

## **MINUTES OF THE ALBERT LEA HERITAGE PRESERVATION COMMISSION**

**Regular Meeting**  
**December 8, 2020**  
**5:30 pm - ZOOM**

Call to order at 5:30 pm by Chairman Kirchner

**MEMBERS PRESENT:** Brad Kirchner, Charles Newell, Tami Staker, Linda Bryan, Becky Johnson, Jennifer Levisen, Stephanie Kibler and Council Liaison Larry Baker.

**MEMBERS ABSENT:** None.

**STAFF PRESENT:** Megan Boeck, City Planner.

### **APPROVAL OF AGENDA**

A motion was made by Newell and second by Bryan to approve the agenda. Motion carried.

### **APPROVAL OF MINUTES**

A motion was made by Bryan and second by Levisen to approve the November 10, 2020 meeting minutes as presented. Motion carried.

### **NEW BUSINESS**

#### **Architectural History Investigation for Central Water Tower Replacement**

Boeck informed the Commission that the City has plans to construct a new central water tower that will be in view shed of the historical district and that consultants from Bolton and Menk were hired to research impacts of the tower project on the historical district. Boeck also stated that no negative impacts were determined for properties in the historical district as well as for properties that could be considered in the future. Lastly, Boeck stated that SHPO has reviewed the findings and is asking for a letter of no adverse findings from the Commission.

### **PUBLIC HEARING**

#### **1) 218 S Washington- COA for Exterior Lighting**

Chairman Kirchner opened the public hearing at 5:51 pm.

Boeck stated that Nic and Sarah Lang, 218 S Washington have submitted an application for goose neck wall sconce lighting to be placed on the columns between windows. In addition, Boeck stated the applicants are placing addressing lettering above the door.

Motion by Johnson and second by Bryan to approve the COA as applied.  
Motion carried.

Chairman Kirchner closed the public hearing at 5:55 pm.

### **2) 125 W Clark Street- COA for Exterior Signage**

Chairman Kirchner opened the hearing to the public at 5:55 pm.

Boeck stated that Hearing Life, 125 W Clark Street, has applied for a COA for the following exterior signage:

- 1) Door vinyl for store logo- approximately 18" wide
- 2) Window vinyl for three windows- approximately 2.5"x20"
- 3) Wall mounted sign- 216"x39.75"

Boeck stated that the application does not specify any lighted signs but that the material submitted with the application does. Boeck also stated that she would recommend the Commission approve the signage as applied while also specifying that lighted signs are not permitted.

Motion by Staker and second by Levisen to approve the signage as applied for in size with no lighted signs permitted. Motion carried.

Chairman Kirchner closed the public hearing at 6:05 pm.

### **3) 101 S Newton- COA for Exterior Signage**

Chairman Kirchner opened the hearing to the public at 6:05 pm.

Boeck stated that Metronet, 101 S Newton, has applied for a COA for the following exterior signage:

- 1) 2'x10' lighted sign cabinet
- 2) 10"x60" non-lighted poly metal sign
- 3) 26"x5.9" door decals

Boeck also stated that this application was discussed at the November meeting and that because of a missed publication deadline the Board was not able to hold a formal vote.

Motion by Kirchner and second by Staker to approve the signage as applied for.  
Motion carried.

Chairman Kirchner closed the public hearing at 6:08 pm.

### **COMMISSIONER COMMUNICATION**

None.

**STAFF COMMUNICATION**

Boeck stated the HPC will lose three commission members at the end of 2020 due to term expirations and that members should encourage others they know that are interested in heritage preservation to apply to fill the vacancies.

---

Megan Boeck, City Planner

---

Brad Kirchner, Chairman