.030. Exemptions.**

- (a) Hospitals and clinics operated by licensed veterinarians exclusively for the care and treatment of animals are exempt from this article except where such duties are expressly stated.
- (b) Service animals, properly trained as such and under the control of an owner, are exempt from this article.

**Sec. 8.031. Animal control authority.**

The city manager is authorized to employ animal control authorities for enforcement of this article and to have them deputized with police powers for such enforcement, including authority to issue complaints for the violation of this article.

- (1) Any person who owns, possesses, or harbors an animal within the city limits grants implied consent for entry upon his premises, without express consent, to the animal control authority or police officers for the purpose of enforcing the provisions of this article.
- (2) No unauthorized person shall break open the animal shelter or attempt to do so, or to take or let out any dogs or cats therefrom, or to take from any animal control authority any dog or cat taken up by them in compliance with city ordinance, or in any manner to interfere, hinder, or obstruct an animal control officer in the discharge of their duties under any ordinance of the city.

**Sec. 8.032. Impoundment.**

- (a) Any animal found in the city without a license tag, running at large or otherwise in need of impoundment under this article shall be placed in the animal shelter, and an accurate record of the time of such placement shall be kept on each animal.
- (b) Except as otherwise provided in this article, an owner or his representative may reclaim any animal from the shelter upon proof of and/or payment of the required license fee, impound fee, and the daily maintenance costs imposed by the animal shelter.
- (c) Any animal that has bitten a person shall immediately be impounded for at least fourteen (14) days and kept apart from other animals. The animal must be impounded at the shelter or with a licensed veterinarian at the owner's expense, except that an animal with proof of current rabies vaccination may be impounded by its owner.

- (d) Any animal adopted through the animal shelter over the age of six (6) months shall be altered within thirty (30) days of adoption. The animal control authority is responsible for enforcing this subsection.

**Sec. 8.033. Responsible Animal Ownership.**

**(a) General Guidelines.**

There shall be no fixed numerical limit on the number of dogs or cats that may be kept in a single-family or multifamily residence. However, all animal owners must maintain their animals in a manner that does not create a nuisance, pose a health risk, or disrupt the safety and peace of the surrounding community.

**(b) Community Responsibility Standard.**

Owners must ensure that:

1. Animals are not kept in unsanitary or overcrowded conditions.
2. Noise, odor, and waste from animals are properly controlled.
3. Animals do not disturb neighbors, roam at large, or threaten the safety of people, other animals, or property.
4. The number of animals kept is manageable to the extent that each animal receives adequate care, shelter, food, water, medical attention, and humane treatment.
5. Maintain medical records showing rabies and other vaccinations to prevent the spread of infections and diseases among humans and animals.

**(c) Feral Cats.**

It is prohibited to intentionally feed or otherwise provide sustenance to feral or stray cats on public or private property unless part of a city-approved trap-neuter-return (TNR) program. Feeding feral cats without authorization contributes to overpopulation and health risks, and individuals found doing so may be subject to citation. The city encourages humane and coordinated efforts to manage feral cat populations in partnership with local animal welfare organizations.

**(d) Inspection and Enforcement.**

The city reserves the right to inspect properties upon receiving a complaint or having reason to believe that animals are being kept in violation of this ordinance. The city may order the reduction in the number of animals kept on a property if it is determined that the keeping of animals constitutes a nuisance, threat to public health, or is inconsistent with community standards of care and safety.

**Sec. 8.034. License.**

- (a) No person shall own, keep, or harbor any dog or cat of more than six (6) months of age without obtaining a license from the city. An application for license must recite the name and

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address of the owner, the address where the animal will be kept, and the sex, breed, age, color, and markings of the dog or cat and include a certificate of rabies vaccination for which a license is sought.

- (b) No license shall be issued without a certificate of vaccination against rabies from a licensed veterinarian. An owner must keep the dog or cat vaccinated against rabies at all times.
- (c) Upon payment of the license fee established by the annual fee schedule, the city shall keep a record of all licenses and issue a license tag for such license. The license tag must be fastened to the collar so it can be constantly worn by the animal. Lost license tags may be replaced upon presentation of the owner's receipt of payment for the current year.
- (d) Licenses must be renewed by April 1 every three years within 60 days of the most recent vaccination. The fees for licenses are set in the city's annual fee schedule.
- (e) Licenses must be obtained within ninety (90) days of establishing residence or annexation in the city.
- (f) When an application is made for an altered dog or cat, proof that the animal has been altered by a licensed veterinarian must be presented at the time of application for license.
- (g) Dog and cat licenses are non-transferable. No refunds will be given due to the death of the animal or a change of residence.
- (h) The licensing requirements of this section shall not apply to any animal belonging to a nonresident of the city, provided that the animal is not kept within the city limits for longer than thirty (30) days. The animal must be restrained at all times.
- (i) Violation of this section is a misdemeanor.

**Sec. 8.035. Dogs and Cats running at large.**

It is a petty misdemeanor for any owner to permit a **dog or cat** to run at large at any time beyond the limits of the land owned by or possessed by the owner, keeper, or harbored, or upon the public streets or sidewalks, or other public or private property within the city. If a violation of this section occurs, it shall be no defense that the offending dog escaped or is otherwise at large without the permission of its owner.

**Sec. 8.036. Prohibited in public places.**

No animal shall be allowed in city parks and picnic areas unless restrained and attended by the owner or a person of suitable age and discretion. No animal shall be permitted in the municipal bathhouse or within the confines of the municipal outdoor swimming pool, except as allowed during city-sponsored events.

**Sec. 8.037. Nuisances prohibited.**

- (a) The following are public nuisances and unlawful:
  - (1) Any animal which habitually barks, cries, or howls and unreasonably and/or excessively disturbs the peace and quiet of any person in the vicinity.

- (2) Any animal that kills or attacks another domestic animal or livestock without provocation while off the owner's property.
  - (3) Any animal that damages property (that is not the property of the owner), including plantings, lawns, structures, or that deposits fecal matter on the owner's property that the owner fails to remove promptly.
  - (4) Any animal that, without provocation, chases, molests, or approaches pedestrians or bicyclists in a threatening manner upon the streets, sidewalks, right-of-way, or any public property, or habitually chases automobiles on the public streets or highways.
  - (5) Any animal that is kept under unsanitary and/or inhumane conditions, such that the maintenance or keeping of the animal creates odors to the annoyance of the public in the vicinity.
- (b) Any person who owns or harbors an animal declared to be a nuisance shall be guilty of a misdemeanor.

**Sec. 8.038. Sanitation.**

- (a) Any person who owns, keeps, or harbors any animal is responsible to keep his property clean of all fecal matter from the animal. All animal waste should be removed daily so as to keep the surrounding area free from obnoxious odors.
- (b) No animal may defecate upon public property or private property without the consent of the property owner, unless owner or person in charge of animal immediately removes animal waste from affected area and provides proper disposal.
- (c) Proper disposal of animal waste shall be limited to bagging for disposal by the owner or person in charge of animal's own waste receptacle, and bagging for disposal in a waste receptacle in a public park or park area.
- (d) The provisions stated in section 8.038 do not apply to seeing-eye dogs under control of a blind person.
- (e) Violation of this section is a petty misdemeanor.

**Sec. 8.039. Care.**

No owner shall fail to provide any animal with sufficient good and wholesome food and water, proper shelter and protection from the weather, veterinarian care when needed to prevent suffering, and with humane care and treatment. No person shall beat, cruelly ill-treat, torment or otherwise abuse any animal or cause or permit any animal fight or other combat between animal and humans.

**Sec. 8.040. Rabies.**

- (a) All dogs over the age of six (6) months shall be inoculated for rabies, and shall be re-inoculated within the time required by the vaccination. A certificate of the veterinarian inoculating said dog or cat shall be provided with the application for license.

- (b) The animal control authority shall issue a proclamation ordering every person owning or keeping an animal securely confined on its property whenever the prevalence of rabies renders such action necessary to protect the public health and safety. Violation of such proclamation is unlawful and any animal running at large during this period may be destroyed by the enforcement authority without notice to the owner.

**Sec. 8.041. Potentially dangerous dogs and dangerous dogs.**

- (a) The owner of a dog deemed potentially dangerous may be provided a summary review prior to requesting an appeal
- (b) *Attack by a dog.* It shall be unlawful for any person's dog to inflict or attempt to inflict bodily injury to any person or domestic animal, whether or not the owner is present. This subsection shall not apply to an attack by a dog under the control of an on-duty law enforcement officer or to an attack upon an uninvited intruder who has entered the owner's property with criminal intent.
- (c) *Destruction of a dangerous dog.* The animal control authority shall have the right to order the destruction of dangerous dogs in accordance with the terms established by this article.
- (d) *Definitions.* The following words, terms, and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

*Dangerous dog* means a dog that has:

- (1) Without provocation, inflicted substantial bodily harm to any person on public or private property.
- (2) Killed a domestic animal without provocation while off the owner's property.
- (3) A known propensity, tendency, or disposition to attack unprovoked, causing injury or threaten the safety of humans or domestic animals.
- (4) Been found the owner has personal knowledge of the same, and has aggressively bitten, attacked, or endangered the safety of people or domestic animals.

*Domestic animal* means an animal kept for companionship and enjoyment as opposed to livestock, including, but not limited to, dogs, cats, caged birds, gerbils, hamsters, domesticated rabbits, guinea pigs, nonpoisonous, nonvenomous and non-constricting reptiles and amphibians and other similar animals.

*Potentially dangerous dog* means a dog which has:

- (1) Without provocation, chased or approached a pedestrian or bicyclist on or upon the streets, sidewalks, or any public or private property, other than the dog owner's property, in an apparent attitude of attack.
- (2) A known propensity, tendency, or disposition threatening the safety of people or domestic animals.

*Proper enclosure* means securely confined indoors or in a securely locked pen or structure suitable to prevent the dog from escaping and to provide protection for the dog from the elements.

The term "proper enclosure" does not include a porch, patio, or any part of a house, garage, or other structure that would allow the dog to exit of its own volition, or any house or structure in which windows are open or in which door or window screens are the only barriers which prevent the dog from exiting. The enclosure shall not allow the egress of the dog in any manner without assistance from a person.

*Substantial bodily harm* means bodily injury which involves a temporary but substantial disfigurement, or which causes a temporary but substantial loss or impairment of the function of any bodily member or organ, or which causes a fracture of any bodily member, as it may be amended from time to time.

*Unprovoked* means the condition in which the dog is not purposely excited, stimulated, agitated or disturbed.

(d)

When a dog is declared a potentially dangerous dog, the animal control authority shall cause one (1) owner of the potentially dangerous dog to be notified in writing that the dog is potentially dangerous.

(e)

When a dog is declared a dangerous dog, the animal control authority shall cause one (1) owner of the dangerous dog to be so notified, and notify that owner of his appeal rights.

(f) *Authority to order destruction.* The animal control authority, upon finding that a dog is dangerous hereunder, is authorized to order, as part of the disposition of the case, that the dog be destroyed, based on a written order containing one (1) or more of the following findings of fact:

- (1) The dog is dangerous, as demonstrated by a vicious attack, an unprovoked attack, an attack without warning or multiple attacks.
- (2) The owner of the dog has demonstrated an inability or unwillingness to control the dog in order to prevent injury to persons or domestic animals.

(g) *Appeal hearing procedures—Dangerous dog.*

- (1) The owner of a dog that has been declared dangerous may appeal the declaration and request a hearing. The appeal request is to be submitted in writing within fourteen (14) days of notification. If a hearing is requested, the animal control authority or the designee shall schedule a hearing within fourteen (14) calendar days. A dangerous declaration appeal shall consist of an appearance before an independent city employee or hired representative. The fee for an appeal of a dangerous dog declaration is noted in the city's annual fee schedule and must be paid prior to the hearing. The hearing authority may set limits on the evidence that may be submitted and the length of testimony offered. The hearing officer conducting the review shall have the authority to amend the declaration or order as appropriate and to establish specific requirements. Any time after a declaration has been issued, the animal control authority or the designee may seize a declared dog. All applicable fees and costs shall be the responsibility of the owner of the dog. The dog should not be released until all fees are

paid in full and the owner has fully complied with the provisions of this Code. All dogs seized pursuant to this subsection may be disposed of by animal control after fourteen (14) calendar days of notification of declaration when the dog is not properly registered or an appeal has not been properly submitted pursuant to this section.

- (2) In the event the declaration is overturned, all fees will be reviewed by the hearing officer. The owner of the dog shall be notified by telephone of the hearing results within ten (10) business days. All decisions may be appealed to the state court of appeals.
- (3) The animal control authority, after having determined that a dog is dangerous, may proceed in the following manner:
  - a. The animal control authority shall cause one (1) owner of the dog to be notified in writing or in person that the dog is dangerous and may order the dog seized or make orders as deemed proper. This owner shall be notified as to dates, times, places and parties bitten, and shall be given fourteen (14) days to appeal this order by requesting a hearing for a review of this determination.
  - b. If no appeal is filed, the animal control authority may authorize the seizure and the destruction of the dog, unless the dog is already in custody or the owner consents to the seizure and destruction of the dog.
  - c. If an owner requests a hearing for determination as to the dangerous nature of the dog, the hearing shall be held before an impartial employee of the local government or impartial person retained by the local government, which shall set a date for hearing not more than three (3) weeks after demand for the hearing. The records of the animal control or city clerk's office shall be admissible for consideration by the hearing officer without further foundation. After considering all evidence pertaining to the temperament of the dog, the hearing officer shall make an order as it deems proper. The hearing officer shall issue a decision on the matter within ten (10) days after the hearing. The decision must be delivered to the dog's owner by hand delivery or registered mail as soon as practical and a copy must be provided to the animal control authority. The animal control authority may take the dog into custody for destruction, if the dog is not currently in custody. If the dog is ordered into custody for destruction, the owner shall immediately make the dog available to the animal control authority. If the owner does not immediately make the dog available, the animal control authority shall obtain an order or warrant authorizing the seizure and the destruction of the dog from a court of competent jurisdiction. In the event the dangerous dog declaration is upheld by the hearing officer, actual expenses for the hearing may be the responsibility of the dog's owner.
  - d. No person shall harbor a dog after it has been found to be dangerous and ordered into custody for destruction.
- (4) The city hereby adopts the procedures outlined in Minn. Stats. § 347.541 for disposition of seized dogs and hearings and incorporates the same by reference, as may be amended from time to time.

- (h) *Stopping an attack.* If any police officer or animal control authority is witness to an attack by a dog upon a person or domestic animal, the officer may take whatever means deemed appropriate to end the attack and prevent further injury.
- (i) *Notification of new address.* The owner of a dog which has been identified as dangerous or potentially dangerous shall notify the animal control authority in writing if the dog is to be relocated from its current address or given or sold to another person. The notification shall be given in writing at least fourteen (14) days prior to the relocation or transfer of ownership. The notification shall include the current owner's name and address, the relocation address, and the name of the new owner, if any.
- (j) *Dangerous dog requirements.* If the animal control authority or hearing officer does not order the destruction of a dog that has been declared dangerous, he may, as an alternative, order any or all of the following:
  - (1) That the owner provides and maintain a proper enclosure for the dangerous dog as defined in subsection (c) of this section.
  - (2) Post at the front and the rear of the premises with clearly visible warning signs there is a dangerous dog on the property, including a warning symbol to inform children, as specified in Minn. Stats. § 347.51;
  - (3) Provide and show proof annually of public liability insurance in the minimum amount of three hundred thousand dollars (\$300,000.00).
  - (4) If the dog is outside the proper enclosure, the dog must be muzzled and restrained by a substantial chain or leash (not to exceed six (6) feet in length) and under the physical restraint of a person sixteen (16) years of age or older. The muzzle must be of a design as to prevent the dog from biting any person or domestic animal, but will not cause injury to the dog or interfere with its vision or respiration.
  - (5) The dog shall have a microchip implant as provided by Minn. Stats. § 347.515.
  - (6) All dogs deemed dangerous by the animal control authority shall be registered with the city within fourteen (14) days after the date the dog was so deemed and provide satisfactory proof thereof to the animal control authority. Continuing registration is required.
  - (7) The dog must be licensed annually as a dangerous dog by April 1 in addition to standard pet license and pay the fee established by the annual fee schedule.
- (k) *Seizure.* As authorized by Minn. Stats. § 347.54, the animal control authority shall immediately seize any dangerous dog if the owner does not meet each of the requirements under subsection (j) of this section within fourteen 14 days after the date notice is sent to the owner that the dog is dangerous. Seizure may be appealed to district court by serving a summons and petition upon the city and filing it with the district court.
- (l) *Reclaiming dogs.* A dangerous dog seized may be reclaimed by the owner upon payment of impounding and boarding fees and presenting proof to animal control that each of the requirements under subsection (j) of this section is fulfilled. A dog not reclaimed under this

subsection within fourteen (14) days may be euthanized, and the owner is liable to the city for costs incurred in confining and impounding the dog.

- (m) *Subsequent offenses.* If an owner of a dog has subsequently violated the provisions under subsection (j) of this section with the same dog, the dog must be seized by animal control. The owner may request a hearing as defined in subsection (g) of this section. If the owner is found to have violated the provisions for which the dog was seized, the animal control authority shall order the dog destroyed properly and humanely and the owner shall pay the costs of confining the dog. If the person is found not to have violated the provisions for which the dog was seized, the owner may reclaim the dog under the provisions of subsection (l) of this section. If the dog is not yet reclaimed by the owner within fourteen (14) days after the date the owner is notified that the dog may be reclaimed, the dog may be disposed of as provided under subsection j) of this section and the owner is liable to animal control for the costs incurred in confining, impounding and disposing of the dog.

**Sec. 8.042. Other Seizure and Disposal.**

- (a) Violations of Section 8.033(b) may cause seizure of animals.
- (b) When an animal may be rehabilitated to proper health or meet the provisions under Section 8.041(j) the animal control authority may rehome the animal.

**Sec. 8.043. Kennels Prohibited.**

No person shall operate, maintain, or permit a kennel within the City limits. For purposes of this section, a “kennel” means any premises where four or more dogs, four or more cats, or any combination of six or more dogs and cats over the age of six months are commercially kept, boarded, bred, trained, or offered for sale. Refer to Chapter 50 within the municipal code for all zoning requirements related to commercial kennels or runs.

**Secs. 8.044 - 8.070. - Reserved**

## **Animal Ordinance Feedback May 2026**

Prepared for: Chief Hanson  
Prepared by: Lt. Tim Harves  
Albert Lea Police Department

Several comparable law enforcement agencies were contacted to gather information regarding the enforcement and operational impact of municipal animal ordinances, specifically those involving limits on the number of pets or dogs allowed per household. Agencies were asked about enforcement practices, complaint frequency, citation trends, and whether communities without numerical limits experienced operational issues.

### **Overall Findings**

The information gathered from surrounding agencies revealed several consistent themes:

- Enforcement of pet-number limits is overwhelmingly complaint-driven rather than proactive.
- Citations specifically for exceeding pet limits are extremely rare.
- Most agencies focus enforcement efforts on nuisance behavior, dangerous animals, animal welfare concerns, sanitation issues, barking complaints, roaming animals, or licensing violations.
- Agencies generally reported that complaints solely related to “too many pets” are uncommon.
- Even agencies with formal pet limits rarely dedicate significant enforcement resources toward numerical violations unless other concerns are present.
- Communities appear more concerned with feral animal populations and irresponsible ownership behaviors than strict household pet counts.

### **Agency Responses**

#### **Hastings Police Department**

- Community maintains a 3-dog household limit.
- Enforcement is complaint-driven.
- Agency reported very few complaints involving dog-number violations.
- Only one citation related to exceeding the dog limit was identified dating back to 2018.
- Violations are typically identified through citizen complaints.

#### **Worthington Police Department**

- Agency reported no noticeable issues related to the absence or non-enforcement of pet-number limits.

- Complaints involving excessive pets appear extremely rare.
- Animal-related enforcement generally involves:
  - dangerous dogs,
  - barking/noise complaints,
  - neglect or lack of care issues.
- Most issues are handled through existing nuisance and welfare ordinances.
- No current consideration of changing their ordinance structure.

The agency reported that nuisance and welfare ordinances adequately address most operational concerns without requiring significant focus on numerical pet limits.

## **Fairmont Police Department**

- Agency maintains pet limits and standard animal ordinances.
- Over the past three years, the department could not identify any citations specifically for exceeding animal limits.
- The department responds to more than 500 animal complaints annually.
- Typical enforcement activity includes:
  - approximately 10 dog-at-large citations annually,
  - approximately 5 second-offense dog-at-large citations annually,
  - approximately 4 unlicensed animal citations annually.
- Complaints regarding barking, sanitation, food/water/shelter, or over-limit violations were described as virtually nonexistent.
- The vast majority of violations are identified through citizen complaints.
- Officer-initiated activity is primarily limited to dogs at large.
- One recent rabbit breeder case involving poor living conditions resulted in criminal charges and seizure of animals.

Despite a high volume of animal-related calls, enforcement activity remains focused on nuisance and welfare issues rather than numerical pet limits.

## **Faribault Police Department**

- Faribault maintains a limit of three pets per household.
- A kennel license is required for owners of more than three adult animals.
- The city recently reviewed its ordinance structure and ultimately retained the current limits.
- The discussion largely centered on feral cat management rather than household pet-count enforcement.
- Historical feral cat management efforts reportedly cost the city approximately \$20,000 annually due to boarding, vaccinations, euthanasia, and associated operational costs.

- The city developed a structured feral cat management program utilizing Community Service/Animal Control personnel.
- Public messaging focused heavily on:
  - responsible ownership,
  - spay/neuter efforts,
  - licensing,
  - nuisance reduction,
  - and controlling roaming cat populations.

Faribault's operational concerns centered more on nuisance animal populations and resource management than on active enforcement of household pet-number limits.

## **Common Trends Identified**

### **1. Complaint-Driven Enforcement**

Every agency contacted indicated that enforcement related to pet-number violations is almost entirely reactive and initiated through citizen complaints rather than proactive enforcement.

### **2. Numerical Violations Are Rarely Prioritized**

Agencies consistently reported that citations solely for exceeding pet limits are rare. In practice, enforcement generally occurs only when additional concerns are present, including:

- animal neglect,
- sanitation concerns,
- dangerous animals,
- barking complaints,
- or roaming animals.

### **3. Existing Nuisance and Welfare Ordinances Carry Most Enforcement Burden**

Most agencies rely heavily on existing nuisance, dangerous animal, licensing, and animal welfare ordinances to address operational problems associated with pets.

### **4. Feral and Roaming Animal Issues Create Greater Operational Impact**

Several agencies identified feral cat populations, roaming animals, and irresponsible ownership practices as more significant concerns than household pet counts.

### **5. Proactive Enforcement Requires Additional Resources**

Agencies acknowledged that proactive enforcement would require dedicated staffing such as Community Service Officers or Animal Control personnel. Without dedicated staffing, enforcement tends to remain complaint-based.

## **Conclusion**

The agencies contacted generally reported that household pet-number limits generate relatively few enforcement actions or operational issues on their own. While many communities continue to maintain numerical pet limits, enforcement is typically minimal and complaint-driven.

The data suggests that animal-related public safety concerns are more commonly tied to nuisance behavior, roaming animals, dangerous animals, sanitation issues, and welfare concerns rather than the mere number of pets owned within a household.

Several agencies indicated that existing nuisance and welfare ordinances are sufficient to address the majority of operational concerns encountered by law enforcement.

RESOLUTION 26

Introduced by Councilor

RESOLUTION AUTHORIZING APPLICATION, ACCEPTANCE AND ENTERING INTO A GRANT AGREEMENT WITH THE STATE OF MINNESOTA DEPARTMENT OF PUBLIC SAFETY FOR THE 2027 FY DWI/TRAFFIC SAFETY OFFICER GRANT

WHEREAS, the City of Albert Lea is committed to reducing traffic accidents, injuries and fatalities through education and law enforcement; and

WHEREAS, the City of Albert Lea has a professional and dedicated department of law enforcement officers; and

WHEREAS, the City of Albert Lea upon receiving grant notification will use the grant funding to add one additional patrol officer for the purposes of traffic safety and enforcement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the City Council of Albert Lea, acting through its police department, may apply for, and if awarded, accept a FY 2027 DWI/Traffic Safety Officer grant from the State of Minnesota.

Sec. 2. That the City is designated to be the fiscal agent and administer the grant through its Police Department and/or Finance Department.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, Van Beek, Anderson and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 26<sup>th</sup> day of May, 2026

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Mayor Rich Murray

Filed and attested this 27<sup>th</sup> day of May, 2026

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Secretary of the Council

RESOLUTION 26-

Introduced by Councilor

RESOLUTION APPROVING CLAIMS

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the claims, as presented in the attached exhibit in the amount of \$1,495,713.82 are approved and the City Treasurer is hereby directed to disburse said amounts with payment to be made from the fund indicated.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Herman, Olson, Van Beek, Anderson, and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 26<sup>th</sup> day of May, 2026

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Mayor Rich Murray

Filed and attested this 27<sup>th</sup> day of May, 2026

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Secretary of the Council

# Claims Over \$25,000

## City of Albert Lea Council Meeting 05/26/2026

- **\$25,635.00 – Doug’s Painting & Sandblasting**  
Aquatic Center Concrete Restoration Project
- **\$30,661.86 – Quality Pools LLC**  
Aquatic Center Concrete Restoration Project
- **\$31,925.66 – GFY Custom Crafts LLC**  
409 Clark St W – Site Survey, Materials, Permit & Construction Management Fee
- **\$31,925.66 – GFY Customer Crafts LLC**  
915 Autumn St – Site Survey, Materials, Permit & Construction Management Fee
- **\$37,962.27 – Freeborn Mower Electric Cooperative**  
Electricity – WWTP
- **\$45,166.48 – Reinders Inc**  
Katherine Island Fountains
- **\$50,780.44 – Tenvoorde Ford**  
2026 Ford Interceptor (Police)
- **\$56,322.08 – H & M Underground Solutions**  
Pay Estimate 6 – Lead Service Line Replacement Project



## Claims Over \$25,000

### City of Albert Lea Council Meeting 05/26/2026

- **\$65,565.53 – BCM Construction**  
Pay Estimate 11 – Lead Service Line Replacement Project
- **\$65,830.50 – Bolton & Menk Inc**  
WWTP Facility Improvements Preliminary Engineering
- **\$70,713.03 – Jensen Excavating & Trucking**  
Pay Estimate 3 – 4<sup>th</sup> & Front Street Basin Project – Job 2507
- **\$100,483.00 – GFY Custom Crafts LLC**  
409 Clark St W – Modular Home & Construction Management Fee
- **\$100,483.00 – GFY Custom Crafts LLC**  
915 Autumn St – Modular Home & Construction Management Fee
- **\$100,562.05 – Bolton & Menk Inc**  
WWTP Phosphorus Removal Design
- **\$161,104.84 – BCM Construction Inc**  
Pay Estimate 8 – Marshall & Sibley Reconstruction Project – Job 2403

# Accounts Payable

## Checks for Approval

User: nthoms  
 Printed: 5/21/2026 - 12:10 PM



Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
0	05/15/2026	101 General	Deferred Compensation Payable	MN State Retirement - Empower		50.00
0	05/15/2026	101 General	Accrued PERA Payable	PERA		54,912.47
0	05/15/2026	101 General	Accrued Medicare Payable	Internal Revenue Service		6,521.75
0	05/15/2026	101 General	Federal Withholding Payable	Internal Revenue Service		39,954.18
0	05/15/2026	101 General	Deferred Compensation Payable	Mission Square Plan Services		2,814.00
0	05/15/2026	101 General	Accrued Medicare Payable	Internal Revenue Service		6,521.75
0	05/15/2026	101 General	Accrued FICA Payable	Internal Revenue Service		16,498.97
0	05/15/2026	101 General	Deferred Compensation Payable	Mission Square Plan Services		1,035.46
0	05/15/2026	101 General	Accrued PERA Payable	PERA		40,762.08
0	05/15/2026	101 General	State Withholding Payable	Minnesota Department of Revenue		19,397.98
0	05/15/2026	101 General	Accrued FICA Payable	Internal Revenue Service		16,498.97
0	05/15/2026	101 General	Other Payroll Deduct Payable	WEX Health Inc		12,116.96
0	05/15/2026	101 General	Deferred Compensation Payable	MN State Retirement - Empower		1,279.58
0	05/15/2026	101 General	Deferred Compensation Payable	Mission Square Plan Services		964.96
0	05/15/2026	101 General	Deferred Compensation Payable	Mission Square Plan Services		4,497.06
0	05/15/2026	101 General	Other Payroll Deduct Payable	Minnesota Department of Human Services		1,276.39
0	05/15/2026	101 General	Direct Primary Care	Kavira Health		27.00
0	05/15/2026	101 General	Union Dues Payable	MNPEA		75.00
0	05/15/2026	101 General	Union Dues Payable	Minnesota Public Employees Association		1,032.00
0	05/15/2026	101 General	Union Dues Payable	IAFF Local 1041		1,089.30
0	05/15/2026	101 General	Deferred Compensation Payable	Nationwide Retirement Solutions		359.28
0	05/15/2026	101 General	Union Dues Payable	Minnesota Public Employees Association		576.00
0	05/15/2026	101 General	Deferred Compensation Payable	Nationwide Retirement Solutions		131.72
0	05/15/2026	101 General	Deferred Compensation Payable	Nationwide Retirement Solutions		1,808.53
0	05/15/2026	101 General	Deferred Compensation Payable	Nationwide Retirement Solutions		85.35
0	05/26/2026	101 General	Telephone & Internet	Granite Telecommunications LLC		120.64
0	05/26/2026	101 General	Telephone & Internet	Granite Telecommunications LLC		95.08
0	05/26/2026	602 Sewer	Telephone & Internet	Granite Telecommunications LLC		40.21
0	05/26/2026	101 General	Telephone & Internet	Granite Telecommunications LLC		90.11
0	05/26/2026	101 General	Telephone & Internet	Granite Telecommunications LLC		68.13
0	05/26/2026	602 Sewer	Credit Card & Bank Fees	TTech		181.98
0	05/26/2026	602 Sewer	Telephone & Internet	Granite Telecommunications LLC		93.58
0	05/26/2026	101 General	Dependent Flex Payable	WEX Health Inc		640.00
0	05/26/2026	602 Sewer	Telephone & Internet	Granite Telecommunications LLC		90.14

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
0	05/26/2026	101 General	Telephone & Internet	Granite Telecommunications LLC		125.51
0	05/26/2026	101 General	Telephone & Internet	Granite Telecommunications LLC		28.69
0	05/26/2026	603 Solid Waste	Refuse Fee	Minnesota Department of Revenue		145.00
0	05/26/2026	101 General	Rents & Leases	Loffler		1.61
0	05/26/2026	603 Solid Waste	Sales Tax Payable	Minnesota Department of Revenue		1,009.00
0	05/26/2026	602 Sewer	Telephone & Internet	Granite Telecommunications LLC		99.53
0	05/26/2026	601 Water	Telephone & Internet	Granite Telecommunications LLC		40.21
0	05/26/2026	101 General	Expert & Professional Services	WEX Health Inc		357.50
0	05/26/2026	602 Sewer	Credit Card & Bank Fees	BPSH LLC		1,936.29
0	05/26/2026	602 Sewer	Telephone & Internet	Granite Telecommunications LLC		93.58
0	05/26/2026	602 Sewer	Telephone & Internet	Granite Telecommunications LLC		90.14
0	05/26/2026	601 Water	Credit Card & Bank Fees	BPSH LLC		1,936.29
0	05/26/2026	101 General	Motor Fuels	Minnesota Department of Revenue		281.35
0	05/26/2026	101 General	Telephone & Internet	Granite Telecommunications LLC		158.81
0	05/26/2026	101 General	Sales Tax Payable	Minnesota Department of Revenue		6,278.00
0	05/26/2026	601 Water	Credit Card & Bank Fees	TTech		181.98
0	05/26/2026	602 Sewer	Telephone & Internet	Granite Telecommunications LLC		93.58
0	05/26/2026	101 General	Telephone & Internet	Granite Telecommunications LLC		46.62
0	05/26/2026	602 Sewer	Motor Fuels	Minnesota Department of Revenue		130.71
0	05/26/2026	101 General	Telephone & Internet	Granite Telecommunications LLC		40.21
0	05/26/2026	101 General	Telephone & Internet	Granite Telecommunications LLC		89.65
0	05/26/2026	232 Housing Program Fund	New Home Construction	GFY Custom Crafts LLC		7,000.00
0	05/26/2026	101 General	Engineering Fees	BCM Construction		-12,888.39
0	05/26/2026	494 2024 CIP - Bonded Projects	City Engineering Charge	BCM Construction		12,888.39
0	05/26/2026	101 General	Travel Expense	Alex Kunkel		129.75
0	05/26/2026	101 General	Supplies	Fastenal Company		329.38
0	05/26/2026	494 2024 CIP - Bonded Projects	Cash and Investments	BCM Construction		-173,993.23
0	05/26/2026	101 General	Training & Education	Justan Bellrichard		229.10
0	05/26/2026	101 General	Travel Expense	Alex Kunkel		519.98
0	05/26/2026	494 2024 CIP - Bonded Projects	Cash and Investments	BCM Construction		173,993.23
0	05/26/2026	602 Sewer	Supplies	Fastenal Company		250.14
0	05/26/2026	601 Water	Expert & Professional Services	BCM Construction		65,565.53
0	05/26/2026	101 General	Vehicle/Equipment Parts	Fastenal Company		97.68
0	05/26/2026	601 Water	Expert & Professional Services	Platinum Plumbing Solutions LLC		12,768.95
0	05/26/2026	232 Housing Program Fund	New Home Construction	GFY Custom Crafts LLC		93,483.00
0	05/26/2026	232 Housing Program Fund	New Home Construction	GFY Custom Crafts LLC		7,000.00
0	05/26/2026	602 Sewer	Expert & Professional Services	Minnesota Valley Testing Laboratories		78.00
0	05/26/2026	601 Water	Safety Equipment	Fastenal Company		159.47
0	05/26/2026	602 Sewer	Dues,Subscriptions,Ee Licenses	Brandon Huston		203.00
0	05/26/2026	703 HealthIns/Workers Comp Reserve	Claims & Damages	Matthew Loeffler		245.08
0	05/26/2026	101 General	Vehicle/Equipment Parts	Fastenal Company		97.68
0	05/26/2026	101 General	Safety Equipment	John Ryther		140.00
0	05/26/2026	232 Housing Program Fund	New Home Construction	GFY Custom Crafts LLC		24,925.66
0	05/26/2026	232 Housing Program Fund	New Home Construction	GFY Custom Crafts LLC		24,925.66

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
0	05/26/2026	232 Housing Program Fund	New Home Construction	GFY Custom Crafts LLC		7,000.00
0	05/26/2026	602 Sewer	Expert & Professional Services	Minnesota Valley Testing Laboratories		240.50
0	05/26/2026	101 General	Humane Society Mgmt/Costs	Humane Society of Freeborn County		1,000.00
0	05/26/2026	101 General	Travel Expense	Trisha Whelan		25.81
0	05/26/2026	601 Water	Safety Equipment	Fastenal Company		51.62
0	05/26/2026	232 Housing Program Fund	New Home Construction	GFY Custom Crafts LLC		93,483.00
0	05/26/2026	232 Housing Program Fund	New Home Construction	GFY Custom Crafts LLC		7,000.00
0	05/26/2026	494 2024 CIP - Bonded Projects	Improvements Other Than Bldgs	BCM Construction		161,104.84
	05/15/2026	101 General	Other Payroll Deduct Payable	LegalShield		444.36
	05/15/2026	101 General	Other Payroll Deduct Payable	LegalShield		439.62
	05/15/2026	101 General	Life Insurance Payable	NCPERS Minnesota Group Life Ins		280.00
	05/15/2026	101 General	Life Insurance Payable	NCPERS Minnesota Group Life Ins		280.00
	05/13/2026	101 General	Telephone & Internet	Charter Communications Holdings LLC		189.99
	05/13/2026	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		156.42
	05/13/2026	602 Sewer	Electric Utilities	Freeborn Mower Electric Cooperative		37,962.27
	05/13/2026	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		5,457.23
	05/13/2026	101 General	Gas Utilities	Minnesota Energy Resources		612.45
	05/13/2026	602 Sewer	Gas Utilities	Minnesota Energy Resources		6,083.29
	05/13/2026	101 General	Telephone & Internet	Verizon Wireless Services LLC		38.39
	05/13/2026	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.01
	05/13/2026	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.01
	05/13/2026	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.01
	05/13/2026	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.01
	05/13/2026	101 General	Telephone & Internet	Verizon Wireless Services LLC		38.39
	05/13/2026	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.01
	05/26/2026	225 Airport	Building Maintenance	Albert Lea Airport, Inc		850.00
	05/26/2026	225 Airport	Expert & Professional Services	Albert Lea Airport, Inc		2,200.00
	05/26/2026	101 General	Management Services	Albert Lea Community Theater, Inc.		1,000.00
	05/26/2026	602 Sewer	Supplies	Albert Lea Electric		16.70
	05/26/2026	602 Sewer	Supplies	Albert Lea Electric		10.91
	05/26/2026	602 Sewer	Supplies	Albert Lea Electric		15.45
	05/26/2026	602 Sewer	Supplies	Albert Lea Electric		43.32
	05/26/2026	412 Recreation Facilities Project	Building & Bldg Improvements	Albert Lea Electric		4,315.01
	05/26/2026	101 General	Management Services	Albert Lea Family YMCA		4,175.00
	05/26/2026	101 General	Advertising - Other	Albert Lea Newspapers Inc		472.00
	05/26/2026	601 Water	Legal Notices & Recording	Albert Lea Newspapers, Inc		134.16
	05/26/2026	496 2026 Projects	Cash and Investments	Albert Lea Newspapers, Inc		-114.81
	05/26/2026	496 2026 Projects	Cash and Investments	Albert Lea Newspapers, Inc		114.81
	05/26/2026	496 2026 Projects	Legal Notices & Recording	Albert Lea Newspapers, Inc		114.81
	05/26/2026	602 Sewer	Legal Notices & Recording	Albert Lea Newspapers, Inc		118.25
	05/26/2026	101 General	Legal Notices & Recording	Albert Lea Newspapers, Inc		64.07
	05/26/2026	101 General	Street Maintenance Materials	Alerus		6,160.00
	05/26/2026	101 General	Audio Visual	Amazon Capital Services Inc		57.86
	05/26/2026	603 Solid Waste	Supplies	Amazon Capital Services Inc		15.15

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
	05/26/2026	101 General	Supplies	Amazon Capital Services Inc		165.03
	05/26/2026	101 General	Supplies	Amazon Capital Services Inc		7.94
	05/26/2026	601 Water	Furniture, Equipment & Tools	Amazon Capital Services Inc		357.77
	05/26/2026	101 General	Supplies	Amazon Capital Services Inc		336.90
	05/26/2026	101 General	Supplies	Amazon Capital Services Inc		29.84
	05/26/2026	101 General	Supplies	Amazon Capital Services Inc		49.24
	05/26/2026	101 General	Supplies	Amazon Capital Services Inc		198.06
	05/26/2026	101 General	Special Programs	Amazon Capital Services Inc		99.27
	05/26/2026	101 General	Special Programs	Amazon Capital Services Inc		80.52
	05/26/2026	101 General	Supplies	Amazon Capital Services Inc		-4.97
	05/26/2026	601 Water	Supplies	Amazon Capital Services Inc		-349.99
	05/26/2026	101 General	Supplies	Amazon Capital Services Inc		27.08
	05/26/2026	101 General	Supplies	Amazon Capital Services Inc		64.18
	05/26/2026	101 General	Supplies	Amazon Capital Services Inc		-1.66
	05/26/2026	101 General	Supplies	Amazon Capital Services Inc		17.85
	05/26/2026	601 Water	Supplies	Amazon Capital Services Inc		356.98
	05/26/2026	101 General	Supplies	Amazon Capital Services Inc		33.05
	05/26/2026	101 General	Supplies	Amazon Capital Services Inc		51.98
	05/26/2026	101 General	Supplies	Amazon Capital Services Inc		1,956.25
	05/26/2026	101 General	Supplies	Amazon Capital Services Inc		39.88
	05/26/2026	101 General	Supplies	Amazon Capital Services Inc		-64.18
	05/26/2026	101 General	Supplies	Amazon Capital Services Inc		94.06
	05/26/2026	101 General	Books	Amazon Capital Services Inc		6.24
	05/26/2026	101 General	Vehicle/Equipment Parts	Arnold's of Alden, Inc		172.15
	05/26/2026	234 Blight/Hazardous Mitigation	Expert & Professional Services	Asbestrol, Inc.		1,980.00
	05/26/2026	101 General	Uniforms	Aspen Mills Incorporated		232.16
	05/26/2026	101 General	Telephone & Internet	AT&T		58.92
	05/26/2026	602 Sewer	Telephone & Internet	AT&T Mobility II LLC		15.57
	05/26/2026	101 General	Vehicle and Equipment Repairs	B&H Petroleum Equipment		947.50
	05/26/2026	234 Blight/Hazardous Mitigation	Hazard Prop Removal-Assessed	Jeff Bergo		3,950.00
	05/26/2026	602 Sewer	Engineering Services	Bolton & Menk Inc		100,562.05
	05/26/2026	602 Sewer	Engineering Services	Bolton & Menk Inc		4,415.00
	05/26/2026	602 Sewer	Engineering Services	Bolton & Menk Inc		65,830.50
	05/26/2026	602 Sewer	Engineering Services	Bolton & Menk Inc		301.50
	05/26/2026	496 2026 Projects	Cash and Investments	Bolton & Menk Inc		6,847.50
	05/26/2026	496 2026 Projects	Engineering Services	Bolton & Menk Inc		6,847.50
	05/26/2026	496 2026 Projects	Cash and Investments	Bolton & Menk Inc		-6,847.50
	05/26/2026	601 Water	Supplies	Bomgaars Supply Inc		20.76
	05/26/2026	101 General	Vehicle/Equipment Parts	Bomgaars Supply Inc		24.93
	05/26/2026	101 General	Supplies	Bomgaars Supply Inc		45.98
	05/26/2026	602 Sewer	Supplies	Bomgaars Supply Inc		30.73
	05/26/2026	101 General	Supplies	Bomgaars Supply Inc		21.98
	05/26/2026	101 General	Supplies	Bomgaars Supply Inc		17.99
	05/26/2026	101 General	Lubricants & Additives	Bomgaars Supply Inc		35.88

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
	05/26/2026	101 General	Supplies	Bomgaars Supply Inc		6.80
	05/26/2026	225 Airport	Supplies	Bomgaars Supply Inc		130.88
	05/26/2026	101 General	Supplies	Bomgaars Supply Inc		0.72
	05/26/2026	101 General	Supplies	Bomgaars Supply Inc		3.35
	05/26/2026	225 Airport	Supplies	Bomgaars Supply Inc		17.98
	05/26/2026	101 General	Lubricants & Additives	Bomgaars Supply Inc		11.07
	05/26/2026	601 Water	Furniture, Equipment & Tools	Bomgaars Supply Inc		32.68
	05/26/2026	101 General	Supplies	Bomgaars Supply Inc		170.44
	05/26/2026	101 General	Supplies	Bomgaars Supply Inc		174.50
	05/26/2026	101 General	Chemicals & Chemical Products	Bomgaars Supply Inc		10.99
	05/26/2026	601 Water	Supplies	Bomgaars Supply Inc		5.99
	05/26/2026	101 General	Vehicle/Equipment Parts	Bomgaars Supply Inc		39.99
	05/26/2026	101 General	Building Maintenance	Bomgaars Supply Inc		96.04
	05/26/2026	101 General	Expert & Professional Services	Al D. Brooks		51.00
	05/26/2026	101 General	Safety Equipment	Al D. Brooks		249.25
	05/26/2026	101 General	Expert & Professional Services	Al D. Brooks		386.35
	05/26/2026	701 CG - Vehicle & Equip Capital	Vehicles (Licensed)	Al D. Brooks		297.75
	05/26/2026	101 General	Rents & Leases	John R. Butler		765.00
	05/26/2026	101 General	Building Maintenance	Cedar Valley Services, Inc		2,120.58
	05/26/2026	101 General	Building Maintenance	Cedar Valley Services, Inc		1,600.00
	05/26/2026	101 General	Books	Cengage Learning, Inc		245.60
	05/26/2026	101 General	Books	Cengage Learning, Inc		62.40
	05/26/2026	101 General	Advertising - Other	Church Offset Printing, Inc		292.00
	05/26/2026	101 General	Supplies	Church Offset Printing, Inc		28.00
	05/26/2026	602 Sewer	Laundry Services	Cintas Corporation		115.91
	05/26/2026	101 General	Laundry Services	Cintas Corporation		28.82
	05/26/2026	101 General	Laundry Services	Cintas Corporation		28.82
	05/26/2026	602 Sewer	Laundry Services	Cintas Corporation		115.91
	05/26/2026	101 General	Laundry Services	Cintas Corporation		28.18
	05/26/2026	101 General	Laundry Services	Cintas Corporation		28.18
	05/26/2026	101 General	Rents & Leases	Coordinated Business Systems LTD		19.70
	05/26/2026	101 General	Rents & Leases	Coordinated Business Systems LTD		81.77
	05/26/2026	101 General	Rents & Leases	Coordinated Business Systems LTD		38.90
	05/26/2026	601 Water	Supplies	Core & Main LP		576.93
	05/26/2026	601 Water	Supplies	Core & Main LP		4,117.00
	05/26/2026	601 Water	Supplies	Core & Main LP		4,186.76
	05/26/2026	601 Water	Street Maintenance Materials	Croell, Inc.		1,529.13
	05/26/2026	101 General	Vehicle/Equipment Parts	Crysteel Manufacturing, Inc		299.85
	05/26/2026	601 Water	Furniture, Equipment & Tools	Dakota Supply Group		2,025.00
	05/26/2026	101 General	Vehicle/Equipment Parts	Dave Syverson Truck Center		347.11
	05/26/2026	101 General	Vehicle/Equipment Parts	Dave Syverson Truck Center		348.42
	05/26/2026	101 General	Vehicle/Equipment Parts	Dave Syverson, Inc.		13.00
	05/26/2026	101 General	Vehicle/Equipment Parts	Dave Syverson, Inc.		803.14
	05/26/2026	101 General	Vehicle/Equipment Parts	Dave Syverson, Inc.		-120.00

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
	05/26/2026	101 General	Vehicle/Equipment Parts	Dave Syverson, Inc.		441.87
	05/26/2026	101 General	Vehicle/Equipment Parts	Dave Syverson, Inc.		119.43
	05/26/2026	101 General	Vehicle and Equipment Repairs	Trevor DeRaad		185.00
	05/26/2026	412 Recreation Facilities Project	Improvements Other Than Bldgs	Doug's Painting & Sandblasting		25,635.00
	05/26/2026	602 Sewer	Rents & Leases	Driessen Water Inc		169.91
	05/26/2026	602 Sewer	Rents & Leases	Driessen Water Inc		144.05
	05/26/2026	230 Economic Development	Expert & Professional Services	Ehlers & Associates, Inc		375.00
	05/26/2026	437 District 5-28 Vortex Cold Stor	Expert & Professional Services	Ehlers & Associates, Inc		150.00
	05/26/2026	437 District 5-28 Vortex Cold Stor	Expert & Professional Services	Ehlers & Associates, Inc		150.00
	05/26/2026	437 District 5-28 Vortex Cold Stor	Expert & Professional Services	Ehlers & Associates, Inc		737.50
	05/26/2026	441 5-33 Blzg Star Soil District	Expert & Professional Services	Ehlers & Associates, Inc		150.00
	05/26/2026	437 District 5-28 Vortex Cold Stor	Expert & Professional Services	Ehlers & Associates, Inc		870.00
	05/26/2026	230 Economic Development	Expert & Professional Services	Ehlers & Associates, Inc		295.00
	05/26/2026	601 Water	Supplies	Ferguson Enterprises, Inc.		3,978.44
	05/26/2026	601 Water	Supplies	Ferguson Enterprises, Inc.		4,050.44
	05/26/2026	601 Water	Supplies	Ferguson Enterprises, Inc.		396.46
	05/26/2026	101 General	Supplies	Ferrellgas		37.34
	05/26/2026	101 General	Supplies	Ferrellgas		18.98
	05/26/2026	101 General	Supplies	Ferrellgas		55.70
	05/26/2026	701 CG - Vehicle & Equip Capital	Vehicles (Licensed)	Fire Safety USA Inc		149.90
	05/26/2026	412 Recreation Facilities Project	Machinery & Equipment	Fischer Bros. LLC		9,249.50
	05/26/2026	101 General	Building Maintenance	Keith Flatness		290.00
	05/26/2026	101 General	Taxes, License & Permit Fees	Freeborn County Auditor-Treasurer		162.00
	05/26/2026	101 General	Taxes, License & Permit Fees	Freeborn County Auditor-Treasurer		274.00
	05/26/2026	101 General	Taxes, License & Permit Fees	Freeborn County Auditor-Treasurer		137.00
	05/26/2026	101 General	Taxes, License & Permit Fees	Freeborn County Auditor-Treasurer		183.00
	05/26/2026	101 General	Legal Notices & Recording	Freeborn County Recorder		46.00
	05/26/2026	101 General	Legal Notices & Recording	Freeborn County Recorder		46.00
	05/26/2026	101 General	Legal Notices & Recording	Freeborn County Recorder		46.00
	05/26/2026	601 Water	Electric Utilities	Freeborn Mower Electric Cooperative		80.00
	05/26/2026	230 Economic Development	Electric Utilities	Freeborn Mower Electric Cooperative		70.64
	05/26/2026	230 Economic Development	Electric Utilities	Freeborn Mower Electric Cooperative		25.00
	05/26/2026	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		78.97
	05/26/2026	225 Airport	Electric Utilities	Freeborn Mower Electric Cooperative		1,250.41
	05/26/2026	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		17,341.17
	05/26/2026	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		1,333.50
	05/26/2026	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		2,811.56
	05/26/2026	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		379.43
	05/26/2026	603 Solid Waste	Electric Utilities	Freeborn Mower Electric Cooperative		56.17
	05/26/2026	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		1,009.01
	05/26/2026	603 Solid Waste	Electric Utilities	Freeborn Mower Electric Cooperative		101.55
	05/26/2026	602 Sewer	Electric Utilities	Freeborn Mower Electric Cooperative		533.13
	05/26/2026	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		247.38
	05/26/2026	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		51.24

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	05/26/2026	601 Water	Expert & Professional Services	Gopher State One-Call, Inc.		463.05
	05/26/2026	602 Sewer	Supplies	Grainger		620.59
	05/26/2026	601 Water	Expert & Professional Services	Great Lawn Services LLC		116.00
	05/26/2026	601 Water	Expert & Professional Services	H & M Underground Solutions		56,322.08
	05/26/2026	101 General	Vehicle and Equipment Repairs	Hanson Tire Service of Albert Lea, Inc		147.00
	05/26/2026	101 General	Vehicle and Equipment Repairs	Hanson Tire Service of Albert Lea, Inc		105.00
	05/26/2026	101 General	Tires	Hanson Tire Service of Albert Lea, Inc		552.00
	05/26/2026	412 Recreation Facilities Project	Building & Bldg Improvements	Harris Rochester Inc		350.00
	05/26/2026	602 Sewer	Chemicals & Chemical Products	Hawkins, Inc.		85.00
	05/26/2026	601 Water	Chemicals & Chemical Projects	Hawkins, Inc.		6,823.44
	05/26/2026	602 Sewer	Chemicals & Chemical Products	Hawkins, Inc.		4,956.84
	05/26/2026	602 Sewer	Chemicals & Chemical Products	Hawkins, Inc.		2,211.00
	05/26/2026	701 CG - Vehicle & Equip Capital	Vehicles (Licensed)	Howmedica Osteonics Corp		2,499.33
	05/26/2026	409 Storm Water Capital Projects	Expert & Professional Services	HR Green Inc		2,039.48
	05/26/2026	101 General	Rents & Leases	Huber Supply Company Inc.		182.50
	05/26/2026	603 Solid Waste	Refuse Disposal	I-35 Auto Recycling		200.00
	05/26/2026	101 General	Books	Ingram Library Services		240.12
	05/26/2026	101 General	Books	Ingram Library Services		552.51
	05/26/2026	101 General	Books	Ingram Library Services		49.71
	05/26/2026	101 General	Books	Ingram Library Services		238.75
	05/26/2026	101 General	Books	Ingram Library Services		17.02
	05/26/2026	101 General	Expert & Professional Services	Intellicents Inc		2,000.00
	05/26/2026	101 General	Expert & Professional Services	Interstate Services, Inc		400.00
	05/26/2026	409 Storm Water Capital Projects	Expert & Professional Services	Jensen Excavating & Trucking		70,713.03
	05/26/2026	101 General	Building Maintenance	Jim & Dudes Plumbing & Heating, Inc.		165.00
	05/26/2026	601 Water	Meter Sales	Jim & Dudes Plumbing & Heating, Inc.		330.00
	05/26/2026	101 General	Vehicle/Equipment Parts	Johnston Autostores		120.91
	05/26/2026	601 Water	Furniture, Equipment & Tools	K & K Fabrication, Inc		2,172.86
	05/26/2026	701 CG - Vehicle & Equip Capital	Vehicles (Licensed)	L & L Street Rods		1,754.00
	05/26/2026	602 Sewer	Vehicle and Equipment Repairs	L & M Boiler Systems, Inc		841.90
	05/26/2026	602 Sewer	Vehicle/Equipment Parts	L & M Boiler Systems, Inc		614.97
	05/26/2026	602 Sewer	Vehicle and Equipment Repairs	L & M Boiler Systems, Inc		1,833.34
	05/26/2026	101 General	Vehicle/Equipment Parts	Lawson Products Inc		257.65
	05/26/2026	703 HealthIns/Workers Comp Reserve	Claims & Damages	League of MN Cities Insurance Trust		239.96
	05/26/2026	101 General	Animal Licenses/Permits	Jamie Leech		100.00
	05/26/2026	602 Sewer	Expert & Professional Services	Legacy Groundworks		900.00
	05/26/2026	601 Water	Expert & Professional Services	Legacy Groundworks		1,250.00
	05/26/2026	101 General	Audio Visual	Library Ideas LLC		197.83
	05/26/2026	701 CG - Vehicle & Equip Capital	Machinery & Equipment	MacQueen Equipment LLC		12,310.00
	05/26/2026	101 General	Training & Education	Maricle Martial Arts LLC		200.00
	05/26/2026	101 General	Expert & Professional Services	MCHS - Albert Lea and Austin		77.00
	05/26/2026	602 Sewer	Supplies	McMaster-Carr Supply Company		227.30
	05/26/2026	101 General	Expert & Professional Services	Medtox Laboratories, Inc.		50.00
	05/26/2026	101 General	Rents & Leases	Metro Sales, Inc		233.23

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
	05/26/2026	225 Airport	Telephone & Internet	MetroNet Holding LLC		130.22
	05/26/2026	602 Sewer	Gas Utilities	Minnesota Energy Resources		277.59
	05/26/2026	101 General	Gas Utilities	Minnesota Energy Resources		19,602.67
	05/26/2026	101 General	Training & Education	MN Fire Service Certification Board		674.00
	05/26/2026	101 General	Supplies	Motorola Solutions, Inc.		130.50
	05/26/2026	101 General	Vehicle/Equipment Parts	MTI Distributing, Inc.		231.88
	05/26/2026	101 General	Supplies	National Sign Company, LLC		838.00
	05/26/2026	101 General	Vehicle/Equipment Parts	North Central International LLC		1,534.49
	05/26/2026	101 General	Vehicle/Equipment Parts	North Central International LLC		304.61
	05/26/2026	101 General	Vehicle/Equipment Parts	North Central International LLC		129.13
	05/26/2026	101 General	Vehicle/Equipment Parts	North Central International LLC		-184.99
	05/26/2026	101 General	Vehicle/Equipment Parts	North Central International LLC		39.68
	05/26/2026	101 General	Vehicle/Equipment Parts	North Central International LLC		35.30
	05/26/2026	101 General	Vehicle/Equipment Parts	North Central International LLC		44.72
	05/26/2026	101 General	Vehicle/Equipment Parts	North Central International LLC		-125.00
	05/26/2026	101 General	Vehicle/Equipment Parts	North Central International LLC		170.00
	05/26/2026	101 General	Vehicle/Equipment Parts	North Central International LLC		387.81
	05/26/2026	101 General	Auditing & Accounting Services	Northern Consulting Actuaries, Inc		5,100.00
	05/26/2026	101 General	Expert & Professional Services	Office of MN IT Services-Accts. Rec.		253.05
	05/26/2026	101 General	Petty Cash	Petty Cash		350.00
	05/26/2026	101 General	Uniforms	Plymouth Shoe Store		195.00
	05/26/2026	101 General	Vehicle and Equipment Repairs	Pomp's Tire Service Inc		28.89
	05/26/2026	101 General	Vehicle and Equipment Repairs	Pomp's Tire Service Inc		63.18
	05/26/2026	601 Water	Supplies	Proline Distributing, Inc		338.14
	05/26/2026	412 Recreation Facilities Project	Improvements Other Than Bldgs	Quality Pools LLC		30,661.86
	05/26/2026	101 General	Supplies	Rainbow Group LLC		1,228.96
	05/26/2026	101 General	Supplies	Regents of the University of Minnesota		1,223.03
	05/26/2026	101 General	Supplies	Reinders Inc		-1,149.28
	05/26/2026	401 Capital Project Revolving Fund	Machinery & Equipment	Reinders Inc		45,166.48
	05/26/2026	101 General	Supplies	Reinders Inc		1,149.28
	05/26/2026	101 General	Expert & Professional Services	Rohn Industries, Inc		77.37
	05/26/2026	602 Sewer	Vehicle and Equipment Repairs	Ronco Engineering Sales		562.70
	05/26/2026	701 CG - Vehicle & Equip Capital	Machinery & Equipment	Sanco Equipment LLC		21,295.50
	05/26/2026	701 CG - Vehicle & Equip Capital	Machinery & Equipment	Sanco Equipment LLC		-12,500.00
	05/26/2026	101 General	Supplies	Schilling Supply Company		982.91
	05/26/2026	412 Recreation Facilities Project	Improvements Other Than Bldgs	Sherwin-Williams		123.93
	05/26/2026	412 Recreation Facilities Project	Improvements Other Than Bldgs	Sherwin-Williams		53.68
	05/26/2026	602 Sewer	Safety Equipment	Shoptikal LLC		150.00
	05/26/2026	101 General	Rents & Leases	Skyline Plaza Associates		4,150.00
	05/26/2026	101 General	Training & Education	St. Cloud State University		1,200.00
	05/26/2026	101 General	Uniform Allowance	Kristen Steinberg		1,100.00
	05/26/2026	101 General	Uniforms	Streicher's		180.00
	05/26/2026	101 General	Uniforms	Streicher's		180.00
	05/26/2026	701 CG - Vehicle & Equip Capital	Vehicles (Licensed)	Tenvoorde Ford, Inc		50,780.44

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
	05/26/2026	603 Solid Waste	Refuse Disposal	The Retrofit Companies, Inc		1,179.42
	05/26/2026	601 Water	Expert & Professional Services	Thompson Electric		868.00
	05/26/2026	602 Sewer	Expert & Professional Services	Thompson Electric		3,234.80
	05/26/2026	101 General	Expert & Professional Services	Thompson Electric		620.00
	05/26/2026	101 General	Refuse Disposal	Thompson Sanitation, Inc.		183.32
	05/26/2026	101 General	Refuse Disposal	Thompson Sanitation, Inc.		25.30
	05/26/2026	101 General	Refuse Disposal	Thompson Sanitation, Inc.		213.98
	05/26/2026	101 General	Refuse Disposal	Thompson Sanitation, Inc.		146.34
	05/26/2026	101 General	Furniture, Equipment & Tools	Trading Post Inc		2,724.99
	05/26/2026	101 General	Vehicle/Equipment Parts	Trails Truck Service Center Inc		174.52
	05/26/2026	602 Sewer	Expert & Professional Services	True North Controls LLC		2,460.00
	05/26/2026	101 General	Prepaid Postage	United States Postal Service		1,500.00
	05/26/2026	101 General	Expert & Professional Services	Viking Automatic Sprinkler Company		540.00
	05/26/2026	101 General	Building Repair Supplies	Kelly Wangsness		258.91
	05/26/2026	101 General	Building Repair Supplies	Kelly Wangsness		85.00
	05/26/2026	603 Solid Waste	Supplies	Kelly Wangsness		40.00
	05/26/2026	101 General	Refuse Disposal	Waste Management of WI-MN		439.18
	05/26/2026	603 Solid Waste	Refuse Disposal	Waste Management of WI-MN		2,187.44
	05/26/2026	603 Solid Waste	Refuse Disposal	Waste Management of WI-MN		4,974.03
	05/26/2026	602 Sewer	Refuse Disposal	Waste Management of WI-MN		453.04
	05/26/2026	101 General	Expert & Professional Services	Waste Management of WI-MN		8,638.89
	05/26/2026	602 Sewer	Refuse Disposal	Waste Management of WI-MN		511.47
	05/26/2026	101 General	Furniture, Equipment & Tools	Wesley L. Webb		595.30
	05/26/2026	101 General	Furniture, Equipment & Tools	Wesley L. Webb		631.37
	05/26/2026	701 CG - Vehicle & Equip Capital	Vehicles (Licensed)	Wesley L. Webb		34.95
	05/26/2026	101 General	Telephone & Internet	Winnebago Cooperative Telecom Assn		309.68
	05/26/2026	101 General	Supplies	Winsupply Albert Lea MN Co		26.82
	05/26/2026	601 Water	Supplies	Winsupply Albert Lea MN Co		193.58
	05/26/2026	101 General	Supplies	Winsupply Albert Lea MN Co		280.52
Report Total:						1,495,713.82