



Return completed form and voided check to:  
**Finance Department**  
**City of Albert Lea**  
221 E. Clark St., Albert Lea, MN 56007  
507-377-4300  
utilitybilling@ci.albertlea.mn.us

**AUTOMATIC WATER AND  
SEWER BILL PAYMENT**

The City of Albert Lea offers an automatic payment plan for your water and sewer bill.

- **Worry-free:** The automatic payment plan makes paying your bills more convenient by taking the worry out of payment deadlines. You will have one less check to write and will save money on postage too.
- **No charge:** The City does not charge for this service.

When you enroll in the automatic payment plan you will still receive your bills, but “AUTOMATIC WITHDRAWAL” will be indicated on them. All you need to do is remember to deduct that amount from your account on the due date of the bill.

**AUTOMATIC PAYMENT FOR WATER AND SEWER BILLS**

I authorize the City of Albert Lea to deduct my water bill on its due date from my checking or savings account indicated below.

Please Print:

Name \_\_\_\_\_

Service address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Water account number \_\_\_\_\_ Phone \_\_\_\_\_

Bank name \_\_\_\_\_

Account type:

Checking \_\_\_\_\_ Savings \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_