

CITY OF ALBERT LEA  
PLANNING COMMISSION  
ADVISORY BOARD  
MEETING MINUTES

March 5, 2019 - 5:30 pm  
City Center – Room 109

**Members Present**

Wyeth Anderson  
Colby Cunningham  
Brian Hensley  
Rick Mummert  
Tim Samuelson

**Members Absent**

Larry Baker, Ex-Officio  
Jason Willner  
Chuck Paczowski

**Staff in Attendance**

Robert Rice, Building Inspector  
Molly Patterson-Lundgren, City Planner

**Interested Parties**

None

Planning Commission Chair, Rick Mummert, called the meeting to order at 5:30 p.m.

**Election of Officers**

Samuelson made a motion to appoint Rick Mummert to Planning Commission Chair and Cunningham seconded the motion. The motion was passed unanimously on a voice vote. Mummert made a motion to appoint Tim Samuelson to Planning Commission Vice Chair and Cunningham seconded the motion. The motion was passed unanimously on a voice vote.

**Approval of the Agenda**

Hensley made a motion to approve the agenda and Samuelson seconded the motion. The agenda was approved unanimously on a voice vote.

## Approval of Minutes

Minutes from the November 7, 2018 meeting were unavailable. The motion to approve the minutes were tabled by Mummert until the next scheduled meeting on April 2, 2019.

## Public Hearings

### 1. Preliminary Plat – Fire Hall Addition

Staff report prepared by Molly Patterson-Lundgren, Planner WSB & Associates, Inc. become part of these minutes by reference.

Explanation by Patterson-Lundgren what the preliminary plat entails with utility easements. Replat combining several lots on 2 blocks with streets and alleys into one parcel.

Discussion by group and Rick brought up maybe the City would be interested in the old gas station for training facility or other uses in conjunction with the new Fire Hall. Wyeth brought up the HPC district and the Fire Hall but this location is not in the HPC district. Also, why the two houses and parking lot is not part of the replat. The County and City did not think it was necessary and maybe future use if the owner sells then it will be looked at at that time.

Open public hearing for public discussion at 5:53 and closed at 5:54 due to no comments.

Hensley made a motion, seconded by Cunningham, to recommend to City Council the approval of the Preliminary Plat for the Fire Hall Addition based on the stated Findings of Fact.

The motion was passed unanimously on a voice vote.

## New Business

### 1. Final Plat Recommendation to City Council – Fire Hall Addition

Samuelson made a motion, seconded by Anderson, to recommend to City Council the approval of the Final Plat for the Fire Hall Addition based on the Findings of Fact.

The motion was passed unanimously on a voice vote.

### 2. Consideration for Zoning Amendment – Paving Standards

Hensley made a motion, seconded by Mummert, to recommend to City Council to hold a public hearing on recommended changes. The motion was passed unanimously on a voice vote.

### Old Business

None

### Commissioner Communications

None

### Staff Communications

#### 1. 2019 Meeting Schedule

Meetings will be held the first Tuesday of the month. The next scheduled meeting is April 2, 2019.

Patterson-Lundgren advised possible trainings available. If anyone is interested they are to contact her.

### Adjournment

The meeting was adjourned at 6:45 p.m. The motion to adjourn was made by Cunningham and seconded by Samuelson. The motion to adjourn was approved unanimously on a voice vote.

Respectfully submitted,

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Robert Rice  
Building Inspector

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Rick Mummert  
Chair, Planning Commission