

MINUTES OF THE ALBERT LEA HERITAGE PRESERVATION COMMISSION

Regular Meeting

February 18, 2020

5:30 pm City Hall Council Chambers

Call to order at 5:30 pm by Chairman Kirchner

MEMBERS PRESENT: Brad Kirchner, Tami Staker, Becky Johnson, Charles Newell, Linda Bryan, and Larry Baker.

MEMBERS ABSENT: Jennifer Levison.

STAFF PRESENT: Megan Boeck, City Planner.

APPROVAL OF AGENDA

A motion was made by Johnson and second by Staker to approve the agenda. Motion carried.

APPROVAL OF MINUTES

A motion was made by Newell and second by Bryan to approve the January 27, 2020 meeting minutes (prepared by New History) as presented. Motion carried.

PUBLIC HEARING

217 W Clark, COA for Sign- Chairman Kirchner opened the public hearing at 5:32 pm.

Boeck stated that Albert Lea Community Theatre (ACT) has applied for a COA for 14 new double-hung windows throughout the second floor. Boeck also stated that ACT will replace the existing infill (above the window) with transom glass.

Motion by Newell and second by Staker to approved the COA for 214 W Clark for 14 new double hung windows with transom glass replacing the existing infill. Motion carried.

Chairman Kirchner closed the public hearing at 5:36 pm.

101 S Newton, COA for Windows and Entry Door- Chairman Kirchner opened the public hearing at 5:37 pm.

Boeck stated that JD Kelley Properties (Jaguar Communications) has submitted a COA for new windows and entry door to the same size and shape as is current.

Motion by Newell and second by Bryan to approve the COA for 101 S Newton.
Motion carried.

Chairman Kirchner closed the public hearing at 5:39 pm.

NEW BUSINESS

Comp Plan Chapter Update

Boeck stated New History has provided a few different examples of comprehensive plan chapters that they have worked on in other communities and that board members should review and provide feedback on aspects that they like and dislike.

COMMISSIONER COMMUNICATION

Tami Staker stated that Main Street will be holding a regional meeting in April and that she will continue to update the Board as more details become available.

STAFF COMMUNICATION

Boeck stated that the board will meet in March to continue discussions on the comp plan chapter.

Motion by Bryan and second by Staker to adjourn the meeting at 6:21 pm.
Motion carried.

Megan Boeck, City Planner

Brad Kirchner, Chairman