

## MINUTES OF THE ALBERT LEA HERITAGE PRESERVATION COMMISSION

### Special Meeting

September 17, 2025

5:30 pm – City Center

Call to order at 1:00pm by Brad Kirchner.

**MEMBERS PRESENT:** Jennifer Levisen, Brad Kirchner, Tarrah Hall-Sather, and Nic Lang.

**MEMBERS ABSENT:** Tom Staker, Stephanie Kibler, Linda Bryan, and Larry Baker.

**STAFF PRESENT:** Megan Boeck, City Planner.

**INTERESTED PARTIES:** None.

### APPROVAL OF AGENDA

A motion was made by Hall-Sather and second by Levisen to approve the agenda. Motion carried.

### APPROVAL OF MINUTES

A motion was made by Hall-Sather and second by Levisen to approve the August 12, 2025 meeting minutes. Motion carried.

### PUBLIC HEARINGS

None.

### NEW BUSINESS

#### 1) Certificates of Appropriateness – Staff Approvals

Boeck reviewed the COA's that were granted staff approvals in recent months.

### COMMISSIONER COMMUNICATION

None.

## **STAFF COMMUNICATION**

### **1) Board and Commission Update**

Boeck stated that Stephanie Kibler resigned from the Freeborn County Historical Museum and as such resigned from the HPC as well. Boeck also stated that Kibler recommended another museum staffer, Risha Eriksmoen, Curator of Collections and Exhibits, as commissioner replacement.

Boeck also stated that Pam Schmidt recently applied to the Heritage Preservation Commission and that her application can be considered at the end of the year when there are term expirations.

### **ADJOURNMENT**

Motion by Levisen and second by Hall-Sather to adjourn the meeting at 1:20pm.  
Motion carried.

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Megan Boeck, City Planner

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Brad Kirchner, Vice Chairman