



AGENDA FOR THE WORK SESSION AND THE  
REGULAR MEETING OF THE  
ALBERT LEA CITY COUNCIL – August 11, 2025  
WORK SESSION – 5:30 PM – REGULAR MEETING – 7:00 PM

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**WORK SESSION – 5:30 PM**

- I. RIVERLAND COLLEGE SCHOLARSHIP UPDATE
- II. REVIEW COUNCIL MEETING AGENDA OF AUGUST 11, 2025

**REGULAR MEETING – 7:00 PM**

- I. **CALL TO ORDER AND ROLL CALL**
- II. **PLEDGE OF ALLEGIANCE**
- III. **CEREMONIAL ITEMS**
- IV. **PUBLIC FORUM**
- V. **CONSENT AND APPROVAL OF AGENDA**
  - A. Approve Minutes of the July 28, 2025 Regular Council Meeting
  - B. Approve Minutes of the July 28, 2025 Work Session
  - C. License & Permits
  - D. Resolution Approving Minnesota Energy Resources Corporation Utility Easement - Frank Hall Park – ROW Permit 2023-7
  - E. Resolution in Support of Minnesota Highway Freight Program Grant Application for the Interstate 35/Interstate 90 and Interstate 35/East Main Street Freight Safety Project - 2025 Misc. 27
  - F. Resolution Approving Minnesota Department of Transportation Two Year Maintenance Agreement No. 1060154 – 2025.189
- VI. **PETITIONS, REQUESTS AND COMMUNICATIONS**
- VII. **UNFINISHED BUSINESS**
  - A. Ordinance 25-143 Amending Chapter 46 – Vegetation, Article II. – Weeds and Tall Grass (2<sup>nd</sup> Reading)
  - B. Ordinance 25-144 Amending Chapter 8 – Animals - Article 1. – In General (2<sup>nd</sup>



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Reading)

**VIII. NEW BUSINESS**

- A. Registration of Cannabis Microbusiness License – Chris Gracia dba Matchbox Farms MN, LLC
- B. Registration of Cannabis Microbusiness License – Cristina Aranguiz dba Black Husky, LLC
- C. Reconsideration of Cannabis Microbusiness License – Jacob Schlichter dba The Smoking Tree
- D. Public Hearing Regarding Order for Removal of Hazardous Property at 1316 Broadway Avenue South
  - A1.** Resolution Approving Order for Removal of Hazardous Property at 1316 Broadway Avenue South
- E. Public Hearing Regarding the Disposal of Property – 409 W. Clark St.
  - B1.** Resolution Declaring No Public Interest in Real Property – 409 W. Clark St.
- F. Resolution Authorizing the Creation of a Redevelopment RFP for Apartments in the Downtown
- G. Resolution Authorizing the Contribution of Funds to the Riverland Scholarship Program
- H. Resolution Authorizing Action on Tax Forfeited Properties – City Requested Properties
- I. Resolution Authorizing Action on Tax Forfeited Properties - Assessments

**IX. MAYOR AND COUNCIL REPORTS**

**X. CITY MANAGER REPORT**

**XI. APPROVAL OF CLAIMS**

- A. Resolution Approving Claims
  - (1). Presentation of Claims Over \$25,000

**XII. ADJOURNMENT**

**Disclaimer: This agenda has been prepared to provide information regarding an upcoming meeting of the City Council of the City of Albert Lea. This document does not claim to be complete and is subject to change**



City Manager Report to Council  
221 East Clark Street, Albert Lea, MN 56007  
(507) 377-4330 – [info@ci.albertlea.mn.us](mailto:info@ci.albertlea.mn.us)

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To: Mayor and City Council  
From: City Manager  
Date: August 11, 2025  
Re: August 11, 2025 City Council Meeting

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V. CONSENT AND APPROVAL OF AGENDA

C. Licenses & Permits –

**CANNABINOID**

*Aragon Bar*

**POLICE SUPPORT**

*Alzheimer's Association – Albert Lea/Austin Walk to End Alzheimer's Event – 09-20-2025*

**ON-SALE LIQUOR**

*Bleachers Sports Bar & Grill*

**CLUB ON-SALE LIQUOR**

*American Legion Post 56*

**OFF-SALE LIQUOR**

*One Stop Liquor & Tobacco*

*A1 Liquor*

**MOBILE VENDOR**

*Cousins Maine Lobster, LLC – Minneapolis, MN*

- D. Resolution Accepting Approving Minnesota Energy Resources Corporation Easement Agreement for Frank Hall Park – ROW Permit 2023-7 - Minnesota Energy Resources Corporation (MERC) contacted the City with a request to install a gas service from Frank Hall Drive to the Albert Lea Humane Society. An easement is required to allow the installation of piping. The easement would require Minnesota Energy Resources Corporation to relocate the easement if notified to do so in the future. Staff approves of the route and recommends approval.

See attached resolution.

E. Resolution Supporting Minnesota Highway Freight Program Grant Application for the Interstate 35/Interstate 90 and Interstate 35/East Main Street Freight Safety Project –

In 2024, the Minnesota Department of Transportation (MnDOT) began a study of the interchange area at I-35 and I-90. As part of this study, MnDOT is evaluating potential intersection improvements at the I-35 on/off ramps.

Recognizing that improvements at these intersections alone may not sufficiently address safety concerns along the broader East Main Street corridor, the City of Albert Lea retained Alliant Inc. to conduct a comprehensive corridor analysis. This analysis, conducted in coordination with MnDOT's ramp improvement plans, identified additional safety and traffic flow enhancements. Proposed improvements include the installation of roundabouts at both interstate ramp intersections and at 775th Avenue.

MnDOT plans to apply for funding through the Minnesota Highway Freight Program to cover a portion of the costs associated with these improvements. The City Engineering Department also intends to pursue additional funding opportunities to help offset local expenses.

This resolution expresses the City's support for MnDOT's application to the Minnesota Highway Freight Program, which would partially fund the proposed East Main Street intersection improvements. Staff recommends approval.

See attached resolution.

F. Resolution Approving Minnesota Department of Transportation Two Year Maintenance Agreement No. 1060154 –

The City of Albert Lea and the Minnesota Department of Transportation (MnDOT) have a maintenance agreement that has the City of Albert Lea performing maintenance on T.H.13 from US 69 to Broadway and on T.H. 65 from Margaretha Avenue to Morningside Avenue. The new agreement has the same terms as past agreements and is from July 1, 2025 to June 30, 2027 and is in the total amount of \$83,203.72. This represents a 7.5% increase in payment. Staff is recommending approval of the agreement.

See attached resolution.

## VI. PETITIONS, REQUESTS AND COMMUNICATIONS

## VII. UNFINISHED BUSINESS

- A. Ordinance 25-143 Amending Chapter 46 – Vegetation, Article II. – Weeds and Tall Grass (2<sup>nd</sup> Reading) – *Following the initial reading of this ordinance, revisions have been made, including the addition of a definition for 'Conservation Easement' under Section 46.022, and the removal of the phrase 'or scenic' from subsection (10) of the same section. This revised ordinance represents an alternative to the current language and is being presented by staff for consideration.*

Staff recommends approval of this final reading.

- B. Ordinance 25-144 Amending Chapter 8 – Animals - Article 1. – In General (2<sup>nd</sup> Reading) – *This ordinance amendment is being presented for its final reading. Following a comprehensive evaluation by staff addressing cost implications, health considerations, land use impacts, and related factors, these revisions have been proposed. As this ordinance does not fall under the City Code requiring Planning Commission review, staff has developed and recommended this revised language as an alternative to the existing wording.*

Staff recommends approval of this final reading.

## VIII. NEW BUSINESS

General Report on Cannabis Licensing. Our license registration ordinance states at the beginning: *The purpose of this chapter is to implement the provisions of Minn. Stats. ch. 342, which authorizes the city to protect the public health, safety, welfare of the city residents by regulating cannabis businesses within the legal jurisdiction of the city. The city finds and concludes that the proposed provisions are appropriate and lawful land use regulations for the city. That the proposed amendments will promote the community's interest in reasonable stability in zoning for now and in the future, and that the proposed provisions are in the public interest and for the public good.*

This has been in potential conflict with the first licensee to come to the City. Past criminal charges were brought to the attention of elected officials approximately 3 days prior to

their vote on July 28<sup>th</sup>. This same information was brought to staff attention approximately 2 weeks earlier. With this information, the City Attorney reached out to the Office of Cannabis Management about the claim to make sure they were aware and how if at all this information impacts their decision. Simply put, it did not impact their decision as they were not allowed to let it impact their decision.

The number of applicants pre-approved by the OCM became a concern for staff because product availability and distribution is not believed to be sufficient to match the number of businesses currently approved, leading potentially to failure of many of the businesses. In the end it would appear the state approval process seemed disjointed from real concerns about the welfare of communities and practicality of operation.

Staff was told on a number of occasions our job is to set the limit on the number of locations if the council chose to and the zoning for those locations. The very nature of how they described our involvement in the process indicated we were nothing more than a rubber stamp as registers of the licenses the OCM approves.

Furthermore, it had been clear from the discussion in the legislature and some reports by the OCM that local control is a problem. This is a continued theme with the State that local government is the problem on many issues. The change in the revenue share last legislative session, paired with the large number of applicants getting preapproval in Albert Lea, remains a concern that we are being used as a revenue source from Iowa for the state, regardless of how it impacts this community. The Legislatures actions supporting the belief that local government is the problem mixed with a belief this legislation would only create an idyllic outcome supports our growing concern the state would use its authority over Albert Lea. This concern is only amplified by the spot light placed upon us. Much of this would have been resolved, better understood, or come to faster resolution if there were more local involvement, two way communication or oversight.

After discussion with the OCM, the City Attorney, and staff directly involved, we have a better understanding of our role and the expectations of the state. First, the OCM cannot compel the City to approve one license over another, only that we eventually approve our mandatory minimum if given the opportunity. The city attorney believes it would only be a history of demonstrated denials that could bring action against the City. Second, we

were in error on the level of review and standards that would be part of the OCM licensing process. I truly believe that basing our decision-making on the OCMs outcomes would be to abandon our obligation to the public. I am less conflicted on this obligation now that it is clear we are not compelled to be a “rubber stamp”. Last, we may have liability regardless given Chapter 5 was written under a number of wrong assumptions as to the nature and process of OCM approval.

I make the following suggestions in addition to the suggestions for each individual license registration before the Council.

We change the selection process to include the following:

1. A criminal background check, as we are not satisfied with the OCM process and the lack of detail. This brings the cannabis retail licensing on equal footing to our alcohol licenses.
  2. Once two stores are operating and the supply issues are known to be resolved, consider expansion of licenses. All retail businesses are difficult to operate and maintain success, and even with a limit a business could fail taking one of the few limited spots. Our end goal should be safe and successful businesses that follow state statute, local ordinances, and other legal orders.
  3. The selection criteria should change to match the stated intent of Chapter 5, including but not limited to making misdemeanor offenses of similar felony convictions that would result in denial at the OCM an equal reason to deny registration at the local level.
- A. Approval of Cannabis Microbusiness License – Chris Gracia dba Matchbox Farms, LLC – On July 24, 2025, Chris Gracia, operating under Matchbox Farms MN, LLC, was granted licensure by the Minnesota Office of Cannabis Management. The business registered with the City on the same date, marking it as the second cannabis business registration received since the City began accepting applications. The applicant volunteered a background check and there were no issues found though it was more cursory. City Manager recommends approval.
- B. Approval of Cannabis Microbusiness License – Cristina Aranguiz dba Black Husky, LLC – On July 29, 2025 Cristina Aranguiz, operating under Black Husky, LLC was granted licensure by the Minnesota Office of Cannabis Management. The business

registered with the City on July 30, 2025, marking it as the third cannabis business registration received since the City began accepting applications. The applicants volunteered a background check and there were no issues found though it was more cursory. City Manager recommends approval.

- C. Reconsideration of Cannabis Microbusiness License – Jacob Schlichter dba The Smoking Tree - *The cannabis license application for The Smoking Tree is being presented to the Albert Lea City Council a second time because the initial vote on July 28, 2025, resulted in a narrow rejection, 3 in favor, 4 against. That decision was not an affirmative denial, but rather resulted in what could be a pause to allow council members more time to address unresolved concerns. In order to reconsider, a motion must be made by one of those who voted in the majority to reject the registration.*

*If reconsidered, it should be known that concerns brought to the attention of elected officials and staff have not been resolved and has only increased. The type of crime that was plead down to a gross misdemeanor involved sex with a minor. More concerning is the fact the applicant has shown disdain or inability to follow lawful orders and legal requirements. This would include violations of probation by having continued contact with minors. Statements to the press about opening regardless of registration. Most recently a new restraining order against the licensee within the last week. Such documented display of behavior by the licensee is contrary to Chapter 5.001.*

*Historically, staff was faced with a similar situation within the last 2 years as it related to an alcohol license. If not for the fact the person left the business within a short period of time of staff becoming aware, we would have recommended revocation or at minimum a non-renewal to the Council. In keeping on parity with other adult based businesses and for the protection of the community, the City Manager does not recommend reconsideration at this time.*

- D. Resolution Approving Order for Hazardous Removal – 1316 Broadway Avenue South - *In June of 2023, a fire occurred at the house at 1316 Broadway Avenue South, and it was placarded. The property was not occupied. Removal of the structure was recommended because of the extensive fire damage. The roof framing*



*was compromised and in poor condition. It was deemed unsafe. The property needs to be removed. Notice of this hearing has been published, posted, and mailed. Staff recommends the structure be removed.*

See attached resolution.

- E. Resolution Declaring No Public Interest in Real Property – 409 W. Clark St. - *This hearing is to determine if the property at 406 W. Clark St. continues to have a public use. There has been a proposal sent to the City Manager in response to an RFP posted this spring. Ownership by the City is not necessary and converting to affordable housing better serves the public's interests.*

See attached resolution.

- F. Resolution Authorizing the Creation of a Redevelopment RFP for Apartments in the Downtown – *It is recommended that the City take a different approach on trying to redevelop the 300 Block. In the past some advertisement of land or incentives would be made in hoping to gain attention of developers. Instead, we are looking to put together a plan to show the financial feasibility starting with construction costs from a construction firm. These costs will be run in a proforma by our financial advisors after updating our rental housing study. In the end three things will be known:*
- 1. The project is financially sound for private development so an RFP will be written and sent out to large developers.*
  - 2. The project is financially sound as a non-profit development so a project plan will be put together for Council, HRA and/or Port Authority consideration.*
  - 3. The project is financially unsound and an alternative cheap public use should be considered to improve the image of the area.*

See attached resolution.

- G. Resolution Authorizing the Contribution of Funds to the Riverland Scholarship Program – *the City is increasing the amount it is awarding to the Riverland Scholarship by \$10,000 as ALEDA also increased its contribution by \$10,000. A presentation on the program is scheduled for 5:30 at the workshop session before the regular session.*

See attached resolution.

- H. Resolution Authorizing Action on Tax Forfeited Properties – City Requested Properties – The City is requesting certain properties that if not able to be sold at the assumed market value. These properties do not meet different building codes, minimum housing standards and/or can be repurposed for affordable housing with city action or subsidy. Staff recommends approval

See attached resolution.

- I. Resolution Authorizing Action on Tax Forfeited Properties – Assessments – *The City is requesting the right to reassess debts owed to the City for various reasons including but not limited to past due utilities, remediation costs, or infrastructure assessments. If sold at auction, the City would or could reapply the amounts listed in the resolution. Staff recommends approval.*

See attached resolution.

XI. APPROVAL OF CLAIMS

- A. Resolution Approving Claims – The attached resolution directs the Mayor and City Treasurer to issue the payment of claims as presented in the Detail of Claims report.
- (1). Large Claims Over \$25,000 – When applicable, staff will present and display any claims over \$25,000 for the public's viewing, transparency and education.

**REGULAR COUNCIL MEETING  
CITY COUNCIL CHAMBERS, CITY OF ALBERT LEA  
July 28, 2025 – 7:00 P.M.**

**PRESENT:** Mayor Rich Murray, Councilors Rachel Christensen, Larry Baker, Jason Howland, Reid Olson, Keith Van Beek, Brian Anderson, City Manager Ian Rigg, Public Works Director Steven Jahnke, City Attorney Joel Holstad of Lakes National Law LLP, and Deputy City Clerk Karla Tukua.

**ABSENT:** City Clerk Daphney Maras

**ADDITIONAL STAFF PRESENT:** Sergeant-at-Arms-Police Chief Darren Hanson, Fire Chief Jeff Laskowske and Building/Zoning Official Wayne Sorenson.

**CALL TO ORDER AND ROLL CALL** – Mayor Murray called the meeting to order at 7:00 PM. Deputy City Clerk Tukua administered roll call.

**PLEDGE OF ALLEGIANCE** – Mayor Murray asked all in attendance to stand and recite the Pledge of Allegiance.

**CEREMONIAL ITEMS**

Oath of Office – Darin Palmer, Deputy Police Chief

Oath of Office – Tim Harves, Lieutenant

Police Chief Darren Hanson introduced Deputy Police Chief Darin Palmer and Lieutenant Tim Harves and gave Mayor and Council a brief history of their background with the Police Department.

Deputy City Clerk Tukua administered the Oath of Office for Deputy Police Chief Darin Palmer and Lieutenant Tim Harves.

**PUBLIC FORUM**

Dave Moline spoke against the proposed Cannabis business. He spoke about his experience living in the Phoenix suburbs for 10 years and dealing with the ramifications of cannabis being legal there. He questioned what a lawsuit would look like if the City denied this and what the cost would be. He doesn't want this in our community, stating there's nothing good that will come out of the City approving this.

Charlotte Nelson-Schroeder spoke against having a cannabis business in Albert Lea and gave her reasons behind this. She stated the city currently has a limit of 2 licenses, but some council members want to expand on this. She made it known she is against adding any additional licenses. She wants the citizens to have a right to vote for this.

Bruce Manwarren let council know about the farmers progress on prices for corn and soybeans.

Jacob Schlichter spoke as the owner of The Smoking Tree and thanked everyone from the City, the State and local businesses that have helped him get to this point. He explained that he got into the cannabis business because of his concern for addiction and seeing his best friend die from a fentanyl overdose. He said he's worked with legislatures and doctors that are scientist and psychologists in regards to substance abuse disorder. He stated that marijuana is no more addictive than sugar or caffeine. He does understand the concern from the audience and said it's in the forefront of his mind. He is bringing his expertise, experience and his first-hand life experience with him in the running of his store.

### **CONSENT AND APPROVAL OF AGENDA**

- A. Approve Minutes of the July 14, 2025 Regular Council Meeting
- B. Approve Minutes of the July 14, 2025 Work Session
- C. License & Permits
- D. Resolution Accepting Minnesota Pollution Control Agency Chloride Reduction Grant – Job 2519
- E. Resolution Approving Professional Services Agreement with Bolton and Menk Inc. for Wastewater Treatment Plant (WWTP) Chloride Reduction Grant – Job 2519
- F. Resolution Accepting Minnesota Pollution Control Agency Planning and Design Grant for Perfluoroalkyl Substances (PFAS) – Job 2520
- G. Resolution Approving Professional Services Agreement with Bolton and Menk Inc. for Wastewater Treatment Plant (WWTP) Perfluoroalkyl Substances (PFAS) Grant – Job 2520
- H. Resolution Declaring Intent to Reimburse From Proceeds From Tax Exempt Bonds for the Freeborn Bank Parking Lot Paving Project (Job 2504) and Eberhart Street & Utilities Improvement Project (Job 2413)
- I. Resolution Approving Application to Conduct Off-Site Gambling – Albert Lea Amateur Hockey Association

Motion made by Councilor Christensen, to remove the specific item, Cannabis Microbusiness – The Smoking Tree, from the Consent Agenda, Item C, Licenses and Permit, and to move this item to New Business. Christensen then moved that council approve the consent agenda as amended, seconded by Councilor Van Beek. On a roll call vote the following councilors voted in favor of said motion: Christensen, Baker, Howland, Olson, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 25-115 through 25-120  
Included with these minutes)

### **PETITIONS, REQUESTS AND COMMUNICATIONS** - None

### **UNFINISHED BUSINESS**

- A. **Ordinance 25-142 Amending Chapter 2, Administration, Article IV. Departments – Division 2. Purchases & Contracts – (2<sup>nd</sup> Reading)**

This is the final reading of an amendment that revises the authorization language to allow the City Manager or a designated representative, rather than the City Manager and the Mayor, to execute deeds and conveyances. This revision does not change requirements of preapproval by Council

and is recommended by the City Attorney.

Motion made by Councilor Baker, seconded by Councilor Anderson. On voice call vote, the following councilors voted in favor of said motion: Christensen, Baker, Howland, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Ordinance 25-142  
Included with these minutes)

## **NEW BUSINESS**

### **A. Ordinance 25-143 Amending Chapter 46 – Vegetation, Article II. – Weeds and Tall Grass (1<sup>st</sup> Reading)**

The present ordinance limits the ability to establish alternative landscaping beyond 9 inches in height. This amendment would allow for options to traditional turf-type landscape requirements, as is in the present ordinance. And would allow for planned, intentional, and maintained landscape vegetation alternatives as specified in the proposed amendment.

Rigg stated that the reason for the change to this Ordinance is due to a State Supreme Court ruling allowing people to have pollinator gardens. The City wishes to regulate this by requiring a permit to know what is an intentional garden vs. just overgrown weeds and grass.

Building/Zoning Official Wayne Sorensen displayed the ordinance with the changes in red for Council to review. One point he noted, was that there is now a definition as to what a flower garden is and stated nothing will change in regards to flower gardens. A typical flower garden and vegetable garden is an exemption to needing to mow down to the 9-inch rule. He explained the ordinance addresses the set-back to roads and property lines for pollinator gardens. He continued to go through the additional exemptions and requirements. The city is requiring a permit for anyone wanting to establish a pollinator garden, so that it can be regulated. He noted any violations of any of the requirements would result in revocation of the natural landscape permit by the city.

Rigg added if there was still a need to clarify number ten (10) of the ordinance changes requiring City Engineer authorization as mentioned at the work session, he ask someone to make a motion for this clarification by the second reading.

Motion made by Councilor Howland to amend the original motion to provide a definition for conservation or scenic easement areas, seconded by Councilor Anderson. On voice call vote, the following councilors voted in favor of said motion: Christensen, Baker, Howland, Olson, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Ordinance 25-143  
Included with these minutes)

### **B. Ordinance 25-144 Amending Chapter 8 – Animals - Article 1. – In General (1<sup>st</sup> Reading)**

Recent public and council requests have prompted a staff review of this ordinance concerning chickens. A thorough review by staff concerning cost, health concerns, land use, and related items has resulted in the attached revision possibility. This is not a City Code that has Planning Commission reviews. This ordinance revision is an alternative to the present wording and is presented as an alternative by staff.

Building/Zoning Official Wayne Sorensen displayed the ordinance with the changes noted in red. He covered the changes with council and reasons for these changes. He explained there was an added definition of a residence, to give clarification of where the structure setback would need to be from. Sorensen noted the changes made to (c) Locational requirements with the coop being sixty (60) feet from any residence, also adding it can be no closer than ten (10) feet from a property line. He noted the last recommended change was to the maximum number of chickens allowed. This was reduced from ten (10) down to five (5). Sorensen displayed the pros and cons of having chickens for council and the public's review and he covered the highlights of this listing.

Motion made by Councilor Baker, seconded by Councilor Anderson with a 60-foot setback. On voice call vote, the following councilors voted in favor of said motion: Christensen, Baker, Howland, Olson, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Ordinance 25-144  
Included with these minutes)

#### **C. Resolution 25-121 Authorizing Broadway Ridge Grant at 146 W. Clark Street**

SRFD Enterprises, LLC submitted a Broadway Ridge Grant for reimbursement up to 50% of costs associated with a complete roof replacement as well as new windows at 146 W Clark Street. The total improvement cost is \$80,249.93 which will provide a matching grant of \$40,124.97. The current balance of the Broadway Ridge Grant Fund is \$295,232.22 (this amount does not include the grant for 146 W Clark). All improvements have been completed and reviewed by the City's Zoning and Building Official for compliance with application requirements.

Motion made by Councilor Baker, seconded by Councilor Howland. On voice call vote, the following councilors voted in favor of said motion: Christensen, Baker, Howland, Olson, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 25-121  
Included with these minutes)

#### **D. Resolution 25-122 Approving Purchase of Fire Rescue Command Vehicle**

Albert Lea Fire Rescue is seeking authorization to purchase a replacement Command Vehicle CIP - FIR-V-25-02 \$112,500. This new command vehicle (901) will replace the existing (902), a 2015 Ford F-150 Command Vehicle that has reached end of life for emergency response and will be sold on MNBid, a competitive bidding platform. The new Command Vehicle will be a full EV

2026 Rivian R1S with an emergency lighting package, graphics, and command module. The SUV style was chosen moving forward to protect the equipment carried from the weather and dust. This vehicle will have a lower operating cost than an equivalent internal combustion engine. This purchase also meets our Cities Climate Action Plan TL 3-2 and TL 3-3. The purchase for the vehicle will be direct with Rivian, LLC in the amount of \$88,690.00 through state bid, and the upfitting will be done by Alta Emergency Response Vehicles as a sole source vendor with Rivian in the amount of \$23,810.00.

Christensen questioned if the City was getting the maximum battery for this unit. Rigg called on Fire Chief Laskowske to answer. Laskowske said that they were getting the medium battery and in response to Christensen's follow up question on the cost, he said it comes with the additional chargers needed for the vehicle and comes with the level two charger to wire into the station. Howland thanked the Fire Department for going with EV.

Motion made by Councilor Howland, seconded by Councilor Anderson. On voice call vote, the following councilors voted in favor of said motion: Christensen, Baker, Howland, Olson, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 25-122  
Included with these minutes)

#### **E. Resolution 25-123 Accepting Donations as Presented to the City of Albert Lea**

The City of Albert Lea is generally authorized to accept donations pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens. Staff recommends acceptance of the following donations as submitted for Council review and approval.

- Alden Area Activities Association donated \$300 to Albert Lea Police Department Reserves for Morin Lake Day Parade.

(See Secretary's Original Resolution 25-123  
Included with these minutes)

#### **F. Action to Approve The Smoking Tree Cannabis License.**

Rigg mentioned the concerns brought up at the public forum from residents and what the city has heard from the public through e-mails and phone calls. He said that when the State first mentioned they would make cannabis legal, he looked at how the City could maintain local control. He explained that this process did not involve local control, where almost all authority was given to the Office of Cannabis Management. Rigg let the public know that the City's authority was restricted to where the business could be located, the setback of these businesses and the number of cannabis businesses the City could allow. Within these guidelines, the City set the setbacks to the maximum setback allowed by the state and the number of licenses was set to the minimum allowed. Also noting the setbacks were to schools, churches, parks and daycare businesses.

Rigg said the City has heard the concerns from the public and has weighed those concerns by the power that the State has given to the City.

He gave examples of how the state could penalize the City if we defy the State. Noting the State could withhold government aid, which is one-third of our general fund. There could be lawsuits both from the business owner and from the state. He said if the public is concerned, they should contact the OCM, their State Legislators and the Governor.

Motion made by Councilor Anderson to approve, seconded by Councilor Olson. On roll call vote, the following councilors voted in favor of said motion: Howland, Olson, and Anderson. Councilors against said motion: Christensen, Baker, Van Beek and Mayor Murray. Motion fails.

Councilor Baker noted his concern with the States control over local issues. He feels the City should have a say on how we enforce this.

Councilor Christensen thanked the City Manager for being so clear on what the City has done on the zoning and where cannabis can be consumed. She mentioned that the threat of the City losing money is a danger, but she also doesn't want to approve this because of comments from her constituents.

Councilor Anderson said he'd like to say no too, but he wants to do the responsible thing. He asked the City Manager how much our LGA funding is, to which Rigg stated its six million, clarifying it won't be the full amount, it could be just five percent. This would amount to a possible \$300,000 penalty. Anderson asked the City Attorney to speak on the possibility of litigation against us.

Attorney Holstad stated it's an important consideration because the state is requiring equal access to cannabis. Adding in that even if the City said no, they wouldn't register any retail operation, we could still get Tribal operations as dictated from the State, without City approval. Holstad spoke on what the State's requirements are and what control the City has. Holstad said if we would block cannabis businesses the City would likely be sued without a probability of winning.

Anderson asked the City Manager to speak on who gets approved for these licenses through the state and our ordinance. City Manager Rigg stated the only way to objectively approve these licenses is to do it as a first come, first serve. Once the Office of Cannabis Management approves an individual, then the City would need to approve through our own ordinance.

### **MAYOR AND COUNCIL REPORTS**

First Ward, Councilor Christensen reported:

- Ward Items – None
- Committee Update – Budget committee is working on the 2026 budget. The Blue Zones walking moais have started and last Thursday they met at Eastgate Park and walked up to Thursdays on Fountain. It was a fun group and good to get exercise at the same time.

Second Ward, Councilor Baker reported:

- Ward Items – None



- Committee Update – Attended an HRA meeting last week, they reviewed expenditures and discussed having the HRA getting bids on building a house. The board is in approval of this and will be moving forward on this. He will be meeting with Executive Director Phillip Johnson with ALEDA to discuss two different proposals from one company to put up a modular home.

Third Ward, Councilor Howland reported:

- Ward Items – None
- Committee Update – Attended the Park and Rec Board meeting where they toured the arena. He stated the public will be pleased and it was great to see the progress made.

Fourth Ward, Councilor Olson reported:

- Ward Items – Has a parking issue in his ward, that he's working on.
- Committee Update – Attended an Airport Advisory meeting where they discussed the new airport weather automated observation system. They also discussed getting a new tractor for snow removal, and the Federal Aviation Department will pay for ninety-five percent of the cost of the new tractor.

Fifth Ward, Councilor Van Beek reported:

- Ward Items – He's working on a couple of ward items.
- Committee Update – He attended the HRA meeting last week and will be attending the Human Rights Committee meeting in a couple weeks.
- He thanked the Mayor for coming out and supporting the Nation of Patriots ride that came through last week.

Sixth Ward, Councilor Anderson reported:

- Ward Items – None
- Committee Update – He attended the HRA meeting and he's excited about putting a house up. There are still details to work out. He attended a budget meeting, mentioning that Kristi and Ian do a great job of keeping track of it. They work hard on doing what they can to keep the levy and property taxes down.
- Public Announcement – He's the chair for Relay for Life Committee and Relay for Life will be August 8<sup>th</sup> at the fairgrounds. Anderson listed some of the different activities, noting one is being able to throw a wet sponge at a City Official. There are activities for all ages and he invited the public to check it out.

## **MAYOR REPORT**

Attended the following meetings:

- Chamber after hours on July 15<sup>th</sup>
- Met with SMIF (Southern Minnesota Initiative Foundation) on July 16<sup>th</sup>, Tim Penny who retired as president and CEO was there along with Benya Kraus who is the new president and CEO of SMIF.
- Attended the Hatch open house last Wednesday
- Attended Thursday's on Fountain
- Hung out with Councilor Van Beek at Harley Davidson for the American Legion Patriot Riders.

They brought in the Nation of Patriots Flag and their next stop was Mason City, IA.

- Attended the Chamber Golf Outing
- Thursday the 24<sup>th</sup> he attended the BESS, (Battery Energy Storage System) meeting through the Minnesota Department of Commerce. They held hearings with individuals from the County and City to discuss this program. There will be another meeting in August and September.
- Met with the Charter Commission
- Attended an ALEDA project review meeting.

Mentioned the upcoming events and said they are also listed on the city's website. He also let residents know of the upcoming City cleanup day which is Saturday, April 26<sup>th</sup>, again stating they can find information on this on the city's website.

Last he read a letter he had just received from the Board of Peace Officer Standards and Training. It stated on July 16<sup>th</sup> 2025, there was a review of the Albert Lea Police Department. The letter stated after a comprehensive review of mandated employee training and department policies, they are pleased to announce the Albert Lea Police Department passed the review. Mayor Murray congratulated the Police Department.

#### **CITY MANAGER REPORT**

- He's currently working with staff on IT solutions.
- Working on the 2026 Budget, finishing up on the Capital Improvement Plan
- Working on the Strategic Plan
- Charter Commission met and there will be a public hearing and ordinance review on amending the Charter.
- He has a meeting tomorrow with SEMLM (Southeastern Minnesota League of Municipalities)

The mayor clarified that SEMLM is a group of people from different communities in Southeastern Minnesota. They will be looking at various ways as cities that they can work together and help each other.

#### **APPROVAL OF CLAIMS**

##### **A. Resolution 25-124 Approving Claims**

##### **(1). Presentation of Claims Over \$25,000**

The attached resolution directs the Mayor and City Treasurer to issue the payment of claims as presented in the Detail of Claims report. In addition, Tukua displayed a list of claims over \$25,000 for the public's viewing, transparency and education.

Motion made by Councilor Howland, seconded by Councilor Christensen. On roll call vote, the following councilors voted in favor of said motion: Christensen, Baker, Howland, Olson, Van Beek, Anderson, and Mayor Murray. Mayor Murray declared the motion passed.

(See Secretary's Original Resolution 25-124  
Included with these minutes)

Councilor Howland motioned for adjournment; Councilor Van Beek seconded. That there being no further business, the Council meeting adjourn until the next regular meeting of the Albert Lea City Council at 7:00 p.m. on Monday, April 28, 2025. On voice call vote, all councilors voted in favor of said motion.

Mayor Murray declared the motion passed and the meeting adjourned.

**ADJOURNMENT: 8:29 P. M.**

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Mayor Rich Murray

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Karla Tukua  
Secretary Pro Tem

**WORK SESSION MEETING  
CITY COUNCIL CHAMBERS, CITY OF ALBERT LEA  
July 28, 2025 - 5:30 P.M.**

**PRESENT:** Mayor Rich Murray, Councilors, Rachel Christensen, Larry Baker, Jason Howland, Reid Olson, Keith Van Beek, Brian Anderson, City Manager Ian Rigg, Public Works Director Steven Jahnke, City Attorney Joel Holstad of Lakes National Law LLP, and Deputy City Clerk Karla Tukua

**ABSENT:** City Clerk Daphney Maras

**ADDITIONAL STAFF PRESENT:** Sergeant-at-Arms-Police Chief Darren Hanson, Fire Chief Jeff Laskowske, Deputy Fire Chief Bart Berven, Human Resource Director Mike Zelenak, Building/Zoning Official Wayne Sorensen.

Before going over the agenda, City Manager Rigg introduced Bart Berven who was recently promoted to Deputy Fire Chief. Deputy Fire Chief Berven gave an overview of his duties, projects and background. Two main items he's working on is the Age-Friendly Program, working with nursing homes and their risk reduction plans and with the Rental Housing Program. Berven has been with Albert Lea Fire Rescue for 22 years.

In response to Rigg's question on how he'd improve the job of rental inspection. Berven stated he'd like to improve the inefficiencies of Fire's current software program. Berven said he's not able to run reports that will show jobs completed or work he's done. He has to send a request to the software company and they will run the report and send the results to him. Also, with rentals he'd like to streamline the communication portion in regards to rentals. He currently has to talk to multiple departments to get the information he needs. He mentioned that rental inspections still use paper files to know what's open or close, so he'd like to streamline this and Fire is looking at a couple different software options to help with this. Berven added another item that's important is to be out and talk with the property managers to see what's important to them. He was able to find out that there are grants available and he's letting the property managers know this to help keep their properties up. He said it's been good to have one person over rentals to help with consistency. His main points would be to improve the inefficiencies' and having one person over the rental program for consistency of process.

Christensen said that she's worked with Deputy Berven on the Age Friendly Group and stated he is doing amazing things with this group. It is good to have his leadership and she thanked him for all he does with that group.

**I. STRATEGIC PLAN UPDATE**

Rigg updated the Council on the strategic plan update. He explained there will be two surveys going out in the next few weeks through CP2. One will go to staff and one will go to the elected officials. CP2 will be working on a general assessment for the City. There will be a meeting in

September to discuss both the survey's and the assessment. This will lead into a Retreat in October. The two options would be two 4-hour meetings or one 8-hour meeting to cover all the materials. After discussing with Council, the majority agreed to do the one 8-hour meeting. Rigg stated the doodle poll will include two Saturday's in October and one back-up Saturday in November.

## **II. REVIEW COUNCIL MEETING AGENDA OF JULY 28, 2025**

Rigg covered each agenda item, shared pertinent information, and invited feedback from council members.

### **CALL TO ORDER AND ROLL CALL**

### **PLEDGE OF ALLEGIANCE**

### **CEREMONIAL ITEMS**

Oath of Office – Darin Palmer, Deputy Police Chief, and Tim Harves, Lieutenant

### **PUBLIC FORUM**

### **CONSENT AND APPROVAL OF AGENDA**

- A. Approve Minutes of the July 14, 2025 Regular Council Meeting
- B. Approve Minutes of the July 14, 2025 Work Session
- C. License & Permits
- D. Resolution Accepting Minnesota Pollution Control Agency Chloride Reduction Grant – Job 2519

Christensen questioned the \$8,000 for education, when the City is doing the printing. She stated the cost seemed excessive. Jahnke explained that it is time and materials not to exceed the \$8,000 and it was the budgeted amount in the grant. He explained it can't be more than this amount and he hopes it will be less.

- E. Resolution Approving Professional Services Agreement with Bolton and Menk Inc. for Wastewater Treatment Plant (WWTP) Chloride Reduction Grant – Job 2519
- F. Resolution Accepting Minnesota Pollution Control Agency Planning and Design Grant for Perfluoroalkyl Substances (PFAS) – Job 2520
- G. Resolution Approving Professional Services Agreement with Bolton and Menk Inc. for Wastewater Treatment Plant (WWTP) Perfluoroalkyl Substances (PFAS) Grant – Job 2520
- H. Resolution Declaring Intent to Reimburse From Proceeds From Tax Exempt Bonds for the Freeborn Bank Parking Lot Paving Project (Job 2504) and Eberhart Street & Utilities Improvement Project (Job 2413)

Rigg gave further clarification on item 5H, explaining by the time the City gets through the process of getting approvals and closing on the bonds, the City will already be making payments on the

improvements. As a result, the statement declaring the City's intent to reimburse itself was needed to meet statutory requirements.

I. Resolution Approving Application to Conduct Off-Site Gambling – Albert Lea Amateur Hockey Association

Rigg stated due to the amount of public interest there will be more discussion on the Cannabis Microbusiness license for The Smoking Tree after going through the rest of the agenda.

**PETITIONS, REQUESTS AND COMMUNICATIONS** - None

**UNFINISHED BUSINESS**

- A. Ordinance 25-142 Amending Chapter 2, Administration, Article IV. Departments – Division 2. Purchases & Contracts – (2<sup>nd</sup> Reading)

**NEW BUSINESS**

- A. Ordinance Amending Chapter 46 – Vegetation, Article II. – Weeds and Tall Grass (1<sup>st</sup> Reading)

Sorensen displayed the red-lined ordinance covering what was already in the ordinance and also the changes with Council and answered councils' questions. Sorensen covered the exemptions mentioned in Section 46.022 first covering the added definition of a flower garden. Sorensen explained that pollinator gardens do take time to develop to look their best. He encouraged council to look at one of the 3 test pollinator plots at 7<sup>th</sup> Street and Fountain Avenue. Each plot is now signed, identifying what they are.

Sorensen continued through the added exemptions to the nine-inch limit on grass. He gave more detail of a pollinator garden, which would be an exemption. He explained the language used to describe a pollinator garden is from the Minnesota Board of Water and Soil Resources (BWSR) and State Statute. Which is a planned, intentional and maintained weeded prairie, meadow or natural landscape vegetation that does not contain noxious weed growth. Sorensen read through the rest of the exemptions and noted property owners would need to apply for a natural landscape permit through the Parks Department. Sorensen showed council the additional requirements for property owners and what they needed to follow to obtain a natural landscape permit. The property owner would also need to post a sign that states a meadow or prairie is being established.

Rigg said if the property owner violates the terms of the agreement, their permit will be revoked. There was additional dialog regarding any complaints and enforcement.

Christensen questioned areas around town where plantings or flowers are planted right up to the street, where it doesn't have the five foot set back. Sorensen commented that most is in the city right away that's been grandfathered in. Jahnke stated the two things they look at is to make sure no rocks or boulders are part of the displays up to the lot line and if it's near a corner.

Christensen's additional question was in regards to section 10, where it states, written authorization from the City Engineer is obtained for mowing or cutting to which Sorensen said that is for conservation or scenic easement areas. There was more discussion by council and they would like more clarification on this in the 2<sup>nd</sup> reading of this ordinance.

B. Ordinance Amending Chapter 8 – Animals - Article 1. – In General (1<sup>st</sup> Reading)

Sorenson displayed the red-lined ordinance and an additional pro's and con's sheet for the ordinance change, going through the changes with Council. Some of the ordinance changes included clarifying the setback of where the coop can be. Instead of being 50-ft. from any structure on the parcel to being 60-ft. or 75-ft. from any residence or place of normal outdoor human activity. Sorensen said that Council would decide the distance for the setback. Maximum number of chickens allowed was reduced from ten (10) down to five (5). Sorensen added that some of the language added to the ordinance came right from the CDC guidelines. Explaining this language dealt with requirements to lessen disease transmission of bird flu.

Councilor Christensen asked for clarification on where it stated outlying district may have twenty-five small animals total. Sorensen explained that any property that is within 80-feet of a county line is considered to be an outlying district. Most of the outlying districts within the city are farms or rural in nature.

After discussion between Council, the decision was made to change the setback to 60-ft. from any residence or place of normal outdoor human activity.

C. Resolution Authorizing Broadway Ridge Grant at 146 W. Clark Street

D. Resolution Approving Purchase of Fire Rescue Command Vehicle

Rigg continued discussion on the Cannabis Microbusiness up for approval, The Smoking Tree. Rigg said he's been made aware of a number of e-mails to council and staff against the approval of the cannabis microbusiness license. Rigg gave an overview of the process that he and the city used to determine what to put into the ordinance and on how to narrow down the selection process. Rigg said the state is clear on the City's limitations and the State is clear on their authority to the OCM, but the State is unclear on what other factors could be used for denial or approval of licenses. Rigg made Council aware that if the City opposes this and doesn't follow our own ordinance, any cost involved in any lawsuit brought against the City would not be covered by the City's insurance policy. It would come directly out of the general fund.

City Attorney Joel Holstad affirmed that the state statute that authorizes cannabis sales, negates municipal ability to make judgement on who should have a license. Holstad stated that there was one applicant that was able to obtain a license from OCM that has received a lot of criticism. The City of Albert Lea made the Office of Cannabis Management aware of the issue of greatest concern against this applicant. The OCM affirmed they were aware of issue, but it was not a disqualifying event. Holstad explained if the City would limit registration based on something the

statute doesn't authorize, the City would be at risk of being sued by the State for exceeding the authority granted to us. Holstad stated what the City is allowed to limit in regards to a Cannabis Store and that is; where it's at, any zoning issues, signage and hours of operations. Everything else is regulated by the State.

In response to Councils' question about a lawsuit, Holstad said he anticipates he'll be defending a lawsuit somewhere along the line in this process. He explained that looking at the history of cannabis management in other states that have already approved this, that it's inevitable that there will be legal challenges to the process.

Rigg said the greatest protection the City has is the consistency of our process and following our ordinance. The ordinance was written to minimize the City's risk, with it being first come, first serve after the OCM has given their approval.

There was continued questions in regards to the approval or denial of The Smoking Tree License. Christensen stated she will make a motion to pull the license out of consent and put it into new business. Howland said he'd like to consider expanding the number of licenses due to Albert Lea being a border community, making the demand higher. He mentioned that unintentionally we've created a monopoly with having just two (2) licenses, he'd like to expand it to four (4) licenses. In response to the question whether the OCM had received all the e-mails regarding the potential criminality regarding the applicant, Rigg answered yes.

Rigg said he wanted the public to know that every challenge he made about how to write the Cannabis Ordinance to give more local control was not approved. This is why the City made it a first come, first serve basis.

## **MAYOR AND COUNCIL REPORTS**

### **CITY MANAGER REPORT**

#### **APPROVAL OF CLAIMS**

- A. Resolution Approving Claims
  - (1). Presentation of Claims Over \$25,000

### **ADJOURNMENT** – 6:54 P.M.

Dated this 28<sup>th</sup> day of July, 2025

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Karla Tukua  
Secretary Pro Tem



## **5C - Licenses and Permits**

*Council Approval 08-11-2025*

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**All Licenses Listed Are Located In Albert Lea Unless Otherwise Indicated**

### **CANNABINOID**

*Aragon Bar*

### **POLICE SUPPORT**

*Alzheimer's Association - Albert Lea/Austin Walk to End Alzheimer's - 09-20-2025*

### **ON-SALE LIQUOR**

*Bleachers Sports Bar & Grill*

### **CLUB ON-SALE LIQUOR**

*American Legion Post 56*

### **OFF-SALE LIQUOR**

*One Stop Liquor & Tobacco*

*A1 Liquor*

### **MOBILE VENDOR**

*Cousins Maine Lobster, LLC - Minneapolis, MN*

RESOLUTION 25

Introduced by Councilor

RESOLUTION APPROVING MINNESOTA ENERGY RESOURCES CORPORATION  
EASEMENT AGREEMENT FOR FRANK HALL PARK

WHEREAS, Minnesota Energy Resources Corporation is the gas utility providing service to the City of Albert Lea and is completing a gas utility upgrade in the neighborhood of Frank Hall Park, and

WHEREAS, the project would include the installation of a new gas line to the Albert Lea Humane Society, and

WHEREAS, Minnesota Energy Resources Corporation has identified a route that crosses City property as the best way to make the needed connections and upgrade the system, and

WHEREAS, the easement has been deemed acceptable by City staff and will not restrict the current or planned future uses for the property.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. Hereby authorizes staff to proceed with the execution of an easement agreement with Minnesota Energy Resources for the planned route from Frank Hall Drive to the Albert Lea Humane Society for the purposes of installing a gas service.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Howland, Olson, Van Beek, Anderson and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 11<sup>th</sup> day of August, 2025

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Mayor Rich Murray

Filed and attested this 12<sup>th</sup> day of August, 2025

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Secretary of the Council

**GAS EASEMENT/MINNESOTA**

**3307546 MERC**

THIS INDENTURE, made this \_\_\_\_\_ day of \_\_\_\_\_, between, **City of Albert Lea**, 221 Clark St E, Albert Lea, MN 56007 hereinafter called "Grantor" for One and no/100 dollar (\$1.00) and other valuable consideration paid by **MINNESOTA ENERGY RESOURCES CORPORATION**, a Delaware Corporation, 2685 145<sup>th</sup> Street West, Rosemount, Minnesota, 55068, its successors and assigns, hereinafter called "Grantee", receipt whereof is hereby acknowledged, does hereby grant unto said Grantee, its successors and assigns, the perpetual right, permission, authority, privilege and easement, to construct, install, operate, maintain, remove, and replace a pipeline or pipelines and all necessary and usual appurtenant equipment thereto, all for the purpose of transmitting gas upon, over, across, within, and/or beneath certain easement areas as shown below, or on the attached Exhibit "A", on land owned by said Grantor in the **City of Albert Lea, County of Freeborn, State of Minnesota**, described as follows, to-wit:

Return to: Minnesota Energy Resources Corporation Real Estate Dept. P.O. Box 19001 Green Bay, WI 54307-9001 Parcel Identification Number (PIN) <b>346520010</b>
--

Part of the Parcel described in the **attached Exhibit "B"**, being part of the Northwest Quarter of the Northeast Quarter (NW 1/4-NE 1/4), also part of the Northeast Quarter of the Northwest Quarter (NE 1/4-NW 1/4) and also part of Government Lot 1; all being a part of Section 16, Township 102 North, Range 21 West, **City of Albert Lea, County of Freeborn, State of Minnesota**, as shown on the **attached Exhibit "A"**.

Grantee shall have the right to access Grantor's property outside of the easement area for the purpose of gaining access to the easement area in the event direct access to the easement area is not possible. Grantee shall notify Grantor, when possible, before accessing Grantor's property, except in the event of an emergency.

Grantee shall refill any trenches in which said gas lines are laid, promptly and properly tamp the same and restore the surface of the ground and if Grantee shall at any future time open said trenches for the purpose of repairing, renewing, or removing said gas lines, it will, as soon as said work is done, reasonably restore the surface of the ground, and that all work performed by Grantee on said land will be performed in a proper workmanlike manner, and that during the progress of the work, Grantee will properly safeguard said trench.

Grantee shall have the right to control all brush and trees within the easement area by cutting, trimming and/or other means as determined by the Grantee which in its judgment may interfere with or endanger the maintenance or operation of said gas facilities.

Grantor further grants to the Grantee, its successors and assigns, the perpetual right, privilege and easement to enter upon said strip of land for the purpose of laying, patrolling, repairing, renewing, replacing, or removing the said facilities. Grantor warrants it is the owner of the land and has the right, without title restriction, to execute and deliver this instrument.

Grantor agrees that it will not construct any improvements, including buildings, concrete structures, or other objects, or change the grade more than four (4) inches over any gas lines without first securing the prior written consent of Grantee. This agreement is to insure the conformance of the use of the easement with the all applicable federal and state natural gas safety codes and Grantee's construction standards. Grantor further agrees that all costs incurred through the relocation of said facilities to avoid such buildings, concrete structures, or other objects or to obtain proper depth of land cover shall be borne by Grantor.

Grantee shall pay Grantor for damage or loss, which directly arises out of the use of this easement by Grantee. However, following the initial clearing of the easement areas, Grantee shall have no liability for the subsequent removal, trimming or cutting of trees and brush from the easement areas.

The rights conveyed to Grantee may be exercised from time to time as may be necessary and convenient to Grantee and the failure of Grantee to exercise any rights shall not limit or extinguish such rights. The rights of the Grantee shall only be extinguished or modified by written instruments executed by Grantee and filed of record in the County and State aforesaid. The laws of the State of Minnesota shall govern this easement agreement.

In the event that Grantor requires the relocation of the gas facilities within the easement area due to building construction, installation of roads and/or driveways, or development and redevelopment activities on land surrounding the easement area, Grantee agrees to relocate said gas facilities at its expense, on a one-time basis, upon reasonable written notice from Grantor, provided that Grantor provides a suitable alternate location for said facilities with all necessary easement rights using standard easement language for their construction and maintenance at the new location. This relocation agreement applies to the original Grantor only and does not apply to any heirs, successors or assigns of said land.

The covenants herein contained shall bind the parties hereto and their respective heirs, executors, administrators, successors, and assigns.

WITNESS the hand and seal of the Grantor the day and year first above written.

**City of Albert Lea**

Corporate Name

Sign Name

Print name & title

Sign Name

Print name & title

STATE OF \_\_\_\_\_ )  
COUNTY OF \_\_\_\_\_ )SS

This instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by the above-named \_\_\_\_\_ of **City of Albert Lea**, to me known to be the Grantor(s) who executed the foregoing instrument on behalf of said Grantor(s) and acknowledged the same

Sign Name \_\_\_\_\_  
Print Name \_\_\_\_\_

Notary Public, State of \_\_\_\_\_  
My Commission expires: \_\_\_\_\_

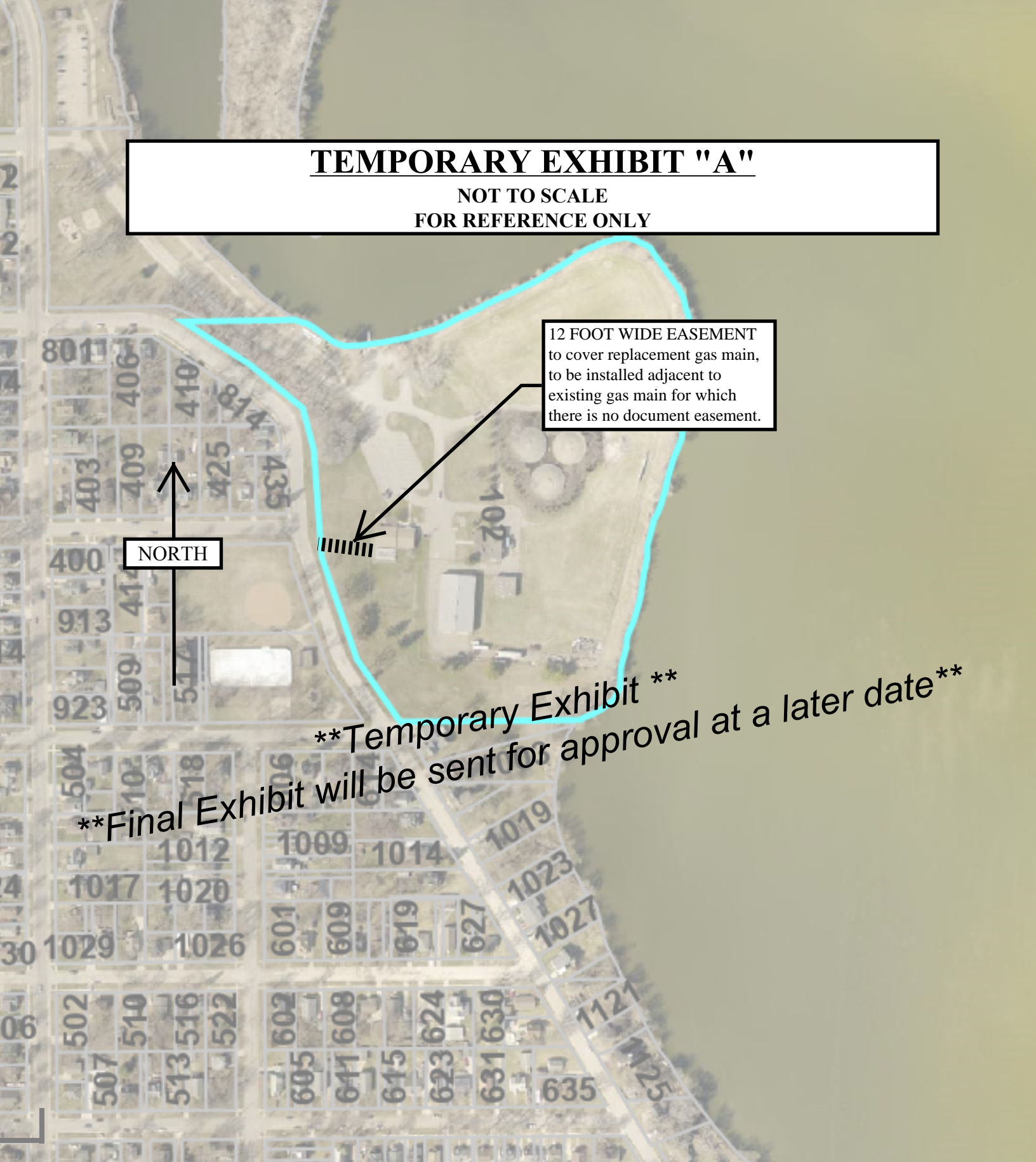
This instrument drafted by: Erin Jolivette

MINNESOTA ENERGY RESOURCES CORPORATION  
2830 S. Ashland Avenue, Green Bay, Wisconsin, 54304

Date	County	Municipality	Site Address	Parcel Identification Number
June 29, 2023	Freeborn	City of Albert Lea	101-108 Eddie Cochran St	346520010
Real Estate No.	MERC District	WR#	WR Type	I/O
3307546	Fairmont-94	3347439	GMAP	21150055GC

## TEMPORARY EXHIBIT "A"

NOT TO SCALE  
FOR REFERENCE ONLY



12 FOOT WIDE EASEMENT  
to cover replacement gas main,  
to be installed adjacent to  
existing gas main for which  
there is no document easement.

NORTH

**\*\*Temporary Exhibit \*\***  
**\*\*Final Exhibit will be sent for approval at a later date\*\***

346520010	Alternate	n/a
--	ID	
101-108 EDDIE COCHRAN	Class	956 - (NON-HSTD) MUNICIPAL PUB
ST		SERV

## EXHIBIT "B"

Property Description from Freeborn County Register of Deeds Document Number 256850

Parcel Identification Number: 346520010

ALL THAT PART OF GOVERNMENT LOT 1 IN SECTION 16 - T102N - R21W WHICH LIES SOUTH OF THE NORTH LINE OF EAST FIRST STREET AND AN EASTERLY EXTENSION THEREOF, AS SHOWN ON THE PLAT OF HALL'S ADDITION; AND WHICH LIES EAST OF LOTS 13 AND 14 AND A SOUTHEASTERLY EXTENSION OF THE EASTERLY LINE OF SAID LOT 14 IN BLOCK 7 OF SAID HALL'S ADDITION; AND WHICH LIES NORTH OF THE CENTERLINE OF EAST SECOND STREET AND AN EASTERLY EXTENSION THEREOF, AS SHOWN ON THE PLAT OF SAID HALL'S ADDITION; BEING PART OF GOVERNMENT LOT 1 IN SECTION 16 - T102N - R21W AND PART OF THE PARK, COMMONLY KNOWN AS FRANK HALL PARK, AS SHOWN ON THE PLAT OF HALL'S ADDITION TO THE VILLAGE, NOW CITY, OF ALBERT LEA BOOK 222 PAGE 836

RESOLUTION 25

Introduced by Councilor

RESOLUTION SUPPORTING MINNESOTA HIGHWAY FREIGHT PROGRAM GRANT  
APPLICATION FOR THE INTERSTATE 35/INTERSTATE 90 AND INTERSTATE 35/EAST MAIN  
STREET FREIGHT SAFETY PROJECT

WHEREAS, the City of Albert Lea is committed to improving its transportation infrastructure to enhance safety, mobility, accessibility, and economic vitality for residents, businesses, and visitors; and

WHEREAS, the Interstate 35 (I-35)/Interstate 90 (I-90) interchange north of Albert Lea is a critical node in the regional, state, and national freight networks facilitating the efficient movement of goods and people along key freight corridors; and

WHEREAS, the I-35/East Main Street (E Main Street) interchange provides essential access to freight services and amenities necessary for the health of freight carriers and safety and efficiency of freight supply chains; and

WHEREAS, this project aligns with the City's transportation priorities and long-term vision for safety, mobility, and connectivity; and

WHEREAS, successful implementation of the project is contingent upon securing funding through the Minnesota Highway Freight Program; and

WHEREAS, the City Council recognizes the strategic importance of this project in advancing safety, economic development, and freight mobility.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the City Council of the City of Albert Lea formally supports the I-35/I-90 and I-35/E Main Street Interchanges Freight Safety Project and endorses its submission for funding under the Minnesota Highway Freight Program.

Sec. 2. That the City pledges to collaborate with the Minnesota Department of Transportation and regional partners to commit appropriate resources and facilitate community engagement to ensure the successful planning, execution, and completion of the project.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor, and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Howland, Olson, Van Beek, Anderson, and Mayor Murray;



And, the following voted against the same: None. Mayor Murray declared the motion passed.

Introduced and passed this 11<sup>th</sup> day of August, 2025

---

Mayor Rich Murray

Filed and attested this 12<sup>th</sup> day of August, 2025

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Secretary of the Council

RESOLUTION 25

Introduced by Councilor

RESOLUTION APPROVING MN/DOT MAINTENANCE AGREEMENT NO. 1060154 – T.H. 13  
AND T.H.65

WHEREAS, The City of Albert Lea and the Minnesota Department of Transportation (MnDOT) have a biannual maintenance agreement that has the City of Albert Lea performing maintenance on T.H.13 from US 69 to Broadway and on T.H. 65 from Margaretha Avenue to Morningside Avenue; and

WHEREAS, the new agreement, MNDOT Agreement No. 1060154, will go into effect on July 1, 2025 and will expire on June 30, 2027.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the City of Albert Lea enter into MN/DOT Agreement No. 1060154 with the State of Minnesota, Department of Transportation to provide routine maintenance by the City upon, along, and adjacent to Trunk Highway No. 13 and No. 65 the limits of which are defined in said Agreement.

Sec. 2. That the Mayor and the City Manager are authorized to execute the Agreement and any amendments to the Agreement.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Howland, Olson, Van Beek, Anderson and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 11<sup>th</sup> day of August, 2025

---

Mayor Rich Murray

Filed and attested this 12<sup>th</sup> day of August, 2025

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Secretary of the Council

**STATE OF MINNESOTA  
DEPARTMENT OF TRANSPORTATION  
AND  
CITY OF ALBERT LEA  
ROUTINE MAINTENANCE  
AGREEMENT**

**Routine Maintenance Performed by the City  
on:**

**Trunk Highway Number (T.H.):** 13  
**Trunk Highway Number (T.H.):** 65

**Total Agreement Amount  
\$83,203.72**

**Amount Encumbered (Fiscal Year 2026)  
\$40,886.37**

**Amount Encumbered (Fiscal Year 2027)  
\$42,317.35**

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State") and the City of Albert Lea acting through its City Council ("City").

**Recitals**

1. The State requests the City perform routine maintenance on certain trunk highway(s) located within the corporate city limits, and the City is willing to perform the routine maintenance; and
2. The State will reimburse the City for the routine maintenance performed; and
3. Under Minnesota Statutes § 161.38, subdivision 3, the State and the City wish to enter into an agreement that will provide routine maintenance performed by the City on certain trunk highway(s) located within the City limits; and
4. Minnesota Statutes § 161.20, subdivision 2, authorizes the Commissioner of Transportation to make agreements with and cooperate with any governmental authority for the purposes of constructing, maintaining, and improving the trunk highway system.

**Agreement**

**1. Term of Agreement; Survival of Terms**

- 1.1. *Effective Date.*** This Agreement will be effective on July 1, 2025, or the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2, whichever is later.
- 1.2. *Expiration Date.*** This Agreement will expire on June 1, 2027, or when all obligations have been satisfactorily fulfilled, whichever occurs first.
- 1.3. *Survival of Terms.*** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: 7. Liability; Worker Compensation Claims; Insurance; 10. State Audits; 11. Government Data Practices; 13. Governing Law; Jurisdiction; Venue; and 15. Force Majeure.

## 2. Agreement Between the Parties

### 2.1. *Maintenance by the City.*

- A. *Location.*** The City will perform routine maintenance of the following portions of the trunk highway system within the Corporate City limits:
  - i. On Trunk Highway No. 13 from the east side of it's junction with Trunk Highway No. 69 easterly to Trunk Highway No. 65 (South Broadway Avenue), a total distance of 1.16 miles consisting of 4.64 lane miles.
  - ii. On Trunk Highway No. 65 from Margaretha Avenue northerly and easterly to Morningside Road, a total distance of 2.8 miles consisting of 11.2 lane miles.
- B. *Total Mileage.*** The total trunk highway mileage for the routine maintenance performed under this Agreement is 3.96 miles consisting of 15.84 lane miles.

### 2.2. *Maintenance Responsibilities (Reimbursable).* The City will perform the following routine maintenance duties to the satisfaction of the State's District Maintenance Engineer at Owatonna. All materials used in the performance of said routine maintenance must comply with the State's current "Standard Specifications for Construction".

- A.** Maintain the trunk highway(s) to keep them smooth and in good repair for the passage of traffic and free from all obstructions and impediments to traffic. This includes all necessary preventative maintenance to preserve the roadbed in its present condition, such as proper and timely crack sealing of the surface, restoration of utility openings, and all necessary patching of the roadbed.
- B.** Keep the traveled roadway free and clear of ice, snow, litter, debris, and any other foreign matter of any nature.
- C.** Sand, salt, or chemically treat the traveled roadway as necessary to provide for safe public travel.
- D.** Maintain the roadside vegetation and landscaping in a neat and orderly fashion by mowing, trimming, and providing for noxious weed control according to Minnesota Statutes § 160.23.
- E.** Dispose of all snow, litter, debris, and any other foreign matter collected upon, along, or adjacent to the trunk highway proper and within the Trunk Highway Right-of-Way limits and State roadside development facilities (i.e. rest areas) according to all applicable laws, ordinances, and regulations.
- F.** Maintain roadway markings, traffic control devices and safety devices in operating and usable condition. The State will place, install, and maintain at all times suitable guide signs, warning signs, route markers, and center lines for the guidance of traffic on the trunk highway(s).
- G.** Furnish all labor, materials, tools, equipment, and any other necessary items to perform the routine maintenance duties covered under this Agreement.

### 2.3. *Other Maintenance Responsibilities; Agreements (Non-Reimbursable).* The City is responsible for performing the following routine maintenance duties, without cost or expense to the State:

- A.** Keep the pedestrian user areas of the walkways, medians, pedestrian ramps, and curb and gutter free and clear of ice, snow, litter, debris, and any other foreign matter of any nature.
- B.** Sand, salt, or chemically treat, and repair joints and panels in the pedestrian user areas of the walkways, medians, pedestrian ramps, and curb and gutter.

- C. Maintain any other facilities located within the Trunk Highway Right-of-Way that are covered under other agreements or Limited Use Permits. This Agreement does not supersede any other agreements between the parties.

**2.4. Traffic Control.**

- A. The City may partially block the trunk highway to perform the routine maintenance under this Agreement. In cases of emergency, the City may block the trunk highway and prevent passage of traffic thereon. At no time, however, may the City continue to obstruct the free passage of traffic on the trunk highway for a longer period of time than is reasonably required for making the necessary repairs.
- B. The City may close the trunk highway to travel as necessary for the repair or installation of water or gas mains, electric or telephone cables, or sewers. The City must give the State ten days written notice and obtain a permit before such repairs or installation, except for extraordinary emergencies.
- C. The City will not close any portion of the trunk highway to traffic for reasons other than those set forth above and in no event for a time longer than necessary to complete the required maintenance work. In the event of the total blocking or closing of the trunk highway, the City must provide a suitable detour during such time.
- D. The City must conduct all trunk highway partial and total closures in conformance with the current Minnesota Manual on Uniform Traffic Control Devices (MNMUTCD) and Temporary Traffic Control Zone Layouts - Field Manual.

**2.5. Maintenance of Route Change of Trunk Highway.** If there is a change in the routing of the trunk highway, a substitution of a new route for the trunk highway, or a variation from the present location of the trunk highway, the City will maintain the new trunk highway in accordance with this Agreement after such changes, substitution, or variation and will be paid the amount to which it is entitled under this Agreement. If the State relocates any portion of the trunk highway and the roadway reverts to the City, the City will maintain the reverted portion at its sole expense.

**2.6. City's Failure to Adequately Maintain.** If the City fails to perform any of the routine maintenance according to the terms of this Agreement, the State may reduce the amount payable to the City by either an amount judged to be fair and equitable for such routine maintenance, or, if the State performs such routine maintenance, by the actual cost of the maintenance performed by the State in accordance with this Agreement.

**2.7. Extraordinary Maintenance.** The City is not required to perform any extraordinary maintenance, construction or reconstruction under this Agreement. If the City is willing to perform extraordinary maintenance, and the State's District Maintenance Engineer at Owatonna approves such performance, the parties to this Agreement must enter into a separate agreement therefore. No expenses may be incurred on the extraordinary maintenance prior to the full execution of such an agreement as governed by Minnesota Statutes § 16A.15, subdivision 3.

**2.8. Inspection of City Performed Maintenance.** Authorized representatives of the City and the State will jointly inspect the involved trunk highways on a regular basis during the life of this Agreement to determine if the routine maintenance is being performed according to the terms of this Agreement.

**3. Basis of State Cost**

The State's payment to the City for routine maintenance will be based on the number of lane miles times the dollar value to be paid per lane mile per State fiscal year. Fractional miles (to the hundredth of a mile) will be used in computing the amounts payable under this Agreement.

#### 4. State Cost and Payment by the State

**4.1. State Cost.** \$83,203.72 is the State's estimated total cost for the routine maintenance covered under this Agreement based on the data below:

**A. Fiscal Year 2026:** \$40,886.37 = 15.84 lane miles times \$2,581.21 per lane mile

**B. Fiscal Year 2027:** \$42,317.35 = 15.84 lane miles times \$2,671.55 per lane mile

**4.2. Conditions of Payment.** The State will make a lump sum payment to the City for routine maintenance performed, on a quarterly basis, on or after September 30, December 31, March 31, and June 30 of each State fiscal year after the following conditions have been met:

- A.** Encumbrance by the State of the necessary funds for the routine maintenance payment amount.
- B.** Execution of this Agreement and transmittal to the City.
- C.** The State's receipt of an invoice from the City for the applicable quarter, signed by the State's authorized representative attesting that all routine maintenance has been performed in full conformity with this Agreement.
  - i. The invoice must indicate the amount, if any, deducted from the estimated quarterly payment under Article 2.5 and Article 2.6 of this Agreement.
  - ii. The City will keep records and accounts that enable it to provide the State, when requested, with documentation itemizing the labor, materials, and equipment used to perform the routine maintenance.

#### 5. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

**5.1.** The State's Authorized Representative will be:

Name, Title: Joseph Fiesler, Maintenance Supervisor (or successor)  
Address: 1010 21st Avenue Northwest, Owatonna, MN 55060  
Telephone: 507-205-6407  
E-Mail: joseph.fieseler@state.mn.us

**5.2.** The City's Authorized Representative will be:

Name, Title: Steven Jahnke, Public Works Director (or successor)  
Address: 221 East Clark Street, Albert Lea, MN 56007  
Telephone: 507-377-4325  
E-Mail: sjahnke@ci.albertlea.mn.us

#### 6. Assignment; Amendments; Waiver; Contract Complete

**6.1. Assignment.** No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office. The foregoing does not prohibit the City from contracting with a third party to perform City maintenance responsibilities covered under this Agreement.



- 6.2. **Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.
- 6.3. **Waiver.** If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.
- 6.4. **Contract Complete.** This Agreement contains all prior negotiations and agreements, with respect to routine maintenance, between the State and the City. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

## 7. Liability; Worker Compensation Claims; Insurance

- 7.1. Each party is responsible for its own acts, omissions, and the results thereof to the extent authorized by law and will not be responsible for the acts, omissions of others, and the results thereof. Minnesota Statutes § 3.736 and other applicable law govern liability of the State. Minnesota Statutes Chapter 466 and other applicable law govern liability of the City. Notwithstanding the foregoing, the City will indemnify, hold harmless, and defend (to the extent permitted by the Minnesota Attorney General) the State against any claims, causes of actions, damages, costs (including reasonable attorneys fees), and expenses arising in connection with the project covered by this Agreement, regardless of whether such claims are asserted by the City's contractor(s) or consultant(s) or by a third party because of an act or omission by the City or its contractor(s) or consultant(s).
- 7.2. Each party is responsible for its own employees for any claims arising under the Workers Compensation Act.
- 7.3. The City may require its contractor to carry insurance to cover claims for damages asserted against the City's contractor.

## 8. Nondiscrimination

Provisions of Minnesota Statutes § 181.59 and of any applicable law relating to civil rights and discrimination are considered part of this Agreement.

## 9. Title VI/Non-discrimination Assurances

The City agrees to comply with all applicable US DOT Standard Title VI/Non-Discrimination Assurances contained in DOT Order No. 1050.2A, and in particular Appendices A and E, which can be found at: [https://edocs-public.dot.state.mn.us/edocs\\_public/DMResultSet/download?docId=11149035](https://edocs-public.dot.state.mn.us/edocs_public/DMResultSet/download?docId=11149035). The City will ensure the appendices and solicitation language within the assurances are inserted into contracts as required. The State may conduct a review of the City's compliance with this provision. The City must cooperate with the State throughout the review process by supplying all requested information and documentation to the State, making City staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by the State.

## 10. State Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the City's books, records, documents, accounting procedures, and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

## 11. Government Data Practices

The City and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided under this Agreement, and as it applies to all data created,

collected, received, stored, used, maintained, or disseminated by the City under this Agreement. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either the City or the State.

**12. Governing Law; Jurisdiction; Venue**

Minnesota law governs the validity, interpretation, and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

**13. Termination**

**13.1. *By Mutual Agreement.*** This Agreement may be terminated by mutual agreement of the parties or by the State for insufficient funding as described below

**13.2. *Termination for Insufficient Funding.*** The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the City. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the City will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if this Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds.

**14. Force Majeure**

No party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance), if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

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**STATE ENCUMBRANCE VERIFICATION**

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and 16C.05.

Signed:                     *BL*                    

Date:           7/25/25          

SWIFT Purchase Order:           3000835794          

**CITY OF ALBERT LEA**

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**DEPARTMENT OF TRANSPORTATION**

Approved:

By: \_\_\_\_\_  
                    (District Engineer)

Date: \_\_\_\_\_

**COMMISSIONER OF ADMINISTRATION**

By: \_\_\_\_\_  
                    (With Delegated Authority)

Date: \_\_\_\_\_

**INCLUDE COPY OF RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.**

ORDINANCE 25-143

Introduced by Councilor

**ORDINANCE AMENDING CHAPTER 46 – VEGETATION, ARTICLE II. - WEEDS AND TALL GRASS**

THE CITY COUNCIL OF ALBERT LEA, MINNESOTA ORDAINS:

**Sec. 46.020. - Owner's responsibility.**

- a) It is unlawful for any owner, occupant or agent having control of any occupied or unoccupied lot or land or any part thereof to permit or maintain on any such lot or land or on or along the sidewalk, street or alley adjacent to such between the property line and the curb or middle of the alley, ~~or for ten (10) feet outside the property line, or~~ if there is no curb, any growth of weeds, grass or other rank vegetation to a greater height than nine (9) inches on the average or any accumulation of dead weeds, grass, brush, felled trees or standing dead trees.
- (b) It shall be the duty of any owner, lessee or occupant of any lot or land to cut and remove or cause to be cut and removed all such weeds, grass or other rank vegetation as often as may be necessary to comply with subsection (a) of this section. Said duty shall commence on May 1 of each year and continue until October 15 each year.

**Sec. 46.022. - Exemption and conditions for exemptions.**

**Definitions:**

**(1) Flower Garden**

A flower garden is a type of garden specifically designed and cultivated for the growth, display, and appreciation of various types of flowers. The arrangement of the flowers might be random or typically follows a specific plan depending on the gardener's aesthetic preference. Flower gardens may be residential, commercial, or part of public parks and other landscapes.

- (2) "Conservation easement" means a nonpossessory interest of a holder in real property imposing limitations or affirmative obligations the purposes of which include retaining or protecting natural, scenic, or open-space values of real property, assuring its availability for agricultural, forest, recreational, or open-space use, protecting natural resources, maintaining or enhancing air or water quality, or preserving the historical, architectural, archaeological, or cultural aspects of real property. As described in Minnesota State Statute 84C.01

The provisions of this article shall not apply to the following:

- (1) Non-noxious weeds and grass vegetation in wetland areas.

- (2) Non-noxious weeds, grasses and herbaceous vegetation ~~within feet of designated stormwater ponds or~~ within fifty (50) feet of natural or altered creeks, rivers and stream corridors, including riparian buffer strips, that convey water, provided that they are cut to less than ten (10) inches at least once per year if located within two hundred (200) feet of an occupied residence or developed property.
- (3) Non-noxious weed and grass vegetation growing on agriculturally zoned land, including pastures, that are fenced and contain animals.
- (4) Temporary erosion control grasses.
- (5) Grass and non-noxious weed vegetation in publicly owned parks designated as natural preserves or private property so designated by the city council, or natural undisturbed areas where the land and vegetation appear not to have been graded, landscaped, or otherwise disturbed by human or mechanical means in recent times.
- (6) Grass and non-noxious weed vegetation on natural or altered slopes steeper than two to one (2:1).
- (7) Traditional decorative garden floral plantings, including food production.
- (8) Planned, Intentional, and Maintained weeded prairie, meadow or natural landscape vegetation that does not contain noxious weed growth and that includes the cultivation of native grasses indigenous to Minnesota, provided that the property owner applies for and is issued a natural landscape permit and maintains the property in a condition sufficient to maintain the permit. Natural landscape permits are required if a proposed landscape includes native grasses that exceed or are expected to exceed 8 inches in overall height. Natural landscape permit applications shall be submitted to the Parks Department. No natural landscape permits will be issued unless the following requirements are fulfilled by the owner;
  - a) They are set back not less than five (5) feet from the front lot line. For the purposes of this ordinance, corner lots shall be deemed to have two front yards;
  - b) They are set back not less than five feet from any interior side and/or rear lot lines to provide a mowed or landscaped transition zone and 5' from any structures for fire safety concerns. No set back is required on the side or rear lot lines if; there is a fully opaque fence at least five feet in height installed between the native plants and the side or rear lot lines, or the native plants abut a neighboring Native Plant Landscape Area.
  - c) The Native Plant Landscape Area is cut at least once annually to a height no greater than ten (10) inches;
  - d) Turf grass is eliminated and the native plants, trees and shrubs are planted through transplanting or seed by human or mechanical means. Soil erosion should be controlled while the ground is bare of plant growth that is sufficient to inhibit erosion and is the sole responsibility of the owner or occupant;

- e) A sign is posted on the property in a location likely to be seen by the public, advising that a meadow or prairie is being established. This sign is required only if the planting is in an area likely to be seen by the public. This sign must be in addition to any sign permitted by the sign ordinance but must be no smaller than 10 inches square, no larger than one square foot, and no higher than 3 feet tall.
- (9) A violation of any of the requirements set forth above will result in the revocation of the natural landscape permit by the city.
- (10) Written authorization from the City Engineer or his/her designee is obtained for work within conservation ~~or scenic~~ easement areas, including planting, mowing or cutting.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Howland, Olson, Van Beek, Anderson, and Mayor Murray;

And, the following voted against the same: None.

Introduced and read the first time this 28<sup>th</sup> day of July, 2025

Introduced and read the second time this 11<sup>th</sup> day of August, 2025

---

Mayor Rich Murray

Filed and attested this 12<sup>th</sup> day of August, 2025

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Secretary of the Council

ORDINANCE 25-144

Introduced by Councilor

**ORDINANCE AMENDING CHAPTER 8 – ANIMALS – ARTICLE 1. – IN GENERAL**

**Sec. 8.003. - Regulations related to small animals.**

- (a) *Definitions.* The following words, terms, and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:
- (1) *Small animal* means a chicken, rabbit, guinea pig, ferret, duck, goose, turkey, pigeon, dove, pheasant or any other bird or fowl.
  - (2) *Residence or place of normal outdoor human activity* means: a house or attached garage, patio, deck, gazebo, but not to include typical yard area, garden area, isolated fire pit, isolated sports area, or detached storage structures, all as determined by the Zoning Official.
- (b) *Permit required.* The keeping of one (1) or more chicken, duck, goose, turkey, pigeon, dove, pheasant or any other bird or fowl shall require a permit. The keeping of five (5) or more rabbit, guinea pig, or ferrets shall require a permit. Site approval for coop or structure for holding of (1) or more fowl of any type shall be conducted by development services staff before animals brought to such site. For the purposes of this subsection, such animals must be at least three (3) months old to be considered mature. A permit to keep animals enumerated in this section must be obtained from the development services department. A permit shall be issued for a two-year period. The fee for the permit required under this section shall be set by the fee ordinance. The permit will not be transferable and no refund will be made. Such permit shall not be construed as allowing the person obtaining the permit to conduct a business in violation of [chapter 50](#).
- (c) *Locational requirements.* A coop, yard, or establishment where small animals are kept shall be at least sixty (60) feet from any residence or place of normal outdoor human activity other than such residence occupied by the owner or occupant of the premises where such animals or fowl are kept. A coop, yard, or establishment shall also be no closer than 10 feet to a property line and shall not be located in a front yard as defined in Sec. 50.0002. Measurements shall be made from the outer edge of any enclosure or yard within which small animals are permitted to run.
- (d) *Maximum number allowed.* No more than five (5) small animals are permitted on one (1) property. Outlying district may have twenty-five (25) small animals total. Crowing roosters are prohibited.

**Sec. 8.005. - Sanitation of structures and premises.**

All structures, pens, coops or yards in which small animals are kept or permitted shall be maintained in a clean and sanitary condition, shall be dry and well ventilated, shall be devoid of all rodents and vermin and shall be as free from objectionable odors as can be obtained. The city development services department, upon the complaint of any individual, shall inspect any such structure or premises and issue any such order as may be necessary to carry out this section. Coops or range areas shall protect chickens or fowl from contact with wild birds or fowl in order to lessen the hazards of disease transmission. This shall be accomplished by properly constructed coops and pen areas with fencing and netting. Feed and nutrients shall be protected from rodents, vermin, and wild birds and fowl. No free-ranging of chickens or fowl is allowed.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Howland, Olson, Van Beek, Anderson, and Mayor Murray;

And, the following voted against the same: None.

Introduced and read the first time the 28<sup>th</sup> day of July, 2025

Introduced and read the second time on this 11<sup>th</sup> day of August, 2025

---

Mayor Rich Murray

Filed and attested this 12<sup>th</sup> day of August, 2025

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Secretary of the Council

RESOLUTION 25-

Introduced by Councilor

A RESOLUTION AUTHORIZING ORDER FOR REMOVAL  
1316 BROADWAY AVENUE SOUTH

WHEREAS, there is an Order for Removal of the dilapidated structure at 1316 Broadway Avenue South, in the City of Albert Lea; and

WHEREAS, the Order for Removal requires Council approval as a part of the process to obtain court approval for this action; now, therefore

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the Order for Removal of the structure located at 1316 Broadway Avenue South, in the City of Albert Lea, owned by Marlin Espe, and legally described as follows:

Commencing at a point 60 feet North from the Southeast corner of Lot 1 in Hewitt's Subdivision of the NE¼ of SE¼ of Section 17, Township 102, Range 21; thence running West 150 feet; thence South 60 feet; thence East 150 feet; thence North 60 feet to the place of beginning, Freeborn County, Minnesota;

is hereby authorized.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Howland, Olson, Van Beek, Anderson, and Mayor Murray;

And the following voted against the same: None.

Introduced and passed this 11<sup>th</sup> day of August, 2025

---

Mayor Rich Murray

Filed and attested this 12<sup>th</sup> day of August, 2025

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Secretary of the Council

**ORDER FOR REMOVAL**  
**BY**  
**CITY OF ALBERT LEA**

In the matter of the hazardous building located at 1316 Broadway Avenue South, in the City of Albert Lea, and legally described as follows:

Commencing at a point 60 feet North from the Southeast corner of Lot 1 in Hewitt's Subdivision of the NE¼ of SE¼ of Section 17, Township 102, Range 21; thence running West 150 feet; thence South 60 feet; thence East 150 feet; thence North 60 feet to the place of beginning, Freeborn County, Minnesota.

TO: Marlin Espe, 302 5<sup>th</sup> Street East, Albert Lea, MN 56007; and to any other interested parties or lien holders of record, known or unknown.

1. The above matter came on before the Albert Lea City Council on August 11, 2025. Pursuant to Minn. Stat. §§ 463.15 to 463.261 and Albert Lea City Code Chapter 28, the Council of the City of Albert Lea, having duly considered the matter, finds the above-described building to be hazardous for the following reasons:

There is extensive fire damage and the roof framing is compromised. It is deemed unsafe.

2. Pursuant to the foregoing finds and in accordance with Minn. Stat. §§ 463.15 to 463.261 and the Albert Lea City Code Chapter 28, the Council hereby orders the record owners of the above hazardous buildings to raze and remove such buildings within 30 days of the service of this order. The Council further orders that all personal property or fixtures that may unreasonably interfere with the razing and removal of the buildings shall be removed within 30 days, and if not so removed by the owner, the City of Albert Lea may remove and sell such personal property or fixtures at public auction in accordance with law.
3. The Council further orders that unless such corrective action is taken or an answer is served upon the City of Albert Lea and filed in the office of the Clerk of District Court of Freeborn County, Minnesota within 20 days from the date of the service of this order, a motion for summary enforcement of this order will be made to the District Court of Freeborn County.
4. The Council further orders that if the City is compelled to take any corrective action herein, all necessary costs expended by the City will be assessed against the real estate concerned and collected in accordance with Minn. Stat. § 463.22 or the City shall cause such expenses incurred in the repair or



demolition of the building or dwelling to be a lien upon the real estate pursuant to Albert Lea City Code Sec. 28.010.

5. The Mayor, Clerk, City Attorney, and other officers and employees of the City are authorized and directed to take such action, prepare, sign, and serve such papers as are necessary to comply with this Order and to assess the costs thereof against the real estate described above for collection along with taxes.

Adopted by the City Council the 11<sup>th</sup> day of August, 2025

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Mayor Rich Murray

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Secretary of the Council

**RESOLUTION 25-**

Introduced by Councilor

**RESOLUTION DECLARING PROPERTY WITHOUT PUBLIC PURPOSE AND WAIVING PLANNING  
COMMISSION REVIEW**

WHEREAS, the City of Albert Lea (“City”) currently owns Property at 409 W. Clark Street, and is legally described as:

PID: 34.001.2160

Lot 2, Block 17, Original Plat of the City of Albert Lea, as the same is platted and recorded. Office of the County Recorder, Freeborn County, Minnesota.

WHEREAS, the City does not currently nor does it intend to use the Property for any public purpose, and the proposed use of the Property is similar to or will not interfere with the property uses, and, therefore, the sale of the Property has no relationship to the comprehensive municipal plan; and

WHEREAS, notice for a public hearing on this Resolution was published July 26, 2025, as required by City Code Sec. 2.125(b); and

WHEREAS, the City Council held a public hearing on the proposed sale of the Property on August 11, 2025, as required by City Charter Sec. 12.05 and City Code Sec. 2.125(b).

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:**

Sec. 1. That the proposed uses of the Property adhere to the comprehensive municipal plan, and therefore, the Council waives the planning commission review, in accordance with Minn. Stat. § 462.356, subd. 2.

Sec. 2. That the notice and public hearing requirements of City Charter Sec. 12.05 and City Code Sec. 2.125 have been met, allowing the Council to proceed with the disposal of the Property.

Sec. 3. The Property has no further public purpose that requires City ownership.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Howland, Olson, Van Beek, Anderson, and Mayor Murray;

And, the following voted against the same: None. Mayor Murray declared the motion passed.

Introduced and passed this 11<sup>th</sup> day of August, 2025

---

Mayor Rich Murray

Filed and attested this 12<sup>th</sup> day of August, 2025

---

Secretary of the Council

**RESOLUTION 25-**

Introduced by Councilor

**RESOLUTION AUTHORIZING THE CREATION OF A REDEVELOPMENT  
RFP FOR APARTMENTS IN THE DOWNTOWN**

WHEREAS, the City of Albert Lea (“City”) currently owns property on the 300 block of Broadway Avenue South; and

WHEREAS, the City has invested significant funds in the removal of hazardous structures; and

WHEREAS, redevelopment of blighted areas and affordable housing are a public purpose of the City; and

WHEREAS, a passive effort to redevelop the 300 block and provide housing has not been met with success and staff recommend a proactive approach.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That City Manager hires Knutson Construction for preconstruction services to create an RFP with cost estimates for construction as part of a Request for Proposal for private development.

Sec. 2. The City Manager updates the 2024 rental housing study upon construction estimate completion and orders a proforma.

Sec. 3. Estimated cost to be \$45,000 or less and all non-TIF eligible expenses shall be paid from Fund 230.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Howland, Olson, Van Beek, Anderson, and Mayor Murray;

And, the following voted against the same: None. Mayor Murray declared the motion passed.

Introduced and passed this 11<sup>th</sup> day of August, 2025

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Mayor Rich Murray

Filed and attested this 12<sup>th</sup> day of August, 2025

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Secretary of the Council

Recipient: **Ian Rigg - City Manager**  
Project: **City of Albert Lea - 300 Block Development**  
Location: **Albert Lea, MN**  
Date: **08/05/25**



## PRECONSTRUCTION SERVICES PROPOSAL

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Ian Rigg,

I am pleased to submit a proposal for preconstruction services for the City of Albert Lea - 300 Block Development project. Our team of experienced professionals is committed to delivering quality preconstruction services to ensure the successful execution of your project. Services included in this proposal include:

### FEASABILITY STUDY / CONSULTING SERVICES

Master Plan Program Estimate

Constructibility Analysis / Infrastructure Study

Discovery Meetings

*\*Workshop / coordination meetings between Knutson / City of Albert Lea*

Site Visit / Analysis

Program Schedule & Logistics Planning

Consulting - RFP For Developers

*\*Prepare, solicit, issue, receive, analyze & make recommendations for developer (in partnership with owner)*

Virtual Design Construction - Massing Model

**Total fee:** **\$35,000**

*Discount of Services (If Project Funding is Approved - Knutson Construction Serves as CM or Owner's Representative)* **-\$10,000**

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**\$25,000**

**Add Alternate Service:** Cost consulting services through design development - Cost of additional service to be determined thereafter developer selection and scope of service can be defined.

Please let us know if you have any questions or require additional information. We appreciate the opportunity to work with you and look forward to hearing from you soon.

Sincerely,

A handwritten signature in black ink, appearing to read "Jordan Cepress".

Jordan Cepress | Preconstruction Manager

**Knutson Construction**

e: [jcepress@knutsonconstruction.com](mailto:jcepress@knutsonconstruction.com)

p: 952-999-0260

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RESOLUTION 25-

Introduced by Councilor

RESOLUTION AUTHORIZING THE CONTRIBUTION OF FUNDS TO THE  
RIVERLAND SCHOLARSHIP PROGRAM

WHEREAS, the City of Albert Lea ("City") is able to participate in the education and development of local the workforce; and

WHEREAS, the City finds a vital link between filling positions through educational opportunities and the ability for the City to grow economically; and

WHEREAS, the City agrees to participate in a foundation in partnership with ALEDA and the Chamber of Commerce to provide scholarships for local high school students who can enter the workforce in the area.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALBERT LEA, MINNESOTA:

Sec. 1. Reserves from Fund 230, the City of Albert Lea shall increase its contribution to the Riverland Foundation in the amount of Ten Thousand and no/100 dollars (\$10,000) annually for the remainder to the amount granted in Resolution 22-273.

Sec. 2. Staff is authorized to sign, execute and amend documents, if any, necessary to fulfill these terms.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Howland, Olson, Van Beek, Anderson, and Mayor Murray;

And, the following voted against the same: None. Mayor Murray declared the motion passed.

Introduced and passed this 11<sup>th</sup> day of August, 2025

---

Mayor Rich Murray

Filed and attested this 12<sup>th</sup> day of August, 2025

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Secretary of the Council

## RESOLUTION 25-

Introduced by Councilor

### RESOLUTION AUTHORIZING ACTION ON TAX-FORFEITED PROPERTIES (CITY-REQUESTED PROPERTIES)

WHEREAS, the Freeborn County Auditor-Treasurer's Office has notified the City of Albert Lea ("City") of parcels of non-conservation land that have been forfeited to the State of Minnesota for non-payment of property taxes located within the city limits of the City listed in Exhibit A.1 and A.2, which is attached and incorporated herein (the "Properties");

WHEREAS, per Minn. Stat. § 282.01, subd. 1d, the City may request the Freeborn County Board convey such land to the City non-conservation tax-forfeited lands for less than their market value if:

(1) the county board determines that a sale at a reduced price is in the public interest because a reduced price is necessary to provide an incentive to correct the blighted conditions that make the lands undesirable in the open market, or the reduced price will lead to the development of affordable housing; and

(2) the governmental subdivision or state agency has documented its specific plans for correcting the blighted conditions or developing affordable housing, and the specific law or laws that empower it to acquire real property in furtherance of the plans.;

WHEREAS, City Charter Sec. 9.01 authorizes the City to "acquire by purchase, gift condemnation or otherwise, property within or outside its boundaries that may be needed by the city for a public purpose.";

WHEREAS, the City is authorized by City Code Sec. 2.076, City Code Chapter 28, and Minn. Stats. §§ 463 and 469, to carry out nuisance and blight control and remediation, redevelopment of properties, and the demolition of hazardous or unsafe buildings for the public purposes of protecting public health, safety, and welfare, and promoting the stabilization and maintenance of the community;

WHEREAS, the Properties are in blighted or hazardous conditions such that remediation and/or demolition will be required before the Properties can return to any other use;

WHEREAS, per Minn. Stat. §429.071, when a parcel of tax-forfeited land is returned to private ownership and the parcel is benefited by an improvement for which special assessments were canceled because of the forfeiture, the municipality that made the improvement may, upon notice and hearing as provided for the original assessment, make a reassessment or a new assessment as to the parcel in an amount equal to the amount remaining unpaid on the original assessment.

WHEREAS, the City of Albert Lea has a Blight fund to remove blight or hazardous structures and Housing Fund to incentivize or directly fund the placement of new housing on the lots.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the Freeborn County Board is requested to convey the Properties to the City for below market value to be used by the City for public purposes, in accordance with Minn. Stat. § 282.01 subd. 1d in the event the properties do not sell at the first at the 2026 Valuation in October 2025 in Exhibit A.1. Those Properties in Exhibit A.2 are to be sold for one dollar (\$1.00) as Freeborn County completed its 2024 sale of those properties and they have not sold.

Sec. 2. That the City Council finds it is a public purpose to acquire the Properties for remediation, repair, and/or new construction of housing.

Sec. 3. That the acquisition of the Properties by the City is authorized for below market values determined by the Freeborn County Board, and under the conditions required for such acquisition enumerated in Minn. Stat. §282.01.

Sec. 4. Undeveloped properties shall be reverted in accordance and in the timeline as established by Minn. Stat. §282.01.

Sec. 5. The City Manager or authorized staff are directed to execute any deeds, conveyances, purchase agreements, or other instruments or documents necessary to carry out the authorized request for and acquisition of the Properties.

Sec. 6. The City Manager or authorized staff may notify the County the withdraw of the City's request for the acquisition of any one of the Properties if alternatives to City intervention are agreed to.

Sec. 7. That the City reserves the right to waive or reassess special assessments on the properties due to the City, if and when the Properties are returned to private ownership, in accordance with Minn. Stats. §§ 429.071, 435.23, and 444.076.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor, and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Howland, Reid, Van Beek, Anderson, and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 11<sup>th</sup> day of August, 2025.

---

Mayor Rich Murray

Filed and attested this 12<sup>th</sup> day of August, 2025.

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Secretary of the Council

Exhibit A.1

Parcel	Property Address	2026 Valuation - OCT 1st Sale	Sale Price to City of Albert Lea	Revocation Value
34.004.0020	125 CLARK ST E ALBERT LEA, MN 56007	\$ 28,700.00	\$ 1.00	\$ 5,000.00
34.004.0022	127 CLARK ST E ALBERT LEA, MN 56007	\$ 26,000.00	\$ 1.00	\$ 5000.00
34.004.0040	137 CLARK ST E ALBERT LEA, MN 56007	\$ 116,800.00	\$ 1.00	\$ 5,000.00
34.004.0050	131 CLARK ST E ALBERT LEA, MN 56007	\$ 110,400.00	\$ 1.00	\$ 5,000.00
34.180.2820	816 GARFIELD AVE ALBERT LEA, MN 56007	\$ 84,000.00	\$ 1.00	\$ 5,000.00
34.192.0491	2025 STEVENS ST ALBERT LEA, MN 56007	\$ 35,500.00	\$ 1.00	\$ 5,000.00
34.001.3430	308 WILLIAM ST E ALBERT LEA, MN 56007	\$ 38,400.00	\$ 1.00	\$ 5,000.00

Exhibit A.2

Parcel	Property Address	Sale Price to City of Albert Lea	Revocation Value
34.014.0760	705 MADISON AVE ALBERT LEA, MN 56007	\$ 1.00	\$ 5,000.00
34.180.2970	721 ST. THOMAS ALBERT LEA, MN 56007	\$ 1.00	\$ 5,000.00
37.033.0390	816 S NEWTON AVE ALBERT LEA MN 56007	\$ 1.00	\$ 5,000.00



## RESOLUTION 25-

Introduced by Councilor

### RESOLUTION AUTHORIZING ACTION ON TAX FORFEITED PROPERTIES - ASSESSMENTS

WHEREAS, the City of Albert Lea has received notification from the County Auditor-Treasurer's Office of parcels of land located within the city limits of the City of Albert Lea that have been forfeited to the State of Minnesota for non-payment of property taxes;

WHEREAS, per Minn. Stat. § 282.01 the classification and sale of such lands may be approved by the governing body in which the lands are located;

WHEREAS, per Minn. Stat. § 429.071, when a parcel of tax-forfeited land is returned to private ownership and the parcel is benefited by an improvement for which special assessments were canceled because of the forfeiture, the municipality that made the improvement may, upon notice and hearing as provided for the original assessment, make a reassessment or a new assessment as to the parcel in an amount equal to the amount remaining unpaid on the original assessment;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the County Auditor sell the forfeited properties below and that the assessments on the properties are not reduced but may be reduced in a separate development agreement between the purchaser and the City.

Sec. 2. That the County Auditor will notify any purchasers of these properties that any balances due at the City for Special Assessments not certified to the County, Accounts Receivable or Utility Receivables will be paid by the purchaser of the property.

Sec. 3. That the County Auditor will notify any purchasers of these properties that any balances due at the City for Special Assessments may be reduced as described in Sec. 1.

Sec. 4. Any reductions to assessments will be approved through a development agreement and/or separate resolution.

Parcel	Property Address	Special Assessments	Reinstated Amount
34.004.0020	125 CLARK ST E ALBERT LEA, MN 56007	\$ 2,100.67	\$ 2,100.67
34.004.0022	127 CLARK ST E ALBERT LEA, MN 56007	\$ 2,104.15	\$ 2,104.15
34.004.0040	137 CLARK ST E ALBERT LEA, MN 56007	\$ 421,142.22	\$ 421,142.22
34.004.0050	131 CLARK ST E ALBERT LEA, MN 56007	\$ 705.65	\$ 705.65
34.014.0370	225 FRONT ST W ALBERT LEA, MN 56007	\$ 4,515.35	\$ 4,515.35
34.180.2820	816 GARFIELD AVE ALBERT LEA, MN 56007	\$ 3,796.82	\$ 3,796.82
34.192.0491	2025 STEVENS ST ALBERT LEA, MN 56007	\$ 941.68	\$ 941.68

34.001.3430	308 WILLIAM ST E ALBERT LEA, MN 56007	\$ 5,025.84	\$ 5,025.84
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That the motion for the adoption of the foregoing resolution was duly seconded by Councilor, and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Howland, Olson, Van Beek, Anderson and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 11th day of August, 2025

\_\_\_\_\_  
Mayor Rich Murray

Filed and attested this 12<sup>th</sup> day of August, 2025

\_\_\_\_\_  
Secretary of the Council

RESOLUTION 25 - XXX

Introduced by Councilor

RESOLUTION APPROVING CLAIMS

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALBERT LEA, MINNESOTA:

Sec. 1. That the claims, as presented in the attached exhibit for Check #92133 through #92250 in the amount of \$1,733,414.02 are approved and the City Treasurer is hereby directed to disburse said amounts with payment to be made from the fund indicated.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilor , and upon a vote being taken thereon, the following voted in favor thereof: Councilors Christensen, Baker, Howland, Olson, Van Beek, Anderson, and Mayor Murray;

And the following voted against the same: None. Mayor Murray declared the resolution passed.

Introduced and passed this 11<sup>th</sup> day of August, 2025

---

Mayor Rich Murray

Filed and attested this 12<sup>th</sup> day of August, 2025

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Secretary of the Council

## Claims Over \$25,000

### City of Albert Lea Council Meeting 08/11/2025

- **\$27,235.81 – Braun Intertec Corporation**  
Eberhart St – Sewer & Water Extension – Blazing Star Landing
- **\$27,578.21 – Platinum Plumbing Solutions LLC**  
Pay Estimate 9 – Lead Service Line Replacement Project
- **\$31,504.18 – Freeborn Mower Electric Cooperative**  
Electric Service – Lift Stations/ Water Plants
- **\$32,440.00 – L&S Electric Inc**  
WWTP Electrical Maintenance Agreement (2 Years)
- **\$40,124.97 – SRFD Enterprises LLC**  
146 Clark St W – Broadway Ridge Grant
- **\$59,851.48 – BCM Construction Inc**  
Pay Estimate 7 – Marshall & Sibley Reconstruction Project – Job 2403
- **\$87,560.00 – Rivian LLC**  
2025 Rivian R1S – Fire Command Vehicle

## **Claims Over \$25,000**

### **City of Albert Lea Council Meeting 08/11/2025**

- **\$104,114.16 – ICON LLC**  
Pay Estimate 3 – 11<sup>th</sup> Street Reconstruction – Job 2503
- **\$132,724.50 – Wapasha Construction Company Inc**  
Pay Estimate 14 – WWTP Preliminary Facility Design & Construction
- **\$184,969.48 – Minnesota Public Facilities Authority**  
Clean Water & Drinking Water Loan Payments
- **\$214,572.74 – Southeast Service Coop**  
Health Insurance – Approximately 87% Employer and 13% Employee
- **\$265,581.00 – League of MN Cities Insurance Trust**  
Municipal Liability, Property, Auto Insurance 7/1/2025 – 6/30/2026

# Accounts Payable

## Checks for Approval

User: NThoms  
Printed: 8/8/2025 - 10:50 AM



Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
0	07/31/2025	101 General	Supplies	US Bank		55.24
0	07/31/2025	101 General	Safety Equipment	US Bank		50.98
0	07/31/2025	602 Sewer	Motor Fuels	US Bank		8.48
0	07/31/2025	602 Sewer	Motor Fuels	US Bank		46.90
0	07/31/2025	101 General	Supplies	US Bank		18.21
0	07/31/2025	101 General	Training & Education	US Bank		50.00
0	07/31/2025	101 General	Dues & Subscriptions	US Bank		20.00
0	07/31/2025	101 General	Vehicle/Equipment Parts	US Bank		352.03
0	07/31/2025	101 General	Travel Expense	US Bank		-101.00
0	07/31/2025	101 General	Software/Software Subscription	US Bank		60.00
0	07/31/2025	101 General	Furniture, Equipment & Tools	US Bank		398.93
0	07/31/2025	101 General	Dues & Subscriptions	US Bank		90.00
0	07/31/2025	101 General	Training & Education	US Bank		300.00
0	07/31/2025	101 General	Training & Education	US Bank		311.00
0	07/31/2025	101 General	Fire Prevention	US Bank		161.80
0	07/31/2025	101 General	Furniture, Equipment & Tools	US Bank		403.15
0	07/31/2025	101 General	Training & Education	US Bank		998.00
0	07/31/2025	101 General	Dues & Subscriptions	US Bank		230.00
0	07/31/2025	101 General	Safety Equipment	US Bank		13.00
0	07/31/2025	101 General	Training & Education	US Bank		249.00
0	07/31/2025	101 General	Dues & Subscriptions	US Bank		448.00
0	07/31/2025	101 General	Training & Education	US Bank		300.00
0	07/31/2025	101 General	Postage	US Bank		9.37
0	07/31/2025	101 General	Motor Fuels	US Bank		19.55
0	07/31/2025	101 General	Telephone & Internet	US Bank		120.00
0	07/31/2025	101 General	Supplies	US Bank		133.20
0	07/31/2025	101 General	Travel Expense	US Bank		675.00
0	07/31/2025	101 General	Software/Software Subscription	US Bank		196.00
0	07/31/2025	101 General	Training & Education	US Bank		275.00
0	07/31/2025	101 General	Motor Fuels	US Bank		40.52
0	07/31/2025	101 General	Refuse Disposal	US Bank		228.70
0	07/31/2025	101 General	Training & Education	US Bank		300.00
0	07/31/2025	101 General	Motor Fuels	US Bank		27.91

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
0	07/31/2025	101 General	Supplies	US Bank		89.98
0	07/31/2025	101 General	Supplies	US Bank		89.60
0	07/31/2025	101 General	Special Programs	US Bank		71.75
0	07/31/2025	101 General	Postage	US Bank		9.60
0	07/31/2025	101 General	Travel Expense	US Bank		340.84
0	07/31/2025	101 General	Supplies	US Bank		52.21
0	07/31/2025	101 General	Training & Education	US Bank		250.00
0	07/31/2025	101 General	Library Selco/Software	US Bank		203.88
0	07/31/2025	101 General	Supplies	US Bank		226.14
0	07/31/2025	101 General	Travel Expense	US Bank		409.48
0	07/31/2025	101 General	Training & Education	US Bank		890.00
0	07/31/2025	101 General	Credit Card & Bank Fees	US Bank		36.80
0	07/31/2025	101 General	Credit Card & Bank Fees	US Bank		60.28
0	07/31/2025	601 Water	Credit Card & Bank Fees	US Bank		52.16
0	07/31/2025	602 Sewer	Credit Card & Bank Fees	US Bank		122.79
0	07/31/2025	603 Solid Waste	Credit Card & Bank Fees	US Bank		37.22
0	07/31/2025	101 General	Credit Card & Bank Fees	US Bank		1.46
0	07/31/2025	101 General	Credit Card & Bank Fees	US Bank		605.38
0	07/31/2025	101 General	Travel Expense	US Bank		24.00
0	07/31/2025	101 General	Dues & Subscriptions	US Bank		90.00
0	07/31/2025	101 General	Travel Expense	US Bank		10.00
0	07/31/2025	101 General	Supplies	US Bank		488.05
0	07/31/2025	101 General	Fire Prevention	US Bank		1,030.00
0	08/11/2025	703 HealthIns/Workers Comp Reserve	Taxes & Licenses	United States Treasury		895.26
0	08/11/2025	601 Water	Credit Card & Bank Fees	TTech		204.43
0	08/11/2025	602 Sewer	Credit Card & Bank Fees	TTech		204.43
0	08/11/2025	101 General	Telephone & Internet	Granite Telecommunications LLC		72.06
0	08/11/2025	101 General	Telephone & Internet	Granite Telecommunications LLC		39.79
0	08/11/2025	101 General	Telephone & Internet	Granite Telecommunications LLC		24.48
0	08/11/2025	101 General	Telephone & Internet	Granite Telecommunications LLC		58.16
0	08/11/2025	210 Senior Center	Telephone & Internet	Granite Telecommunications LLC		91.92
0	08/11/2025	601 Water	Telephone & Internet	Granite Telecommunications LLC		36.75
0	08/11/2025	602 Sewer	Telephone & Internet	Granite Telecommunications LLC		81.31
0	08/11/2025	602 Sewer	Telephone & Internet	Granite Telecommunications LLC		72.27
0	08/11/2025	602 Sewer	Telephone & Internet	Granite Telecommunications LLC		75.24
0	08/11/2025	602 Sewer	Telephone & Internet	Granite Telecommunications LLC		72.27
0	08/11/2025	602 Sewer	Telephone & Internet	Granite Telecommunications LLC		75.24
0	08/11/2025	602 Sewer	Telephone & Internet	Granite Telecommunications LLC		75.25
0	08/11/2025	602 Sewer	Telephone & Internet	Granite Telecommunications LLC		36.75
0	08/11/2025	101 General	Telephone & Internet	Granite Telecommunications LLC		138.84
0	08/11/2025	101 General	Telephone & Internet	Granite Telecommunications LLC		36.75
0	08/11/2025	101 General	Telephone & Internet	Granite Telecommunications LLC		76.53
0	08/11/2025	101 General	Telephone & Internet	Granite Telecommunications LLC		107.14

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
0	08/11/2025	101 General	Telephone & Internet	Granite Telecommunications LLC		110.24
0	08/11/2025	101 General	Credit Card & Bank Fees	Global Payments, Inc		1,870.57
0	08/11/2025	101 General	Medical Insurance Payable	Southeast Service Coop		858.22
0	08/11/2025	101 General	Health Insurance	Southeast Service Coop		3,752.46
0	08/11/2025	101 General	Medical Insurance Payable	Southeast Service Coop		209,962.06
0	08/11/2025	602 Sewer	Safety Equipment	Parker Hanna		155.00
0	08/11/2025	601 Water	Safety Equipment	Darin Uttecht		245.00
0	08/11/2025	602 Sewer	Expert & Professional Services	Minnesota Valley Testing Laboratories		73.00
0	08/11/2025	602 Sewer	Expert & Professional Services	Minnesota Valley Testing Laboratories		347.50
0	08/11/2025	602 Sewer	Expert & Professional Services	Minnesota Valley Testing Laboratories		97.00
0	08/11/2025	602 Sewer	Expert & Professional Services	Minnesota Valley Testing Laboratories		235.50
0	08/11/2025	602 Sewer	Expert & Professional Services	Minnesota Valley Testing Laboratories		700.00
0	08/11/2025	101 General	Legal Fees - Contracted	Lakes National Law LLP		2,500.00
0	08/11/2025	101 General	Legal Fees - Contracted	Lakes National Law LLP		7,500.00
0	08/11/2025	601 Water	Safety Equipment	Justin Michaelis		175.95
0	08/11/2025	101 General	Safety Equipment	Jared Bair		200.45
0	08/11/2025	603 Solid Waste	Vehicle and Equipment Repairs	Ann Christensen		31.62
0	08/11/2025	306 2010A GO Permanent Imp Rev Bon	Fiscal Agent Fees	US Bank		550.00
0	08/11/2025	101 General	Safety Equipment	Joshua Heilman		94.49
0	08/11/2025	101 General	Safety Equipment	Joshua Heilman		10.50
0	08/11/2025	603 Solid Waste	Vehicle and Equipment Repairs	Ann Christensen		31.62
0	08/11/2025	602 Sewer	Safety Equipment	Adam Fitzlaff		154.94
0	08/11/2025	602 Sewer	PFA Loan Payable - Current	Minnesota Public Facilities Authority		38,000.00
0	08/11/2025	602 Sewer	Other LT Obligation - Interest	Minnesota Public Facilities Authority		3,965.00
0	08/11/2025	602 Sewer	PFA Loan Bldg - Current	Minnesota Public Facilities Authority		101,045.00
0	08/11/2025	602 Sewer	Other LT Obligation - Interest	Minnesota Public Facilities Authority		26,544.49
0	08/11/2025	601 Water	PFA Loan Payable - Current	Minnesota Public Facilities Authority		14,000.00
0	08/11/2025	601 Water	Other LT Obligation - Interest	Minnesota Public Facilities Authority		1,414.99
0	08/11/2025	602 Sewer	Travel Expense	Brandon Huston		514.56
0	08/11/2025	602 Sewer	Travel Expense	Parker Hanna		514.56
0	08/11/2025	602 Sewer	Travel Expense	Lane Ohl		514.56
0	08/11/2025	602 Sewer	Travel Expense	Matthew Larson		514.56
0	08/11/2025	602 Sewer	Travel Expense	Brent Fjermestad		514.56
0	08/11/2025	601 Water	Credit Card & Bank Fees	Springbrook Holding Company LLC		1,290.00
0	08/11/2025	601 Water	Credit Card & Bank Fees	Springbrook Holding Company LLC		175.75
0	08/11/2025	602 Sewer	Credit Card & Bank Fees	Springbrook Holding Company LLC		1,290.00
0	08/11/2025	602 Sewer	Credit Card & Bank Fees	Springbrook Holding Company LLC		175.75
0	08/11/2025	601 Water	Statement Printing/Postage	Publiq, LLC		2,974.86
0	08/11/2025	602 Sewer	Statement Printing/Postage	Publiq, LLC		2,974.86
0	08/11/2025	601 Water	Statement Printing/Postage	Publiq, LLC		3,189.60
0	08/11/2025	602 Sewer	Statement Printing/Postage	Publiq, LLC		3,189.60
0	08/11/2025	602 Sewer	Travel Expense	Parker Hanna		19.90
0	08/11/2025	602 Sewer	Travel Expense	Matthew Larson		44.04



Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
0	08/11/2025	602 Sewer	Travel Expense	Brent Fjermestad		25.67
0	08/11/2025	101 General	Building Repair Supplies	Fastenal Company		71.40
0	08/11/2025	101 General	Supplies	Fastenal Company		340.55
0	08/11/2025	602 Sewer	Improvements Other Than Bldgs	Wapasha Construction Company Inc		132,724.50
0	08/11/2025	494 2024 CIP - Bonded Projects	Cash and Investments	BCM Construction, Inc		64,639.60
0	08/11/2025	494 2024 CIP - Bonded Projects	City Engineering Charge	BCM Construction, Inc		4,788.12
0	08/11/2025	494 2024 CIP - Bonded Projects	Cash and Investments	BCM Construction, Inc		-64,639.60
0	08/11/2025	101 General	Engineering Fees	BCM Construction, Inc		-4,788.12
0	08/11/2025	494 2024 CIP - Bonded Projects	Improvements Other Than Bldgs	BCM Construction, Inc		59,851.48
0	08/11/2025	601 Water	Expert & Professional Services	Platinum Plumbing Solutions LLC		27,578.21
0	08/08/2025	101 General	Accrued PERA Payable	PERA		38,009.50
0	08/08/2025	101 General	Accrued FICA Payable	Internal Revenue Service		607.01
0	08/08/2025	101 General	Deferred Compensation Payable	MN State Retirement - Empower		23,811.60
0	08/08/2025	101 General	Accrued Medicare Payable	Internal Revenue Service		141.96
0	08/08/2025	101 General	Deferred Compensation Payable	Mission Square Plan Services		4,283.60
0	08/08/2025	101 General	Accrued FICA Payable	Internal Revenue Service		17,627.54
0	08/08/2025	101 General	Accrued FICA Payable	Internal Revenue Service		607.01
0	08/08/2025	101 General	Other Payroll Deduct Payable	WEX Health Inc		11,351.48
0	08/08/2025	101 General	Deferred Compensation Payable	MN State Retirement - Empower		1,193.50
0	08/08/2025	101 General	Other Payroll Deduct Payable	Minnesota Department of Human Services		1,418.06
0	08/08/2025	101 General	State Withholding Payable	Minnesota Department of Revenue		598.22
0	08/08/2025	101 General	Accrued Medicare Payable	Internal Revenue Service		141.96
0	08/08/2025	101 General	Federal Withholding Payable	Internal Revenue Service		1,575.97
0	08/08/2025	101 General	Other Payroll Deduct Payable	WEX Health Inc		500.00
0	08/08/2025	101 General	Accrued PERA Payable	PERA		51,039.61
0	08/08/2025	101 General	Deferred Compensation Payable	MN State Retirement - Empower		200.00
0	08/08/2025	101 General	State Withholding Payable	Minnesota Department of Revenue		18,868.14
0	08/08/2025	101 General	Accrued Medicare Payable	Internal Revenue Service		6,547.25
0	08/08/2025	101 General	Federal Withholding Payable	Internal Revenue Service		38,274.47
0	08/08/2025	101 General	Accrued FICA Payable	Internal Revenue Service		17,627.54
0	08/08/2025	101 General	Deferred Compensation Payable	Mission Square Plan Services		391.23
0	08/08/2025	101 General	Deferred Compensation Payable	Mission Square Plan Services		2,664.00
0	08/08/2025	101 General	Accrued Medicare Payable	Internal Revenue Service		6,547.25
0	08/08/2025	101 General	Deferred Compensation Payable	Mission Square Plan Services		991.23
0	08/08/2025	101 General	Deferred Compensation Payable	Nationwide Retirement Solutions		437.31
0	08/08/2025	101 General	Deferred Compensation Payable	Nationwide Retirement Solutions		1,990.38
0	08/08/2025	101 General	Union Dues Payable	Minnesota Public Employees Association		624.00
0	08/08/2025	101 General	Union Dues Payable	MNPEA		78.00
0	08/08/2025	101 General	Union Dues Payable	Minnesota Public Employees Association		1,008.00
0	08/08/2025	101 General	Union Dues Payable	IAFF Local 1041		1,089.30
0	08/08/2025	101 General	Credit Union Payable	City and County Employees Federal Credit Union		11,956.47
0	08/08/2025	101 General	Other Payroll Deduct Payable	Employee Benefit Fund		75.00
92133	07/29/2025	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		30.88

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92134	07/29/2025	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		17,790.46
92134	07/29/2025	225 Airport	Electric Utilities	Freeborn Mower Electric Cooperative		1,593.73
92135	07/29/2025	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		5,189.50
92136	07/29/2025	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		1,310.64
92136	07/29/2025	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		502.96
92137	07/29/2025	601 Water	Electric Utilities	Freeborn Mower Electric Cooperative		12,266.75
92137	07/29/2025	602 Sewer	Electric Utilities	Freeborn Mower Electric Cooperative		10,910.49
92137	07/29/2025	101 General	Electric Utilities	Freeborn Mower Electric Cooperative		8,326.94
92138	07/29/2025	401 Capital Project Revolving Fund	Machinery & Equipment	Home Depot Credit Services		215.60
92138	07/29/2025	401 Capital Project Revolving Fund	Machinery & Equipment	Home Depot Credit Services		2,558.70
92138	07/29/2025	101 General	Supplies	Home Depot Credit Services		7.98
92138	07/29/2025	101 General	Building Repair Supplies	Home Depot Credit Services		82.34
92138	07/29/2025	101 General	Supplies	Home Depot Credit Services		119.28
92138	07/29/2025	101 General	Furniture, Equipment & Tools	Home Depot Credit Services		124.46
92138	07/29/2025	401 Capital Project Revolving Fund	Machinery & Equipment	Home Depot Credit Services		215.60
92138	07/29/2025	101 General	Vehicle/Equipment Parts	Home Depot Credit Services		21.76
92138	07/29/2025	101 General	Building Repair Supplies	Home Depot Credit Services		22.92
92138	07/29/2025	101 General	Vehicle/Equipment Parts	Home Depot Credit Services		36.74
92138	07/29/2025	101 General	Supplies	Home Depot Credit Services		112.85
92138	07/29/2025	412 Recreation Facilities Project	Building & Improvements	Home Depot Credit Services		623.30
92138	07/29/2025	101 General	Supplies	Home Depot Credit Services		215.88
92138	07/29/2025	101 General	Supplies	Home Depot Credit Services		152.91
92138	07/29/2025	101 General	Supplies	Home Depot Credit Services		60.09
92138	07/29/2025	101 General	Furniture, Equipment & Tools	Home Depot Credit Services		69.74
92138	07/29/2025	401 Capital Project Revolving Fund	Machinery & Equipment	Home Depot Credit Services		215.60
92138	07/29/2025	401 Capital Project Revolving Fund	Machinery & Equipment	Home Depot Credit Services		73.00
92138	07/29/2025	401 Capital Project Revolving Fund	Machinery & Equipment	Home Depot Credit Services		55.48
92138	07/29/2025	101 General	Building Repair Supplies	Home Depot Credit Services		99.38
92138	07/29/2025	101 General	Furniture, Equipment & Tools	Home Depot Credit Services		62.05
92138	07/29/2025	101 General	Supplies	Home Depot Credit Services		109.97
92138	07/29/2025	101 General	Supplies	Home Depot Credit Services		113.05
92138	07/29/2025	101 General	Supplies	Home Depot Credit Services		75.00
92138	07/29/2025	412 Recreation Facilities Project	Building & Improvements	Home Depot Credit Services		2,512.92
92138	07/29/2025	412 Recreation Facilities Project	Building & Improvements	Home Depot Credit Services		770.40
92138	07/29/2025	101 General	Cash Short/Over	Home Depot Credit Services		29.00
92139	07/29/2025	601 Water	Due To Other Governments	Minnesota Department of Health		17,282.00
92140	07/29/2025	101 General	Gas Utilities	Minnesota Energy Resources		18.81
92140	07/29/2025	101 General	Gas Utilities	Minnesota Energy Resources		18.81
92140	07/29/2025	225 Airport	Gas Utilities	Minnesota Energy Resources		18.81
92140	07/29/2025	601 Water	Gas Utilities	Minnesota Energy Resources		47.85
92140	07/29/2025	101 General	Gas Utilities	Minnesota Energy Resources		18.81
92140	07/29/2025	101 General	Gas Utilities	Minnesota Energy Resources		18.81
92140	07/29/2025	601 Water	Gas Utilities	Minnesota Energy Resources		49.47

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
92140	07/29/2025	101 General	Gas Utilities	Minnesota Energy Resources		18.81
92140	07/29/2025	101 General	Gas Utilities	Minnesota Energy Resources		40.38
92140	07/29/2025	101 General	Gas Utilities	Minnesota Energy Resources		18.81
92140	07/29/2025	101 General	Gas Utilities	Minnesota Energy Resources		18.81
92140	07/29/2025	101 General	Gas Utilities	Minnesota Energy Resources		18.81
92140	07/29/2025	101 General	Gas Utilities	Minnesota Energy Resources		52.95
92140	07/29/2025	601 Water	Gas Utilities	Minnesota Energy Resources		48.53
92140	07/29/2025	101 General	Gas Utilities	Minnesota Energy Resources		18.81
92140	07/29/2025	225 Airport	Gas Utilities	Minnesota Energy Resources		48.51
92140	07/29/2025	602 Sewer	Gas Utilities	Minnesota Energy Resources		50.71
92140	07/29/2025	230 Economic Development	Gas Utilities	Minnesota Energy Resources		53.77
92140	07/29/2025	101 General	Gas Utilities	Minnesota Energy Resources		18.81
92140	07/29/2025	101 General	Gas Utilities	Minnesota Energy Resources		412.57
92140	07/29/2025	601 Water	Gas Utilities	Minnesota Energy Resources		18.81
92141	08/11/2025	101 General	Supplies	ADA Enterprises, Inc		3,390.00
92142	08/11/2025	101 General	Expert & Professional Services	Albert Lea Area Schools		300.00
92143	08/11/2025	101 General	Supplies	Albert Lea Bus Company, Inc		365.00
92143	08/11/2025	101 General	Supplies	Albert Lea Bus Company, Inc		250.00
92144	08/11/2025	602 Sewer	Expert & Professional Services	Albert Lea Electric		1,053.55
92144	08/11/2025	101 General	Building Maintenance	Albert Lea Electric		132.00
92144	08/11/2025	101 General	Vehicle and Equipment Repairs	Albert Lea Electric		198.00
92145	08/11/2025	101 General	Advertising - Employment	Albert Lea Newspapers Inc		234.33
92145	08/11/2025	101 General	Employee Programs	Albert Lea Newspapers Inc		116.58
92146	08/11/2025	227 Broadway Ridge/Main Corridor	Legal Notices & Recording	Albert Lea Newspapers, Inc		82.99
92146	08/11/2025	234 Blight/Hazardous Mitigation	Hazard Prop Removal-Assessed	Albert Lea Newspapers, Inc		89.44
92146	08/11/2025	495 2025 Projects	Cash and Investments	Albert Lea Newspapers, Inc		58.69
92146	08/11/2025	495 2025 Projects	Legal Notices & Recording	Albert Lea Newspapers, Inc		58.69
92146	08/11/2025	495 2025 Projects	Cash and Investments	Albert Lea Newspapers, Inc		58.70
92146	08/11/2025	495 2025 Projects	Cash and Investments	Albert Lea Newspapers, Inc		-58.69
92146	08/11/2025	495 2025 Projects	Cash and Investments	Albert Lea Newspapers, Inc		-58.70
92146	08/11/2025	495 2025 Projects	Legal Notices & Recording	Albert Lea Newspapers, Inc		58.70
92146	08/11/2025	234 Blight/Hazardous Mitigation	Legal Notices & Recording	Albert Lea Newspapers, Inc		92.45
92147	08/11/2025	101 General	Chemicals & Chemical Products	Albert Lea Seed House		206.98
92147	08/11/2025	101 General	Chemicals & Chemical Products	Albert Lea Seed House		550.68
92147	08/11/2025	101 General	Supplies	Albert Lea Seed House		10.00
92148	08/11/2025	101 General	Refuse Disposal	All Seasons Outdoor Maintenance		788.02
92149	08/11/2025	101 General	Audio Visual	Amazon Capital Services Inc		14.95
92149	08/11/2025	101 General	Supplies	Amazon Capital Services Inc		34.98
92149	08/11/2025	101 General	Books	Amazon Capital Services Inc		35.57
92149	08/11/2025	101 General	Supplies	Amazon Capital Services Inc		66.27
92149	08/11/2025	101 General	Books	Amazon Capital Services Inc		44.05
92149	08/11/2025	602 Sewer	Supplies	Amazon Capital Services Inc		418.39
92149	08/11/2025	101 General	Audio Visual	Amazon Capital Services Inc		13.99

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
92149	08/11/2025	101 General	Books	Amazon Capital Services Inc		70.83
92150	08/11/2025	101 General	Supplies	APH Stores, Inc.		96.36
92150	08/11/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		28.20
92150	08/11/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		46.96
92150	08/11/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		30.23
92150	08/11/2025	101 General	Supplies	APH Stores, Inc.		3.49
92150	08/11/2025	602 Sewer	Supplies	APH Stores, Inc.		19.48
92150	08/11/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		214.98
92150	08/11/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		14.99
92150	08/11/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		30.16
92150	08/11/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		7.98
92150	08/11/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		148.99
92150	08/11/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		19.99
92150	08/11/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		5.80
92150	08/11/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		17.40
92150	08/11/2025	225 Airport	Vehicle/Equipment Parts	APH Stores, Inc.		159.97
92150	08/11/2025	225 Airport	Vehicle/Equipment Parts	APH Stores, Inc.		433.30
92150	08/11/2025	225 Airport	Vehicle/Equipment Parts	APH Stores, Inc.		229.98
92150	08/11/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		46.55
92150	08/11/2025	101 General	Supplies	APH Stores, Inc.		43.06
92150	08/11/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		60.96
92150	08/11/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		43.28
92150	08/11/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		305.97
92150	08/11/2025	101 General	Vehicle/Equipment Parts	APH Stores, Inc.		163.98
92150	08/11/2025	101 General	Lubricants & Additives	APH Stores, Inc.		11.99
92151	08/11/2025	602 Sewer	Veh/Equipment Supplies/Parts	Arnold's of Alden, Inc		35.72
92151	08/11/2025	602 Sewer	Lubricants & Additives	Arnold's of Alden, Inc		104.69
92151	08/11/2025	602 Sewer	Veh/Equipment Supplies/Parts	Arnold's of Alden, Inc		639.50
92151	08/11/2025	101 General	Vehicle/Equipment Parts	Arnold's of Alden, Inc		852.37
92152	08/11/2025	101 General	Supplies	Axon Enterprise, Inc		3,144.00
92152	08/11/2025	101 General	Supplies	Axon Enterprise, Inc		836.75
92153	08/11/2025	101 General	Books	Baker and Taylor, Inc.		300.03
92153	08/11/2025	101 General	Audio Visual	Baker and Taylor, Inc.		120.85
92153	08/11/2025	101 General	Books	Baker and Taylor, Inc.		258.91
92153	08/11/2025	101 General	Books	Baker and Taylor, Inc.		324.64
92153	08/11/2025	101 General	Books	Baker and Taylor, Inc.		282.92
92154	08/11/2025	101 General	Periodicals & Magazines	Biblical Archaeology Review		26.95
92155	08/11/2025	234 Blight/Hazardous Mitigation	Expert & Professional Services	Bolton & Menk Inc		991.00
92156	08/11/2025	101 General	Furniture, Equipment & Tools	Bomgaars Supply Inc		36.99
92156	08/11/2025	101 General	Vehicle/Equipment Parts	Bomgaars Supply Inc		5.68
92156	08/11/2025	101 General	Furniture, Equipment & Tools	Bomgaars Supply Inc		2.57
92156	08/11/2025	101 General	Furniture, Equipment & Tools	Bomgaars Supply Inc		24.46
92156	08/11/2025	101 General	Supplies	Bomgaars Supply Inc		41.94

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
92156	08/11/2025	225 Airport	Supplies	Bomgaars Supply Inc		14.99
92156	08/11/2025	101 General	Furniture, Equipment & Tools	Bomgaars Supply Inc		13.99
92156	08/11/2025	101 General	Building Maintenance	Bomgaars Supply Inc		223.55
92156	08/11/2025	601 Water	Furniture, Equipment & Tools	Bomgaars Supply Inc		49.98
92156	08/11/2025	101 General	Building Maintenance	Bomgaars Supply Inc		23.00
92156	08/11/2025	101 General	Supplies	Bomgaars Supply Inc		9.98
92156	08/11/2025	101 General	Furniture, Equipment & Tools	Bomgaars Supply Inc		16.02
92156	08/11/2025	101 General	Furniture, Equipment & Tools	Bomgaars Supply Inc		31.99
92156	08/11/2025	101 General	Supplies	Bomgaars Supply Inc		3.41
92156	08/11/2025	101 General	Building Repair Supplies	Bomgaars Supply Inc		9.92
92156	08/11/2025	101 General	Building Repair Supplies	Bomgaars Supply Inc		4.76
92156	08/11/2025	101 General	Lubricants & Additives	Bomgaars Supply Inc		34.99
92156	08/11/2025	101 General	Supplies	Bomgaars Supply Inc		89.97
92156	08/11/2025	101 General	Supplies	Bomgaars Supply Inc		60.87
92156	08/11/2025	601 Water	Supplies	Bomgaars Supply Inc		20.97
92156	08/11/2025	101 General	Furniture, Equipment & Tools	Bomgaars Supply Inc		116.55
92156	08/11/2025	601 Water	Furniture, Equipment & Tools	Bomgaars Supply Inc		27.97
92156	08/11/2025	601 Water	Supplies	Bomgaars Supply Inc		299.00
92157	08/11/2025	101 General	Supplies	Bound Tree Medical LLC		182.88
92158	08/11/2025	495 2025 Projects	Cash and Investments	Braun Intertec Corporation		27,235.81
92158	08/11/2025	495 2025 Projects	Cash and Investments	Braun Intertec Corporation		-27,235.81
92158	08/11/2025	495 2025 Projects	Expert & Professional Services	Braun Intertec Corporation		27,235.81
92159	08/11/2025	101 General	Rents & Leases	John R. Butler		470.00
92160	08/11/2025	101 General	Books	Center Point, Inc		196.56
92161	08/11/2025	101 General	Telephone & Internet	Charter Communications Holdings LLC		105.90
92162	08/11/2025	412 Recreation Facilities Project	Building & Improvements	Chosen Valley Testing Inc		1,002.50
92163	08/11/2025	602 Sewer	Laundry Services	Cintas Corporation		112.57
92163	08/11/2025	602 Sewer	Laundry Services	Cintas Corporation		112.57
92163	08/11/2025	101 General	Laundry Services	Cintas Corporation		28.18
92163	08/11/2025	101 General	Laundry Services	Cintas Corporation		24.44
92163	08/11/2025	101 General	Laundry Services	Cintas Corporation		24.44
92163	08/11/2025	101 General	Laundry Services	Cintas Corporation		28.18
92164	08/11/2025	602 Sewer	Supplies	Cintas First Aid and Safety		28.07
92164	08/11/2025	101 General	Safety Equipment	Cintas First Aid and Safety		218.75
92165	08/11/2025	101 General	Vehicle/Equipment Parts	Commercial Recreation Specialists		263.90
92166	08/11/2025	101 General	Rents & Leases	Coordinated Business Systems LTD		16.70
92166	08/11/2025	101 General	Rents & Leases	Coordinated Business Systems LTD		1.48
92167	08/11/2025	602 Sewer	Building Repair Supplies	Croell, Inc.		594.50
92167	08/11/2025	601 Water	Street Maintenance Materials	Croell, Inc.		1,356.88
92167	08/11/2025	101 General	Street Maintenance Materials	Croell, Inc.		2,000.75
92168	08/11/2025	101 General	Supplies	Driessen Water Inc		40.00
92169	08/11/2025	101 General	Vehicle/Equipment Parts	Electric Motor/Bearing Service, Inc		49.32
92170	08/11/2025	101 General	Supplies	Ernie's Canvas Products, Inc		120.00

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
92171	08/11/2025	101 General	Expert & Professional Services	Jamaira Escobar		660.00
92172	08/11/2025	601 Water	Dues & Subscriptions	Ferguson Enterprises, Inc.		13,593.89
92172	08/11/2025	602 Sewer	Veh/Equipment Supplies/Parts	Ferguson Enterprises, Inc.		263.96
92173	08/11/2025	101 General	Vehicle/Equipment Parts	Fire Safety USA Inc		202.80
92174	08/11/2025	101 General	Supplies	Keith Flatness		205.20
92174	08/11/2025	101 General	Supplies	Keith Flatness		30.00
92175	08/11/2025	101 General	Building Maintenance	Flo Construction LLC		1,200.00
92176	08/11/2025	210 Senior Center	Building Maintenance	Fountain Refrigeration		549.09
92178	08/11/2025	101 General	Dues & Subscriptions	Freeborn County Fire Association		100.00
92179	08/11/2025	401 Capital Project Revolving Fund	Engineering Services	Freeborn County Highway Department		424.06
92180	08/11/2025	101 General	Legal Notices & Recording	Freeborn County Recorder		46.00
92181	08/11/2025	101 General	Other State Grants & Aids	Freeborn County Sheriff's Office		2,370.64
92182	08/11/2025	101 General	Advertising - Employment	Freeborn County Shopper		312.00
92183	08/11/2025	601 Water	Expert & Professional Services	Gopher State One-Call, Inc.		488.70
92184	08/11/2025	602 Sewer	Expert & Professional Services	Greg's Grass Service		975.00
92185	08/11/2025	601 Water	Chemicals & Chemical Products	Hach Chemical Company		494.72
92186	08/11/2025	101 General	Vehicle and Equipment Repairs	Hanson Tire Service of Albert Lea, Inc		31.50
92186	08/11/2025	101 General	Tires	Hanson Tire Service of Albert Lea, Inc		357.02
92186	08/11/2025	101 General	Tires	Hanson Tire Service of Albert Lea, Inc		700.00
92186	08/11/2025	101 General	Vehicle and Equipment Repairs	Hanson Tire Service of Albert Lea, Inc		280.46
92186	08/11/2025	101 General	Vehicle and Equipment Repairs	Hanson Tire Service of Albert Lea, Inc		18.34
92186	08/11/2025	603 Solid Waste	Refuse Disposal	Hanson Tire Service of Albert Lea, Inc		1,224.38
92186	08/11/2025	101 General	Tires	Hanson Tire Service of Albert Lea, Inc		314.45
92187	08/11/2025	101 General	Building Maintenance	Harty Mechanical Inc.		1,268.00
92187	08/11/2025	101 General	Building Maintenance	Harty Mechanical Inc.		3,927.00
92188	08/11/2025	602 Sewer	Chemicals & Chemical Products	Hawkins, Inc.		2,478.42
92188	08/11/2025	602 Sewer	Chemicals & Chemical Products	Hawkins, Inc.		2,173.38
92189	08/11/2025	602 Sewer	Supplies	HD Supply Inc		1,142.35
92190	08/11/2025	101 General	Vehicle/Equipment Parts	Herman Manufacturing Company Inc		18,400.00
92191	08/11/2025	101 General	Supplies	Hillyard Inc.-Hutchinson		584.28
92192	08/11/2025	101 General	Supplies	Horizon Chemical Co., Inc		25.14
92192	08/11/2025	101 General	Supplies	Horizon Chemical Co., Inc		89.23
92193	08/11/2025	101 General	Employee Programs	Hy-Vee, Inc.		99.94
92194	08/11/2025	603 Solid Waste	Refuse Disposal	I-35 Auto Recycling		200.00
92195	08/11/2025	101 General	Engineering Fees	ICON LLC		-8,329.13
92195	08/11/2025	495 2025 Projects	Cash and Investments	ICON LLC		-112,443.29
92195	08/11/2025	495 2025 Projects	Cash and Investments	ICON LLC		112,443.29
92195	08/11/2025	495 2025 Projects	Improvements Other Than Bldgs	ICON LLC		104,114.16
92195	08/11/2025	495 2025 Projects	City Engineering Charge	ICON LLC		8,329.13
92196	08/11/2025	101 General	Supplies	Innovative Office Solutions, LLC		69.41
92197	08/11/2025	703 HealthIns/Workers Comp Reserve	Expert & Professional Services	Intellicents Inc		2,000.00
92198	08/11/2025	101 General	Expert & Professional Services	Interstate Services, Inc		30.00
92199	08/11/2025	101 General	Building Repair Supplies	Jim & Dudes Plumbing & Heating, Inc.		490.85



Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
92199	08/11/2025	601 Water	Supplies	Jim & Dudes Plumbing & Heating, Inc.		29.80
92199	08/11/2025	601 Water	Supplies	Jim & Dudes Plumbing & Heating, Inc.		120.80
92200	08/11/2025	495 2025 Projects	Cash and Investments	Jones, Haugh & Smith Inc		19,271.10
92200	08/11/2025	495 2025 Projects	Expert & Professional Services	Jones, Haugh & Smith Inc		19,271.10
92200	08/11/2025	495 2025 Projects	Cash and Investments	Jones, Haugh & Smith Inc		-19,271.10
92201	08/11/2025	101 General	Vehicle/Equipment Parts	Kibble Equipment		1,621.52
92202	08/11/2025	602 Sewer	Vehicle and Equipment Repairs	L&S Electric Inc		32,440.00
92203	08/11/2025	101 General	Vehicle/Equipment Parts	Lawson Products Inc		213.46
92203	08/11/2025	101 General	Supplies	Lawson Products Inc		61.33
92204	08/11/2025	210 Senior Center	Insurance & Bonds	League of MN Cities Insurance Trust		682.40
92204	08/11/2025	101 General	Insurance & Bonds	League of MN Cities Insurance Trust		8,917.70
92204	08/11/2025	101 General	Insurance & Bonds	League of MN Cities Insurance Trust		1,644.50
92204	08/11/2025	101 General	Insurance & Bonds	League of MN Cities Insurance Trust		1,894.50
92204	08/11/2025	101 General	Insurance & Bonds	League of MN Cities Insurance Trust		1,858.50
92204	08/11/2025	601 Water	Insurance & Bonds	League of MN Cities Insurance Trust		7,493.60
92204	08/11/2025	101 General	Insurance & Bonds	League of MN Cities Insurance Trust		521.30
92204	08/11/2025	101 General	Insurance & Bonds	League of MN Cities Insurance Trust		20,230.10
92204	08/11/2025	101 General	Insurance & Bonds	League of MN Cities Insurance Trust		657.00
92204	08/11/2025	101 General	Insurance & Bonds	League of MN Cities Insurance Trust		396.30
92204	08/11/2025	602 Sewer	Insurance & Bonds	League of MN Cities Insurance Trust		7,845.40
92204	08/11/2025	602 Sewer	Insurance & Bonds	League of MN Cities Insurance Trust		12,702.60
92204	08/11/2025	603 Solid Waste	Insurance & Bonds	League of MN Cities Insurance Trust		2,526.10
92204	08/11/2025	101 General	Insurance & Bonds	League of MN Cities Insurance Trust		983.30
92204	08/11/2025	101 General	Insurance & Bonds	League of MN Cities Insurance Trust		729.00
92204	08/11/2025	101 General	Prepaid Items	League of MN Cities Insurance Trust		132,790.50
92204	08/11/2025	101 General	Insurance & Bonds	League of MN Cities Insurance Trust		517.10
92204	08/11/2025	101 General	Insurance & Bonds	League of MN Cities Insurance Trust		483.20
92204	08/11/2025	101 General	Insurance & Bonds	League of MN Cities Insurance Trust		871.00
92204	08/11/2025	101 General	Insurance & Bonds	League of MN Cities Insurance Trust		2,199.80
92204	08/11/2025	101 General	Insurance & Bonds	League of MN Cities Insurance Trust		326.40
92204	08/11/2025	101 General	Insurance & Bonds	League of MN Cities Insurance Trust		3,450.10
92204	08/11/2025	101 General	Insurance & Bonds	League of MN Cities Insurance Trust		1,924.30
92204	08/11/2025	101 General	Insurance & Bonds	League of MN Cities Insurance Trust		188.60
92204	08/11/2025	101 General	Insurance & Bonds	League of MN Cities Insurance Trust		3,293.30
92204	08/11/2025	101 General	Insurance & Bonds	League of MN Cities Insurance Trust		21,696.60
92204	08/11/2025	101 General	Insurance & Bonds	League of MN Cities Insurance Trust		16,108.20
92204	08/11/2025	101 General	Insurance & Bonds	League of MN Cities Insurance Trust		258.50
92204	08/11/2025	101 General	Insurance & Bonds	League of MN Cities Insurance Trust		517.10
92204	08/11/2025	101 General	Insurance & Bonds	League of MN Cities Insurance Trust		233.10
92204	08/11/2025	101 General	Insurance & Bonds	League of MN Cities Insurance Trust		373.00
92204	08/11/2025	101 General	Insurance & Bonds	League of MN Cities Insurance Trust		798.90
92204	08/11/2025	225 Airport	Insurance & Bonds	League of MN Cities Insurance Trust		10,469.00
92205	08/11/2025	703 HealthIns/Workers Comp Reserve	Claims & Damages	League of MN Cities Insurance Trust		228.61

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
92206	08/11/2025	101 General	Software/Software Subscription	LexisNexis Risk Data Management		200.00
92207	08/11/2025	602 Sewer	Vehicle/Equipment Parts	MacQueen Equipment LLC		818.23
92208	08/11/2025	101 General	Rents & Leases	Marco, Inc		44.99
92209	08/11/2025	101 General	Chemicals & Chemical Products	Marubeni America Corporation		784.50
92209	08/11/2025	101 General	Chemicals & Chemical Products	Marubeni America Corporation		1,000.00
92210	08/11/2025	101 General	Engineering Fees	Mensing Construction LLC		-711.82
92210	08/11/2025	409 Storm Water Capital Projects	City Engineering Charge	Mensing Construction LLC		711.82
92210	08/11/2025	409 Storm Water Capital Projects	Improvements Other Than Bldgs	Mensing Construction LLC		8,897.70
92211	08/11/2025	101 General	Rents & Leases	Metro Sales, Inc		258.00
92211	08/11/2025	101 General	Rents & Leases	Metro Sales, Inc		11.00
92211	08/11/2025	101 General	Rents & Leases	Metro Sales, Inc		136.14
92212	08/11/2025	101 General	Audio Visual	Midwest Tape, LLC		1,795.62
92213	08/11/2025	101 General	Periodicals & Magazines	Minneapolis St Paul Magazine		33.95
92214	08/11/2025	230 Economic Development	Building Maintenance	Minnesota Elevator Inc		60.28
92214	08/11/2025	101 General	Building Maintenance	Minnesota Elevator Inc		75.34
92214	08/11/2025	101 General	Building Maintenance	Minnesota Elevator Inc		105.44
92215	08/11/2025	101 General	Gas Utilities	Minnesota Energy Resources		18.81
92215	08/11/2025	101 General	Gas Utilities	Minnesota Energy Resources		18.81
92215	08/11/2025	101 General	Gas Utilities	Minnesota Energy Resources		51.28
92215	08/11/2025	602 Sewer	Gas Utilities	Minnesota Energy Resources		1,889.76
92215	08/11/2025	101 General	Gas Utilities	Minnesota Energy Resources		76.00
92216	08/11/2025	101 General	Periodicals & Magazines	Minnesota Historical Society		40.00
92217	08/11/2025	101 General	Bldg Permit Surcharges Payable	MN Department of Labor and Industry		7,836.16
92218	08/11/2025	225 Airport	Taxes & Licenses	MN Department of Labor and Industry		10.00
92219	08/11/2025	101 General	Vehicle/Equipment Parts	MTI Distributing, Inc.		329.11
92220	08/11/2025	440 District 5-31 300 Block	Demolition Costs	Mark Muilenburg		5,462.50
92220	08/11/2025	101 General	Refuse Disposal	Mark Muilenburg		1,089.23
92221	08/11/2025	101 General	Vehicle/Equipment Parts	North Central International		451.64
92222	08/11/2025	101 General	Software/Software Subscription	Plan It Software LLC		500.00
92223	08/11/2025	101 General	Building Maintenance	Plunkett's Pest Control Inc		38.96
92223	08/11/2025	210 Senior Center	Building Maintenance	Plunkett's Pest Control Inc		39.12
92224	08/11/2025	101 General	Tires	Pomp's Tire Service Inc		477.00
92224	08/11/2025	101 General	Vehicle/Equipment Parts	Pomp's Tire Service Inc		71.04
92225	08/11/2025	101 General	Expert & Professional Services	Protect Youth Sports		10.95
92226	08/11/2025	101 General	Telephone & Internet	Qwest Corporation		111.92
92227	08/11/2025	101 General	Building Repair Supplies	R & R Specialties of Wisconsin Inc		915.00
92227	08/11/2025	101 General	Building Repair Supplies	R & R Specialties of Wisconsin Inc		1,940.95
92228	08/11/2025	101 General	Vehicle and Equipment Repairs	R & R Truck Repair Inc		1,037.10
92229	08/11/2025	101 General	Furniture, Equipment & Tools	Raleigh's Ace Hardware		30.99
92229	08/11/2025	101 General	Furniture, Equipment & Tools	Raleigh's Ace Hardware		439.00
92229	08/11/2025	101 General	Supplies	Raleigh's Ace Hardware		66.58
92229	08/11/2025	101 General	Supplies	Raleigh's Ace Hardware		17.98
92229	08/11/2025	101 General	Chemicals & Chemical Products	Raleigh's Ace Hardware		44.98



Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
92229	08/11/2025	225 Airport	Supplies	Raleigh's Ace Hardware		40.49
92229	08/11/2025	101 General	Supplies	Raleigh's Ace Hardware		10.78
92229	08/11/2025	101 General	Supplies	Raleigh's Ace Hardware		170.34
92229	08/11/2025	101 General	Building Repair Supplies	Raleigh's Ace Hardware		10.77
92229	08/11/2025	101 General	Supplies	Raleigh's Ace Hardware		18.13
92229	08/11/2025	101 General	Chemicals & Chemical Products	Raleigh's Ace Hardware		179.82
92229	08/11/2025	101 General	Supplies	Raleigh's Ace Hardware		16.16
92229	08/11/2025	602 Sewer	Supplies	Raleigh's Ace Hardware		19.42
92229	08/11/2025	101 General	Furniture, Equipment & Tools	Raleigh's Ace Hardware		16.19
92229	08/11/2025	101 General	Supplies	Raleigh's Ace Hardware		19.42
92229	08/11/2025	101 General	Supplies	Raleigh's Ace Hardware		31.49
92229	08/11/2025	225 Airport	Supplies	Raleigh's Ace Hardware		13.49
92229	08/11/2025	101 General	Supplies	Raleigh's Ace Hardware		35.07
92229	08/11/2025	225 Airport	Supplies	Raleigh's Ace Hardware		40.49
92229	08/11/2025	101 General	Furniture, Equipment & Tools	Raleigh's Ace Hardware		16.50
92229	08/11/2025	101 General	Supplies	Raleigh's Ace Hardware		10.78
92229	08/11/2025	225 Airport	Supplies	Raleigh's Ace Hardware		17.99
92229	08/11/2025	101 General	Furniture, Equipment & Tools	Raleigh's Ace Hardware		26.99
92229	08/11/2025	101 General	Furniture, Equipment & Tools	Raleigh's Ace Hardware		8.99
92229	08/11/2025	101 General	Supplies	Raleigh's Ace Hardware		30.58
92229	08/11/2025	225 Airport	Supplies	Raleigh's Ace Hardware		32.38
92229	08/11/2025	101 General	Furniture, Equipment & Tools	Raleigh's Ace Hardware		43.18
92229	08/11/2025	101 General	Vehicle/Equipment Parts	Raleigh's Ace Hardware		13.49
92229	08/11/2025	101 General	Building Repair Supplies	Raleigh's Ace Hardware		32.38
92229	08/11/2025	101 General	Furniture, Equipment & Tools	Raleigh's Ace Hardware		149.00
92229	08/11/2025	101 General	Supplies	Raleigh's Ace Hardware		26.78
92229	08/11/2025	602 Sewer	Supplies	Raleigh's Ace Hardware		377.37
92230	08/11/2025	101 General	Vehicle and Equipment Repairs	RDO Construction Equipment Co		4,457.90
92230	08/11/2025	101 General	Vehicle and Equipment Repairs	RDO Construction Equipment Co		972.07
92231	08/11/2025	101 General	Furniture, Equipment & Tools	Regents of the University of Minnesota		956.00
92232	08/11/2025	701 CG - Vehicle & Equip Capital	Vehicles	Rivian LLC	86,050.00	0.00
92233	08/11/2025	101 General	Expert & Professional Services	Rohn Industries, Inc		46.88
92234	08/11/2025	101 General	Aquatic Center Admission	Sanderson Auto Repair Inc		200.00
92234	08/11/2025	101 General	Sales Tax Payable	Sanderson Auto Repair Inc		15.75
92235	08/11/2025	101 General	Supplies	Schilling Supply Company		726.19
92236	08/11/2025	101 General	Library Selco/Software	Selco		1,771.30
92237	08/11/2025	227 Broadway Ridge/Main Corridor	Loans & Grants	SRFD Enterprises LLC		40,124.97
92238	08/11/2025	101 General	Periodicals & Magazines	Star Tribune		829.30
92239	08/11/2025	701 CG - Vehicle & Equip Capital	Vehicles	Streicher's		1,285.00
92240	08/11/2025	101 General	Software/Software Subscription	TransUnion Risk		165.00
92241	08/11/2025	601 Water	Telephone & Internet	Verizon Wireless Services LLC		35.01
92241	08/11/2025	601 Water	Telephone & Internet	Verizon Wireless Services LLC		40.01
92241	08/11/2025	601 Water	Telephone & Internet	Verizon Wireless Services LLC		35.01

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
92241	08/11/2025	601 Water	Telephone & Internet	Verizon Wireless Services LLC		35.01
92241	08/11/2025	601 Water	Telephone & Internet	Verizon Wireless Services LLC		35.01
92241	08/11/2025	601 Water	Telephone & Internet	Verizon Wireless Services LLC		35.01
92241	08/11/2025	601 Water	Telephone & Internet	Verizon Wireless Services LLC		40.01
92241	08/11/2025	601 Water	Telephone & Internet	Verizon Wireless Services LLC		35.01
92241	08/11/2025	601 Water	Telephone & Internet	Verizon Wireless Services LLC		35.01
92241	08/11/2025	602 Sewer	Telephone & Internet	Verizon Wireless Services LLC		35.01
92241	08/11/2025	602 Sewer	Telephone & Internet	Verizon Wireless Services LLC		35.01
92241	08/11/2025	101 General	Telephone & Internet	Verizon Wireless Services LLC		35.03
92241	08/11/2025	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.01
92241	08/11/2025	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.01
92241	08/11/2025	101 General	Telephone & Internet	Verizon Wireless Services LLC		51.75
92241	08/11/2025	101 General	Telephone & Internet	Verizon Wireless Services LLC		51.75
92241	08/11/2025	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.01
92242	08/11/2025	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.01
92242	08/11/2025	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.01
92242	08/11/2025	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.01
92242	08/11/2025	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.01
92242	08/11/2025	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.01
92242	08/11/2025	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.01
92242	08/11/2025	101 General	Telephone & Internet	Verizon Wireless Services LLC		40.01
92242	08/11/2025	101 General	Telephone & Internet	Verizon Wireless Services LLC		38.38
92242	08/11/2025	101 General	Telephone & Internet	Verizon Wireless Services LLC		38.38
92243	08/11/2025	101 General	Supplies	Walmart Inc		33.62
92243	08/11/2025	101 General	Supplies	Walmart Inc		5.90
92243	08/11/2025	101 General	Supplies	Walmart Inc		63.72
92243	08/11/2025	101 General	Supplies	Walmart Inc		71.17
92243	08/11/2025	101 General	Supplies	Walmart Inc		43.38
92243	08/11/2025	101 General	Supplies	Walmart Inc		20.58
92243	08/11/2025	101 General	Supplies	Walmart Inc		62.40
92244	08/11/2025	101 General	Supplies	Walmart Inc		35.98
92244	08/11/2025	101 General	Supplies	Walmart Inc		66.56
92244	08/11/2025	101 General	Supplies	Walmart Inc		27.94
92244	08/11/2025	101 General	Supplies	Walmart Inc		21.05
92244	08/11/2025	101 General	Supplies	Walmart Inc		22.37
92244	08/11/2025	101 General	Meeting	Walmart Inc		73.81
92244	08/11/2025	101 General	Supplies	Walmart Inc		55.09
92244	08/11/2025	101 General	Supplies	Walmart Inc		53.42
92244	08/11/2025	101 General	Supplies	Walmart Inc		18.72
92244	08/11/2025	101 General	Supplies	Walmart Inc		13.85
92244	08/11/2025	101 General	Supplies	Walmart Inc		15.66
92244	08/11/2025	101 General	Supplies	Walmart Inc		4.06
92244	08/11/2025	101 General	Supplies	Walmart Inc		3.17
92244	08/11/2025	101 General	Supplies	Walmart Inc		147.93

Check Number	Check Date	Fund	Account Name	Vendor Name	Void	Amount
92244	08/11/2025	101 General	Supplies	Walmart Inc		33.00
92244	08/11/2025	101 General	Supplies	Walmart Inc		8.75
92244	08/11/2025	603 Solid Waste	Supplies	Walmart Inc		40.61
92245	08/11/2025	101 General	Supplies	Walmart Inc		78.47
92246	08/11/2025	101 General	Expert & Professional Services	Waste Management of WI-MN		2,557.49
92247	08/11/2025	101 General	Vehicle and Equipment Repairs	Wesley L. Webb		199.50
92248	08/11/2025	603 Solid Waste	Telephone & Internet	Winnebago Cooperative Telecom Assn		75.72
92248	08/11/2025	101 General	Telephone & Internet	Winnebago Cooperative Telecom Assn		292.50
92249	08/11/2025	101 General	Lubricants & Additives	World Fuel Services Inc		346.05
92250	08/11/2025	701 CG - Vehicle & Equip Capital	Vehicles	Rivian LLC		87,560.00
Report Total:						1,733,414.02