

June 18, 2019

**Heritage Preservation Commission
City of Albert Lea**

Call to order at 5:35 p.m. by Chuck Newell

MEMBERS PRESENT

Brad Kirchner
Linda Bryan
Chuck Newell
Becky Johnson
Tami Staker
Jennifer Levisen

MEMBERS ABSENT: Brad Kramer

STAFF PRESENT

Teresa Kauffmann, Public Information Coordinator
Jerry Gabrielatos, Assistant City Manager

INTERESTED PARTIES

Rhonda Jordal, Executive Director, Albert Lea-Freeborn County Chamber of Commerce

APPROVAL OF AGENDA

A motion was made by Newell to approve the agenda and seconded by Staker. The agenda was approved on a 6-0 voice vote.

APPROVAL OF MINUTES

A motion was made by Levisen to approve the minutes and seconded by Kirchner. The minutes were approved on a 6-0 voice vote.

SELECTION OF CHAIR AND VICE-CHAIR

Staker motioned to nominate Kirchner as Chair and Newell as Vice-Chair. Bryan seconded this. The motion was passed on a 6-0 voice vote.

MAIN STREET DISCUSSION

Gabrielatos introduced the Main Street Program and discussed how its structure is based on four pillars, one of which is design. Gabrielatos noted that HPC governs the design of many elements within the district, and that the group is already extensively involved with the city. Because of these facts, he suggested the idea of having the HPC serve as the design committee for the Main Street program.

Staker spoke about the success of the Main Street programs in cities she has visited. Kauffmann noted examples of work that the Main Street Coordinator in Red Wing has performed. Gabrielatos mentioned that he would be visiting Valley Junction in Des Moines and Woodbine, Iowa to learn best practices.

STAFF COMMUNICATIONS

Gabrielatos announced that the Statewide Historic Preservation Office approved a grant application from the city to fund the cost of hiring a consultant to write a chapter for the upcoming comprehensive plan.

Gabrielatos shared that he had spoken to Kirchner about serving as a consultant for the HPC. He added that he did this for two reasons. First, Kirchner will soon have to vacate his seat on the HPC because of term limits, and the incoming City Planner may not have a background in preservation. Kirchner said that he could not accept compensation for the work as his employer would not permit it because of his professional relationship with the City.

Staker then requested booklets that were produced for the Governor's Fishing Opener. The group discussed the availability of that document.

The Commission then took a vote to adjourn, which also passed unanimously. The Commission adjourned at 6 p.m.

Jerry Gabrielatos
Acting Heritage Preservation Commission Secretary

Approved:

Chuck Newell
Heritage Preservation