

MINUTES OF THE ALBERT LEA HERITAGE PRESERVATION COMMISSION

Regular Meeting

August 12, 2025

5:30 pm – City Center

Call to order at 5:30pm by Brad Kirchner.

MEMBERS PRESENT: Jennifer Levisen, Brad Kirchner, Tarrah Hall-Sather, Nic Lang, and Larry Baker.

MEMBERS ABSENT: Tom Staker, Stephanie Kibler, and Linda Bryan.

STAFF PRESENT: Megan Boeck, City Planner.

INTERESTED PARTIES: None.

APPROVAL OF AGENDA

A motion was made by Hall-Sather and second by Levisen to approve the agenda. Motion carried.

APPROVAL OF MINUTES

No minutes to present.

PUBLIC HEARINGS

1) Certificate of Appropriateness – 244 Broadway Ave S

Kirchner opened the public hearing at 5:37pm.

Boeck stated that the applicant has applied for a COA to install a pre-built 10x10 accessory structure to place in the alcove at the rear of the property.

Levisen questioned the purpose of the shed. Boeck stated additional storage. Levisen noted that the structure was moveable, sized appropriate for alley placement and not visible.

Lang questioned compliance with building and zoning standards in regards to temporary structures.

Kirchner stated that it is a unique situation but does not see an issue given the placement of the accessory structure will have no impact on the primary historic structure.

Kirchner closed the public hearing at 5:52pm.

Motion by Levisen and second by Hall-Sather to approve the installation of a pre-built 10x10 ft. accessory structure in the alcove in the rear of the property. Motion carried on a 4-0 voice vote.

NEW BUSINESS

None.

COMMISSIONER COMMUNICATION

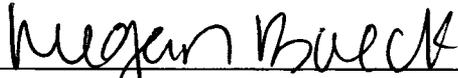
Lang provided a brief update on the current Hatch project at 232 Washington Ave S.

STAFF COMMUNICATION

Boeck said there will be a meeting on September 9th, 2025 in order to meet the requirement of having four meetings per year as required by SHPO. Boeck also stated that she will provide a list of staff approvals that have been granted for COA's.

ADJOURNMENT

Motion by Kirchner and second by Hall-Sather to adjourn the meeting at 5:59pm. Motion carried.



Megan Boeck, City Planner



Brad Kirchner, Vice Chairman